





Bharati Vidyapeeth College of Pharmacy, Kolhapur

Near Chitranagari, Kolhapur-416013, Maharashtra, India.

Website: http://copkolhapur.bharatividyapeeth.edu

Criterion 2

Teaching- Learning and Evaluation		
Example 2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, etc. as per applicable reservation policy) during the last five years		
2.1.2.1	2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years	
2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years		







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SUMMARY

2.1.2. Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the last five years

Particulars	Number
Number of actual students admitted from the reserved categories year-wise during the last five years (B. Pharmacy and M. Pharmacy)	205
Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years (B. Pharmacy and M. Pharmacy)	224
Percentage	91.51 %







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INDEX

2.1: Student Enrolment and Profile

2.1.2. Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the last five years

Sr. No	Particulates	Page No
	Academic Year 2022-23	
1.	MHT CET Cell information Brochure UG	1-64
2.	MHT CET Cell information Brochure PG	65-113
	Academic Year 2021-22	
3.	MHT CET Cell information Brochure UG	114-178
4.	MHT CET Cell information Brochure PG	179-234
	Academic Year 2020-21	
5.	MHT CET Cell information Brochure UG	235-304
6.	MHT CET Cell information Brochure PG	305-360
	Academic Year 2019-20	
7.	MHT CET Cell information Brochure UG	361-427
8.	MHT CET Cell information Brochure PG	428-480
	Academic Year 2018-19	
9.	MHT CET Cell information Brochure UG	481-550
10.	MHT CET Cell information Brochure PG	551-603
11.	Seat matrix for UG and PG	604-610



GOVERNMENT OF MAHARASHTRA State Common Entrance Test Cell

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Information Brochure {Academic Year 2022-23}

for admissions to

Full Time Professional Undergraduate Technical Courses

- First Year and Direct Second Year of Engineering and Technology (B.E./B.Tech.)
- First Year and Direct Second Year of Pharmacy (B.Pharm.)
- First Year of Architecture (B.Arch.)
- First Year and Direct Second Year of Hotel Management & Catering Technology (B.HMCT)
- First year of Planning (B.Planning)
- First Year Bachelor of Design (B.Design)

Full Time Professional Post Graduate Technical Courses

- First Year Master of Engineering and Technology (Integrated) [M.E.(Integrated) / M. Tech (Integrated)]
- First Year of Pharm. D.

Table of Content

1. Introduction	1
2. Definitions	1
3. Invitation of Application	3
4. Role of Competent Authority in the process of Admission	3
4.1 Jurisdiction of the Universities	3
5. Candidature Type	∠
(1) Maharashtra State Candidature	∠
(2) All India Candidature	5
(3) Minority Candidature	5
(4) NRI Candidature	5
(5) Foreign Student or OCI or PIO Candidature	5
(6) Jammu and Kashmir & Ladakh Migrant Candidature	5
6. Sanctioned Intake and Supernumerary Seats for various Courses	θ
7. Allocation of Seats	θ
(1) Maharashtra State Candidature Seats	6
(2) All India Candidature Seats	6
(3) Minority Quota Seats	6
(4) Institutional Quota Seats	6
(5) Supernumerary Seats	7
(6) Reservations	8
(7) Eligibility Criteria	11
8.Preparation of Merit List	17
(1) Assignment of merit number	17
(2) Change of Marks due to verification	17
(3) Method of calculating marks at qualifying examination for deciding eligibility	17
(4) Assignment of Merit Number for various Courses	18
9. Centralised Admission Process (CAP)	21
(1) Centralised Admission Process CAP stages	21
(2) Conduct of CAP Round-I	24
(3) During the CAP	24
(4) Conduct of CAP Rounds II and III	25
(5) Reporting to the institution	26
(6) Fees and Concessions	26
10. CAP allotment stages and process of allotment	27

(1) Maharashtra State Candidature Candidate	27
(2) All India Candidature Candidates	29
(3) Minority Quota Seats:	29
(4) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature	
Candidate	30
(5) Reporting at institutes	30
11. Allotment of seats by CAP Rounds I, II and III	31
12. General provisions	32
13. Admissions in Institutional Quota and vacant seats after CAP	33
14. Approval of Merit List and the Admitted Candidates List	34
15. Cancellation of Admission and Refund of fees, return of documents by Institutions	34
16. Change of Course or Institution after First, Second or Third year	34
17. Documents required to be uploaded along with "Application Form for Centralized Admission	
Process"	
18. Miscellaneous provisions	
SCHEDULE -I	43
SCHEDULE -II	
Schedule III	47
Proforma – A	48
Proforma B-1	49
Proforma B-2	50
Proforma – C	51
Pro forma- D	52
Pro forma – E	53
Proforma – G1	54
Proforma – G2	54
Proforma – J	55
Proforma – K	55
Proforma – L	56
Pro forma – M	57
Proforma – O	58
Pro forma – U	60
Pro forma – V	61

1. Introduction

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendments on 05.06.2018, 04.06.2019, 09.07.2020, 18.10.2021 and 03.08.2022 to regulate the admissions to the **First year of Full Time Professional Undergraduate Technical Courses** (Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology) **and Direct Second Year** (Engineering and Technology, Pharmacy and Hotel Management and Catering Technology). These rules also includes the admissions in first year of undergraduate course in Planning, Design and Post Graduate course in Pharm. D. and Master of Engineering and Technology (Integrated).

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25th April 2017 and its amendments issued from time to time.

This brochure gives information regarding the eligibility and rules of admission to First and Direct Second year of various technical professional undergraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

2. Definitions

- (a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);
- (b) "Admission Reporting Centre" means a centre where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;
- (c) "All India Seats" means seats available to an eligible Indian National Candidate;
- (d) "Application Form" means prescribed form filled up online by the Candidate for admission;
- (e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission:
- (f) "CAP" means Centralised Admission Process;
- (g) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;
- (h) "CET" means Common Entrance Test;
- (i) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10 of the Act, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;
- (j) "Courses" means the full time under graduate technical courses in Engineering & Technology, Pharmacy, Architecture, Hotel Management & Catering technology, Planning, Design and post graduate course in Pharm. D. and Master of Engineering and Technology (Integrated) approved by the appropriate authority;
- (k) "Department" means Higher and Technical Education Department of Government of Maharashtra;
- (1) "D. Voc." means the Diploma of Vocation;
- (m) "Eligible Candidates" means the candidates who are eligible for different professional courses

- as notified by the Government, from time to time under sub-section (1) of section 3 of the Act;
- (n) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and redressal of grievances, etc, are provided;
- (o) "Home University (HU)" means the university area as specified in rule 5(1) herein;
- (p) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;
- (q) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;
- (r) "Inter-Se-Merit" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;
- (s) "Jammu and Kashmir" means the Union Territory of Jammu and Kashmir and Union Territory of Ladakh;
- (t) "JEE Main" means the Joint Entrance Examination conducted by the National Testing Agency (NTA), New Delhi for the concerned academic year;
- (u) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;
- (v) "NATA" means National Aptitude Test in Architecture;
- (w) "NEET" means the National Eligibility Cum Entrance Test conducted by National Testing Agency (NTA), New Delhi for the concerned academic year;
- (x) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';
- (y) "OHU" means the area Outside Home University area;
- (z) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizen of India as declared by the Central Government under section 7A of the Citizenship Act 1955 and includes Persons of Indian Origin(PIO).
 - *Explanation:* For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9th January, 2015;
- (aa) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;
- (bb) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;
- (cc) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;
- (dd) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

3. Invitation of Application

- (1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year.
- (2) The Competent Authority shall invite online applications in the prescribed form, from the eligible candidates for participating in Centralized Admission Process (CAP) for seeking admission to the undergraduate technical courses, which are exempted from CET as per provisions of the Act.
- (3) The Competent Authority shall invite online application form, from the eligible candidates for participating in Centralized Admission Process (CAP) to the under-graduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.
- (4) The Candidates seeking admissions to the professional courses for the seats provided in -
 - (a) rules 7(1)-Maharashtra State Candidature Seats, 7(2)- All India Candidature Seats, 7(3)- Minority Quota Seats and 7(5)(b)- Supernumerary Seats for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process (CAP).
 - (b) rules 7(4) and 7(5) (a) of these rules shall apply to the Competent Authority for admissions. These admissions shall be carried out as per the procedure and methodology laid down by the Competent Authority, from time to time and as per the norms laid down by All India Council for Technical Education, Pharmacy Council of India or Council of Architecture, as the case may be.
- (5) The Candidate should submit the necessary Certificates issued by the concerned Authority, alongwith the application, in the given Proforma. The list of documents to be submitted is given in this Information Brochure.

4. Role of Competent Authority in the process of Admission

- a) The Competent Authority, the Commissioner of State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr. Babasaheb Ambedkar Technological University, Lonere (BATU), COEP Technological University, Pune and Institute of Chemical Technology (ICT), Mumbai and Unaided Private Professional Technical Educational Institutions.
- b) The Competent Authority shall deal with the representations received from the pertaining to allotment and admissions as Grievance Redressal Authority.
- c) All the decisions taken in relation to Admission to First/ Direct Second Year of courses, by the Competent Authority shall be final and binding on all concerned.

4.1 Jurisdiction of the Universities

The following table shows the details about the Home Universities in Maharashtra State and their Jurisdiction.

Sr.	Home University	District under the Jurisdiction of
No		University
1	Dr. Babasaheb Ambedkar	Aurangabad, Beed, Jalna, Osmanabad
	Marathwada University	
2	Swami Ramanand Teerth Marathwada	Hingoli, Latur, Nanded, Parbhani
	University, Nanded	
3	Mumbai University	Mumbai City, Mumbai Suburban,
		Ratnagiri, Raigad, Palghar, Sindhudurg,
		Thane
4	Kavayitri Bahinabai Chaudhari North	Dhule, Jalgaon, Nandurbar
	Maharashtra University Jalgaon	
5	Savitribai Phule Pune University	Ahmednagar, Nashik, Pune
6	Shivaji University	Kolhapur, Sangli, Satara
7	Punyashlok Ahilyabai Holkar Solapur	Solapur
	University	
8	Sant Gadge Baba Amravati University	Akola, Amravati, Buldana, Washim,
		Yavatmal
9	Rashtrasant Tukdoji Maharaj Nagpur	Bhandara, Gondia,
	University	Nagpur, Wardha
10	Gondwana University	Chandrapur, Ghadchiroli

5. Candidature Type

(1) Maharashtra State Candidature -A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Type	Eligibility Criterion	Home University
	(a) <u>For First Year</u> : -	Place of passing of
	(i) Candidates passing SSC and also HSC or Diploma in	Qualifying Examination
	Engineering Examination from a recognised institution	falling within the
	in Maharashtra State;	jurisdiction of the
	(ii) Candidate who is either Domicile of Maharashtra	respective University area.
	and/or is born in Maharashtra;	
	(b) For Direct Second Year: -	
Ą.	(1) For Engineering Candidates passing SSC or HSC and	
Type-A	also Diploma in Engineering or Technology or	
Ę	Bachelor of Science or Diploma of Vocation (D. Voc.)	
	or its equivalent from a recognised institution in	
	Maharashtra State;	
	(2) For Pharmacy Candidates passing HSC and Diploma in	
	Pharmacy from a recognised institution in Maharashtra	
	State;	
	(ii) Candidate who is either Domicile of Maharashtra and/or	
	is born in Maharashtra.	

		Place of Domicile
Type-B	A Candidate who does not fall in Type-A above, but who or whose Father or Mother is domiciled in the State of	Certificate issuing authority falling within the
Ţ	Maharashtra and possesses Domicile Certificate.	jurisdiction of the respective University area.
Type-C	A Candidate who does not fall in either Type-A or Type-B but whose Father or Mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submission of Application Form for CAP.	Place of posting of Father or Mother of Candidate falling within the jurisdiction of the respective University area.
Type-D	A Candidate who does not fall in any of the above Type-A, Type B and Type-C but whose Father or Mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of Father or Mother of Candidate or the place of settlement of the Father or Mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
Type-E	(a) For First year,- Candidates passing SSC and/or HSC Examination from a recognized institution located in Maharashtra Karnataka Border area or from Maharashtra, residing in the Maharashtra Karnataka Border area and whose mother tongue is Marathi; (b) For direct second year,- Candidates passing SSC and/or HSC Examination and also Diploma in Engineering and Technology or Pharmacy or D.Voc. or its equivalent from a recognized institution from Maharashtra Karnataka Border area or from Maharashtra, residing in the Maharashtra Karnataka Border area and whose mother tongue is Marathi. Explanation The Maharashtra Karnataka Border Area includes the villages declared by the State Government for that purpose.	Candidate shall be considered for the Outside Home University or State Level Seats.

- (2) All India Candidature The Candidates having Indian Nationality are eligible under this Category.
- (3) Minority Candidature The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.
- **(4) NRI Candidature** The Candidates who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.
- (5) Foreign Student or OCI or PIO Candidature -The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI) candidate, as defined under clause (s) of section 2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.
- (6) Jammu and Kashmir & Ladakh Migrant Candidature

The following types of Candidates are eligible under this category.

- (a) The children of citizens, who are displaced from Jammu and Kashmir to any part of India from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or
- (b) The Children of officers belonging to Indian Administrative Services (IAS), Indian Police Services (IPS) or Indian Foreign Services (IFS) posted to Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or
- (c) The children of staff belonging to military and paramilitary forces posted in past or currently in the Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or
- (d) Kashmiri Pandits or Kashmiri Hindu families (Non-migrants) living in the Kashmir valley and having Domicile certificate of Jammu and Kashmir; or
- (e) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism.

6. Sanctioned Intake and Supernumerary Seats for various Courses

- (1) The Sanctioned Intake for First Year Degree Course, Direct Second Year (Lateral entry) shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University.
 - The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2022-23. Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.
 - For admission to Direct Second Year (Lateral entry), the number of seats available shall be calculated as given in *Schedule II*.
- (2) The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.
- 7. Allocation of Seats The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in *Schedule-I* for First Year and *Schedule-II* for Direct Second Year of various Under Graduate Courses.
 - (1) Maharashtra State Candidature Seats The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.
 - (2) All India Candidature Seats -The Candidates having Candidature as given in 5(2) shall be eligible for these seats.
 - (3) Minority Quota Seats The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in *Schedule-II* and *Schedule-II*. These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.
 - (4) Institutional Quota Seats -The Institution can admit Eligible Candidates as specified in Schedule-I and Schedule-II, subject to following conditions. -
 - (i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;

- (ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.
- (iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature;
- NOTE:- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

(5) Supernumerary Seats

(a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates

- (i) The Candidates having candidature as given in 5(5) and the Children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.
- (ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats or as prescribed by the Appropriate Authority, from time to time. Out of 15% seats, one third shall be reserved for the Children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the Appropriate Authority, from time to time.

Provided that, if seats in a course reserved for Children of Indian Workers in Gulf Countries remains vacant, then such vacant seats shall be filled in from the candidates of OCI, PIO or Foreign Students and if seats reserved for candidates of OCI, PIO or Foreign Students remains vacant then such vacant seats shall be filled in from the children of Indian Workers in Gulf Countries:

Provided further that, any vacant seat in both the above quota may be filled in from NRI Candidature Candidates by the Institute has secured prior approval from appropriate authority for the NRI seats.

- (iii) These seats shall be filled in by the institution on the basis of Inter-Se-Merit of candidates as given in section 8 of this brochure.
- (iv) Candidates' fulfilling the eligibility criteria for Foreign Nationals/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to the designated centers notified by the Competent Authority for this purpose.

(b) Jammu and Kashmir & Ladakh Migrant Candidature

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.
- (iii) The number of seats for this quota shall be as per the policy of the Government.
- (iv) Candidates' fulfilling the eligibility criteria for Jammu and Kashmir & Ladakh Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to the designated centers notified by the Competent Authority for this purpose or as per the method prescribed by the Competent Authority for this purpose.

(c) Tuition Fee Waiver Scheme (TFWS) Seats

(I) Scheme

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs that are approved by the All India Council for Technical Education.

- (iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 50% of "Approved Intake" are filled up in last Academic year.
- (iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.
- (v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.
- (vi) These seats shall be available for admission to First Year of Engineering & Technology and Hotel Management & Catering Technology courses, Pharmacy, Design and Planning.

(II) Eligibility

- (i) Only Maharashtra State Candidature candidates are eligible for these seats
- (ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs. 8 Lakh (Rupees Eight Lakh only) from all sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority.

(III) Admissions Procedure

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

(d) Jammu and Kashmir Candidates and North East States:

- (i) The admission to the candidates as per *Prime Minister's Special Scholarship Scheme* (PMSSS) for the students belonging to Jammu and Kashmir and the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in such facilities of technical education shall be done by the competent authority appointed by the Central Government as per their eligibility criteria.
- (ii) The fee for the students belonging to Union Territory of Jammu and Kashmir and Union Territory of Ladakh admitted under the Prime Minister's Special Scholarship Scheme (PMSSS) to the Private Unaided Institutes shall be the minimum of the fee prescribed by the Fee Regulatory Authority (FRA) for that institute and the maximum fee ceiling amount prescribed by All India Council for Technical Education (AICTE).
- (iii) The fee for the students admitted under the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in facilities of technical education shall be same as that for the Non Autonomous Government Institutes.

(6) Reservations

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

(a) Reservation for Backward Class category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward

class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr.No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (VJ)/De Notified Tribes(DT) (NT-A)	3.0%
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%
06	Nomadic Tribes 3 (NT-D)	2.0%
07	Other Backward Classes (OBC)	19.0%
	Total	50.0%

(b) Reservation for sons/daughters of Defence service personnel:

Five percent (5%) seats of the total seats for Maharashtra candidates coming under CAP per course shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

- (i) These seats are within the sanctioned intake and are available as **State Level seats**.
- (ii) A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
- (iii) Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.
- (iv) This provision is NOT available to the children of **CIVILIAN STAFF** who is working /who has worked in the Indian Defence Service.

(c) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total seats for Maharashtra candidates per course coming under CAP shall be reserved for Candidates having any of the following minimum 40% benchmark disability.

Locomotor disability	Intellectual disability	
Leprosy cured person	Specific learning disabilities	
Cerebral palsy	Autism spectrum disorder	
Dwarfism	Mental illness	
Muscular dystrophy	Multiple sclerosis	
Acid attack victims	Parkinson's disease	

Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. **These seats are available for Maharashtra domiciled candidates in HU/SL seats.**

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note: -

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

- (d) Reservation for EWS Candidate: As per the provisions in Government Resolution No. राआधो -4019/प्र.क्र.31/16-अ, dated 1२th February, 2019 and सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो/४०१९ प्र.क्र.३१/१६ अ, dated 31.05.2021, 10% seats shall be reserved for Economically Weaker Section (EWS) candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. These 10% seats shall be over & above the sanctioned intake for the respective course.
- (e) Reservations for Orphan Candidates One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2nd April 2018 and the policies of the Government declared from time to time.
- **(f)** Reservation for female candidates: As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17th April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defence, Persons with Disability and Orphan categories.

(7) Eligibility Criteria

(7) Eligibi	
Year and Cours	Eligibility conditions and requirements for admissions
	(1) Maharashtra State Candidature Candidate
	(i) The Candidate should be an Indian National;
	(ii) Passed HSC or its equivalent examination with Physics and Mathematics as
	compulsory subjects along with one of the Chemistry or Biotechnology or
	Biology or Technical Vocational subject or Computer Science or Information
	Technology or Informatics Practices or Agriculture or Engineering Graphics
	or Business Studies or Electronics or Entrepreneurship and obtained at least
	45% marks (at least 40% marks, in case of Backward class categories,
	Economically Weaker Section and Persons with Disability candidates
	belonging to Maharashtra State only) in the above subjects taken together and
	The Candidate should have appeared in all the subjects in MHT-CET 2022
	and should obtain non zero score in MHT-CET 2022. Or
	(ii) Passed minimum 3 years Diploma in Engineering and Technology and
	obtained at least 45% marks (at least 40% marks, in case of Backward class
	categories, Economically Weaker Section and Persons with Disability
	candidates belonging to Maharashtra State only);
	(2) All India Candidature Candidates, Union Territory of Jammu and
වූ	Kashmir and Union Territory of Ladakh Migrant Candidature Candidates
0 0 0	(i) The Candidate should be an Indian National;(ii) Passed HSC or its equivalent examination with Physics and Mathematics as
hn	
] Se -	compulsory subjects along with one of the Chemistry or Biotechnology or
	Biology or Technical Vocational subject or Computer Science or Information
First Year - Engineering / Technology [4 Years duration]	Technology or Informatics Practices or Agriculture or Engineering Graphics
la eri	or Business Studies or Electronics or Entrepreneurship and obtained at least
ine rs	45% marks (at least 40% marks, in case of Backward class categories,
ng ea	Economically Weaker Section and Persons with Disability candidates
H → →	belonging to Maharashtra State only) in the above subjects taken together and
 	should obtain non zero positive score in JEE Main (B.E/B.Tech) or the
ĕ	candidate should have appeared in all the subjects in MHT-CET 2022 and
1 =	should obtain non zero score in MHT-CET 2022.
	However, preference shall be given to the candidate obtaining non zero
-	positive score in JEE Main(B.E/B.Tech) over the candidates who obtained
	non zero score in MHT-CET 2022.
	Or
	(ii) Passed minimum 3 years Diploma in Engineering and Technology and
	obtained at least 45%
	marks (at least 40% marks, in case of Backward class categories, economically
	Weaker Section and Persons with Disability candidates belonging to
	Maharashtra State only);
	(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries,
	Foreign National
	(i) The candidate should have passed the HSC or its equivalent examination with
	Physics and Mathematics as compulsory subjects along with one of the
	Chemistry or Biotechnology or Biology or Technical Vocational subject or
	Computer Science or Information Technology or Informatics Practices or
	Agriculture or Engineering Graphics or Business Studies or Electronics or
	Entrepreneurship and obtained at least 45% marks in the above subjects taken
	together;
	(ii) Any other criterion declared from time to time by the appropriate authority

as defined under the Act.

(1) Maharashtra State Candidature Candidates

- (i) The Candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship and obtained at least 45% marks (at least 40% marks, in case of Backward Class categories, Economically Weaker Section and Persons with Disability category Candidates belonging to the Maharashtra State), in the above subjects taken together; and the Candidate should have appeared in all the subjects in MHT CET 2022 and should obtain non zero score in MHT CET 2022 conducted by the Competent Authority;

or

- (ii) Passed minimum 3 years Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward Class categories, Economically Weaker Section and Persons with Disability category Candidates belonging to the Maharashtra State);
- (2) All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates
- (i) The Candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship and obtained at least 45% marks (at least 40% marks, in case of Backward Class categories, Economically Weaker Section and Persons with Disability category candidates belonging to Maharashtra State) in the above subjects taken together; and should obtain non zero positive score in JEE (Main) B.E./B.Tech or the Candidate should have appeared in all the subjects in CET and should obtain non zero score in MHT CET 2022 conducted by the Competent Authority. However, preference shall be given to the Candidate obtaining non zero positive score in JEE (Main) B.E./B.Tech over the Candidates who obtained non zero score in MHT CET 2022;

or

- (ii) Passed minimum 3 years Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward Class categories, Economically Weaker Section and Persons with Disability category candidates belonging to the Maharashtra State);
- (3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries and Foreign National Candidature Candidates. -
- (i) The Candidate should have passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship and obtained at least 45% marks in the above subjects taken together;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Master of Engineering and Technology (Integrated) [5 Years duration]

(1) For Maharashtra State Candidature Candidate and All India Candidature Candidate. -Direct Second Year (Lateral Entry)- Engineering (i) The Candidate should be an Indian National; (ii) Passed minimum three years or two years (Lateral Entry) Diploma Course in Engineering and Technology with at least 45% marks (40% marks in case of Candidates of Backward Class categories, Economically Weaker Section and Persons with Disability category belonging to Maharashtra State) in any 3 Years duration branch of Engineering and Technology from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent; (ii) Passed B.Sc. Degree from a University Grants Commission (UGC) or Association of Indian Universities recognized University with at least 45% marks (40% in case of candidates of Backward Class categories, Economically Weaker Section and Persons with Disability category belonging to Maharashtra State) and passed HSC or its equivalent examination with Mathematics as a subject; (ii) Passed D.Voc. Stream in the same or allied sector (refer Schedule III); (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act. (1) Maharashtra State Candidature Candidates (i) The candidate should be an Indian National: (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 45% marks (at least 40% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken (iii) The candidate should have appeared in all the subjects in MHT-CET 2022 and obtain non zero score in MHT-CET 2022. (2) All India Candidature Candidates. -(i) The candidate should be an Indian National; First Year – Pharmacy (ii) Passed HSC or its equivalent examination with Physics and Chemistry as 4 Years duration | compulsory subjects along with one of the Mathematics or Biology and obtained at least 45% marks (at least 40% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; (iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2022and obtain non zero score in MHT-CET 2022. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2022. (3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National (i) The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 45 % marks in the above subjects taken together; (ii) Any other criterion declared from time to time by the appropriate authority as

NEWPC001 13

defined under the Act.

Direct Second Year (Lateral Entry),- Pharmacy [3 Years duration]

For Maharashtra State Candidature Candidate and All India Candidature Candidate

- (i) The candidate should be an Indian National;
- (ii) Passed Diploma Course in Pharmacy with at least 45% marks (at least 40% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with disability belonging to Maharashtra State only) from an All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved Institution or its equivalent.
- (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) Maharashtra State Candidature

- (i) The candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; **Or**
- (ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State);
- (iii) The candidate should have appeared in all the subjects and obtained non zero score in the MHT-CET 2022.

(2) All India Candidature Candidates

(i) The candidate should be an Indian National;

(ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; Or

- (ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State);
- (iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2022and obtain non zero score in MHT-CET 2022. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2022.

(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National $\,$

- (i) The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 50 % marks in the above subjects taken together; or
- (i) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50 % marks;

First Year – Pharm D. [6 Years duration]

	(ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
	(1) Maharashtra State Candidature Candidate, All India Candidature Candidate, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidate
First Year- Architecture [5 Years duration]	 (i) The Candidate should be an Indian National; (ii) The candidate should have passed an examination at the end of the 10+2 scheme of examination with Physics, Chemistry and Mathematics subjects; or (ii) The candidate should have passed 10+3 Diploma Examination with Mathematics as compulsory subject; (iii) The candidate needs to qualify an aptitude test in architecture conducted either by NTA (i.e.JEE) or NATA conducted by the Council of Architecture; (iv) Any other criterion declared from time to time by the appropriate authority as defined under the Act. (2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National (i) The candidate should have passed an examination at the end of the 10+2 scheme of examination with Physics, Chemistry and Mathematics subjects; or (i) The candidate should have passed 10+3 Diploma Examination with
	Mathematics as compulsory subject; (ii) The candidate needs to qualify an aptitude test in architecture conducted either by NTA (i.e.JEE) or NATA conducted by the Council of Architecture; (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
Bachelor of Planning (B. Planning) [4 Years duration]	 (1) Maharashtra State Candidature Candidates (i) The Candidate should be an Indian National; (ii) The candidate should have passed 10+2 examination with Mathematics as compulsory subject along with any two subjects out of Physics or Chemistry or Computer Science or Electronics or Information Technology or Biology or Informatics Practices or Biotechnology or Technical Vocational subject or Agriculture or Engineering Graphics or Business Studies or Entrepreneurship and obtained at least 45 % marks in aggregate (at least 40 % marks in aggregate in case of Reserved categories, Economically Weaker Section and Persons with Disability category candidates belonging to Maharashtra State); (iii) The Candidate should have obtained non zero score in the MAH- B.Planning-CET 2022.
	 (2) All India Candidature Candidates and Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates (i) The Candidate should be an Indian National; (ii) The candidate should have passed 10+2 examination with Mathematics as compulsory subject along with any two subjects out of Physics or Chemistry or Computer Science or Electronics or Information Technology or Biology or Informatics Practices or Biotechnology or Technical Vocational subject or Agriculture or Engineering Graphics or Business Studies or Entrepreneurship and obtained at least 45 % marks in aggregate (at least 40 % marks in aggregate in case of Reserved categories, Economically Weaker Section and

NEWPC001 15

Persons with Disability category candidates belonging to Maharashtra State);

(iii) The Candidate should have obtained non zero positive score in JEE (Main) B. Planning or the Candidate should have obtained non zero score in MAH-B.Planning-CET 2022. However, preference shall be given to the Candidate obtaining non zero positive score in JEE (Main) B. Planning over the Candidates who have obtained non zero score in MAH- B.Planning-CET 2022. (3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries and Foreign National Candidature Candidates (i) The candidate should have passed 10+2 examination with Mathematics as compulsory subject along with any two subjects out of Physics or Chemistry

- (i) The candidate should have passed 10+2 examination with Mathematics as compulsory subject along with any two subjects out of Physics or Chemistry or Computer Science or Electronics or Information Technology or Biology or Informatics Practices or Biotechnology or Technical Vocational subject or Agriculture or Engineering Graphics or Business Studies or Entrepreneurship and obtained at least 45% marks in aggregate;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) Maharashtra State Candidature Candidate,-

- (i) The Candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for backward class category, Economically Weaker Section and Persons with Disabilities candidates belonging to Maharashtra state only);
- (iii) Obtained Non Zero score at MAH-B.HMCT -CET 2022.

(2) All India Candidature Candidate and Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate,-

- (i) The Candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for Backward Class category, Economically Weaker Section and Persons with Disabilities category candidates belonging to Maharashtra State);
- (iii) Obtained non zero positive score in NCHM JEE conducted by National Testing Agency for National Council for Hotel Management and Catering Technology or obtained non-zero score in MAH-B.HMCT CET 2022conducted by the Competent Authority. However, preference shall be given to the candidate obtaining non zero positive score in NCHM JEE over the candidates who obtained non zero score in MAH-B.HMCT -CET 2022.

(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National Candidature Candidate, -

- (i) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate.
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

First Year - Hotel Management and Catering Technology [4 Years duration]

Direct Second Year (Lateral Entry) Hotel Management and Catering Technology

For Maharashtra State Candidature Candidates and All India Candidature Candidates, -

- (i) The Candidate should be an Indian National;
- (ii) Passed minimum three years or two years (Lateral Entry) Diploma Course in Hotel Management and Catering Technology with at least 45% marks (40% marks in case of Candidates of Backward Class categories, Economically Weaker Section and Persons with Disability category belonging to Maharashtra State) from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent;
- (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Undergraduate Course in Design (Bachelor of Design) [4 Years duration]

(A) First Year Admission. -

- (1) Maharashtra State Candidature Candidates, All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates.-
- (i) The Candidate should be an Indian National;
- (ii) The candidate should have passed 10+2 examination and obtained at least 45% marks in aggregate (aggregate 40% marks in case of Reserved categories, Economically Weaker Section and Persons with Disability category belonging to Maharashtra State) and obtained non-zero score in CET conducted by the Competent Authority;
- (2) Children of NRI/OCI/PIO, Children of Indian workers in the Gulf countries and Foreign National Candidature Candidates.-
- (i) The candidate should have passed 10+2 examination with at least 45 % marks in aggregate;
- (ii) Any other criterion declared by appropriate authority from time to time.

8. Preparation of Merit List

- (1) Assignment of merit number All the eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.
- (2) Change of Marks due to verification If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP prior to 5 p.m. on the day of display of final merit list.
- (3) Method of calculating marks at qualifying examination for deciding eligibility While deciding the eligibility of the Candidates following procedure shall be adopted, -
 - (a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49% shall be rounded to 44% for deciding the eligibility.
 - (b) In case the maximum marks in an individual subject is other than 100, convert the marks out of 100 for individual subject without rounding, If sum of the converted marks of individual subjects without rounding off works out to be a figure with fraction then fraction up to two decimal places shall only be considered for calculation of percentage of marks considering maximum marks as 300 and, If the percentage comes in fraction, then

- rounding off shall be done as above to decide the eligibility.
- (c) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned competent authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.
- (d) If the Candidate reappears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.

(4) Assignment of Merit Number for various Courses

(a) For admission to First Year

Engineering and Technology (B.E. / B. Tech)

and

Master of
Engineering
and Technology
(Integrated)(M.E.(Integrate
d) / M. Tech
(Integrated))

(i)For HSC Candidates: The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2022 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

- (a) higher marks or score in Mathematics at CET;
- (b) higher marks or score in Physics at CET;
- (c) higher marks or score in Chemistry at CET;
- (d) higher percentage of marks in Board or qualifying examination for Physics, Mathematics and Chemistry taken together;
- (e) higher percentage of marks in the subject Mathematics at HSC;
- (f) higher percentage of marks in the subject Physics at HSC;
- (g) higher percentage of marks in Aggregate at HSC.
- (ii) The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at 5(4) and 5(5) and Children of Indian Workers in Gulf Countries, shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics added together at Qualifying examination:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

- (a) higher percentage of marks in the subject Mathematics at HSC;
- (b) higher percentage of marks in the subject Physics at HSC;
- (c) higher percentage of marks in Aggregate at HSC.
- (iii) For Diploma Candidates: The merit list of Diploma Candidates shall be prepared on the basis of percentage of marks obtained by the Candidate, on the basis of which Diploma is awarded by the examining authority:

Provided that, in case of tie, the relative merit of different candidates shall be resolved in the following order of preference and the methodology as specified below,—

	(a) higher percentage of marks in SSC;					
	(b) higher percentage of marks in Mathematics at SSC;					
	(c) higher percentage of marks in Science at SSC;					
	(d) higher percentage of marks in English at SSC.					
(b) For	The merit list shall be prepared on the basis of marks obtained by the					
admission to	Candidate, on the basis of which Diploma / Degree is awarded by the					
Direct Second	examining authority:					
Year	Provided that, in case of tie, the relative merit of different					
Engineering	Candidatures shall be resolved in the following order of preference and the					
and Technology						
=	(a) higher percentage of marks in SSC;					
	(b) higher percentage of marks in Mathematics at SSC;					
	(c) higher percentage of marks in Science at SSC;					
	(d) higher percentage of marks in English at SSC.					
(c) For	(i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of					
Admission to						
First Year	these rules shall be prepared on the basis of marks or score secured by the					
	Candidate in the MHT-CET 2022 conducted by the Competent Authority					
Pharmacy and	or marks or score secured in any other examination conducted by the					
Pharm.D.	concerned appropriate authority for the purpose of admission to these					
	Courses.					
	Provided that, in case of tie, the relative merit of different					
	Candidatures shall be resolved in the following order of preference and the					
	methodology as specified below, -					
	(a) higher marks or score in Mathematics or Biology at CET;					
	(b) higher marks or score in Physics at CET;					
	(c) higher marks or score in Chemistry at CET;					
	(d) higher percentage of marks in Physics, Mathematics or Biology and					
	Chemistry added together at Board or qualifying examination;					
	(e) higher percentage of marks in the subject Mathematics or Biology at					
	HSC;					
	(f) higher percentage of marks in the subject Physics at HSC;					
	(g) higher percentage of marks in aggregate in HSC.					
	(ii) The merit list for the NRI /OCI / PIO and Foreign Students Candidates					
	stated at rule 5(4), 5(5) and Children of Indian workers in the Gulf					
	countries shall be prepared on the basis of the percentage of marks in the					
	subjects Physics, Chemistry and Mathematics/Biology added together at					
	Qualifying examination:					
	Provided that, in case of tie, the relative merit of Candidates shall					
	be resolved in the following order of preference and the methodology as					
	specified below, —					
	(a) Higher percentage of marks in the subject Mathematics or Biology at					
	HSC;					
	(b) Higher percentage of marks in the subject Physics at HSC;					
	(c) Higher percentage of marks in Aggregate at HSC.					
I	(c) mand percentage of marks in rigginguit at time.					

(d) For	The merit list shall be prepared on the basis of marks obtained by the					
Admission to	Candidate on the basis of which Diploma is awarded by the examining					
Direct Second	authority:					
Year Pharmacy	Provided that, in case of tie, the relative merit of different					
	Candidatures shall be resolved in the following order of preference and the					
	methodology as specified below, -					
	(a) higher percentage of marks in Physics at HSC;					
	(b) higher percentage of marks in Chemistry at HSC;					
	(c) higher percentage of marks in SSC;					
	(d) higher percentage of marks in Science at SSC.					
(e) First Year	(i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of					
Hotel	these rules shall be prepared on the basis of marks or score secured by					
Management	the Candidate in the MAH-B.HMCT-CET-2022 conducted by the					
and Catering	Competent Authority or marks or score secured in any other examination					
Technology						
Technology	conducted by the concerned appropriate authority for the purpose of admission to these Courses.					
	Provided that, in case of tie, the relative merit of Candidates shall					
	· · · · · · · · · · · · · · · · · · ·					
	be resolved in the following order of preference and the methodology specified below, -					
	•					
	(a) higher percentage of marks in SSC;					
	(b) higher percentage of marks in Mathematics at SSC;					
(c) higher percentage of marks in Science at SSC;						
(d) higher percentage of marks in English at SSC.						
	(ii) The merit list for the Candidates at 5(4) and 5(5) and Children of Indian					
	Workers in the Gulf Countries, shall be prepared on the basis of the					
	Higher percentage of marks at HSC or its equivalent:					
	Provided that, in case of tie, the relative merit of Candidates shall be					
	resolved in the following order of preference and the methodology as					
	specified below, -					
	(a) higher percentage of marks in SSC;					
	(b) higher percentage of marks in Mathematics at SSC;					
	(c) higher percentage of marks in Science at SSC;					
(1) 5	(d) higher percentage of marks in English at SSC.					
(e-1) Direct	The Merit List shall be prepared on the basis of marks obtained by the					
Second Year Hotel Candidates, on the basis of which Diploma is awarded by the exauthority: Provided that, in case of tie, the relative merit of or						
Management	authority: Provided that, in case of tie, the relative merit of different Candidates shall be resolved in the following order of preference and the					
and Catering methodology as specified below,-						
Technology (a) higher percentage of marks in SSC;						
	(b) higher percentage of marks in Mathematics at SSC;					
	(c) higher percentage of marks in Science at SSC;					
	(d) higher percentage of marks in English at SSC.					

(f) For admission to First Year Architecture	The merit list for the all Candidates shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority and in the manner by giving 50%					
	weightage to CET Score and 50% weightage to HSC aggregate Marks for					
	the purpose of admission to these Courses:					
	Provided that, in case of tie, the relative merit of different Candidatures					
	shall be resolved in the following order of preference and the methodology					
	as specified below, -					
	(a) higher marks in CET;					
	(b) higher percentage of marks in Mathematics at SSC;					
	(c) higher percentage of aggregate marks in SSC.					
(g) For	(i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of					
admission to	these rules, shall be prepared on the basis of marks or score secured by					
First Year	the Candidates in the CET conducted by the Competent Authority or					
Planning	marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these					
	Courses:					
	Provided that, in case of tie, the relative merit of different					
	candidates shall be resolved in the following order of preference and the					
	methodology as specified below,-					
	(a) higher percentage of marks in SSC;					
	(b) higher percentage of marks in Mathematics at SSC;					
	(c) higher percentage of marks in Science at SSC;					
	(d) higher percentage of marks in English at SSC. (ii) The merit list for the NRI / OCI / PIO and Foreign Students Candidates					
	stated at rules 5(4) and 5(5) and Children of Indian Workers in Gulf					
	Countries shall be prepared on the basis of the percentage of aggregate					
	marks at Qualifying examination:					
	Provided that, in case of tie, the relative merit of candidates shall					
	be resolved in the following order of preference and the methodology as					
	specified below,-					
	(a) higher percentage of marks in SSC;					
	(b) higher percentage of marks in Mathematics at SSC;					
	(c) higher percentage of marks in Science at SSC;					
	(d) higher percentage of marks in English at SSC.					

9. Centralised Admission Process (CAP)

(1) Centralised Admission Process CAP stages

The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act.

The Government, Government Aided institutes, University Departments and University managed Institutions shall also admit the candidates through CAP. The stages of CAP shall be as stated below, -

- (a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority. The candidate should read the information brochure carefully.
- (b) The candidate should fill the Online Application Form as per the notified schedule for respective admission.
 - (i) For admissions to First Year Engineering and Technology, Planning, Pharmacy, Pharm D.,

Hotel Management & Catering Technology, Architecture and Master of Engineering/Master of Technology (Integrated):

- a. The eligible candidates aspiring for admission on the basis of CET conducted by the Competent Authority of Maharashtra State should apply online for admission. Such candidates need not have to pay application fee.
- b. The eligible candidates aspiring for admission only on the basis of National Level Examinations mentioned in the eligibility criterion and approved by Maharashtra State time to time, except CET conducted by the Competent Authority of Maharashtra State should apply online for admission and shall pay required fees online (Non Refundable) as given in the table below.
- (ii) For Direct Second Year Engineering and Technology, Pharmacy and Hotel Management and Catering Technology: The eligible candidates are required to fill the application form Online.

(iii) Following are the details of the fees to be paid by the candidate through online mode only.

Admission	Application fee for	Application fee for	Application
	General Category	Reserved Category	fee for
	Candidates from	Candidates [SC, ST,	Children of
	Maharashtra State,	VJ/DT NT(A),	NRI / OCI /
	Outside Maharashtra	NT(B), NT(C),	PIO, Foreign
	State (OMS), Union	NT(D), OBC, SBC,	National
	Territory of Jammu and	EWS] & PWD	
	Kashmir and Union	Candidates belonging	
	Territory of Ladakh	to Maharashtra State	
	Migrant candidates and	only	
	Children of Indian		
	workers in Gulf		
	Countries		
First Year	₹ 800/-	₹ 600/-	₹ 5,000/-
Engineering and			
Technology,			
Planning, Design			
Pharmacy,			
Pharm. D.,			
HMCT,			
M.E. /M. Tech			
(Integrated)			
(Only JEE / NEET			
Candidates)			
First Year Architecture	₹ 800/-	₹ 600/-	₹ 5,000/-
Direct Second Year			-
Engineering and			
Technology,	₹ 800/-	₹. 600/-	
Pharmacy,			
HMCT			

- (iv) The Application processing fee shall be as notified by the competent authority from time to time and the amount is Non Refundable.
- (v) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents.
- (vi) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer/device connected to internet.
- (vii) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.
- (viii)Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.
- (ix) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it, if required. The candidate shall take printout of the submitted application form and sign it.
- (x) The Printout of form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.
- (c) Document Verification at Facilitation Centre by the Candidate or through the method prescribed by the Competent Authority for this purpose. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form. After confirmation of application form, information cannot be changed by candidate.
- (d) Display or Publishing of Provisional merit list, Submission of grievances, if any, through the method prescribed by the Competent Authority for this purpose and Display or Publishing of Final Merit Lists;
 - i. Provisional Merit List of eligible candidates will be displayed on the website.
 - ii. For discrepancy if any, in the provisional merit list, within specified grievance period, Candidates can submit the grievances through the method prescribed by the Competent Authority for this purpose.
 - No document shall be accepted to substantiate the claim made in application after scheduled dates.
 - iv. Final merit lists will be displayed on the website.

NOTE: - The merit list gives relative position of the candidate and it does not guarantee admission to any course/ institute.

- (e) Display of Category wise Seats (Seat Matrix) available for respective CAP Rounds. The Competent Authority shall publish the information on the website about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.
- (f) Filling up and confirmation of online option form having preferences of Courses and Institutions prior to respective CAP Rounds. Candidates may fill in preferences of Institutes and Courses in decreasing order of their preference as specified by Competent Authority. The option form once confirmed by the candidate through their login shall be considered for allotment in the respective CAP Rounds;
 - Candidates may fill in **maximum 300 choices** of Institutes and Courses in decreasing order of their preference;
 - (i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for

- respective CAP Round.
- (ii) Candidates will be able to fill in the online option form through their login.
- (iii) It is mandatory for all candidates to confirm the online option form.
- (iv) After confirmation of Option form, the candidate will not be able to change the Options.
- (v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.
- (vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be considered as first preference (Highest Priority Choice).
- (vii) Option form received through online submission only will be considered for further processing.
- (viii)Candidate shall confirm the submitted on-line Option Form by re-entering Application ID and Password. The candidate can take a printout of the confirmed Option form for his record and future reference
- (ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.
- (g) Display of Provisional Allotment of respective CAP Round indicating allotted institute and Course.
- (h) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority through the method prescribed by the Competent Authority for the purpose of accepting the offered seat and rectifying the errors as per the clause (e) of sub-rule (4) of this rule.;
- (i) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;
- (j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.
- (2) Conduct of CAP Round-I- The seats available for Round- I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.

(3) During the CAP

- (a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed by the Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed by the Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;
- (b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and

payment of seat acceptance fee as per the method prescribed by the Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed by the Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;

- (c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance as per the method prescribed by the Competent Authority shall be eligible for participation in the subsequent rounds for betterment;
- (d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;

(4) Conduct of CAP Rounds II and III

- (a) The seats available for Rounds II and III shall be published on the website. The candidates eligible for respective Rounds II and III are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during these rounds shall be available to the eligible candidates falling under the following categories.-
 - (i) candidates as per the sub-rule 3(c) and 3(d) above;
 - (ii) candidates who have not been allotted any seat in any of the previous rounds;
 - (iii) candidates who did not participate (failure of filling option form) in previous rounds.
- (b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already *allotted* to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;
- (c) There shall be no further betterment option available to the candidate after Round III. The allotment made and/or *allotment* retained in Round III for participating candidates in Round III shall be final;
- (d) At the time of reporting for admission to ARC as per the method prescribed by the Competent Authority, the candidate shall produce all the original documents in support of the claims made in the application.

If the candidate has allotted seat on the basis of claim made in the application and fails to produce the documents in support of the claim so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds:

Provided that, if Candidate is allotted seat without availing any benefit claimed in the application, in such cases the allotment of the candidate shall be retained and he shall be allowed to modify his application accordingly, as per the provisions of clause (e) of sub-rule (4) of this rule.

- (e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC as per the method prescribed by the Competent Authority *viz*.
 - (i) change of gender from male to female and vice-versa;
 - (ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;
 - (iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon

his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.

- (iv) removal of minority status due to failure of submission of supporting documents;
- (v) removal of Disability status due to failure of submission of supporting documents;
- (vi) removal of Defence status due to failure of submission of supporting documents
- (vii) change in Type of Candidature;
- (viii) change in Home University;
- (ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;
- (x) change in Qualification.

Apart from the above no other change or rectification shall be allowed.

(5) Reporting to the institution- The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

(6) Fees and Concessions

- (a) Fees Prescribed for Government, Government Aided Institutes and University Managed Engineering /Technology Degree Courses:
 - Fee structure for these institutes shall be as prescribed by the Government of Maharashtra from time to time.
- (b) Fees prescribed in Unaided Private Professional Educational Institutions:
 - The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.
- (c) Details of Concession in fees for Backward Class Category and Economically Weaker Section Candidates (belonging to Maharashtra State only)
 - For SC/ST/VJDT NT(A) /NT(B) /NT(C) /NT(D) /SBC /OBC and EWS category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.
 - Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.
- (d) Fees for Jammu & Kashmir and Ladakh Migrant Candidates and North East and Union Territory Candidates admitted by appropriate authority:
 - These candidates shall pay the fees as applicable to the Non Autonomous Government institutes (as given in 9(6)(a)). Candidates shall also pay additional fees as prescribed by the concerned University from time to time.

- **10. CAP allotment stages and process of allotment -** Allotment of seats under CAP shall be made in the following manner, -
- (1) Maharashtra State Candidature Candidate (a) The stages of computerised allotment are as follows, -

Stage -I: For all the Candidates. -

- (a) All the Candidates (Open, Reserved, Male, Female, Tuition Fee Waiver) belonging to various categories shall be considered for allotment of seats as per their *Inter-Se-*Merit.
- (a-1) Economically Weaker Section (EWS) and Orphan Candidates shall be considered for allotment of seats reserved for them as per their *Inter-Se-Merit*, and if seat is not available in their reserved category, then they shall be considered for allotment in Open
 - Category as per the *Inter-Se-Merit*.

 (b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open
 - (c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.
 - (d) Allotment to the Persons with Disability Category Candidates.-

Category seats are not available at their merit.

- (i) Allotment of seats to the Persons with Disability Category Candidates shall be within their respective Reserved or General category only.
- (ii) The number of seats available for the Persons with Disability Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.
- (iii) If the seat for Persons with Disability Category Candidates as per their prescribed reservation percentage within their respective reserved or general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved or general category for Persons with Disability candidate and shall be allotted as per their Inter-Se-Merit.
- (iv) All other seats (except earmarked seats) available for Persons with Disability Category Candidates for that course shall be allotted as per their Inter-Se-Merit from combined list of all Persons with Disability Category Candidates:

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit:

Provided further that, the candidate not considered for allotment due to provision of above proviso, shall be considered for allotment of seat from general Persons with Disability Category as per their Inter-Se-Merit.

(v) After allotment of the seat to Person with Disability Category Candidate, a seat from that General or respective Backward Class Category and Person with Disability Category shall be treated as utilized.

- (vi) If in the seat matrix for any course, total available seats for Reserved or General category comes out to be less than two, then in such case, no seat shall be allotted to the Person with Disability Category Candidate.
- (e) Allotment to the Defence Category Candidates.-
 - (i) Allotment of seat to the Defence Category Candidates shall be within their respective Reserved or General category only.
 - (ii) The number of seats available for the Defence Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.
 - (iii) If the seat for Defence Category Candidates as per their prescribed reservation percentage within their respective reserved or general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved or general category for Defence Category candidate and shall be allotted as per their Inter-Se-Merit.
 - (iv) All other seats (except earmarked seats) available for Defence Category Candidates for that course shall be allotted as per their Inter-Se-Merit from combined list of all Defence Category Candidates:

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit:

Provided further that, the candidate not considered for allotment due to the above provision, shall be considered for the allotment of seat from general seats for Defence Category as per their Inter-Se-Merit.

- (v) After allotment of the seat to Defence Category Candidate a seat from that General or respective Backward Class Category and Defence Category shall be treated as utilized.
- (vi) If in the seat matrix for any course, total available seats for Reserved or General category comes out to be less than two, then in such case, no seat shall be allotted to the Defence Category Candidate.
- (f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below,
 - (i) Seat for ladies
 - (ii) Seat for Persons with disability candidates
 - (iii) Seat for Defence category candidates
- (g) The TFWS seat shall be allotted to the eligible Candidate only to such course in an Institute where a minimum of 50% of "Approved Intake" are filled up in last Academic year to the respective course.

- <u>Stage II</u>: For allotment of seats reserved for Female to Male Candidates. -If the seat remains vacant after allotment to Female Candidates of the Backward Class Category or Open Category, such seat shall be allotted to the Male Candidates belonging to respective Backward Class or Open Category.
- <u>Stage –III</u>: For SBC Category Candidates. -If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.
- Stage -IV, Stage-V & Stage -VI: Deleted (As per amendment dated 4th June 2019)
- <u>Stage –VII</u>: For all Candidates (without any type of Reservation). -The seats shall be considered for allotment to all the Candidates based on *Inter-Se-Merit*.

Stage-VIII: For All Candidates (without any Candidature Type): -

- (i) The seats remaining vacant shall be allotted to the All Eligible Candidates.
- (ii) In case of Direct Admission to Second Year (Lateral Entry) of Engineering and Technology, if the seats remain vacant after allotment to all the Diploma Candidates based on Inter-Se-Merit, such seats shall be filled in on the basis of Inter-Se-Merit of the Bachelor of Science Candidates
- <u>Stage –IX</u>: For First year Engineering and Technology and Master of Engineering and Technology (Integrated) admission to Diploma Candidates. After completion of stage VIII, if the seats remain vacant then such vacant seats shall be considered for allotment to the Diploma Candidates based on Inter-Se-Merit
- (b) For seats reserved for Female Candidate, the procedure for reservation as given in Government Circular of General Administration Department No. RSV 1012/CN-16/12/16A Dated 13th August 2014 shall be adopted.
- (2) All India Candidature Candidates The allotment to these seats shall be done through CAP on the basis of score of, -
 - (a) First Year Engineering— JEE (Main) B.E./B.Tech 2022 score and then if the seats remains vacant, on the basis of MHT-CET 2022 score;
 - (b) First Year Pharmacy and Pharm. D. NEET score and then if seats remain vacant on the basis of MHT-CET 2022 Score;
 - (c) First Year Architecture Score in an aptitude test in architecture conducted either by National Testing Agency (i.e. JEE) or National Aptitude Test in Architecture (NATA) conducted by the Council of Architecture and HSC Marks;
 - (d) First Year Hotel Management and Catering Technology NCHM JEE score and then if seats remain vacant on the basis of MAH-B.HMCT-CET 2022.
 - (e) First Year Planning JEE (Main) B. Planning 2022 score and then if the seats remains vacant, on the basis of MAH-B. Planning-CET 2022;

All these seats are treated as "General Category" seats and no reservation is provided in these seats for Candidates of Backward Class Category, Ladies, Persons with Disability and Defence, etc.

- (3) Minority Quota Seats: -The stages of computerised allotment are as follows, -
 - **Stage–I:** The seats under minority quota in the minority institution linguistic or religious) shall be allotted to the respective minority candidates.
 - **Stage–II:** If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.
 - **Stage–III:** Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates

(4) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate

The supernumerary seats for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates shall be allotted to the eligible candidates as in 5(6), on the basis of *Inter-Se-Merit in the entrance test conducted by the appropriate authority and if seats remain vacant on the basis of CET conducted by competent authority.*

a) Application Form Filling, Submission and Admission Centres

The eligible candidate shall fill the Online Application Form within the notified schedule, as per the method prescribed by the Competent Authority.

- i. The Competent Authority shall publish the provisional Merit List. The candidates not appeared for CET conducted by competent authority but appeared for any other CET conducted by appropriate authority can also apply, however such candidates are required to pay the Application Fee through online mode (Credit Card/ Debit Card/ Net Banking).
- ii. The candidates whose names do not appear in the merit list(s) will not be able to participate in entire Admission Process.

b) Counselling Round for J and K and Ladakh Migrant Candidates at identified Admission Centre

- i. The counselling round shall be conducted as per the method prescribed by the Competent Authority.
- ii. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule.
- iii. The candidates shall produce the documentary evidence strictly as per the Proforma(s) in support of their claims.
- iv. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at the concerned identified admission centre (as per 10(4) a) as per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.
- v. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to any other institute and/or any other course during entire duration of the course.
- vi. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

Important note

Candidates admitted under this provision are not allowed to change course or college in any year of study.

(5) Reporting at institutes:

- Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.
- ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
- iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating

that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.

11. Allotment of seats by CAP Rounds I, II and III

- (1) CAP Rounds I, II and III shall be conducted by computerised allotment.
- (2) In CAP Round I.-
 - (a) For Minority Institutes the allotment shall be given to the candidates as per following preference, -
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stages I and II of sub-rule (1) of rule 10,
 - (iii) Sub-rule (2) of rule 10;
 - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference:
 - (i) Stages I and II of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules.
- (3) In CAP Round II.-
 - (a) for Minority Institutions, the allotment shall be given to the candidates as per the following preference:-
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stages I to III and Stage VII of sub-rule (1) of rule 10,
 - (iii)Stage II of sub-rule (3) of rule 10,
 - (iv) Sub-rule (2) of rule 10,
 - (v) Stage III of sub-rule (3) of rule 10 of these rules;
 - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per the following preference:-
 - (i) Stages I to III and Stage VII of sub-rule (1) of rule 10,
 - (ii) Sub-rule (2) of rule 10 of these rules.
- (4) In CAP Round III.-
 - (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference:
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stages I to VIII of sub-rule (1) of rule 10,
 - (iii) Stage II of sub-rule (3) of rule 10,
 - (iv) Sub-rule (2) of rule 10,
 - (v) Stage III of sub-rule (3) of rule 10,
 - (vi) Stage IX of sub-rule (1) of rule 10;
 - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,
 - (i) Stages I to VIII of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules;
 - (iii) Stage IX of sub-rule (1) of rule 10 of these rules.
- (5) If the seat remains vacant due to non-allotment and non-reporting, such seat will be considered for allotment in subsequent round.

(6) Every stage in CAP Rounds I, II and III shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of *Inter-Se-Merit*.

12. General provisions

- (a) Allotment in CAP Round-I, II and III of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per *Inter-Se-Merit* of Candidates having Maharashtra State Candidature. The seats will be allotted to Candidates as per *Inter-Se-Merit*, options filled and seats available at that point of time in the stage of CAP Round-I, II and III;
- (b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;
- (c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;
- (d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);
- (e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;
- (f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;
- (g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;
- (h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates:
- (i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". For Seat Acceptance, Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card/ Internet Banking/ etc) or the mode as decided by Competent Authority and shall report to any one of the identified Admission Reporting Centre as per the method prescribed by the Competent Authority. (List of ARC shall be available on website). Seat will be confirmed by the Admission Reporting Centre after verification of the original documents and ensuring that the candidate meets all the eligibility norms. The centre in-charge shall issue the Online Receipt of acceptance or candidate can download from his/her login:
- (j) The Seat Acceptance Fee shall be Rs. 1,000/- for all admitted Candidates and the same shall be treated as non-refundable processing fee;
- (k) Failure to report for Seat acceptance as per the method prescribed by the Competent Authority will be considered as if the Candidate has rejected the offer;
- (l) Allotted Seat will be cancelled if, at any time, any of the document or certificate is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;
- (m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Admission Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent round of admission as per schedule.
- (n) If any of the statement made in application form or any information supplied

- by the candidate in connection with his admission is found to be false or incorrect in any material particular, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission, may be preferred within seven days to the Competent Authority. The Competent Authority shall, preferably, decide the appeal within fifteen days and his decision thereon shall be final.
- (o) Complaints regarding the use of fake certificates shall be investigated in time bound manner and if it is found that there is a truth in such complaint, such admission shall be cancelled. Further appropriate action shall be initiated with due intimation to Competent Authority.

13. Admissions in Institutional Quota and vacant seats after CAP.- The Director or Principal of the institution shall carry out the admissions for these seats in the following manner. -

- (a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.
- (b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.
- (c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution.
- (d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in rule 3(4)(b) and shall be filled in on the basis of Inter-Se-Merit prepared by following the procedure specified in 8(3).
- (e) The institution after verification of all required documents shall prepare and display the Inter-Se-merit lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.
- (f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter.
- (g) All the admissions and cancellations shall be updated instantly through online system.
- (h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicants.
- (i) While filling these seats the preference shall be given to Maharashtra State Candidature Candidate over All India Candidature Candidate on the basis of Inter-Se-Merit.
- (j) After exhausting Maharashtra State Candidature Candidate and All India Candidature Candidate, if any seat remain vacant in the Sanctioned Intake then these seats may be filled with NRI, Foreign Students (FS), Overseas Citizen of India (OCI), Persons of Indian Origin (PIO), Children of Indian Workers in the Gulf Countries (CIWGC) Candidature Candidates, if the institute has secured prior approval from appropriate authority for these seats.

14. Approval of Merit List and the Admitted Candidates List

- (1) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and after DTE certification shall submit to the Admission Regulating Authority in accordance with the subsection (5) of the section 9 of the Act.
- (2) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc as well as the required documents of the Candidates admitted at institution level.
- (3) If a minority institution fails to admit minimum Fifty-One percent of its Sanctioned Intake from the persons belonging to the concerned minority, for a period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of Subsection (2) of the Section 6 of the Act.

15. Cancellation of Admission and Refund of fees, return of documents by Institutions

- (a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute:
- (b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 p.m. of the cut-off date prescribed by the Competent Authority;
- (c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.
- (d) The institution shall not entitle to recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

16. Change of Course or Institution after First, Second or Third year

- (1) The Candidate seeking for a change in course or shift after successfully completing the First Year of studies or both first and Second Semester examination in full or failed in one of the heads of passing will be allowed to do so in the same institution subject to the availability of seats and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal shall be responsible for ascertaining the eligibility of the Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;
- (2) Transfer of Candidates (Course and/or Institution) after One/ Two/ Three year shall be made in the following manner, -

- i. The Candidate once admitted in First Year / Second Year shall not be eligible for transfer to any other institution during the same academic year;
- ii. The Candidate passing the First Year (both first and second semester) or second year (both third and fourth semester) or third year (both fifth and sixth semester) examinations in full or failed in one of the heads of passing are considered as eligible for transfer of Institution or course, provided that for transfer after second year the candidate should have passed the first year, and for transfer after third year the candidate should have passed first and second year;
- iii. There shall be no transfer of students at any stage in any case from Unaided Institutions to Government or Government Aided Institutions or University Departments or University Managed Institutions. However, the Candidate from Government or Government Aided Institution or University Departments or University Managed Institutions may seek transfer to Unaided Educational Institution;
- iv. There shall be no transfer of students at any stage to Autonomous Institutions;
- v. Transfer to Unaided Institutions. The Principals of Unaided institutions shall consider the Candidates from other institutions for transfer with prior approval from the Directorate of Technical Education on submission of No Objection Certificate (NOC) from institution, Eligibility Certificate from University and Vacancy position. The Principal or Director of the institute shall ascertain the eligibility of Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;

Transfer in Government or Government aided Institutions- Eligible Candidates aspiring for a transfer from Government or Government Aided or University Departments and University Managed Institutions to other Government or Government Aided or University Department or University Managed Institutions, shall apply in writing to the Principal/Director of the institute in which he/she studied first year or second semester. The Principal or Director shall forward the consolidated branch wise merit list of eligible candidates giving details like Name, Course, percentage of Marks, Names of Courses and Institution in order of preference to which candidates desires to seek transfer, reasons for transfer and Remarks, along with course wise vacancy position in institution, to the Director of Technical Education, Maharashtra State, so as to reach him as per the schedule given by him. All the Principals of Government and Government Aided Institutions, University Departments and University Managed Institutions shall submit vacancy position of all courses to the Directorate of Technical Education, Mumbai before stipulated date.

- vi. No application without recommendation of the Principal / Director of Institution shall be entertained by the Directorate of Technical Education;
- vii. If the result of the University or Institution is not declared before the process of transfer, Candidates of that University will lose claim on transfer;
- (3) The Candidates admitted under Supernumerary Quota seats are not eligible for change of Course or Institution;
- (4) The candidates from the professional educational institutions which are outside the purview of the act shall be eligible for transfer to the unaided private professional educational institutions subject to the fulfilment of eligibility criterion and requirements stipulated under the provisions of sub section (1) of section 3 of the Act and the fulfilment of the conditions stated in sub-rule (2).
- (5) List of all such transfers shall be communicated by the Directorate of Technical Education to the office of the Admissions Regulating Authority for final approval.

17. Documents required to be uploaded along with "Application Form for Centralized Admission Process"

The candidates are required to upload **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission. The Candidates shall carry the original documents for scrutiny & verification at identified Facilitation Centre as per the process specified by the competent authority. The candidates are required to scan the document in .jpg or .gif format (minimum 150 dpi resolution, file size upto 1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. The Facilitation Center shall assist the candidate, free of cost, to scan and upload the documents.

Sr. No.	Type of Candidate	copies of documents to be produced along with Application			
		Form for Admission			
1	All Candidates	1. SSC (Std.X) mark sheet.			
		2. HSC/Diploma/B. Sc. mark sheet.			
		3. JEE / NEET / NATA Score Card Mark Sheet, if required.			
		4. School Leaving Certificate, if required to substantiate claim.			
		5. Certificate of the Indian Nationality of the candidate.			
		6. For Second Year Engineering and Technology, Pharmacy			
		and HMCT: Equivalence Certificate from Maharashtra State			
		Board of Technical Education, Mumbai [www.msbte.com] for			
		student having passed diploma from Other Board] (excluding			
		Govt Autonomous Institutes in Maharashtra, Dr. BATU			
		Lonere, SNDT, Mumbai)			
		s candidates are required to produce the following additional			
		egory to which they belong.			
2	Type– A Candidates	Domicile/Birth/Leaving certificate of candidate Indicating			
		place of Birth in the State of Maharashtra.			
3	Type- B Candidates	Domicile certificate of candidate/father/mother of candidate			
		indicating that he/she is domiciled in the State of Maharashtra.			
4	Type– C Candidates	Certificate from the employer in the proforma – A stating that			
		father/mother of the candidate who is a Central Government /			
		Government of India undertaking employee is presently posted			
		in Maharashtra.			
5	Type– D Candidates	Certificate from the employer in the proforma – B stating that			
		father/mother of the candidate who is a Maharashtra State			
		Government / Maharashtra State Government undertaking			
		employee.			
		Or			
		Undertaking along with documentary evidences from the			
6	Type-E Candidates	retired employee stating the place of settlement.			
O	Maharashtra Karnataka	1. Certificate stating that candidate belongs to the Maharashtra Karnataka border area in proforma – G1.			
	border area	2. Certificate stating that the mother tongue of the candidate			
	Candidates	is Marathi in proforma – G2			
	Candidates	(List of the villages in Maharashtra Karnataka border area is			
		available on website)			
		available oil website)			

7	Backward class	Caste certificate
,	Candidates belonging	Caste/Tribe validity certificate
	to S.C. / S.T.	2 Casso 11100 (alasa) continue
8	Backward class	Caste certificate
	Candidates belonging	Caste validity certificate
	to VJ/DT-NT(A)/	3. Non creamy layer certificate @ valid upto 31st March
	NT(B) / NT(C) /	2023.
	NT(D) /O.B.C/ SBC/	2025.
9	Economically Weaker	In addition to the documents mentioned in Sr. No. 1 above,
	Section (EWS)	Eligibility Certificate for Economically Weaker Section
	Candidate	Proforma – V valid for 2022-23
		सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो/४०१९ प्र.क्र.३१/१६
		अ, दिनांक ३१.०५.२०२१ - आर्थिकदृष्टया दुर्बल घटकासाठी विहित
		केलेल्या आरक्षणाचा लाभ घेण्यासाठी पात्रतेसाठीचे प्रमाणपत्र (GR
		Code २०२१०५३११२५०५९९४०७)
10	Orphan candidate	In addition to the documents mentioned in Sr. No. 1 above,
10	orphan candidate	Orphan Certificate Proforma – U
11	Ex-Servicemen	1. Defence Service Certificate Proforma – C.
	(Def-1)	2. Domicile certificate of father/mother who is an Ex-Service
		personnel is domiciled in the State of Maharashtra.
12	Active Domicile	1. Defence Service Certificate Proforma – C
	Defence Candidates.	2. Domicile certificate of father/mother who is an active
	(Def-2)	defence service person is domiciled in the State of
		Maharashtra.
13	Active Non Domicile	1. Defence Service Certificate Proforma – C and D/E.
	Defence Candidates.	2. Certificate from the employer in the proforma – D stating
	(Def-3)	that father/mother of the candidate who is an active
		defence service person presently posted in Maharashtra.
		OR
		Certificate from the employer in the proforma – E stating
		that father/mother of the candidate who is an active
		defence service person and has retained the family in his
		previous place of posting in Maharashtra.
14	Persons with Disability	Certificate in the pro forma
	Candidates	2. Domicile certificate of candidate.
15	Union Territory of	1. Certificate of posting in case of defence and Governmen
	Jammu and Kashmir	servants in proforma – J
	and Union Territory of	2. Certificate of stay in refugee camp for those staying in
	Ladakh Migrant	camp in proforma – K
	candidates	3. Certificate stating that the candidate belongs to displaced
		family proforma –L
		4. Certificate stating that the candidate belongs to displaced
		family proforma –M
		1

16	Foreign nationals /	1. Eligibility Certificate from the Association of Indian
	Foreign	Universities, New Delhi (AIU) if candidate passed
	Students	Qualifying examination from abroad.
		2. Passport of the Candidate.
		3. Affidavit of candidate/Parent disclosing his full identity
		i.e. full name, age, residence, occupation, relationship with
		candidate duly signed by the Candidate/parents.
		4. Proof of residence i.e. Driving Licence or Telephone Bill
		of candidate
		5. Statement of Marks or Certificate of Passing SSC /
		Equivalent Examination.
		6. Statement of Marks or Certificate of Passing HSC /
		Equivalent Examination.
		7. Statement of Marks or Certificate of Passing Qualifying /
		Equivalent Examination.
17	Persons of Indian	1. Eligibility Certificate from the Association of Indian
	Origin	Universities, New Delhi (AIU) if candidate passed
		Qualifying examination from abroad.
		2. Passport of the Candidate.
		3. PIO / OCI Card.
		4. Affidavit of candidate/Parent disclosing his full identity
		i.e. full name, age, residence, occupation, relationship
		with candidate duly signed by the Candidate/parents.
		5. Proof of residence i.e. Driving Licence, Telephone Bill,
		Property Tax copy, IT return copy of sponsor
		6. Statement of Marks or Certificate of Passing SSC /
		Equivalent Examination.
		7. Statement of Marks or Certificate of Passing HSC /
		Equivalent Examination
		8. Statement of Marks or Certificate of Passing Qualifying /
18	Children of Indian	Equivalent Examination. 1. CIWGC Certificate of the Candidate OR of his/her
18	Workers in Gulf	1. CIWGC Certificate of the Candidate OR of his/her Mother or Father
	Countries(CIWGC)	2. Affidavit of candidate/Parents disclosing his full identity
	Countries(CIWGC)	i.e. full name, age, residence, occupation, relationship
		with candidate duly signed by the Candidate/parents.
		3. Passport, Nationality Certificate of Parent.
		4. Residence of parent in Gulf Countries, Valid VISA of
		Parent
		5. Work Permit or Letter from the Employer on Company
		Letterhead.
		6. Proof of residence i.e. Driving Licence, Telephone Bill,
		Property Tax copy, IT return copy of Parent
		7. Proof of residence showing minimum 182 days of stay of
		Parent in Gulf Countries for the academic year of
		admission, prior to the admission date
		admission, prior to the admission date

		8. True copy of Gulf bank account passbook (copies of
		main page indicating bank name & address, Parent name
		& address, with entries of last preceding 6 months prior
		to admission)
		9. Eligibility Certificate from the Association of Indian
		Universities, New Delhi (AIU) if candidate passed
		Qualifying examination from abroad.
		10. Statement of Marks or Certificate of Passing SSC /
		Equivalent Examination.
		11. Statement of Marks or Certificate of Passing HSC /
		Equivalent Examination.
		12. Statement of Marks or Certificate of Passing Qualifying /
		Equivalent Examination.
19	Non Resident	NRI Certificate of the Candidate OR of his/her Mother or
	Indian	Father OR the real brother/real sister ordinarily residing
		abroad OR NRI certificate of the persons having blood
		relation with the student who consider such student as
		'Ward' viz-real brother/sister of father OR real
		brother/sister of Mother OR father/mother of father OR
		father/mother of Mother OR 1 st degree paternal/maternal
		cousins, ordinarily residing abroad and should have
		looked after the candidate as guardian with documentary
		evidence & affidavit in support of the aforesaid facts.
		Parents CDC (Continuous Discharge certificate) if
		claimant is Merchant Navy employee.
		2. Affidavit of candidate/sponsor disclosing his full identity
		i.e. full name, age, residence, occupation, relationship
		with candidate duly signed by the
		Candidate/parents/sponsor.
		3. Passport, Nationality Certificate of sponsor
		4. Residence of NRI, Valid VISA of sponsor
		5. Proof of residence i.e. Driving Licence, Telephone Bill,
		Property Tax copy, IT return copy of sponsor
		6. Proof of residence showing minimum 182 days of stay of
		sponsor in abroad for the academic year of admission,
		prior to the admission date
		7. True copy of foreign bank account passbook (copies of
		main page indicating bank name & address, sponsor name
		& address, with entries of last preceding 6 months prior to
		admission)
		8. Affidavit of family chart duly signed by sponsor making
		clear relationship
		9. Leaving certificates, Birth extracts, mark sheets, PAN
		Card, Passport, Marriage Certificate of all members
		shown on family tree/chart.
		10. Eligibility Certificate from the Association of Indian
		10. Eligibility Certificate from the Association of Indian

		Universities, New Delhi (AIU) if candidate passed					
		Qualifying examination from abroad.					
		11.Statement of Marks or Certificate of Passing SSC /					
		Equivalent Examination.					
		12.Statement of Marks or Certificate of Passing HSC /					
		Equivalent Examination					
		13.Statement of Marks or Certificate of Passing Qualifying /					
		Equivalent Examination.					
20	TFWS candidates	Income certificate stating that his/her parent's annual					
		income is less than Rs. 8 Lakh from all sources issued					
		the appropriate competent authority of the Maharashtra					
		State.					
21	Minority Candidates	1. Declaration of the Candidate for the respective Linguistic /					
		Religious Minority Community or Leaving Certificate					
		having information pertaining to Religion / Mother tongue					
		as given in proforma – O. (शासन निर्णय अल्पसंख्याक विकास					
		विभागक्रअविवि-२०१०/प्र.क्र.१०९/१०/काया-५ दि .०१ जुलै २०१३					
		पहावा [२०१३०७०२१६४४०६२४१४])					
		2. Domicile Certificate of Candidate or the documents					
		specified for Maharashtra State Candidature Type A.					

18. Miscellaneous provisions

a) Conduct and Discipline

- (i) Failure of the candidate in making full and correct Statements in the application form and/or suppression of any information and/or submission of false documents shall lead to disqualification of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.
- (ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.
- (iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.
- (iv) Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.
- (v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.
- **b)** Action against ragging: Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.
- a) Ragging within or outside of any educational institution is prohibited,

- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.
- e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.
- f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.
- g) Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.
- h) If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

c) Others:

- (i) The medium of instruction for degree courses is English.
- (ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.
- (iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.
- (iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.

d) Hostel accommodation:

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the

Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Union Territory of Jammu and Kashmir and Union Territory of Ladakh migrant candidates and Government of India nominees for Hostel accommodation.

e) The English version of the notified gazette shall be considered for the purpose of interpretation of the meaning and correctness of any provisions made in the Admission Rule and its amendment.

SCHEDULE -I

A (1). Allocation of seats for First Year of Under Graduate Degree Courses and Pharm. D. Courses in Government, Government Aided Institution, University Departments and University Managed Institutions-

Sr.	Type of Institution	CAP Seats as % of San	ctioned Int	take excluding NRI	Quota
No		Maharashtra State	All	Institution	Minority
		Candidates	India	Level Seats	Quota
			Seats		
1	Government / Government Aided Institutions, University Departments and SNDT University (Excluding Minority Institutions)	Autonomous - 100% (State Level) Non- Autonomous & University Departments- 70 % for HU, 30 % for OHU*	Nil	#	Nil
2	Institute of Chemical Technology Mumbai	70% (State Level)	30%	Nil	Nil
3	Dr. Babasaheb Ambedkar Technological University Lonere	85% (State Level) 15% for Candidates from Districts of Konkan Region ^{\$}	Nil	Nil	Nil
4	Government/ Government Aided Minority Colleges	Autonomous- 50% (State Level) Non Autonomous – 35% for HU and 15% for OHU*	Nil	Nil	50%
5	COEP Technological University, Pune	80% (State Level)	20 %	Nil	Nil

^{*} HU- Home University and OHU – Other than Home University

\$ Districts of Konkan Region viz. Thane, Raigad, Ratnagiri, Sindhudurg and Palghar.

[#] Two seats per branch for Baba Harnam Singh of Langar Sahib Gurudwara Trust in SGGS Institute of Engineering and Technology, Nanded, Five seats for Seth Walchand Hirachand Memorial Trust & Two seats for D.D. Daruwala Memorial in Walchand College of Engineering(WCE), Sangli. These seats shall be within the sanctioned intake capacity and shall be filled at the respective Institution level. The Candidates should apply to the Director of the SGGS Institute of Engineering and Technology, Nanded and WCE, Sangli respectively.

A(2). Allocation of seats within Sanctioned Intake for First Year of Unaided Private Professional Educational Institutions

		No. of Seats- as % of Sanctioned Intake					
		CAP Sea		Institutional			
Sr. No	Type of Institution	Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	Quota (including 5% Quota for NRI, if applicable)		
1	Unaided Private Professional Educational Institutions (excluding minority institutions)	Autonomous – 65% (State Level) Non- Autonomous- 45.5 % for HU, 19.5 % for OHU	15%	Nil	20%		
2	Unaided Minority Educational Institutions	Autonomous* 100% of M.S. Seats ^{\$} (State Level) Non- Autonomous*- 70% of M.S. Seats ^{\$} for HU, 30% of M.S. Seats ^{\$} OHU	15% of Seats under CAP#	Minimum 51%@	20%		

CAP Seats = Sanctioned Intake – Institutional Quota

B. Allocation of Supernumerary Seats

- (1) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall be as per the policy of the Government.
- (2) OCI/PIO, Foreign Students and the Children of Indian Workers in Gulf Countries candidates to be filled by Institution 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

[#] CAP seats excluding Minority Quota

^{\$} M.S. Seats = CAP Seats – (All India Seats + Minority Quota)

^{%-} Percentage

^{*} The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.

[®]These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution. The institutional quota for Architecture and Pharmacy includes 5% quota for NRI and in case the seats remain vacant then they shall be allotted to the candidates with All India Candidature.

SCHEDULE -II

(For Direct Admission to Second Year of Engineering and Technology, Hotel Management and Catering Technology and Pharmacy)

(See rule 6 and 7)

The distribution of seats available shall be notified on the website before submission of option form of Centralised Admission Process (CAP).

- (i) Lateral Entry Seats: 10% of Sanctioned Intake for Engineering /Technology, Hotel Management and Catering Technology and Pharmacy, which will be over and above the Sanctioned Intake, Supernumerary to the approved Intake.
- (ii) Vacant Seats shall include:
- a) The seats, within the sanctioned intake, which remain vacant during previous year after due consideration of the changes of course or institution by the candidates in terms of rule 16.
- b) EWS Seats, which remain vacant during previous year shall be considered for the Lateral Entry to Second Year Course(s) to the EWS Candidate.

A. Seat Distribution for Direct Second Year of Government and Government Aided Institutes

Sr.	Type of Institution	No. of Seats with Competent Authority(CAP Seats)- as % of				
No		Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)				
		General Seats	Minority Quota			
1	Government/ Government Aided Institutions, University Department, SNDT University and COEP Technological University, Pune (Excluding Minority Institution)	100% of (Lateral Entry Seats + Vacant Seats)	Nil			
2	Dr. Babasaheb Ambedkar Technological University Lonere	100% of (Lateral Entry Seats + Vacant Seats)	Nil			
3	Government / Government Aided Minority Institution	50% of (Lateral Entry Seats + Vacant Seats)	50% of (Lateral Entry Seats + Vacant Seats)			

These seats are available for Maharashtra State Candidature Candidates only.

B. Seat Distribution for Direct Second Year of Unaided Private Professional Educational Institutes

Sr.	Type of Institution	No. of Seats with Compe	No. of Seats with Competent Authority(CAP Seats)-				
No		as % of Sanctioned Intak	e or (Lateral I	Entry Seats +	Quota		
		Vacant Seats)					
		General Seats	Minority	All India			
			Quota	Quota			
1	Unaided Private Professional Educational	100% of (Lateral Entry Seats + Vacant Seats)	Nil	Nil	Nil		
	Institutions (Excluding minority)	Separate Division- 65% of Sanctioned Intake	Nil	15%	20%		
2	Unaided Minority Educational Institutions	(Lateral Entry Seats + Vacant Seats) - Minority Quota	Minimum 51%@	Nil	Nil		
		Separate Division : 85% of Seats under CAP #	Minimum 51%@	15% Seats under CAP#	20%		

CAP Seats = Sanctioned Intake – Institutional Quota

[#] CAP seats excluding Minority Quota

[@]These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

Schedule III
List of Under Graduate Courses in Engineering and Technology and D.Voc. Stream in the same or allied sector

Sr. No.	Eligible D. Voc Stream	B. E. / B. Tech Branch
1	Graphics and Multimedia	 Computer Science and Engineering Computer Engineering Information Technology Computer Technology Computer Science and Technology
2	Electronics Manufacturing Services	 Electronics Product Design Technology Electronics and Communication Engineering Electronics and Telecommunication Engg Electronics Engineering Electronic and Communication Technology Electrical and Electronics [Power System] Electronics System Engineering Electronics system Engineering
3	Automobile Servicing Automotive Mechatronics	 Aeronautical Engineering Automobile Engineering Mechanical Engineering Mechanical Engineering [Sandwich] Aeronautical Engineering Mechanical & Automation Engineering Mechatronics Engineering Mechatronics Engineering [Sandwich]

Note: The Competent Authority shall publish the list of Under Graduate Courses in Engineering and Technology and D.Voc. Stream in the same or allied sector in additional to above on the website for CAP.

Proforma – A (For Type – C Candidates)

(For sons and daughters of Central Government / Government of India undertaking employees)

				CERTIFICA	Æ			
This is to employee	-	at Shri / S	Smt					is an
in the cap	pacity of .			in				
		ation	/	(Name of the Establishment				
Shri	/	Smt.	Departmo	ent of Central Gove		is	transferred	to
				Maharashtra		vide	transfer	order
He / She post. This certiadmission Technology	has joined ificate is is to First gy / Plann	duty in M sued for t /Direct S ing/ Phar	Maharash he purpo second Y macy / A	ntra on	and / daughter aduate Deg l Managen	gree courses	in Engineeri	's ing and
Outward Place:	No.&Date:				Na	(Signature) me & Design the Head of t	nation	
				Seal of the Offic	e			

Note: This pro forma is to be accompanied by attested copy of: 1) Transfer order 2) Joining report

NEWPC001 48

Proforma B-1

(For Type D Candidates-)

(For sons and daughters of Maharashtra State Government/Maharashtra State Government

1 4 1 .				
undertaking e	1 v /			
		TIFICATE		
This is to certif	fy that Shri / Smt	is	an employee in	the capacity
of				
	in			
Designation)	(Name of the Organisation /Est	tablishment / Department	<u>:</u>)	
This		/Department	is	under
	8	1		
	Maharashtra State Government / M		ment undertakin	σ
			ment undertakin	8.
	In/out of Maha		r order	
	Dated		rorder	
			4 :	1
=	oined duty in/out of Maharashtra Sta	ite on	and is currently	working in
the same post.		/ 1 1 .		
	e is issued for the purpose of his/her	_		
	's admission			
-	s in Engineering and Technology / I	•		
Management a	and Catering Technology / Pharm. D	O. / M.E. (Integrated) / M	. Tech (Integrate	ed) for the
academic year	2022-23.			
Outward No. &	& Date :		(Signa	ature)
Place:			Name & I	Designation
			of the Head	of the office
	Se	al of the Office		
Note: This pro	o forma is to be accompanied by atte			
-	nsfer order 2) Joining report	30PJ 01.		
-,				

NEWPC001 49

Proforma B-2

(For Type D Candidates)

(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)

UNDERTAKING		
This is to undertake that I,		
Designation) (Name of the Organisation /Establishment / Dep	artment).	
This Organisation / Establishment /	Department	is under
Department of Maharashtra State Government / Maharashtra State G	Government undert	taking.
I have retired on and settled inta	luka o	district
This undertaking is submitted for the purpose of my son/daughter's admission to First /Direct Degree courses in Engineering and Technology / Planning/ Pharmac		
Management and Catering Technology/ Pharm. D. / M.E. (Integrate academic year 2022-23.	•	
Place : Date :	(Sign Nam	nature) ne

Note: This pro forma is to be accompanied by attested copy of:

- 1) Pension Pay Order.
- 2) Proof of settlement (Ration Card/ Electricity Bill/Aadhaar Card/ Telephone Bill/ Property Document/Election Card).

Proforma - C

(For Def-1, Def-2 and Def-3 Candidates)

(For sons and daughters of defence service personnel)

CERTIFICATE

This is to certify that Shri. / Smt	,
(Full Name of the Er	nployee with Rank of the employee)
is / has been a member of Armed forces of India	. He / She has put in years of service in
Indian Army / Indian Navy / Indian Air Force	from to and is currently
working / retired from services on	/ permanently disabled since / killed
in action on	
admission to First /Direct Second Year of Degr Pharmacy / Architecture/ Hotel Management and / M. Tech (Integrated) for the academic year 20	/ her son / daughter
Outward No. & Date:	(71
Place:	(Signature)
	Name and designation
	of the Authority not below the rank
	of Commandant or equivalent /
	District Sainik Welfare officer
Seal Of t	he
Office	2

Note:-

- 1. This certificate is **not** to be issued for the Civilian Staff working in the Indian Army/Navy/Air Force.
- 2. For Def-1 and Def-2 candidates, above pro forma is to be accompanied by attested copy of **Domicile** certificate of parent who is in active service or ex-serviceman.

Pro forma- D

(For Def-3 candidates)

(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State)

CERTIFICATE	
Γhis is to certify that Shri / Smt	is a member of
(Full Name of the Employee with R	Rank of the employee)
Armed forces of India, and is currently working in Indian Arm	y / Indian Navy / Indian Air Force.
Shri / Smtis transfe	erred to (Place of
posting) in Maharashtra State vide transfer order No	Dated He
She has joined duty in Maharashtra on	and is currently working in the same
post.	
(Date of Joining)	
This certificate is issued for the purpose of his / her son / d	
admission to First /Direct Second Year of Degree course in E	ngineering and Technology / Planning/
Pharmacy / Architecture/ Hotel Management and Catering Tec	chnology/ Pharm. D. / M.E. (Integrated)
M. Tech (Integrated) for the academic year 2022-23	
Outward No. & Date:	(Signature)
Place:	Name & Designation
	of the Head of the office

Seal Of the Office

Note: This pro forma is to be accompanied by attested copy of

1) Transfer order

2) Joining report

This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.

Pro forma – E

(For Def-3 candidates)

(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State but retained their family accommodation)

CERTIFICATE	
This is to certify that Shri / Smt	is a
member of	
(Full Name of the Employee with Rank	of the employee)
Armed forces of India, and is currently working in Indian Arm	ny / Indian Navy / Indian Air Force.
Shri / Smt.	•
	(Place of posting)
His / Her previous posting was atin Maha	` 1
He / She has retained family accommodation in	
This certificate is issued for the purpose of his / her son / admission to First /Direct Second Year of Degree course in E Pharmacy / Architecture/ Hotel Management and Catering Tec / M. Tech (Integrated) for the academic year 2022-23.	Engineering and Technology / Planning /
Outward No. & Date:	(Signature)
Place:	Name & Designation
	of the Head of the office
Seal Of the Office	
Note:- This certificate is not to be issued for Civilian Staff wor	king in the Indian Army/Navy/Air force.

Proforma - G1

(For Candidates residing in Karnataka and Maharashtra State Border Area)

CERTIFICATE

	CERTIFICATE
himself/herself) is a resideTaluka This certificate is issued /Direct Second Year of Under C	I for the purpose of his / her ward's / candidate's admission to First Graduate Degree courses in Engineering and Technology / Planning/Management and Catering Technology / Pharm. D. / M.E. (Integrated)
Outward No. & Date:	District Collector/ Deputy Commissioner/ District Magistrate/Additional District Magistrate/
Place:	Taluka Executive Magistrate
(z or cumulation tostumg m	n Karnataka and Maharashtra State Border Area and having mother tongue as Marathi) CERTIFICATE
	CERTIFICATE is a student of mother tongue is Marathi and he / she has passed Std. X / Std. XII
examination with Marathi as one	of the subjects.
Graduate Degree courses in Eng	purpose of his / her admission to First /Direct Second Year of Under ineering and Technology / Planning / Pharmacy / Architecture/ Hotel nology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the
Outward No. & Date:	
Place:	Head Master /Principal School/ College
	Seal of the School / College

Proforma – J

(For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J & K Police officials posted in Jammu / Kashmir to combat terrorist activities) CERTIFICATE

Ref. No.	Date:
This is to certify that Shri / Smt	is an official
belonging to Defence / Paramilitary force / I.A.S. / I.P.S	. / I.F.S. / J& K Police previously*/presently
posted and was working/working at	which is treated as disturbed area in Jammu &
Kashmir.	
This certificate is issued for the purpose of his/her son/da	ughter's
admission to First /Direct Second Year of Under Gr	raduate Degree courses in Engineering and
Technology / Planning / Pharmacy / Architecture/ Ho	tel Management and Catering Technology
Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for	the academic year 2022-23.
Outward No.&Date :	Head of the Office
Place:	
Seal of the Of	fice
* Strike which ever is not applicable as per rule 5(6)	
Proforma –	K
(For Jammu / Kashmir Mig	grant Candidates)
(Migrants staying in re	fugee camps)
CERTIFICA	TE
Ref. No.	Date:
This is to certify that Mr./ Miss	belongs to a family residing
in this refugee camp after being displaced after 1990 due	,
The detail of refugee status is as under.	
D : 137 1	

Ration card Number:

Name of the members on the ration card:

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2022-23.

Outward No. & Date: Name & Signature of Head of the Office

Place: Migrant/Refugee Camp

Seal of the Office

Proforma – L

(For Refugees staying with relatives)

(Displaced Jammu / Kashmir Candidates staying with relatives / friends in India other than Migrant / Refugee camp)

CERTIFICATE

Ref. No.	Date:
This is to certify that Mr./Miss	is a displaced person from
Jammu & Kashmir after 1990 due to terrorist a	activities in Jammu and Kashmir. He / She is staying
with	
(Name and complete address of the Person with	whom the candidate is staying at present)
since j	pastyears.
This certificate is issued for the purpose of his	/ her admission to First /Direct Second Year of Under
Graduate Degree courses in Engineering and Te	echnology / Planning/ Pharmacy / Architecture/ Hotel
Management and Catering Technology / Pharm	a. D. / M.E. (Integrated) / M. Tech (Integrated) for the
academic year 2022-23.	
Outward No. & Date :	Name & Signature of
	District Collector
Place:	
Seal o	of the Office

Pro forma – M (To be issued on the Letter Head of the concerned office)

(For Children's of Kashmiri Pandits / Kashmiri Hindu families (Non Migrants) living in the Kashmir valley and having domicile certificate.)

CERTIFICATE

Ref. No.	Date:
This is to certifythat Mr./Missson/daughter ofbelongs to Kashmiri Hindu families (Non Migra Kashmir valley.	who is Kashmiri Pandits /
This certificate is issued for the purpose of his / I Year of Under Graduate Degree courses in Eng Pharmacy / Architecture/ Hotel Management and M.E. (Integrated) / M. Tech (Integrated) for the a	ineering and Technology / Planning/ d Catering Technology / Pharm. D. /
Outward No. & Date : District Collector Place :	Name & Signature of
Seal of the Offi	ice

Proforma – O

(For seats under Minority Quota) MINORITY COMMUNITY STUDENT'S SELF DECLARATION

	Son/Daug	ghter/of				
Resident of (full address)					her	eb
declare that						
belong to the Muslim/Sikh/Christian/B	uddhist/Jain/	Zoroastrian (P	arsi)* relig	gious minor	ity commu	nit
and / or As my mother tongue is not m	entioned in m	ny Leaving / T	ransfer C	ertificate fo	or deciding	m
candidature under linguistic minor	ity status.	I undertake	that m	y mother	tongue	i
·						
undertake to submit the relevant docum	ents supporti	ng my claim fo	or belongi	ng to minor	ity commu	nit
as per government resolution Minor	ity Departm	ent No.अविवि	रे-2010/प्र.र	क्र.109/10/व	गर्या-5, दि	नांव
1.7.2013 at the time of admission to the	admitted inst	itute.				
Date:		Signature of	Candidat	e:		
Place:		Name of Car	ndidate: _			

(*strike out whichever is not applicable)

Minorit	ty Institute and Candidate Belonging to the R	Religious/ Linguistic Minority Category
Sr.No	Minority Institute Status	Minority Candidates Who can apply for
		Linguistic Minority - Gujarathi
1.	Linguistic Minority - Gujarathi	Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)
2.	Linguistic Minority (Quicrethi(Lein)	Linguistic Minority - Gujarathi
\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	Linguistic Minority - Gujarathi(Jain)	Linguistic Minority - Gujarathi(Jain)
3.	Linguistic Minority - Gujarathi(Kutchhi)	Linguistic Minority - Gujarathi(Kutchhi)
4.	Linguistic Minority, Hindi	Linguistic Minority - Hindi
4.	Linguistic Minority - Hindi	Linguistic Minority - Hindi(Bhojpuri)
5.	Linguistic Minority - Kannada	Linguistic Minority - Kannada
6.	Linguistic Minority - Malyalam	Linguistic Minority - Malyalam
7.	Linguistic Minority - Punjabi	Linguistic Minority - Punjabi
8.	Linguistic Minority - Sindhi	Linguistic Minority - Sindhi
9.	Linguistic Minority - Tamil	Linguistic Minority - Tamil
10.	Religious Minority - Buddhist	Religious Minority - Buddhist
11.	Religious Minority - Christian	Religious Minority - Christian
11.	•	Religious Minority - Christian (Roman
12.	Religious Minority - Jain	Religious Minority - Jain
13.	Religious Minority - Muslim	Religious Minority - Muslim
14.	Religious Minority - Roman Catholics	Religious Minority - Christian (Roman
15.	Religious Minority - Sikh	Religious Minority - Sikh
		Linguistic Minority - Gujarathi
16.	Religious Minority (Jain) & Linguistic	Linguistic Minority - Gujarathi(Jain)
10.	Minority(Gujarathi)	Linguistic Minority - Gujarathi(Kutchhi)
		Religious Minority - Jain
17.	Religious Minority - Parsi	Religious Minority - Parsi
18.	Religious Minority Muslim & Linguistic	Linguistic Minority - Urdu
10.	Minority Urdu	Religious Minority - Muslim
19.	Religious Minority - Zoroastrian	Religious Minority – Zoroastrian
20.	Linguistic Minority - Gujar	Linguistic Minority – Gujar

		Religious Minority – Parsi
21	Religious Minority – Parsi / Gujarathi	Linguistic Minority - Gujarathi
21.	Religious Millority – Faisi / Gujaratili	Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)

Pro forma – U

(For candidate claiming seats reserved for Orphan Candidates)

महिला व बालविकास विभाग, शासन निर्णय क्र. संकीर्ण -२०१३/ प्र.क्र. १०९/ का-३, दिनांक ६ जून, २०१६ आणि महिला व बालविकास विभाग, शासन निर्णय शुध्दीपत्रक क्र.संकीर्ण - २०१३/प्र.क्र.१०९ /का-३, ०९ मे, २०१८

अनाथ प्रमाणपत्र

संकेतांक क्रमांक

नवीन फोटो

नाव

प्रमाणित : जिल्हा महिला व बालविकास अधिकाऱ्यामार्फत

बाल न्याय (मुलांची काळजी व संरक्षण) अधिनियम, २००० या अंतर्गत बाल कल्याणाच्या संस्थेत दाखल असलेल्या प्रवेशितांसाठी ती "अनाथ" असल्याबाबतचा दाखला

त्रमाणित करण्यात येते की, प्रवेशित नामे
जिल्हाया शासनमान्य स्वयंसेवी / शासकीय बालगृहात त्या संस्थेतील प्रवेशित रिजस्टरमधील नोंदणी क्रमांक
नोंदणी क्रमांक
संस्थेत दाखल होण्याची पार्श्वभूमी:- (वर्णन द्यावे) सदर अनाथ मुलास / मुलीस शासकीय / निम शासकीय / खाजगी शिक्षण / प्रशिक्षण संस्था, महाविद्यालय, औद्योगिक प्रशिक्षण संस्था (ITI) कार्यालय इ. या मध्ये प्राधान्याने प्रवेश देण्यात यावे. तसेच सदर मुलास / मुलीस शासकीय /निमशासकीय / खाजगी कंपनी / व्यवसाय / कार्यालय या ठिकाणी नोकरीसाठी प्राधान्य द्यावे. (१) त्याच्या आई विडलांचा ठाव ठिकाणा सर्वमागांचा अवलंब करूनही अद्याप लागलेला नाही. किंवा लागण्याची शक्यता नाही. संबंधित प्रवेशित हा अनाथ असल्याचे प्रमाणित करीत आहे. तसेच त्याच्या जातीची माहिती नाही, असेही प्रमाणित करण्यात येत आहे. (२) त्याच्या (नांव व पत्ता)
संस्थेत दाखल होण्याची पार्श्वभूमी:- (वर्णन द्यावे) सदर अनाथ मुलास / मुलीस शासकीय / निम शासकीय / खाजगी शिक्षण / प्रशिक्षण संस्था, महाविद्यालय, औद्योगिक प्रशिक्षण संस्था (ITI) कार्यालय इ. या मध्ये प्राधान्याने प्रवेश देण्यात यावे. तसेच सदर मुलास / मुलीस शासकीय /निमशासकीय / खाजगी कंपनी / व्यवसाय / कार्यालय या ठिकाणी नोकरीसाठी प्राधान्य द्यावे. (१) त्याच्या आई विडलांचा ठाव ठिकाणा सर्वमागांचा अवलंब करूनही अद्याप लागलेला नाही. किंवा लागण्याची शक्यता नाही. संबंधित प्रवेशित हा अनाथ असल्याचे प्रमाणित करीत आहे. तसेच त्याच्या जातीची माहिती नाही, असेही प्रमाणित करण्यात येत आहे. (२) त्याच्या (नांव व पत्ता)
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जातअसल्याचे प्रमाणित करण्यात
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(क्र. (१) व (२) पैकी जे लागू नसेल ते खोडण्यात यावे.)
त्याचे भविष्य उज्ज्वल व्हावे, ही शुभेच्छा.
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(गोल शिक्का) स्वाक्षरी /-
विभागीय उपायुक्त, महिला व बालविकास (संबंधित विभाग)

Pro forma – V

(For candidate claiming seats reserved for Economically Weaker Section Candidates)

सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो ४०१९/प्र.क्र.३१/१६-अ, दि .३१/०५/२०२१ सोबतचे सहपत्र

परिशिष्ट - अ

महाराष्ट्र शासन

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प्रमाणपत्र क्र.			फोटो	
वर्षकरीता ग्राह्य आर्थिकदृष्टया दुर्बल घटकाच्या पात्रतेसाठी प्रमाणपत्र सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६ अ, दिनांक ३१/०५/२०२१ अन्वये (आर्थिकदृष्टया दुर्बल घटकासाठी विहित केलेल्या १०% आरक्षणाचा लाभ घेण्यासाठी)				
प्रमाणित करण्यात येते की, श्री/श्रीमती/कुमारी	श्री	/श्रीमती		
-				
यांचा/यांची मुलगा/मुलगी गाव/शहर तालुकाजिल्हा/विभाग महाराष्ट्राचे रहिवासी आहेत. तो/ती जातीचे असून जात /पोटजात/ वर्ग चे असून सदर जात				
महाराष्ट्र राज्य लोकसेवा (अनुसूचित जाती, अनुसूचित जमाती, निरधीसूचित जमाती (वि.जा.) भटक्या जमाती				
(भ.ज.), विशेष मागास प्रवर्ग (वि.मा.प्र) आणि इतर मागास प्रवर्ग (इ.मा.व) यांच्या साठी आरक्षण) अधिनियम,२००१ (सन २००४ चा महाराष्ट्र अधिनियम८) या मध्ये नमूद केलेल्या प्रवर्गांतर्गत होत नाही.				
				
महाराष्ट्र शासन, सामान्य प्रशासन विभागा				
१२ फेब्रुवारी २०१९ अन्वये त्याच्या/तिच्या कुटुंबाचे				
असून, सदर उत्पन्न रु.८,००,०००/- पेक्षा कमी आहे	. त्यामुळे असे प्रमाणित करण्या	त येत आहे की,	तो/ ती याचा	
आर्थिकदृष्टया दुर्बल घटकामध्ये समावेश होतो.			_	
_		पक्षम प्राधिकारी.	/तहसिलदार	
ठिकाण:	₹	खाक्षरी :		
दिनांक:	-	नाव :		
(शिक्व	ਗ) ਹ	विनाम :		
हे प्रमाणपत्र अर्जकर्त्याने सादर केलेल्या खा आहे.	लील कागदपत्र/पुरावे यांच्या अ	ग्रधारावर निर्गमि	नत करण्यात येत	
٩.				
٦.				
3.				
् (टिप: सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआध	ो ४०१९/प्र.क्र.३१/१६-अ. दि.१२	/०२/२०१९.नस	गर आर्थिक दर्बल	
घटकासाठीच्या आरक्षणाचा लाभ घेण्यासाठी पात्रता प्रमाणपत्र देण्यासाठी सक्षम प्राधिकारी म्हणून तहसिलदार यांना				
घोषित करण्यात आले आहे.)				
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Government of Maharashtra State Common Entrance Test Cell

8th floor, New Excelsior Building, A.K. Nayak Marg, Fort, Mumbai 400001

E-Mail: maharashtra.cetcell@gmail.com Website: http://www.mahacet.org

Information Brochure

for admission to

Post Graduate Professional Technical Courses

First Year of Post-Graduation in

- Engineering and Technology (M.E./ M.Tech.)
- Pharmacy (M.Pharm.)
- Pharm. D. (Post Baccalaureate)
- Architecture (M.Arch.)
- Hotel Management and Catering Technology (M.HMCT)
- Management (MBA)
- Computer Applications (MCA)
- Planning (M. Planning)

For the Academic Year

2022-23

Table of Contents

I. Introduction	1
2. Definitions	1
3. Invitation of Application	3
4. Role of Competent Authority in the process of Admission	3
4.1 Jurisdiction of the Universities	3
5.1 Maharashtra State Candidature	4
5.2 All India Candidature	5
5.3 Minority Candidature	5
5.4 NRI Candidature	5
5.5 Foreign Student or OCI or PIO Candidature	5
5.6 Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature	5
5. Sanctioned Intake and Supernumerary Seats for various Courses	6
7. Allocation of Seats	6
7.1 Maharashtra State Candidature Seats	6
7.2 All India Candidature Seats	6
7.3 Minority Quota Seats	6
7.4 Institutional Quota Seats	6
7.5 Supernumerary Seats for	6
7.6 Reservations	8
7.7 Eligibility Criterions	10
3. Preparation of Merit List	14
3.1 Assignment of merit number	14
3.2 Change of Marks due to verification	14
3.3 Method of calculating marks at qualifying examination for deciding eligibility	15
3.4 Assignment of Merit Number for various Courses. –	15
P. Centralised Admission Process (CAP)	16
9.1 Centralised Admission Process CAP	16
9.2 Conduct of CAP Round-I	18
9.3 During the CAP:	18
9.4 Conduct of CAP Rounds II and III	19
9.5 Reporting to Institute:	20
9.6 Fees and Concessions:	20
10. CAP allotment stages and process of allotment	20

10.1 Maharashtra State Candidature Candidate	20
10.2 All India Candidature Candidates	22
10.3 Minority Candidature Candidates.	22
10.4 Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidate	
11. Allotment of seats by CAP Rounds I, II and III	24
12. General provisions	25
13. Admissions in Institutional Quota and vacant seats after CAP	26
14. Approval of Merit List and the Admitted Candidates List	27
15. Cancellation of Admission and Refund of fees, return of documents by Institutions	27
16. Documents required to be uploaded along with "Application Form for Centralized Admissi Process"	
17. Miscellaneous provisions	32
17.1 Conduct and Discipline	32
17.2 Action against ragging	32
17.3 Others	33
17.4 Hostel accommodation	33
SCHEDULE –I	34
Proforma – A	37
Proforma B-1	38
Proforma B-2	39
Proforma – G1	40
Proforma – G2	40
Proforma – J	41
Proforma – K	41
Proforma – L	42
Proforma – M	43
Proforma – O	43
Proforma - P	44
Proforma -Q	44
Proforma – U	45
Proforma – V	46

1. Introduction

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendments on 05.06.2018,12.06.2019, 09.07.2020, 18.10.2021 and 03.08.2022 to regulate the admissions to the **First Year of Full Time Professional Post Graduate Technical Courses** in Engineering and Technology, Pharmacy, Architecture, Hotel Management and Catering Technology, Management, Planning and Computer Applications.

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25th April 2017 and its amendments issued from time to time.

This brochure gives information regarding the eligibility and rules of admission to First year of various technical professional postgraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

2. Definitions

- (a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);
- (b) "Admission Reporting Centre" means a center where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;
- (c) "All India Seats" means seats available to any eligible Indian National Candidate;
- (d) "Application Form" means prescribed form filled up online by the Candidate for admission;
- (e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;
- (f) "CAP" means Centralised Admission Process;
- (g) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;
- (h) "CET" means Common Entrance Test;
- (i) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;
- (j) "Courses" means the full time Post Graduate technical courses in Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology, Management, Computer Applications, Pharm. D. (Post Baccalaureate) and Planning, approved by the appropriate authority;
- (k) "Department" means Higher and Technical Education Department of Government of Maharashtra;
- (1) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under sub-section (1) of section 3 of the Act;
- (m) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling

- online forms, verification of documents and redressal of grievances, etc., are provided;
- (n) "Home University (HU)" means the university area as specified in rule 5(1) herein;
- (o) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;
- (p) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;
- (q) "Inter-Se-Merit" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;
- (r) "Jammu and Kashmir" means the Union Territory of Jammu and Kashmir and Union Territory of Ladakh;
- (s) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;
- (t) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';
- (u) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizenship of India as declared by the Central Government under section 7A of the Citizenship Act 1955and includes Persons of Indian Origin(PIO).
 - *Explanation:* For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9th January, 2015;
- (v) "OHU" means the area Outside Home University area;
- (w) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;
- (x) "Sponsored Candidate" means the candidate having minimum of two years of full time work experience counted after the date of declaration of result of qualifying degree till the last date of receipt of application in a registered firm or company or industry or educational and/or research institute/any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.
- (y) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;
- (z) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;
- (aa) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

3. Invitation of Application

- (1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year.
- (2) The Competent Authority shall also invite online application form from the eligible candidates for participating in Centralised Admission Process (CAP) to the post graduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.
- (3) The Candidates seeking admissions to the professional courses for the seats provided in -
 - (a) rules 7(1)-Maharashtra State Candidature Seats, 7(2)- All India Candidature Seats, 7(3)- Minority Quota Seats and 7(5)(b)- Supernumerary Seats for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature- For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).
 - (b) rules 7(4) and 7(5) (a) of these rules shall apply to the Competent Authority for admissions. These admissions shall be carried out as per the procedure and methodology laid down by the Competent Authority, from time to time and the norms laid down by the All India Council for Technical Education or Pharmacy Council of India or Council of Architecture, as the case may be.
- (4) The Candidate should submit, along-with the application, the requisite certificates, as applicable in the necessary Proforma issued by the concerned competent authority. The list of documents to be submitted is given in Section 16 of this Information Brochure.

4. Role of Competent Authority in the process of Admission

- (a) The Competent Authority, the Commissioner State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr. Babasaheb Ambedkar Technological University, Lonere (BATU), COEP Technological University, Pune and Unaided Private Professional Technical Educational Institutions.
- (b) The Competent Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.
- (c) All the decisions taken in relation to Admission to First Year of courses, by the Competent Authority shall be final and binding on all concerned.

4.1 Jurisdiction of the Universities

The following table shows the details about the Home Universities in Maharashtra State along with their Jurisdiction.

Sr.	Home University	District of Jurisdiction	
No			
1	Dr. Babasaheb Ambedkar Marathwada University	Aurangabad, Beed, Jalna, Osmanabad	
		Osmanabad	
2	Swami Ramanand Teerth Marathwada University,	Hingoli, Latur, Nanded, Parbhani	
	Nanded		

3	Mumbai University	Mumbai City, Mumbai Suburban,
		Thane, Ratnagiri, Raigad, Palghar,
		Sindhudurg
4	Kavayitri Bahinabai Chaudhari North Maharashtra	Dhule, Jalgaon, Nandurbar
	University Jalgaon	
5	Savitribai Phule Pune University	Ahmednagar, Nashik, Pune
6	Shivaji University	Kolhapur, Sangli, Satara
7	Punyashlok Ahilyabai Holkar Solapur University	Solapur
8	Sant Gadge Baba Amravati University	Akola, Amravati, Buldana,
		Washim, Yavatmal
9	Rashtrasant Tukdoji Maharaj Nagpur University	Bhandara, Gondia, Nagpur,
		Wardha
10	Gondwana University	Chandrapur, Ghadchiroli

5. Candidature Type

5.1 Maharashtra State Candidature

A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Type	Eligibility Criterion	Home University
Type-A	 (i) Candidates passing HSC or passing diploma in Engineering or Technology or Pharmacy or Diploma of Vocation and also Qualifying Examination from a recognized institution in Maharashtra State (ii) Candidate who is either Domicile of Maharashtra and/or is born in Maharashtra; 	Place of passing of Qualifying Examination falling within the jurisdiction of the respective University area.
Type-B	A Candidate who does not fall in Type A above, but who or whose father or mother is domiciled in the State of Maharashtra and possesses domicile certificate.	Place of domicile certificate issuing authority falling within the jurisdiction of the respective University area.
Type-C	A Candidate who does not fall in either Type A or Type B but whose father or mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submitting the Application Form for CAP.	Place of posting of father or mother of Candidate falling within the jurisdiction of the respective University area
Type-D	A Candidate who does not fall in any of the above Type A, Type B and Type C but whose father or mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of father or mother of Candidate or the place of settlement of the father or mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.

Туре	Eligibility Criterion	Home University
Туре-Е	Candidates passing HSC or passing diploma in Engineering or Technology or Pharmacy or Diploma of Vocation and also Qualifying Examination from a recognised institution located in Maharashtra Karnataka Border Area or from Maharashtra, residing in the Maharashtra Karnataka Border Area and whose mother tongue is Marathi.	for the Outside Home
	Explanation,- the Maharashtra Karnataka Border Area includes the villages declared by the State government for that purpose	

5.2 All India Candidature

The Candidates having Indian Nationality are eligible under this Category.

5.3 Minority Candidature

The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.

5.4 NRI Candidature

The Candidate who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.

5.5 Foreign Student or OCI or PIO Candidature

The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI) candidate, as defined under clause (q) of rule-2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.

5.6 Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature

The following types of Candidates are eligible under this category.

- (a) The children of citizens, who are displaced from Jammu and Kashmir to any part of India from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or
- (b) The children of officers belonging to Indian Administrative Services (IAS) or Indian Police Services (IPS) or Indian Foreign Services (IFS) posted to Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or
- (c) The children of staff belonging to military and paramilitary forces posted in the past or currently in the Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or
- (d) Kashmiri Pandits or Kashmiri Hindu families (Non-migrants) living in the Kashmir valley and having domicile certificate of Jammu and Kashmir; or
- (e) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism,

6. Sanctioned Intake and Supernumerary Seats for various Courses

- 6.1 The Sanctioned Intake for First Year Post Graduate Degree Courses, shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University before cut-off date as laid down for that year. The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2022-23. Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.
- **6.2** The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.

7. Allocation of Seats

The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in *Schedule-I* for First Year.

7.1 Maharashtra State Candidature Seats

The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.

7.2 All India Candidature Seats

The Candidates having Candidature as given in 5(2) shall be eligible for these seats.

7.3 Minority Quota Seats

The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in *Schedule-I*. These seats shall be filled in accordance with the provisions of subsection (2) of section 6, of the Act.

7.4 Institutional Quota Seats

The Institution can admit Eligible Candidates as specified in Schedule –I, subject to following conditions. -

- (i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;
- (ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.
- (iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature.

NOTE: while filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

7.5 Supernumerary Seats for

(a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates

- (i) The Candidates having candidature as given in 5(5) and the children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.
- (ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats. Out of 15% seats, one third shall be reserved for the children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the appropriate authority, from time to time.

Provided that, if seats in a course reserved for Children of Indian Workers in Gulf Countries remains vacant, then such vacant seats shall be filled in from the candidates of OCI, PIO or Foreign Students and if seats reserved for candidates of OCI, PIO or Foreign Students remains vacant then such vacant seats shall be filled in from the children of Indian Workers in Gulf Countries:

Provided further that, any vacant seat in both the above quota may be filled in from NRI Candidature Candidates by the Institutes has secured prior approval of the appropriate authority for the NRI seats. These seats shall be filled in by the institution on the basis of Inter-Se-Merit of candidates as given in section 8 of this brochure.

(iii) Candidates fulfilling the eligibility criteria for Foreign Nationals/OCI/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to the designated centers notified by the Competent Authority for this purpose.

(b) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature:

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.
- (iii) The number of seats for this quota shall be as per the policy of the Government.
- (iv) Candidates fulfilling the eligibility criteria for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to the designated centers notified or as per the method prescribed by the Competent Authority for this purpose.
- (v) The Fees shall be as that for the Non Autonomous Government Institutes.

(c) Tuition Fee Waiver Scheme (TFWS) Seats:

(I) Scheme

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs that are approved by the All India Council for Technical Education.
- (iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 50% of "Approved Intake" are filled up in last Academic year
- (iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.
- (v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.
- (vi) These seats shall be available for admission to First Year of MBA/MMS and MCA courses.

(II) Eligibility

- (i) Only Maharashtra State Candidature candidates are eligible for these seats
- (ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs. 8 Lakh (Rupees Eight Lakh only) from all sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority.

(III) Admissions Procedure

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of

applicants.

7.6 Reservations

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

(a) Reservation for Backward Class Category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr. No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (VJ)/De Notified Tribes(DT) (NT-A)	3.0%
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%
06	Nomadic Tribes 3 (NT-D)	2.0%
07	Other Backward Classes (OBC)	19.0%
	Total	50.0%

(b) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total seats coming under CAP shall be reserved for Candidates having any of the following minimum 40% benchmark disability.

Locomotor disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. These seats are available for Maharashtra domiciled candidates in HU / SL seats.

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should

clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note:-

Candidates with Disability should note that on admission to post graduate degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

(c) Reservation for EWS Candidate:

As per the provisions in Government Resolution No. राआधो -4019/प्र.क्र.31/16-अ, dated 12th February, 2019 and सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो/४०१९ प्र.क्र.३१/१६ अ, dated 31.05.2021, 10% seats shall be reserved for Economically Weaker Section (EWS) candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. These 10% seats shall be over & above the sanctioned intake for the respective course.

(d) Reservations for Orphan Candidates - One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2nd April 2018 and the policies of the Government declared from time to time.

7.7 Eligibility Criterions

Year /Course	Eligibility conditions and requirements for admissions
	(1) Maharashtra State Candidature Candidate
	(i) The Candidate should be an Indian National;
	(ii) Passed minimum three year duration Bachelor's Degree awarded by any of the
	Universities recognized by University Grants Commission or Association of Indian
	Universities in any discipline with at least 50% marks in aggregate or equivalent
	(at least 45% in case of candidates of backward class categories, Economically
	weaker section and Persons With Disability Candidates belonging to Maharashtra
	State only) or its equivalent;
\mathbf{S}	(iii) Obtained non zero score in CET conducted by the Competent Authority (MAH-MBA/MMS-CET 2022).
≥	(2) All India Candidature Candidates, Union Territory of Jammu and Kashmir
S	and Union Territory of Ladakh Migrant Candidature Candidates
BA BA	(i) The Candidate should be an Indian National;
\mathbf{E}	(ii) Passed minimum Three year duration Bachelor's Degree awarded by the University
_ ut	recognised by University Grants Commission or Association of Indian Universities
on me	in any discipline with at least 50% marks in aggregate or equivalent (at least 45%
nge ati	in case of candidates of backward class categories, Economically weaker section
Post Graduate Degree Management (MBA/MMS) [2 Years duration]	and Persons With Disability Candidates belonging to Maharashtra State only) or its
Z S	equivalent; (iii) The candidate should have obtained non zero positive score in any one of the
ree/	following examinations
)eg	CET conducted by the Competent Authority or Common Admission Test
e D	conducted by Indian Institute of Management (CAT) or Common Management
nat	Aptitude Test Conducted by National Testing Agency (CMAT) or Xavier Aptitude
adı	Test conducted by Xavier School of Management Jamshedpur (XAT) or Entrance
Ŀ	Test for Management Admissions conducted by the Association of Indian
st	Management Schools (ATMA) or Management Aptitude Test Conducted by All
P _C	India Management Association (MAT) or Graduate Management Aptitude Test
	Conducted by Graduate Management Admission Council, United States of
	America (GMAT).
	(3) NRI/ OCI / PIO, Children of Indian workers in the Gulf countries, Foreign
	National
	(i) Passed minimum Three year duration Bachelor's Degree awarded by the University
	recognised by University Grants Commission or Association of Indian Universities
	in any discipline with at least 50% marks in aggregate or its equivalent.
	(ii) Any other criterion declared from time to time by the appropriate authority as
	defined under the Act.

Post Graduate Course in Computer Applications [Master of Computer Application (MCA)]

(1) For Maharashtra State Candidature Candidates, All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates

- (i) The candidate should be an Indian National;
- (ii) The candidate should have passed B.C.A. or B. Sc. (Computer Science) or B. Sc. (IT) or B.E. (CSE) or B. Tech. (CSE) or B.E. (IT) or B.Tech. (IT) or equivalent Degree and obtained at least 50% marks in aggregate (at least 45% in case of candidates of Reserved categories, Economically Weaker Section and Persons with Disability category belonging to Maharashtra State); or
- (ii) The candidate should have passed any graduation degree (e.g.: B.E. or B.Tech. or B.Sc or B.Com. or B.A. or B. Voc. etc.,) preferably with Mathematics at 10+2 level or at Graduation level and obtained at least 50% marks in aggregate (at least 45% in case of candidates of Reserved categories, Economically Weaker Section and Persons with Disability category belonging to Maharashtra State);
- (iii) Obtained non zero positive score in MAH-MCA-CET 2022.

(2) NRI/OCI/PIO, Children of Indian workers in the Gulf countries and Foreign National Candidature Candidates

- (i) The candidate should have passed B.C.A. or B. Sc. (Computer Science) or B.Sc. (IT) or B.E. (CSE) or B. Tech. (CSE) or B.E. (IT) or B. Tech. (IT) or equivalent Degree and obtained at least 50% marks in aggregate; or
- (i) The candidate should have passed any graduation degree (e.g.: B.E. or B. Tech. or B.Sc. or B.Com. or B.A. or B. Voc. or etc.,) preferably with Mathematics at 10+2 level or at Graduation level and obtained at least 50% marks in aggregate;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) For Maharashtra Candidature Candidates and All India Candidature Candidates

- (i) The candidate should be an Indian National;
- (ii) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks (at least 50% marks in case of Backward Class category, Economically weaker section and Persons with Disability Candidates belonging to Maharashtra State only);
- (iii) Obtained non zero positive score in Graduates Pharmacy Aptitude Test(GPAT) conducted by National Testing Agency;
- (iv) For sponsored candidates, minimum of two years of fulltime work experience in a registered firm/ company/industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National

- (i) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Pharmacy (M.Pharm) | 2 Years duration |

Pharm D. (Post Baccalaureate) [3 Years duration]

(1) For Maharashtra Candidature Candidates and All India Candidature Candidates

- (i) The candidate should be an Indian National;
- (ii) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks (at least 50% marks in case of Backward Class category, Economically weaker section and Persons with Disability Candidates belonging to Maharashtra State only);
- (iii) Obtained Non Zero Positive Score in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency;
- (iv) For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

(2) NRI / OCI/ PIO, Children of Indian workers in the Gulf countries, Foreign National

- (i) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) For Maharashtra Candidature Candidates and All India Candidature Candidates

- (i) The Candidate should be an Indian National;
- (ii) Passed Bachelor Degree in Planning or Architecture or Civil Engineering or Master Degree of Geography or Economics or Social Sciences or equivalent Degree with at least 50% marks (at least 45% marks in case of candidates of Backward Class categories, Economically weaker section and Persons with Disability category belonging to Maharashtra State);
- (iii) Obtained non zero positive score in Common Entrance Exam for Design (CEED) conducted by Indian Institute of Technology;
- (iii) Obtained Qualified score in Graduates Aptitude Test in Engineering (GATE) conducted by Indian Institute of Technology and valid for the current academic year or Obtained non-Qualified marks in Graduates Aptitude Test in Engineering (GATE) conducted by Indian Institute of Technology for the current academic year. However, preference shall be given to the CEED appeared candidate over the GATE appeared candidates;

or

(iii) For sponsored candidates, minimum of two years of full time work experience in a registered firm or company or industry or educational and/or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

(2) NRI / OCI/ PIO, Children of Indian workers in the Gulf countries, Foreign National

- (i) Passed Bachelor Degree in Planning or Architecture or Civil Engineering or Master Degree of Geography or Economics or Social Sciences or equivalent Degree with at least 50% marks;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Master of Planning (M. Planning) [2 Years duration]

(1) For Maharashtra Candidature Candidate and All India Candidature Candidate

- (i) The Candidate should be an Indian National;
- (ii) Passed Bachelor Degree in the relevant field of Engineering and Technology or Pharmacy from All India Council for Technical Education or Central or State Government approved institutions or equivalent, with at least 50% marks (at least 45% marks in case of candidates of Backward Class categories, Economically weaker section and Persons with Disability category belonging to Maharashtra State);
- (iii) Passed Bachelor Degree in the relevant course of Engineering and Technology or Pharmacy as specified in the eligibility criteria for admission to a Post Graduate Degree course of the concerned University for which admission is being sought;
- (iv) Obtained Qualified score in Graduates Aptitude Test in Engineering (GATE) conducted by the Indian Institute of Technology and valid for the current academic year;

or

(iv) Obtained non-Qualified marks in Graduates Aptitude Test in Engineering (GATE) conducted by the Indian Institute of Technology for the current academic year;

or

(iv) Obtained Qualified score in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency and valid for the current academic year;

or

- (iv) Obtained non-Qualified marks in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency for the current academic year; **or**
- (iv) For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought;
- (v) GATE or GPAT Qualified Candidates shall have preference over the not qualified Candidates.

(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National

- (i) Passed Bachelor Degree in the relevant field of Engineering and Technology from All India Council for Technical Education or Central or State Government approved institutions or equivalent, with at least 50 %marks;
- (ii) Passed Bachelor Degree in the relevant course of Engineering and Technology as specified in the eligibility criteria for admission to a Post Graduate Degree course of the concerned University for which admission is being sought.
- (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) Maharashtra Candidature Candidate and All India Candidature Candidates (i) The candidate should be an Indian National; (ii) Passed Bachelor Degree in Architecture from All India Council for Technical Education or Council of Architecture or Central or State Government Architecture (M.Arch.) approved institutions or equivalent, with at least 50 % marks (at least 45%) 2 Years duration marks in case of candidates of Backward class categories, Economically weaker section and persons with disability belonging to Maharashtra State only); (iii) Obtained non zero score in MAH-M.ARCH-CET 2022. (2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National (i) Passed Bachelor Degree in Architecture from All India Council for Technical Education or Council of Architecture or Central or State Government approved institutions or equivalent, with at least 50 % marks. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act. (1) Maharashtra Candidature Candidates, All India Candidature Candidate Hotel Management and Catering Technology (M.HMCT) (i) The Candidate should be an Indian National; (ii) Passed Bachelor Degree in Hotel Management and Catering Technology or its equivalent, with at least 50 % marks (at least 45% marks in case of candidates of Backward class categories, Economically weaker section and persons with disability belonging to Maharashtra State only); (iii) Obtained non zero score in MAH-M.HMCT-CET 2022 Or 2 Years duration | (iii) For sponsored candidates, minimum of two years of full timework experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought. (2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National (i) Passed Bachelor Degree in Hotel Management and Catering Technology from All India Council for Technical Education or Central or State Government approved institutions or its equivalent, with at least 50 % marks. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

8. Preparation of Merit List

8.1 Assignment of merit number

All Eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.

8.2 Change of Marks due to verification

If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP or its designated representatives prior to 5 p.m. on the day of display of final merit list.

8.3 Method of calculating marks at qualifying examination for deciding eligibility

While deciding the eligibility of the Candidates following procedure shall be adopted, -

- (a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49%, shall be rounded to 44% for deciding the eligibility.
- (b) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.
- (c) If the Candidate re-appears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.
- (d) The Grades or Marks are considered on the basis of which the class of Degree is awarded.

8.4 Assignment of Merit Number for various Courses. –

First Year Engineering and Technology, Pharmacy, Management, Architecture, Hotel Management and Catering Technology, Pharm. D. (Post Baccalaureate), Planning and Computer Applications, -

(i) The merit list for the Candidates as per rule5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority (For M.B.A./ MMS, All India Quota seats on the basis of percentile score of the examination) for the purpose of admission to these Courses or as prescribed in the Notification dated 08.10.2020, 20.08.2021 and its amendment dated 03.08.2022 regarding Eligibility Conditions and Requirements for Admissions for the respective professional course:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below:—

- (a) Higher percentage of marks in HSC or Diploma;
- (b) Higher percentage of marks in SSC;
- (c) Higher marks in Science subject in SSC;
- (d) Higher marks in mathematics subject in SSC;
- (e) Higher marks in English in SSC.
- (ii) The merit list for the NRI, PIO/ OCI and Children of Indian Workers in Gulf Countries, Foreign Student Candidates stated at rule 5(4), 5(5) shall be prepared on the basis of the percentage of marks in the Qualifying examination:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

- (a) Higher percentage of marks in HSC or Diploma;
- (b) Higher percentage of marks in SSC;
- (c) Higher marks in Science subject in SSC;
- (d) Higher marks in Mathematics subject in SSC;
- (e) Higher marks in English in SSC.

9. Centralised Admission Process (CAP)

9.1 Centralised Admission Process CAP

The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act.

The Government, Government Aided and University Department shall also admit the candidates through CAP. The stages of CAP shall be as stated below, -

- (a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority. The candidate should read the information brochure carefully.
- (b) The candidate should fill the Online Application Form as per the notified schedule for respective admission.
 - (i) For admissions to First Year Engineering and Technology, Planning, Pharmacy, Pharm D(PB), Hotel Management & Catering Technology, Architecture, Management and Computer Applications:
 - a. The eligible candidates aspiring for admission on the basis of CET conducted by the Competent Authority of Maharashtra State should apply online for admission. Such candidates need not have to pay application fee.
 - b. The eligible candidates aspiring for admission only on the basis of National Level Examinations mentioned in the eligibility criterion and approved by Maharashtra State time to time, except CET conducted by the Competent Authority of Maharashtra State should apply online for admission and shall pay required fees (Non Refundable) as given in the table below.
 - (ii) Following are the details of the Application fees to be paid by the candidate through online mode only.

Post Graduate Admission	Application fee for General Category Candidates and Outside Maharashtra State Candidate, Children of	Maharashtra State and Persons with Disability	Application fee for NRI / OCI / PIO, Foreign National
	Indian Workers In Gulf countries	candidates from Maharashtra	
Engineering and Technology Pharmacy Planning Pharm. D. (Post Baccalaureate)	Rs. 1000/-	Rs. 800/-	Rs. 5,000/-
MBA/MMS Architecture MCA Hotel Management and Catering Technology	Rs. 1,000/- *	Rs. 800/- *	Rs. 5,000/-

^{*} Note: For the candidates who have not paid fees for CET of the respective course conducted by Competent authority.

- (iii) The Application processing fee shall be as notified by the competent authority from time to time and the amount is Non Refundable.
- (iv) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents.
- (v) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer connected to internet from home or any other place.
- (vi) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.
- (vii) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.
- (viii) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it if required. The candidate shall take printout of the form and sign it.
- (ix) The Printed copy of Application form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.
- (c) Document Verification at Facilitation Centre by the Candidate through the method prescribed by the Competent Authority for this purpose. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.

After confirmation of application form data/information cannot be changed by candidate.

- (d) Display or Publishing of Provisional merit list, Submission of grievances, if any, through the method prescribed by the Competent Authority for this purpose and Display or Publishing of Final Merit Lists;
 - i. Provisional Merit List of eligible candidates will be displayed on the website.
 - ii. For discrepancy if any, in the provisional merit list, Candidates can submit the grievances within the specified grievance period given in the schedule through the method prescribed by the Competent Authority for this purpose.
 - iii. No document shall be accepted to substantiate the claim made in application after scheduled dates.
 - iv. Final merit lists will be displayed on the website.

NOTE: - The merit list gives relative position of the candidate and it does not guarantee admission to any course.

- (e) Display of Category Wise Seats (Seat Matrix) available for respective CAP Rounds. The Competent Authority shall publish the information about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.
- (f) Filling up and Confirmation of Online Option Form having preferences of Courses and Institutions prior to respective CAP Rounds Candidates may fill in **minimum 1 and maximum 300 choices** of Institutes and Courses in decreasing order of their preference. The Option Form once confirmed by the Candidate through their login shall be considered for allotment in the respective CAP Rounds;

- (i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for the respective CAP Round.
- (ii) Candidates will be able to fill in the online option form through their login.
- (iii) It is mandatory for all candidates to confirm the online option form through their login.
- (iv) After confirmation of Option form, the candidate will not be able to change the Options.
- (v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.
- (vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be his/her first preference (Highest Priority Choice).
- (vii) Option form received through online submission only will be considered for further processing.
- (viii) Candidate shall confirm the submitted on-line Option Form himself/herself by re-entering Application ID and Password. The candidate can take a printed copy of the confirmed Option form for his record and future reference.
- (ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.
- (g) Display of Provisional Allotment of respective CAP Round indicating allotted institute and Course;
- (h) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority through the method prescribed by the Competent Authority for the purpose of accepting the offered seat and rectifying the errors as per the clause (e) of sub-rule (4) of this rule.;
- (i) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;
- (j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.

9.2 Conduct of CAP Round-I

The seats available for Round- I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.

9.3 During the CAP:

(a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed by the Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;

- (b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;
- (c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance as per the method prescribed Competent Authority shall be eligible for participation in the subsequent rounds for betterment;
- (d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;

9.4 Conduct of CAP Rounds II and III

- (a) The seats available for Round II and III shall be published on the website. The candidates eligible for respective rounds II and III are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during these rounds shall be available to the eligible candidates falling under the following categories.
 - (i) candidates as per the sub-rule 3(c) and 3(d) above;
 - (ii) candidates who have not been allotted any seat in any of the previous rounds;
 - (iii) candidates who did not participate (failure of filling option form) in previous rounds.
- (b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;
- (c) There shall be no further betterment option available to the candidate after Round III. The allotment made and/or allotment retained in Round III for participating candidates in Round III shall be final;
- (d) At the time of reporting for admission to ARC as per the method prescribed by the Competent Authority, the Candidate shall produce all the original documents in support of the claims made in the application:

Provided that, if the candidate has allotted seat on the basis of claim made in the application and fails to produce the documents in support of the claim so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds:

Provided further that, if the Candidate is allotted seat without availing any benefit claimed in the application, in such case, the allotment of the Candidate shall be retained and shall be allowed to modify his application, accordingly, as per the provisions of clause (e) of sub-rule (4) of this rule."

(e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC as per the method prescribed by the Competent Authority viz.

(i) change of gender from male to female and vice-versa;

- (ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;
- (iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.
- (iv) removal of minority status due to failure of submission of supporting documents;
- (v) removal of Disability status due to failure of submission of supporting documents;
- (vi) change in Type of Candidature;
- (vii) change in Home University;
- (viii)change in Qualification.
- (ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;

Apart from the above no other change or rectification shall be allowed.

9.5 Reporting to Institute:

The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

9.6 Fees and Concessions:

(a) Fees prescribed in Unaided Private Professional Educational Institutes:

The Adhoc / Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.

(b) Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only)

For SC/ST/VJ DT NT(A)/NT(B)/NT(C)/NT(D)/SBC/OBC/EWS category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

10. CAP allotment stages and process of allotment

Allotment of seats under CAP shall be made in the following manner, -

10.1 Maharashtra State Candidature Candidate

The stages of computerised allotment are as follows -

Stage -I: For all the Candidates. -

- (a) All the Candidates (Open, Reserved) belonging to various categories shall be considered for allotment as per their *Inter-Se-*Merit.
- (a-1) Economically Weaker Section (EWS) and Orphan Candidates shall be considered for allotment of seats reserved for them as per their *Inter-Se-Merit*, and if seat is not available

- in their respective reserved category, then they shall be considered for allotment in Open Category as per the *Inter-Se-Merit*.
- (b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.
- (c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.
- (d) Allotment to the Persons with Disability Category Candidates.-
 - (i) Allotment of seats to the Persons with Disability Category Candidates shall be within their respective Reserved or General category only.
 - (ii) The number of seats available for the Persons with Disability Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.
 - (iii) If the seat for Persons with Disability Category Candidates as per their prescribed reservation percentage within their respective reserved or general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved or general category for Persons with Disability candidate and shall be allotted as per their Inter-Se-Merit.
 - (iv) All other seats (except earmarked seats) available for Persons with Disability Category Candidates for that course shall be allotted as per their Inter-Se-Merit from combined list of all Persons with Disability Category Candidates:

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit:

Provided further that, the candidate not considered for allotment due to provision of above proviso, shall be considered for allotment of seat from general Persons with Disability Category as per their Inter-Se-Merit.

- (v) After allotment of the seat to Person with Disability Category Candidate, a seat from that General or respective Backward Class Category and Person with Disability Category shall be treated as utilized.
- (vi) If in the seat matrix for any course, total available seats for Reserved or General category comes out to be less than two, then in such case, no seat shall be allotted to the Person with Disability Category Candidate.
- (e) For Engineering and Technology, Pharmacy Pharm. D. (Post Baccalaureate) and Planning Courses Sponsored or Non sponsored Candidates shall be considered for allotment as per *Inter-Se-Merit*.
- (f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below;
 - i. Seat for Ladies
 - ii. Seats for Persons with disability
 - iii. Seat for Sponsored category
- (g) The TFWS seat shall be allotted to the eligible Candidate only to such course in an Institute

where a minimum of 30 % of sanctioned seats in the respective course are allotted.

Stage -II: For SBC Category Candidates. -

If the Backward Class Category seats remain vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

<u>Stage –III</u>, <u>Stage-IV</u> and <u>Stage –V</u>: Deleted (As per amendment dated 12th June 2019)

<u>Stage –VI</u>: For all Candidates (Without any type of Reservation).-The seat shall be considered for allotment to all the candidates based on *Inter-Se-Merit*.

<u>Stage – VII</u>: For all Candidates (without any Candidature type).-The seats remaining vacant shall be allotted to the All India Candidates.

10.2 All India Candidature Candidates

The allotment to these seats shall be done through CAP on the basis of, -

- (a) First Year Management Percentile score in CET conducted by the Competent Authority, Common Admission Test conducted by Indian Institute of Management (CAT), Common Management Aptitude Test conducted by National Testing Agency(CMAT) or Xavier Aptitude Test conducted by Xavier School of Management Jamshedpur (XAT) or Entrance Test for Management Admissions conducted by the Association of Indian Management Schools (ATMA) or Management Aptitude Test Conducted by All India Management Association (MAT) or Graduate Management Aptitude Test Conducted by Graduate Management Admission Council, United States of America (GMAT).
- (b) First Year Computer Applications- CET Score;
- (c) First Year Engineering and Technology- GATE score or GPAT score where ever applicable as per eligibility,
- (d) First year Pharmacy GPAT score,
- (e) First year Architecture CET score,
- (f) First year Hotel Management and Catering Technology CET score,
- (g) First Year Planning- Score of Common Entrance Examination for Design (CEED) conducted by Indian Institute of Technology and thereafter Graduate Aptitude Test Examination(GATE) Score conducted by Indian Institute of Technology as per Eligibility.
- (h) First Year Pharm D. (Post Baccalaureate)- Graduate Pharmacy Aptitude Test (GPAT) Score conducted by National Testing Agency.

There is no separate All India Quota for Engineering and Technology, Pharmacy, Architecture, Planning, Pharm. D. (Post Baccalaureate) and Hotel Management and Catering Technology, the All India Candidature Candidates are eligible for the seats available under CAP and a common merit list of Maharashtra Candidates and All India candidates shall be prepared and operated for allotment.

NOTE: All these seats are treated as "General Category" seats and no reservation is provided in these seats for Candidates of Backward Class Category, Persons with Disability etc.

10.3 Minority Candidature Candidates.

The stages of computerised allotment are as follows, —

Stage–I: The seats under minority quota in the minority institution (linguistic or religious) shall be allotted to the respective minority candidates. For Engineering and Technology, Pharmacy and HMCT Courses, the sponsored and non-sponsored candidate's seats to be allotted to the respective candidates and if, seats remain vacant; it shall be allotted on the basis of inter-semerit.

Stage–II: If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.

Stage–III: Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.

10.4 Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate

a) Application Form Filling and Submission for Management and Computer Applications, -

The eligible candidate shall fill the Online Application Form, take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form by speed post/courier/by hand delivery for verification & confirmation to the designated centres notified or through the procedure given by the Competent Authority for this purpose.

- i. The application should reach on or before the last date as notified. Application received after last date or incomplete application will not be verified and confirmed and name of such candidate will not appear in the merit list prepared for the purpose of CAP.
- ii. The Competent Authority shall publish the provisional Merit List as specified in section 8(4) of this brochure.
- iii. The candidates not appeared for MAH-MBA/MMS-CET 2022 but appeared for any other examination as specified in eligibility, can also apply, however such candidates are required to pay the Application Fee through payment gateway (Credit Card/ Debit Card/ Net Banking).
- iv. The candidates whose names do not appear in the merit list(s) will not be able to participate in Centralized Admission Process.

b) Counselling Round for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates at SIMSREE, Mumbai.

- Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule and as per the procedure given by the Competent Authority.
- ii. The candidates shall produce the documentary evidence strictly as per the Proforma) in support of their claims.
- iii. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at notified by the Competent Authority for this purposeas per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.
- iv. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other institute and/or some other course during entire duration of the course.
- v. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

<u>Important note:</u> Candidates admitted under this provision are not allowed to change course or college in any year of study.

c) Reporting at institutes:

- Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.
- ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
- iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.

11. Allotment of seats by CAP Rounds I, II and III

- (1) All the CAP Rounds (CAP Rounds I, II and III) shall be conducted by computerised allotment.
- (2) In CAP Round I.—
 - (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference, -
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stage I of sub-rule (1) of rule 10,
 - (iii) Sub-rule (2) of rule 10;
 - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,
 - (i) Stage I of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules.
- (3) In CAP Round II.-
 - (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,-
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stages I to VI of sub-rule (1) of rule 10,
 - (iii) Stage II of sub-rule (3) of rule 10,
 - (iv) Sub-rule (2) of rule 10,
 - (v) Stage III of sub-rule (3) of rule 10;
 - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,-
 - (i) Stages I to VI of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules.
- (4) In CAP Round III .-
 - (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,—
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stages I to VII of sub-rule (1) of rule 10,

- (iii) Stage II of sub-rule (3) of rule 10,
- (iv) Sub-rule (2) of rule 10,
- (v) Stage III of sub-rule (3) of rule 10;
- (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,—
 - (i) Stages I to VII of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules.
- (5) If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered for allotment in subsequent round.
- (6) Every stage in CAP Rounds I, II and III shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of Inter-Se-Merit.

12. General provisions

- (a) Allotment in CAP Rounds I, II and III of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per Inter-Se-Merit of Candidates having Maharashtra State Candidature. The Seats will be allotted to Candidates as per Inter-Se-Merit, options filled and seats available at that point of time in the stage of CAP Rounds I, II and III;
- (b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;
- (c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;
- (d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);
- (e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;
- (f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;
- (g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;
- (h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;
- (i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". At the time of seat acceptance Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card / Internet Banking / etc) or the mode as decided by Competent Authority at an Admission Reporting Centre as per the method prescribed by the Competent Authority. Seat will be confirmed by the Admission Reporting Centre (ARC) (List shall be available on website) after verification of the original documents and ensuring that the Candidate meets all the eligibility norms. The center in-charge shall issue the Online Receipt of acceptance;

- (j) The Seat Acceptance Fee shall be Rs. 1,000/-, for all admitted Candidates and the same shall be treated as non-refundable processing fee;
- (k) Failure to report as per the method prescribed by the Competent Authority for Seat acceptance will be considered as if the Candidate has rejected the offer;
- (l) Allotted Seat will be cancelled if, at any time, any of the documents or certificates is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;
- (m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent rounds of admission as per schedule.
- (n) If any of the statement made in application form or any information supplied by the candidate in connection with his admission is found to be false or incorrect, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission may be preferred within seven days to the Competent Authority. The Competent Authority shall decide the appeal within fifteen days and his decision thereon shall be final.
- (o) Complaints regarding the use of fake certificates shall be investigated in time bound manner and if it is found guilty, such admission shall be cancelled. Further appropriate action shall be initiated with due intimation to Competent Authority.

13. Admissions in Institutional Quota and vacant seats after CAP

The Director or Principal of the institution shall carry out the admissions for these seats in the following manner.-

- (a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.
- (b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.
- (c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution.
- (d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in admission rule 3(3)(b) and shall be filled on the basis of Inter-Se-Merit prepared by following the procedure specified in section 8(4) of this Brochure.
- (e) The institution after verification of all required documents shall prepare and display the *Inter-Se merit* lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.
- (f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat

- matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter.
- (g) All the admissions and cancellations shall be updated instantly through online system.
- (h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicant.
- (i) While filling these seats, the preference shall be given to Maharashtra State Candidature Candidate over All India Candidature Candidate on the basis of Inter-Se-Merit.
- (j) After exhausting Maharashtra State Candidature Candidate and All India Candidature Candidate if any seat remain vacant in the Sanctioned Intake, then these seats may be filled with NRI, Foreign Nationals (FN), Overseas Citizen of India (OCI), Persons of Indian Origin (PIO), Children of Indian Workers in the Gulf Countries (CIWGC) Candidature Candidate, if the institute has secured prior approval from appropriate authority for these seats.

14. Approval of Merit List and the Admitted Candidates List

- a) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and the Admission Regulating Authority in accordance with the provisions of sub-section (5) of the section 9 of the Act.
- b) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the Quota, Candidature Type, Reservation, Qualification Marks, etc. as well as the required documents of the Candidates admitted at institution level.
- c) If a minority institution fails to admit minimum fifty-one percent of its sanctioned intake from the persons belonging to the concerned minority, for period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of sub-section (2) of section 6 of the Act.

15. Cancellation of Admission and Refund of fees, return of documents by Institutions

- (a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;
- (b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 pm of the cut-off date prescribed by the Competent Authority;

- (c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.
- (d) The institution shall not entitle to recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

16. Documents required to be uploaded along with "Application Form for Centralized Admission Process"

The candidates are required to upload **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission. The Candidates shall carry the original documents for scrutiny &verification at identified Facilitation Centre as per the process specified by the competent authority. The candidates are required to scan the document in .jpg or .gif format (minimum150dpi resolution, file size up to1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. The Facilitation Centre shall assist the candidate, free of cost, to scan and upload the documents.

Sr.	Type of Candidate	Attested true copies of documents to be attached along with	
No.		Application Form for Admission	
1	All Candidates	1. SSC (Std. X) mark sheet.	
		2. HSC/Diploma	
		3. Qualifying Examination mark sheet.	
		4. CET mark sheet/ Score Card, if required.	
		5. School Leaving Certificate, if required to substantiate	
		claim.	
		6. Certificate of the Indian Nationality of the candidate.	
In a	ddition to the above	documents candidates are required to produce the following	
	tional documents depe	ending upon the category to which they belong.	
2	Type– A Candidates	Domicile/Birth/Leaving certificate of candidate Indicating	
		place of Birth in the State of Maharashtra.	
3	Type– B Candidates	Domicile certificate of candidate/father/mother of candidate	
		indicating that he/she is domiciled in the State of Maharashtra.	
4	Type– C Candidates	Certificate from the employer in the proforma – A stating that	
		father/mother of the candidate who is a Central Government /	
		Government of India undertaking employee is presently	
		posted in Maharashtra.	
5	Type– D Candidates	Certificate from the employer in the proforma – B stating that	
		father/mother of the candidate who is a Maharashtra State	
		Government / Maharashtra State Government undertaking	
		employee.	
		Or	
		Undertaking along with documentary evidences from the	
	T. D. G. 111	retired employee stating the place of settlement.	
6	Type-E Candidates	1. Certificate stating that candidate belongs to the border	
	Maharashtra	area in proforma – G1.	
	Karnataka	2. Certificate stating that the mother tongue of the candidate	
	border area	is Marathi in proforma – G2	
	Candidates	(List of the villages in Maharashtra Karnataka border area is	
		available on website)	

7	Backward class	1. Caste certificate 2. Caste/Triba validity autificate
	Candidates belonging to SC/ST	2. Caste/Tribe validity certificate
8	Backward class Candidates belonging to VJ/DT-NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC	 Caste certificate Caste validity certificate Non creamy layer certificate @ valid upto 31st March 2023.
9	Economically Weaker Section (EWS) Candidate	In addition to the documents mentioned in Sr. No. 1 above, Eligibility Certificate for Economically Weaker Section Proforma — V valid for 2022-23 सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो/४०१९ प्र.क्र.३१/१६ अ, दिनांक ३१.०५.२०२१ – आर्थिकदृष्ट्या दुर्बल घटकासाठी विहित केलेल्या आरक्षणाचा लाभ घेण्यासाठी पात्रतेसाठीचे प्रमाणपत्र (GR Code २०२१०५३११२५०५९९४०७)
10	Orphan candidate	In addition to the documents mentioned in Sr. No. 1 above, Orphan Certificate Proforma – U
11	Persons with Disability Candidates	Certificate in the proforma. Domicile certificate of candidate.
12	Union Territory of Jammu and Kashmir Migrant and Union Territory of Ladakh Migrant Candidates	 Certificate of posting in case of Defence and Government servants in proforma – J Certificate of stay in refugee camp for those staying in camp in proforma – K Certificate stating that the candidate belongs to displaced family proforma –L Certificate stating that the candidate belongs to displaced family proforma –M
13	Foreign nationals / Foreign Students	 Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. Passport of the Candidate. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. Proof of residence i.e. Driving Licence or Telephone Bill of candidate Statement of Marks or Certificate of Passing SSC / Equivalent Examination. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
14	Persons of Indian Origin	Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad.

2. Passport of the Candidate.	
3. PIO / OCI Card.	N 11 1 1
4. Affidavit of candidate/Parent disclosing his f	•
i.e. full name, age, residence, occupation, rel	•
with candidate duly signed by the Candidate/	-
5. Proof of residence i.e. Driving Licence, Tele	
Property Tax copy, IT return copy of sponsor	
6. Statement of Marks or Certificate of Passing Equivalent Examination.	SSC /
7. Statement of Marks or Certificate of Passing	HSC /
Equivalent Examination	
8. Statement of Marks or Certificate of Passing	Qualifying /
Equivalent Examination.	
15 Children of Indian 1. CIWGC Certificate of the Candidate OR of h	nis/her
Workers in Gulf Mother or Father	
Countries 2. Affidavit of candidate/Parents disclosing his	full identity
i.e. full name, age, residence, occupation, rela	ationship
with candidate duly signed by the Candidate/	parents.
3. Passport, Nationality Certificate of Parent.	
4. Residence of parent in Gulf Countries, Valid	VISA of
Parent	
5. Work Permit or Letter from the Employer on	Company
Letterhead.	
6. Proof of residence i.e. Driving Licence, Tele	phone Bill,
Property Tax copy, IT return copy of Parent	
7. Proof of residence showing minimum 182 da	ys of stay of
Parent in Gulf Countries for the academic ye	ar of
admission, prior to the admission date	
8. True copy of Gulf bank account passbook (co	opies of
main page indicating bank name & address,	Parent name
& address, with entries of last preceding 6 m	onths prior
to admission)	
9. Eligibility Certificate from the Association o	f Indian
Universities, New Delhi (AIU) if candidate p	passed
Qualifying examination from abroad.	
10. Statement of Marks or Certificate of Passing	SSC /
Equivalent Examination.	
11. Statement of Marks or Certificate of Passing	HSC /
Equivalent Examination.	
12. Statement of Marks or Certificate of Passing	Qualifying /
Equivalent Examination.	
16 Non Resident 1. NRI Certificate of the Candidate OR of his/h	er Mother or
Indian (NRI) Father OR the real brother/real sister ordina	arily residing

17	Minority Candidates	1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information pertaining to Religion / Mother tongue as given in Proforma – O. (शासन निर्णय अल्पसंख्याक विकास विभाग क्रअविवि-२०१०/प्र.क्र.१०९/१०/काया-५ दि .०१ जुलै
17	Minority Candidates	· · · · · · · · · · · · · · · · · · ·
		abroad OR NRI certificate of the persons having blood relation with the student who consider such student as 'Ward' viz-real brother/sister of father OR real brother/sister of Mother OR father/mother of father OR

	1	
		२०१३ पहावा)
		2. Domicile Certificate of Candidate/Documents specified for
		Type A Candidates
18	TFWS candidates	Income certificate stating that his/her parent's annual income is
		less than Rs. 8 Lakh from all sources issued by the appropriate
		competent authority of the Maharashtra State.
19	Sponsored	Sponsorship Certificate
	Candidates	Proforma – P and Proforma - Q

17. Miscellaneous provisions

17.1 Conduct and Discipline

- (i) Failure of the candidate in making full and correct Statements in the application form and/or suppression of any information and/or submission of false documents shall lead to disqualification of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.
- (ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.
- (iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.
- (iv) Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.
- (v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

17.2 Action against ragging

Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction

over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.

- e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.
- f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.
 - Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.

If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

17.3 Others

- (i) The medium of instruction for postgraduate degree courses is English.
- (ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.
- (iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.
- (iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.

17.4 Hostel accommodation

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Jammu and Kashmir migrant candidates and Government of India nominees for Hostel accommodation.

SCHEDULE -I

A 1. Allocation of seats within Sanctioned Intake for First Year of Post Graduate Courses in Government and Government Aided Institutes

		No. of Seats- as % of Sanctioned Intake			
Sr.	Type of Institution	CAP Seats			
No	Type of institution	Maharashtra State (M.S.) Candidates	All India Seats	Minority Quota	
For I	Management Courses				
1	Government / Government Aided Institutions,	Autonomous – 85% (State Level)		Nil	
	University Department (Excluding Minority Institution)	Non-Autonomous 70 % for HU, 15 % for OHU			
	SNDT University	85% (State Level)	15%	-	
,	COEP Technological University, Pune	85% (State Level)	15%		
For	Engineering and Technology, Hot	el Management and Cateri	ing Technolo	gy, Pharmacy,	
Plan	ning and Pharm. D.(Post Baccalau	reate) Courses.			
2	Government/ Government Aided Institutions, University Department and COEP Technological University, Pune (Excluding Minority Institution)	75% Non-Sponsored Seats 25% Sponsored Seats		Nil	
3	Government/ Government Aided Minority Educational Institutions	37.5% Non-Sponsored Seats 12.5% Sponsored Seats		37.5% Non- Sponsored Seats 12.5% Sponsored Seats	
For l	First Year Computer Application C	Courses			
	Government/ Government Aided Institutions.	70 % for HU, 30 % for OHU	Nil		
4	University Department	70% HU and 15% OHU in University Departments	15%	Nil	
5	SNDT University	85% State Level	15%	Nil	
For A	Architecture Courses		<u> </u>		
6	Government/ Government Aided Institutions / University Department, excluding Minority Institutions	100%		Nil	
7	Government / Government Aided Minority Educational Institution	50%		50%	
HU – Home University and OHU- Other than Home University					

2. Allocation of seats within Sanctioned Intake for First Year of Post Graduate Courses in Unaided Private Professional Educational Institutions

		No. of Seats- as %				
G	Type of Institution	CAP Seats			Institution Quota	
Sr. No		Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	(including 5% Quota for NRI, if applicable)	
For M	anagement Courses		1			
1	Unaided Private Professional Educational Institutions (Excluding minority institutions)	Autonomous - 65% (State Level) Non- Autonomous – 45.5% for HU, 19.5% for OHU	15%	Nil	20%	
2	Unaided Minority Educational Institutions	Autonomous*- 100% of M.S.Seats ^{\$} (State Level) Non Autonomous*- 70% of M.S.Seats ^{\$} for HU, 30% of M.S. Seats ^{\$} for OHU	15% of Seats under CAP#	Minimum 51% [@]	20%	
		nology, Pharmacy, Hot	_	ent and Cate	ering Technology,	
Pharn		ate) and Planning Cour	ses			
3	Unaided Private Professional Educational Institutions (Excluding minority institutions)	80% (60% for Non-Sponsored seats and 20% for Sponsored Seats)		Nil	20% (15% for Non-Sponsored Seats and 5% for Sponsored Seats)	
4	Unaided Minority Educational Institutions	75% of M.S. Seats ^{S#*} for Non Sponsored, 25% of M.S. Seats ^{S#*} for Sponsored		Minimu m 51% [@]	20% (15% for Non- Sponsored Seats and 5% for Sponsored Seats)	
For Fi	rst Year Computer A	pplication Courses				
5	Unaided Private Professional Educational Institutions (Excluding minority institutions)	45.5% for HU, 19.5% for OHU	15%	Nil	20%	

6	Unaided Minority Educational Institutions	70% of M.S. Seats ^{S#*} for HU, 30% of M.S. Seats ^{S#*} for OHU	15% of seats under CAP	Minimu m 51% [@]	20%
For Architecture Courses					
7	Unaided Private Professional Educational Institutions (Excluding minority institutions)	80%		Nil	20%
8	Unaided Minority Educational Institutions	100% of M.S. S	Seats ^{S#*}	Minimu m 51% [@]	20%

CAP Seats = Sanctioned Intake – Institutional Quota

B. Allocation of Supernumerary Seats

- (1) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall be as per the policy of the Government.
- (2) OCI/PIO, Foreign Students and the Children of Indian Workers in Gulf Countries candidates to be filled by Institution 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

[#] CAP seats excluding Minority Quota

^{\$} M.S. Seats = CAP Seats – (All India Seats + Minority Quota)

^{%-} Percentage

^{*} The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.

[@]These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of Minority quota to be filled in their institution.

Proforma – A (For Type – C Candidates)

(For sons and daughters of Central Government / Government of India undertaking employees)

CERTIFICATE This Shri / is to certify that Smt.is an employee in the capacity ofin (Name of the Organization /Establishment/Department) (Designation) Organization / Establishment Department This / under (Department of Central Government / Government of India undertaking) Shriis transferred Smt. toin Maharashtra State vide transfer order No...... Dated..... He / She has joined duty in Maharashtra on and is currently working in the same This certificate is issued for the purpose of his / her son / daughter's admission to First Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2022-23. Outward No.&Date: (Signature) Place: Name & Designation of the Head of the office Seal of the Office Note: This proforma is to be accompanied by attested copy of: 1) Transfer order 2) Joining report

Proforma B-1 (For Type D Candidates-)

(For sons and daughters of Maharashtra State Government/Maharashtra State Government undertaking employees)

	CERT	IFICATE		
This is to certif	Sy that Shri / Smt		is an employee in the	capacity
of	in			
Designation)	(Name of the Organisation /Esta	ablishment / Departme	ent)	
	Organisation/Establishment	/Department	is	under
	Maharashtra State Government / Ma			
Shri / Smt		is transferred to/from	n i	n/out of
Maharashtra S	tate vide transfer order No	Dated		
He / She has jo	oined duty in/out of Maharashtra Stat	e on	and is currently wo	rking in
the same post.				
This certificate	e is issued for the purpose of his/her	son/daughter		
	's admission	n to First Year of Post	Graduate Degree cou	ırses in
Engineering ar	nd Technology /Pharmacy / Architect	ture/ Hotel Manageme	ent and Catering Tech	nology
/ Management	(MBA/MMS) / Computer Application	on (MCA) / Planning	/ Pharm. D. (Post	
Baccalaureate)	for the academic year 2022-23.			
Outward No.&	Date:			
(Signature)				
			Name&Designation of the Head of the of	fice
Place:				
Seal of	f the Office			
Note: This pro	oforma is to be accompanied by attes	ted copy of:		
1) Trai	nsfer order			
2) Join	ning report			

Proforma B-2 (For Type D Candidates)

(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)

UNDERTAKING	
This is to undertake that I,	, have retired from the service from
the post of in	
Designation) (Name of the Organisation /Establishment / Dep	partment)
This Organisation / Establishment /	Department is under
Department of Maharashtra State Government / Maharashtra State	Government undertaking.
I have retired onand settled intaluka.	district .
This undertaking is submitted for the purpose of m	y son/daughter
's admission to First Year	of Post Graduate Degree courses in
Engineering and Technology/ Pharmacy / Architecture/ Hotel Man	agement and Catering Technology /
Management (MBA/MMS) / Computer Application (MCA)/ Plann	ing / Pharm. D. (Post Baccalaureate)
for the academic year 2022-23.	
	(Signature)
Place:	Name
Date:	
Note: This proforma is to be accompanied by attested copy of: 1) Pension Pay Order. 2) Proof of settlement (Ration Card/ Electricity Bill/Aadh Document/Election Card).	naar Card/ Telephone Bill/ Property

Proforma - G1

(to be issued on the Printed Letter Head of the concerned office)

(For Candidates residing in Karnataka and Maharashtra State Border Area)

CERTIFICATE

	CERTIFICATE
	Smt (candidate of Village in istrict.
Post Graduate Degree courses in Er	ne purpose of his / her ward's / candidate's admission to First of ngineering and Technology / Pharmacy / Architecture/ Hotel y / Management (MBA/MMS) / Computer Application (MCA)/ rate) for the academic year 2022-23.
Outward No. &Date:	District Collector/ Deputy Commissioner/
	District Magistrate/Additional District Magistrate/
Place:	Taluka Executive Magistrate
(to be issued on the Prin	Proforma – G2 sted Letter Head of the concerned School/College)
`	rnataka and Maharashtra State Border Area and having nother tongue as Marathi)
	CERTIFICATE
	is a student of er tongue is Marathi and he / she has passed Std. X / Std. XII e subjects.
	se of his / her admission to First Year of Post Graduate Degree gy / Pharmacy / Architecture/ Hotel Management and Catering

Outward No. &Date:

Baccalaureate) for the academic year 2022-23.

Place: Head Master / Principal

Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post

School/ College

Seal of the School / College

Proforma - J

(For sons and daughters of $\,$ Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police officials posted in Jammu / Kashmir to combat terrorist activities)

	CERTIFICATE	
Ref. No.	Date:	
Defence / Paramilitary force / I.A.S.	is an official belon. / I.P.S. / I.F.S. / J& K Police previously* / presently pos	sted and
admission to First Year of Post Grad Architecture/ Hotel Management and	ose of his/her son/daughter	rmacy /
Outward No.&Date:	Head of the Office	
Place: * Strike put which ever is not	Seal of the Office applicable as per rule 5(6)	
	Proforma – K / Kashmir / Ladakh Migrant Candidates) grants staying in refugee camps) CERTIFICATE	
Ref. No.	Date:	
	belongs to a family r laced after 1990 due to terrorist activities in Jammu and K er.	
Ration card Number: Name of the members on the ration c	eard:	
courses in Engineering and Technol-	pose of his / her admission to First Year of Post Graduate ogy / Pharmacy / Architecture/ Hotel Management and CIMS) / Computer Application (MCA)/ Planning / Pharm. I r 2022-23.	Catering
Baccaraticate, for the academic year	1 2022 23.	

Seal of the Office

Migrant/Refugee Camp

Outward No. & Date:

Place:

Name & Signature of Head of the Office

Proforma – L

(For Refugees staying with relatives)

(Displaced Jammu / Kashmir /Ladakh Candidates staying with relatives / friends in India other than Migrant / Refugee camp)

CERTIFICATE

Date:
is a displaced person from nu and Kashmir. He/She is staying with
didate is staying at present)
ars.
to First Year of Post Graduate Degree
cture/ Hotel Management and Catering
ion (MCA)/ Planning / Pharm. D. (Post
Name & Signature of
District Collector
1

Proforma – M

(To be issued on the **Letter Head** of the concerned office)

(For Children's of Kashmiri Pandits / Kashmiri Hindu families (Non Migrants) living in the Kashmir valley and having domicile certificate.)

CERTIFICATE

Ref. No.	Date:	
This is to certifythat Mr./Missson/daughter of	who is Kashmiri Pandits / belongs to	
Degree courses in Engineering and Technol-	s / her admission to First Year of Under Graduate ogy / Planning/ Pharmacy / Architecture/ Hotel m. D. (Post Baccalaureate) for the academic year	
Outward No. & Date : Place :	Name & Signature of District Collector	
Seal of	the Office	
Proforma – O (For seats under Minority Quota) MINORITY COMMUNITY STUDENT'S SELF DECLARATION		
I, Son/Daug	ghter/of	
	hereby declare	
community and / or	dhist/Jain/Zoroastrian (Parsi)* religious minority	
As my mother tongue is not mentioned in my candidature under linguistic minority status.	y Leaving / Transfer Certificate for deciding my I undertake that my mother tongue is	
I undertake to submit the relevant documents supporting as per government resolution Minority Department 1.7.2013 at the time of admission to the admitted institute. Place: (*strike out whichever is not applicable)	ent No.अविवि-2010/प्र.क्र.109/10/कार्या-5, दिनांक	

Proforma - P (Format of Certificate by the Employer/Management for Sponsored Candidates)

This is to certify that Shri./ Sr	nt/ Kum.	
/approved on regular basis si adhoc. He/She is permitted to D. (Post Baccalaureate) pro If he/she is admitted to the sa student during the working b	rganization as (designation) and his/her appointment is not contractual study M.E./ M.Tech. / M. Pharm / M. HMCT / M. Planningramme/specialization at the selected institute allotted of his did program, he/she will be permitted to attend the College a hours of the admitted College till completion of his/her pullfil institute norms of the attendance.	/ temporary/ ing / Pharm. is/her choice. as a full time
Date:	Signature and Designat	tion
Place:	With stamp of Organiz	ation
	Proforma -Q Undertaking	
т	(FOR SPONSORED CANDIDATES) , understand that I have been admitt	ted to M.F. /
M. Tech / M. Pharm / M.H. specialization in	ACT / M. Planning / Pharm. D. (Post Baccalaureate) prog , under sponsored category and I am pear all the expenses including the prescribed fees as tuition a	ramme with prepared to
In case of the default, I know	that my registration will be cancelled.	
Place:	Signature of the Candidate	
Date:	Name of the Candidate	
Application ID:		

Proforma – U

(For candidate claiming seats reserved for Orphan Candidates)

महिला व बालविकास विभाग, शासन निर्णय क्र. संकीर्ण -2013/ प्र.क्र. 109/ का-3, दिनांक 6 जून, 2016 आणि महिला व बालविकास विभाग, शासन निर्णय शुध्दीपत्रक क्र.संकीर्ण - 2013/प्र.क्र.109 /का-3, 09 मे, 2018

अनाथ प्रमाणपत्र

संकेतांक क्रमांक

नवीन फोटो

नाव :

प्रमाणित: जिल्हा महिला व बालविकास अधिकाऱ्यामार्फत

बाल न्याय (मुलांची काळजी व संरक्षण) अधिनियम, 2000 या अंतर्गत बाल कल्याणाच्या संस्थेत दाखल असलेल्या प्रवेशितांसाठी ती "अनाथ" असल्याबाबतचा दाखला

प्रमाणित करण्यात येते की, प्रवेशित नामे	अंदाजित जन्मदिनांकहा	
दिनांकपासूनसंस्था, मु. पोता. ता		
जिल्हाया शासनमान्य स्वयंसेवी / शासकीय	बालगृहात त्या संस्थेतील प्रवेशित रजिस्टरमधील नोंदणी	
क्रमांक नुसार दाखल झालेला मुलगा / मुलर्ग	ो अनाथ आहे.	
संस्थेत दाखल होण्याची पार्श्वभूमी:- (वर्णन द्यावे)		
	S /-S	
सदर अनाथ मुलास / मुलीस शासकीय / निम शासकीय / खाजगी		
संस्था (ITI) कार्यालय इ. या मध्ये प्राधान्याने प्रवेश देण्यात यावे. तसे	च सदर मुलास / मुलीस शासकीय /निमशासकीय / खाजगी	
कंपनी / व्यवसाय / कार्यालय या ठिकाणी नोकरीसाठी प्राधान्य द्या	वे.	
(1) त्याच्या आई वडिलांचा ठाव ठिकाणा सर्वमागांचा अवलंब करूनही अद्याप लागलेला नाही. किंवा लागण्याची शक्य		
नाही. संबंधित प्रवेशित हा अनाथ असल्याचे प्रमाणित कर्र	ोत आहे. तसेच त्याच्या जातीची माहिती नाही, असेही प्रमाणित	
करण्यात येत आहे.		
(2) त्याच्या (नांव व पत्ता)	या नातेवाईकाचा शोधला गलेला	
असून, त्याचे प्रवेशिताशी नातेअसे आहे	s. नातेवाईकाशी जातअसल्याने, प्रवेशितांची	
जातअसल्याचे प्रमाणित करण्यात येत ३	भाहे. तसेच संबंधित प्रवेशित हा अनाथ (आई वडील नसलेला)	
असल्याचे प्रमाणित करण्यात येत आहे.		
(क्र. (1) व (2) पैकी जे लागू नसेल ते खोडण्यात यावे.)		
त्याचे भविष्य उज्ज्वल व्हावे, ही शुभेच्छा.		
(गोल शिक्का)	स्वाक्षरी /-	
,	भागीय उपायुक्त, महिला व बालविकास (संबंधित विभाग)	

Proforma - V

(For candidate claiming seats reserved for Economically Weaker Section Candidates) सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो ४०१९/प्र.क्र.31/16-अ, दि . ३१/०५/२०२१ सोबतचे सहपत्र

परिशिष्ट - अ

महाराष्ट्र शासन

प्रमाणपत्र क्र.	
	फोटो

वर्ष _____करीता ग्राह्य आर्थिकदृष्टया दुर्बल घटकाच्या पात्रतेसाठी प्रमाणपत्र

सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६ अ, दिनांक ३१/०५/२०२१ अन्वये (आर्थिकदृष्टया दुर्बल घटकासाठी विहित केलेल्या १०% आरक्षणाचा लाभ घेण्यासाठी)

प्रमाणित करण्यात येते की, श्री/श्रीमती/कुमारी श्री/श्रीमती यांचा/यांर्च
मुलगा/मुलगी गाव/शहरतालुकाजिल्हा/विभाग महाराष्ट्राचे रहिवासी आहेत. तो/ती
जातीचे असून जात /पोटजात/ वर्ग चे असून सदर जात महाराष्ट्र राज्य लोकसेवा (अनुसूचित जाती, अनुसूचित जमाती
निरधीसूचित जमाती (वि.जा.) भटक्या जमाती (भ.ज.), विशेष मागास प्रवर्ग (वि.मा.प्र) आणि इतर मागास प्रवर्ग (इ.मा.व) यांच्य
साठी आरक्षण) अधिनियम,२००१ (सन २००४ चा महाराष्ट्र अधिनियम8) या मध्ये नमूद केलेल्या प्रवर्गांतर्गत होत नाही.
महाराष्ट्र शासन, सामान्य प्रशासन विभागाचा शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६ अ, दिनांक १२ फेब्रुवारी २०१९
भन्वये त्याच्या/तिच्या कुटुंबाचे स्त्रोतांचे एकत्रित वार्षिक उत्पन्न रु/- असून, सदर उत्पन्न रु.८,००,०००/- पेक्ष
कमी आहे. त्यामुळे असे प्रमाणित करण्यात येत आहे की, तो/ ती यांचा आर्थिकदृष्टया दुर्बल घटकामध्ये समावेश होतो.

सक्षम प्राधिकारी /तहसिलदार ठिकाण: स्वाक्षरी : दिनांक: नाव : (शिक्का) पदनाम :

हे प्रमाणपत्र अर्जकर्त्याने सादर केलेल्या खालील कागदपत्र/पुरावे यांच्या आधारावर निर्गमित करण्यात येत आहे.

- 1.
- 2.
- 3.

(टिप: सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो ४०१९/प्र.क्र.31/16-अ, दि.12/02/2019,नुसार आर्थिक दुर्बल घटकासाठीच्या आरक्षणाचा लाभ घेण्यासाठी पात्रता प्रमाणपत्र देण्यासाठी सक्षम प्राधिकारी म्हणून तहसिलदार यांना घोषित करण्यात आले आहे.)



GOVERNMENT OF MAHARASHTRA State Common Entrance Test Cell

8th floor, New Excelsior Building, A.K. Nayak Marg, Fort, Mumbai 400001 E-Mail: maharashtra.cetcell@gmail.com Website: http://www.mahacet.org

Information Brochure

{Academic Year 2021-22} For Admission to

Full Time Professional Undergraduate Technical Courses

- First Year and Direct Second Year of Engineering and Technology (B.E./B.Tech.)
- First Year and Direct Second Year of Pharmacy (B.Pharm.)
- First Year of Architecture (B.Arch.)
- First Year and Direct Second Year of Hotel Management & Catering Technology (B.HMCT)
- First year of Planning (B.Planning)

Full Time Professional Post Graduate Technical Courses

- First Year Master of Engineering and Technology (Integrated) [M.E.(Integrated) / M. Tech (Integrated)]
- First Year of Pharm. D.

INDEX

SN	Particulars	Page No.
1.	Introduction	1
2.	Definitions	1
3.	Invitation of Application	3
4.	Role of Competent Authority in the process of	4
	Admission	
4.1	Jurisdiction of the Universities	4
5.	Candidature Type	5
6.	Sanctioned Intake and Supernumerary Seats for various	7
	Courses	
7.	Allocation of Seats	7
7.1	Maharashtra State Candidature Seats	8
7.2	All India Candidature Seats	8
7.3	Minority Quota Seats	8
7.4	Institutional Quota Seats	8
7.5	Supernumerary Seats	8
7.6	Reservations	10
7.7	Eligibility Criteria	13
8.	Preparation of Merit List	19
8.1	Assignment of merit number	19
8.2	Change of Marks due to verification	19
8.3	Method of calculating marks at qualifying examination for	19
	deciding eligibility	
8.4	Assignment of Merit Number for various Courses	20
9.	Centralised Admission Process	24
10.	CAP allotment stages and process of allotment	30
10.1	Maharashtra State Candidature Candidate	30
10.2	All India Candidature Candidates	33
10.3	Minority Quota seats	33
10.4	Jammu and Kashmir Migrant Candidature Candidate	33
11.	Allotment of seats by CAP Round I, II	35
12.	General provisions	35
13.	Admissions in Institutional Quota and vacant seats after CAP	37
14.	Approval of Merit List and the Admitted Candidates List	38
15.	Cancellation of Admission and Refund of fees, return of	38
	documents by Institutions.	
16.	Change of Course or Institution after First, Second or Third year	39
17.	Documents to be attached along with "Application Form for	40
	Centralized Admission Process".	
18.	Miscellaneous provisions	46
18.a	Conduct and Discipline	46
18.b	Action against ragging	46
18.c	Others	47
18.d	Hostel accommodation	48
19.a	SCHEDULE -I	49
19.b	SCHEDULE -II	51
19.c	SCHEDULE -III	53
19.d	Proforma – A	54
19.e	Proforma - B-1	55
19.f	Proforma B-2	55

19.g	Proforma C	60
19.h	Proforma D	56
19.i	Proforma E	56
19.j	Proforma – G1	57
19.k	Proforma – G2	57
19.1	Proforma – J	57
19.m	Proforma – K	58
19.n	Proforma – L	58
19.0	Proforma – M	59
19.p	Proforma – O	60
19.q	Proforma – U	61
19.r	Proforma – V	62

1. Introduction, -

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendments on 05.06.2018, 04.06.2019, 09.07.2020 and 18.10.2021 to regulate the admissions to the **First year of Full Time Professional Undergraduate Technical Courses** (Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology) **and Direct Second Year** (Engineering and Technology, Pharmacy and Hotel Management and Catering Technology). These rules also includes the admissions in first year of undergraduate course in Planning and Post Graduate course in Pharm. D. and Master of Engineering and Technology (Integrated).

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25th April 2017 and its amendments issued from time to time.

This brochure gives information regarding the eligibility and rules of admission to First and Second year of various technical professional undergraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

2. Definitions. -

- (a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);
- (b) "Admission Reporting Centre" means a centre where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;
- (c) "All India Seats" means seats available to an eligible Indian National Candidate:
- (d) "Application Form" means prescribed form filled up online by the Candidate for admission;
- (e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;
- (f) "CAP" means Centralised Admission Process;
- (g) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;
- (h) "CET" means Common Entrance Test;
- (i) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10 of the Act, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;

- (j) "Courses" means the full time under graduate technical courses in Engineering & Technology, Pharmacy, Architecture, Hotel Management & Catering technology, Planning and post graduate course in Pharm. D. and Master of Engineering and Technology (Integrated) approved by the appropriate authority;
- (k) "Department" means Higher and Technical Education Department of Government of Maharashtra;
- (1) "D. Voc." means the Diploma of Vocation;
- (m) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under sub-section (1) of section 3 of the Act;
- (n) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and redressal of grievances, etc, are provided;
- (o) "Home University (HU)" means the university area as specified in rule 5(1) herein;
- (p) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board:
- (q) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;
- (r) "Inter-Se-Merit" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;
- (s) "Jammu and Kashmir" means the Union Territory of Jammu and Kashmir and Union Territory of Ladakh;
- (t) "JEE Main" means the Joint Entrance Examination conducted by the National Testing Agency (NTA), New Delhi for the concerned academic year;
- (u) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;
- (v) "NATA" means National Aptitude Test in Architecture;
- (w) "NEET" means the National Eligibility Cum Entrance Test conducted by National Testing Agency (NTA), New Delhi for the concerned academic year;
- (x) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';
- (y) "OHU" means the area Outside Home University area;
- (z) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizen of India as declared by the Central Government under section 7A of the Citizenship Act 1955 and includes Persons of Indian Origin(PIO).

- **Explanation:** For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9th January, 2015;
- (aa) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;
- (bb) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;
- (cc) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time:
- (dd) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

3. Invitation of Application.

- (1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year.
- (2) The Competent Authority shall invite online applications in the prescribed form, from the eligible candidates for participating in Centralized Admission Process (CAP) for seeking admission to the undergraduate technical courses, which are exempted from CET as per provisions of the Act.
- (3) The Competent Authority shall invite online application form, from the eligible candidates for participating in Centralized Admission Process (CAP) to the undergraduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.
- (4) The Candidates seeking admissions to the professional courses for the seats provided in -
 - (a) 7(1)-Maharashtra State Candidature Seats,7(2)- All India Candidature Seats, 7(3)- Minority Quota Seats and 7(5)(b)- Supernumerary Seats for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature- For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).
 - (b) 7(4)- Institutional Quota Seats (including Seats for NRI) and 7(5)(a) Supernumerary Seats for OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries Candidates -For these seats the candidates

shall initially apply to the Competent Authority for verification of documents and then to respective institutes, to enable the institutions to give admissions to such eligible applicants on the basis of inter-se merit. It is pre-requisite and mandatory to apply for verification of documents to the Competent Authority to be eligible for admission under these quota.

(5) The Candidate should submit the necessary Certificates issued by the concerned Authority, along-with the application, in the given Proforma. The list of documents to be submitted is given in this Information Brochure.

4. Role of Competent Authority in the process of Admission. -

- a) The Competent Authority, the Commissioner of State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr. Babasaheb Ambedkar Technological University, Lonere (BATU) & Institute of Chemical Technology (ICT), Mumbai and Unaided Private Professional Technical Educational Institutions.
- b) The Competent Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.
- c) All the decisions taken in relation to Admission to First/ Direct Second Year of courses, by the Competent Authority shall be final and binding on all concerned.

4.1 Jurisdiction of the Universities:

The following table shows the details about the Home Universities in Maharashtra State and their Jurisdiction.

S.	Home University	District under the Jurisdiction of
No		University
1	Dr. Babasaheb Ambedkar	Aurangabad, Beed, Jalna,
	Marathwada University	Osmanabad
2	Swami Ramanand Teerth	Hingoli, Latur, Nanded,Parbhani
	Marathwada University,	
	Nanded	
3	Mumbai University	Mumbai City, Mumbai Suburban,
		Ratnagiri, Raigad, Palghar,
		Sindhudurg ,Thane
4	Kavayitri Bahinabai	Dhule, Jalgaon, Nandurbar
	Chaudhari North	
	Maharashtra University	
	Jalgaon	
5	Savitribai Phule Pune	Ahmednagar, Nashik, Pune
	University	
6	Shivaji University	Kolhapur, Sangli, Satara

7	Punyashlok Ahilyabai	Solapur
	Holkar Solapur University	
8	Sant Gadge Baba Amravati	Akola, Amravati, Buldana,
	University	Washim, Yavatmal
9	Rashtrasant Tukdoji	Bhandara, Gondia,
	Maharaj Nagpur University	Nagpur, Wardha
10	Gondwana University	Chandrapur, Ghadchiroli

5. Candidature Type. -

(1) Maharashtra State Candidature. -A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Туре	Eligibility Criterion	Home University	
	(a) <u>For First Year</u> : -	Place of passing of	
	(i) Candidates passing SSC and also HSC or	Qualifying Examination	
	Diploma in Engineering Examination	falling within the	
	from a recognised institution in	jurisdiction of the	
	Maharashtra State;	respective University	
	(ii) Candidate who is either Domicile of	area.	
	Maharashtra and/or is born in		
	Maharashtra;		
	(b)For Direct Second Year:		
4 :	(1) For Engineering Candidates passing SSC		
4	or HSC and also Diploma in Engineering		
Type-A	or Technology or Bachelor of Science or		
L	Diploma of Vocation (D. Voc.) or its		
	equivalent from a recognised institution in		
	Maharashtra State;		
	(2) For Pharmacy Candidates passing HSC		
	and Diploma in Pharmacy from a		
	recognised institution in Maharashtra		
	State;		
	(ii) Candidate who is either Domicile of		
	Maharashtra and/or is born in		
	Maharashtra.		
		Place of Domicile	
m	A Candidate who does not fall in Type-A above,	Certificate issuing	
ė	but who or whose Father or Mother is	authority falling within	
Type-B	domiciled in the State of Maharashtra and	the jurisdiction of the	
T	possesses Domicile Certificate.	respective University	
		area.	

Type-C	A Candidate who does not fall in either Type-A or Type-B but whose Father or Mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submission of Application Form for CAP.	Place of posting of Father or Mother of Candidate falling within the jurisdiction of the respective University area.
Type-D	A Candidate who does not fall in any of the above Type-A, Type B and Type-C but whose Father or Mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of Father or Mother of Candidate or the place of settlement of the Father or Mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
Type-E	(a) For First year,- Candidates passing SSC and/or HSC Examination from a recognized institution located in Maharashtra Karnataka Border area or from Maharashtra, residing in the Maharashtra Karnataka Border area and whose mother tongue is Marathi; (b) For direct second year,- Candidates passing SSC and/or HSC Examination and also Diploma in Engineering and Technology or Pharmacy or D.Voc. or its equivalent from a recognized institution from Maharashtra Karnataka Border area or from Maharashtra, residing in the Maharashtra Karnataka Border area and whose mother tongue is Marathi. Explanation The Maharashtra Karnataka Border Area includes the villages declared by the State Government for that purpose.	Candidate shall be considered for the Outside Home University or State Level Seats.

- **(2) All India Candidature.** -The Candidates having Indian Nationality are eligible under this Category.
- **(3) Minority Candidature.** -The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.
- **(4) NRI Candidature.** -The Candidates who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.
- **(5) Foreign Student or OCI or PIO Candidature.** -The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI)

candidate, as defined under clause (s) of section 2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.

(6) Jammu and Kashmir & Ladakh Migrant Candidature. -

The following types of Candidates are eligible under this category.

- (a) The children of citizens, who are displaced from Jammu and Kashmir to any part of India from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or
- (b) The Children of officers belonging to Indian Administrative Services (IAS), Indian Police Services (IPS) or Indian Foreign Services (IFS) posted to Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or
- (c) The children of staff belonging to military and paramilitary forces posted in past or currently in the Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or
- (d) Kashmiri Pandits or Kashmiri Hindu families (Non-migrants) living in the Kashmir valley and having Domicile certificate of Jammu and Kashmir; or
- (e) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism.

6. Sanctioned Intake and Supernumerary Seats for various Courses. -

(1) The Sanctioned Intake for First Year Degree Course, Direct Second Year (Lateral entry) shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University.

The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2021-22. Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.

For admission to Direct Second Year (Lateral entry), the number of seats available shall be calculated as given in **Schedule - II**.

- (2) The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.
- 7. Allocation of Seats. -The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in **Schedule**-II for First Year and **Schedule**-II for Direct Second Year of various Under Graduate Courses.

- (1) Maharashtra State Candidature Seats. -The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.
- (2) All India Candidature Seats. -The Candidates having Candidature as given in 5(2) shall be eligible for these seats.
- (3) Minority Quota Seats. -The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in **Schedule-I** and **Schedule-II**. These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.
- **(4) Institutional Quota Seats. -** The Institution can admit Eligible Candidates as specified in Schedule-I and Schedule-II, subject to following conditions. -
 - (i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;
 - (ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.
 - (iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature;

NOTE:- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

(5) Supernumerary Seats for, -

(a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates. -

- (i) The Candidates having candidature as given in 5(5) and the Children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.
- (ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats or as prescribed by the Appropriate Authority, from time to time. Out of 15% seats, one third shall be reserved for the Children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the Appropriate Authority, from time to time.

Provided that, if seats in a course reserved for Children of Indian Workers in Gulf Countries remains vacant, then such vacant seats shall be filled in from the candidates of OCI, PIO or Foreign Students and if seats reserved for candidates of OCI, PIO or Foreign Students remains vacant then such vacant seats shall be filled in from the children of Indian Workers in Gulf Countries:

Provided further that, any vacant seat in both the above quota may be filled in from NRI Candidature Candidates by the Institute has secured prior approval from appropriate authority for the NRI seats.

(iii) These seats shall be filled in by the institution on the basis of Inter-Se-Merit of candidates as given in section 8 of this brochure.

(iv) Candidates' fulfilling the eligibility criteria for Foreign Nationals/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to the designated centers notified by the Competent Authority for this purpose.

(b) Jammu and Kashmir & Ladakh Migrant Candidature:

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.
- (iii) The number of seats for this quota shall be as per the policy of the Government.
- (iv) Candidates' fulfilling the eligibility criteria for Jammu and Kashmir & Ladakh Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to the designated centers notified by the Competent Authority for this purpose or as per the method prescribed by the Competent Authority for this purpose.

(c) Tuition Fee Waiver Scheme (TFWS) Seats:

(I) Scheme

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs that are approved by the All India Council for Technical Education.
- (iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 50% of "Approved Intake" are filled up in last Academic year.
- (iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.
- (v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.
- (vi) These seats shall be available for admission to First Year of Engineering & Technology and Hotel Management & Catering Technology courses, Pharmacy and Planning.

(II) Eligibility

- (i) Only Maharashtra State Candidature candidates are eligible for these seats
- (ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs. 8 Lakh (Rupees Eight Lakh only) from all

sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority.

(III) Admissions Procedure

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

(d) Jammu and Kashmir Candidates and North East States:

- (i) The admission to the candidates as per *Prime Minister's Special Scholarship Scheme (PMSSS)* for the students belonging to Jammu and Kashmir and the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in such facilities of technical education shall be done by the competent authority appointed by the Central Government as per their eligibility criteria.
- (ii) The fee for the students belonging to Union Territory of Jammu and Kashmir and Union Territory of Ladakh admitted under the Prime Minister's Special Scholarship Scheme (PMSSS) to the Private Unaided Institutes shall be the minimum of the fee prescribed by the Fee Regulatory Authority (FRA) for that institute and the maximum fee ceiling amount prescribed by All India Council for Technical Education (AICTE).
- (iii) The fee for the students admitted under the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in facilities of technical education shall be same as that for the Non Autonomous Government Institutes.

(6) Reservations:

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

(a) Reservation for Backward Class category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr.No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (VJ)/De Notified Tribes(DT) (NT-A)	3.0%
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%
06	Nomadic Tribes 3 (NT-D)	2.0%
07	Other Backward Classes (OBC)	19.0%
	Total	50.0%

(b) Reservation for sons/daughters of Defence service personnel:

Five percent (5%) seats of the total seats for Maharashtra candidates coming under CAP per course shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

- (i) These seats are within the sanctioned intake and are available as **State Level seats**.
- (ii) A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
- (iii) Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.
- (iv) This provision is NOT available to the children of **CIVILIAN STAFF** who is working /who has worked in the Indian Defence Service.

(c) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total seats for Maharashtra candidates per course coming under CAP shall be reserved for Candidates having any of the following minimum 40% benchmark disability.

Locomotor disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. These seats are available for Maharashtra domiciled candidates in HU / SL seats.

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note: -

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

- (d) Reservation for EWS Candidate: As per the provisions in Government Resolution No. বাজাঘা -4019/प্र.क्र.31/16-अ, dated 12th February, 2019, 10% seats shall be reserved for Economically Weaker Section (EWS) candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. These 10% seats shall be over & above the sanctioned intake for the respective course.
- (e) Reservations for Orphan Candidates One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2nd April 2018 and the policies of the Government declared from time to time.
- **(f) Reservation for female candidates**: As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17th April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defence, Persons with Disability and Orphan categories.

(7) Eligibility Criteria:

Year and Course	Eligibility conditions and requirements for admissions			
	(1) Maharashtra State Candidature Candidate			
	 (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and The Candidate should have appeared in all the subjects in MHT-CET 2021 and should obtain non zero score in MHT-CET 2021. Or (ii) Passed minimum 3 years Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only); 			
logy	(2) All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates			
First Year - Engineering / Technology [4 Years duration]	 (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and should obtain non zero positive score in JEE Main (B.E/B.Tech) or the candidate should have appeared in all the subjects in MHT-CET 2021 and should obtain non zero score in MHT-CET 2021. However, preference shall be given to the candidate obtaining non zero positive score in JEE Main(B.E/B.Tech) over the candidates who obtained non zero score in MHT-CET 2021. Or (ii) Passed minimum 3 years Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only); 			
	(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National			
	 (i) The candidate should have passed the HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship and obtained at least 45% marks in the above subjects taken together; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act. 			

Master of Engineering and Technology (Integrated) [5 Years duration]

(1) Maharashtra State Candidature Candidates. -

- (i) The Candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship and obtained at least 45% marks (at least 40% marks, in case of Backward Class categories, Economically Weaker Section and Persons with Disability category Candidates belonging to the Maharashtra State), in the above subjects taken together; and the Candidate should have appeared in all the subjects in MHT CET 2021 and should obtain non zero score in MHT CET 2021 conducted by the Competent Authority;

or

- (ii) Passed minimum 3 years Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward Class categories, Economically Weaker Section and Persons with Disability category Candidates belonging to the Maharashtra State);
- (2) All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates. -
- (i) The Candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship and obtained at least 45% marks (at least 40% marks, in case of Backward Class categories, Economically Weaker Section and Persons with Disability category candidates belonging to Maharashtra State) in the above subjects taken together; and should obtain non zero positive score in JEE (Main) B.E./B.Tech or the Candidate should have appeared in all the subjects in CET and should obtain non zero score in MHT CET 2021 conducted by the Competent Authority. However, preference shall be given to the Candidate obtaining non zero positive score in JEE (Main) B.E./B.Tech over the Candidates who obtained non zero score in MHT CET 2021;

or

- (ii) Passed minimum 3 years Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward Class categories, Economically Weaker Section and Persons with Disability category candidates belonging to the Maharashtra State);
- (3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries and Foreign National Candidature Candidates. -
- (i) The Candidate should have passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship and obtained at least 45% marks in the above subjects taken together;

	(ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
ži.	(1) For Maharashtra State Candidature Candidate and All India Candidature
Direct Second Year (Lateral Entry)- Engineering /Technology [3 Years duration]	 Candidate, - (i) The Candidate should be an Indian National; (ii) Passed minimum three years or two years (Lateral Entry) Diploma Course in Engineering and Technology with at least 45% marks (40% marks in case of Candidates of Backward Class categories, Economically Weaker Section and Persons with Disability category belonging to Maharashtra State) in any branch of Engineering and Technology from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent; or (ii) Passed B.Sc. Degree from a University Grants Commission (UGC) or Association of Indian Universities recognized University with at least 45%
Direct Second Year	marks (40% in case of candidates of Backward Class categories, Economically Weaker Section and Persons with Disability category belonging to Maharashtra State) and passed HSC or its equivalent examination with Mathematics as a subject; or (ii) Passed D.Voc. Stream in the same or allied sector (refer Schedule III); (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.
_	(1) Maharashtra State Candidature Candidates
	 (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 45% marks (at least 40% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; (iii) The candidate should have appeared in all the subjects in MHT-CET 2021 and obtain non zero score in MHT-CET 2021.
First Year – Pharmacy [4 Years duration]	 (2) All India Candidature Candidates (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 45% marks (at least 40% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; (iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2021 and obtain non zero score in MHT-CET 2021. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2021.
	 (3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National (i) The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 45 % marks in the above subjects taken together; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Direct Second Year (Lateral Entry),- Pharmacy [3 Years duration]

For Maharashtra State Candidature Candidate and All India Candidature Candidate, -

- (i) The candidate should be an Indian National;
- (ii) Passed Diploma Course in Pharmacy with at least 45% marks (at least 40% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with disability belonging to Maharashtra State only) from an All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved Institution or its equivalent.
- (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) Maharashtra State Candidature, -

- (i) The candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; Or
- (ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State);
- (iii) The candidate should have appeared in all the subjects and obtained non zero score in the MHT-CET 2021.

(2) All India Candidature Candidates, -

(i) The candidate should be an Indian National;

(ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; Or

- (ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State);
- (iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2021 and obtain non zero score in MHT-CET 2021. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2021.

(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —

- (i) The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 50 % marks in the above subjects taken together; **or**
- (i) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50 % marks;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

First Year - Pharm D. [6 Years duration]

First Year- Architecture [5 Years duration]

(1) Maharashtra State Candidature Candidate, All India Candidature Candidate, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidate.

- (i) The Candidate should be an Indian National;
- (ii) Passed HSC or its equivalent with Physics, Chemistry and Mathematics or as declared by appropriate authority, from time to time;

Or

- (ii) Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government approved institution or its equivalent examination with Mathematics as compulsory subject or as declared by appropriate authority, from time to time;
- (iii) The Candidate should have obtained qualifying marks in NATA;
- (iv) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -

(i) Passed HSC or its equivalent with Physics, Chemistry and Mathematics or as declared by appropriate authority, from time to time;

Or

- (i) Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government approved institution or its equivalent examination with Mathematics as compulsory subject or as declared by appropriate authority, from time to time;
- (ii) The Candidate should have obtained qualifying marks in NATA;
- (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Bachelor of Planning (B. Planning) [4 Years duration]

First Year - Hotel Management and Catering Technology

[4 Years duration

(1) Maharashtra State Candidature Candidates

- (i) The Candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate in case of Candidates of Backward Class categories, Economically Weaker Section and Persons with Disability category belonging to the Maharashtra State);
- (iii) The Candidate should have obtained non zero score in the MAH-B.HMCT/B.Planning-CET 2021.

(2) All India Candidature Candidates and Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates. -

- (i) The Candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination and obtained at least 45 % marks in aggregate (at least 40 % marks in aggregate in case of Candidates of Backward Class categories, Economically Weaker Section and Persons with Disability category belonging to the Maharashtra State);
- (iii) The Candidate should have obtained non zero positive score in JEE (Main) B. Planning or the Candidate should have obtained non zero score in MAH-B.HMCT/B.Planning-CET 2021. However, preference shall be given to the Candidate obtaining non zero positive score in JEE (Main) B. Planning over the Candidates who have obtained non zero score in MAH-B.HMCT/B.Planning-CET 2021.

(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries and Foreign National Candidature Candidates.-

- (i) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) Maharashtra State Candidature Candidate,-

- (i) The Candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for backward class category, Economically Weaker Section and Persons with Disabilities candidates belonging to Maharashtra state only);
- (iii) Obtained Non Zero score at MAH-B.HMCT/B.Planning-CET 2021.

(2) All India Candidature Candidate and Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate,-

- (i) The Candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for Backward Class category, Economically Weaker Section and Persons with Disabilities category candidates belonging to Maharashtra State);
- (iii) Obtained non zero positive score in NCHM JEE conducted by National Testing Agency for National Council for Hotel Management and Catering Technology or obtained non-zero score in MAH-B.HMCT/B.Planning-CET 2021 conducted by the Competent Authority. However, preference shall be given to the candidate obtaining non zero positive score in NCHM JEE over the candidates who obtained non zero score in MAH-B.HMCT/B.Planning-CET 2021.

(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National Candidature Candidate, -

- Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate.
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

STATE CET CELL 18

134

Direct Second Year (Lateral Entry) Hotel Management and Catering Technology [3 Years duration]

For Maharashtra State Candidature Candidates and All India Candidature Candidates, -

- (i) The Candidate should be an Indian National;
- (ii) Passed minimum three years or two years (Lateral Entry) Diploma Course in Hotel Management and Catering Technology with at least 45% marks (40% marks in case of Candidates of Backward Class categories, Economically Weaker Section and Persons with Disability category belonging to Maharashtra State) from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent;
- (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

8. Preparation of Merit List. -

- **8(1)** Assignment of merit number. All the eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.
- **8(2)** Change of Marks due to verification. If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP prior to 5 p.m. on the day of display of final merit list.
- **8(3)** Method of calculating marks at qualifying examination for deciding eligibility. While deciding the eligibility of the Candidates following procedure shall be adopted, -
 - (a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49% shall be rounded to 44% for deciding the eligibility.
 - (b) In case the maximum marks in an individual subject is other than 100, convert the marks out of 100 for individual subject without rounding, If sum of the converted marks of individual subjects without rounding off works out to be a figure with fraction then fraction up to two decimal places shall only be considered for calculation of percentage of marks considering maximum marks as 300 and, If the percentage comes in fraction, then rounding off shall be done as above to decide the eligibility.
 - (c) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned competent authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.
 - (d) If the Candidate reappears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.

8(4) Assignment of Merit Number for various Courses. -

(a) For admission to First Year

Engineering and Technology (B.E. / B. Tech)

and

Master of
Engineering
and
Technology
(Integrated)(M.E.(Integrat
ed) / M. Tech
(Integrated))

(i)For H S C Candidates: The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2021 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

- (a) higher marks or score in Mathematics at CET;
- (b) higher marks or score in Physics at CET;
- (c) higher marks or score in Chemistry at CET;
- (d) higher percentage of marks in Board or qualifying examination for Physics, Mathematics and Chemistry taken together;
- (e) higher percentage of marks in the subject Mathematics at HSC;
- (f) higher percentage of marks in the subject Physics at HSC;
- (g) higher percentage of marks in Aggregate at HSC.
- (ii) The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at 5(4) and 5(5) and Children of Indian Workers in Gulf Countries, shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics added together at Qualifying examination:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

- (a) higher percentage of marks in the subject Mathematics at HSC;
- (b) higher percentage of marks in the subject Physics at HSC;
- (c) higher percentage of marks in Aggregate at HSC.
- (iii) For Diploma Candidates: The merit list of Diploma Candidates shall be prepared on the basis of percentage of marks obtained by the Candidate, on the basis of which Diploma is awarded by the examining authority:

Provided that, in case of tie, the relative merit of different candidates shall be resolved in the following order of preference and the methodology as specified below, —

	(a) higher percentage of marks in SSC;			
	(b) higher percentage of marks in Mathematics at SSC;			
	(c) higher percentage of marks in Science at SSC;			
	(d) higher percentage of marks in English at SSC.			
(b) For	The merit list shall be prepared on the basis of marks obtained			
admission to	by the Candidate, on the basis of which Diploma / Degree is			
Direct	awarded by the examining authority:			
Second Year	Provided that, in case of tie, the relative merit of			
Engineering	different Candidatures shall be resolved in the following order			
and	of preference and the methodology as specified below, -			
Technology	(a) higher percentage of marks in SSC;			
	(b) higher percentage of marks in Mathematics at SSC;			
	(c) higher percentage of marks in Science at SSC;			
	(d) higher percentage of marks in English at SSC.			
(c) For	(i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3)			
Admission to	and 5(6) of these rules shall be prepared on the basis of marks			
First Year	or score secured by the Candidate in the MHT-CET 2021			
Pharmacy	conducted by the Competent Authority or marks or score			
and	secured in any other examination conducted by the concerned			
Pharm.D	appropriate authority for the purpose of admission to these			
1 narm.D	Courses.			
	Provided that, in case of tie, the relative merit of			
	different Candidatures shall be resolved in the following order			
	of preference and the methodology as specified below, -			
	(a) higher marks or score in Mathematics or Biology at CET;			
	(b) higher marks or score in Physics at CET;			
	(c) higher marks or score in Chemistry at CET;			
	(d) higher percentage of marks in Physics, Mathematics or			
	Biology and Chemistry added together at Board or			
	qualifying examination;			
	(e) higher percentage of marks in the subject Mathematics			
	or Biology at HSC;			
	(f) higher percentage of marks in the subject Physics at			
	HSC;			
	(g) higher percentage of marks in aggregate in HSC.			
	(ii) The merit list for the NRI /OCI / PIO and Foreign Students			
	Candidates stated at rule 5(4), 5(5) and Children of Indian			
	workers in the Gulf countries shall be prepared on the basis			
	of the percentage of marks in the subjects Physics,			
	Chemistry and Mathematics/Biology added together at			
	Qualifying examination:			
	Provided that, in case of tie, the relative merit of			
	Candidates shall be resolved in the following order of			
	preference and the methodology as specified below, —			

	(a) Higher percentage of marks in the subject Mathematics or		
	Biology at HSC; (b) Higher percentage of marks in the subject Physics at HSC;		
	(c) Higher percentage of marks in Aggregate at HSC.		
(d) For			
Admission to	The merit list shall be prepared on the basis of marks obtained by the Condidate on the basis of which Diploma is awarded by		
Direct	by the Candidate on the basis of which Diploma is awarded by the examining authority:		
Second Year	Provided that, in case of tie, the relative merit of		
Pharmacy	different Candidatures shall be resolved in the following order		
Friarmacy	of preference and the methodology as specified below, -		
	(a) higher percentage of marks in Physics at HSC;		
	(b) higher percentage of marks in Chemistry at HSC;		
	(c) higher percentage of marks in SSC;		
	(d) higher percentage of marks in Science at SSC.		
(e) First Year	(i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3)		
Hotel	and 5(6) of these rules shall be prepared on the basis of		
Management	marks or score secured by the Candidate in the MAH-		
and Catering	B.HMCT/Planning -CET-2021 conducted by the Competent		
Technology	Authority or marks or score secured in any other		
	examination conducted by the concerned appropriate		
	authority for the purpose of admission to these Courses.		
	authority for the purpose of admission to these Courses.		
	Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of		
	preference and the methodology as specified below, -		
	(a) higher percentage of marks in SSC;		
	(b) higher percentage of marks in Mathematics at SSC;		
	(c) higher percentage of marks in Science at SSC;		
	(d) higher percentage of marks in English at SSC.		
	(ii) The merit list for the Candidates at 5(4) and 5(5) and		
	Children of Indian Workers in the Gulf Countries, shall be		
	prepared on the basis of the Higher percentage of marks at		
	HSC or its equivalent:		
	Provided that, in case of tie, the relative merit of		
	Candidates shall be resolved in the following order of		
	preference and the methodology as specified below, -		
	(a) higher percentage of marks in SSC;		
	(b) higher percentage of marks in Mathematics at SSC;		
	(c) higher percentage of marks in Science at SSC;		
	(d) higher percentage of marks in English at SSC.		
(e-1) Direct	The Merit List shall be prepared on the basis of marks		
Second Year	obtained by the Candidates, on the basis of which Diploma is		
Hotel	awarded by the examining authority: Provided that, in case of		

Management and Catering Technology	$g\mid$ in the following order of preference and the methodology as			
	(a) higher percentage of marks in SSC;(b) higher percentage of marks in Mathematics at SSC;(c) higher percentage of marks in Science at SSC;(d) higher percentage of marks in English at SSC.			
(f) For admission to First Year Architecture	The merit list for the all Candidates shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority and in the manner by giving 50% weightage to CET Score and 50% weightage to HSC aggregate Marks for the purpose of admission to these Courses: Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - (a) higher marks in NATA; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of aggregate marks in SSC.			
(g) For admission to First Year Planning	(i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidates in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses: Provided that, in case of tie, the relative merit of different candidates shall be resolved in the following order of preference and the methodology as specified below,- (a) higher percentage of marks in SSC; (b) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC. (ii) The merit list for the NRI / OCI / PIO and Foreign Students Candidates stated at rules 5(4) and 5(5) and Children of Indian Workers in Gulf Countries shall be prepared on the basis of the percentage of aggregate marks at Qualifying examination: Provided that, in case of tie, the relative merit of candidates shall be resolved in the following order of preference and the methodology as specified below,- (a) higher percentage of marks in SSC; (b) higher percentage of marks in SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC.			

(1) Centralised Admission Process CAP stages

The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act.

The Government, Government Aided institutes, University Departments and University managed Institutions shall also admit the candidates through CAP. The stages of CAP shall be as stated below, -

- (a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority. The candidate should read the information brochure carefully.
- (b) The candidate should fill the Online Application Form as per the notified schedule for respective admission.
 - (i) For admissions to First Year Engineering and Technology, Planning, Pharmacy, Pharm D., Hotel Management & Catering Technology, Architecture and Master of Engineering/Master of Technology (Integrated):
 - a. The eligible candidates aspiring for admission on the basis of CET conducted by the Competent Authority of Maharashtra State should apply online for admission. Such candidates need not have to pay application fee.
 - b. The eligible candidates aspiring for admission only on the basis of National Level Examinations mentioned in the eligibility criterion and approved by Maharashtra State time to time, except CET conducted by the Competent Authority of Maharashtra State should apply online for admission and shall pay required fees online (Non Refundable) as given in the table below.
 - (ii) For Direct Second Year Engineering and Technology, Pharmacy and Hotel Management and Catering Technology: The eligible candidates are required to fill the application form Online.
 - (iii) Following are the details of the fees to be paid by the candidate through online mode only.

Admission	Application fee for General	Application fee for	Application fee
	Category Candidates from	Reserved Category	for Children
	Maharashtra State, Outside	Candidates [SC, ST,	of NRI / OCI
	Maharashtra State (OMS),	VJ/DT NT(A), NT(B),	/ PIO,
	Union Territory of Jammu	NT(C), NT(D), OBC,	Foreign
	and Kashmir and Union	SBC, EWS] & PWD	National
	Territory of Ladakh	Candidates belonging to	
	Migrant candidates and	Maharashtra State only	
	Children of Indian workers		
	in Gulf Countries		
First Year	₹ 800/-	₹ 600/-	₹ 5,000/-
Engineering an	d		
Technology,			
Planning,			
Pharmacy,			

Pharm. D. ,			
нмст,			
M.E. /M. Tech			
(Integrated)			
(Only JEE / NEET			
Candidates)			
First Year	₹ 900 /	₹ 600 /	₹ 5,000/-
Architecture	₹ 800/-	₹ 600/-	
Direct Second Year			-
Engineering and			
Technology,	₹ 800/-	₹. 600/-	
Pharmacy,			
HMCT			

- (iv) The Application processing fee shall be as notified by the competent authority from time to time and the amount is Non Refundable.
- (v) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents.
- (vi) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer/device connected to internet.
- (vii) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.
- (viii) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.
- (ix) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it, if required. The candidate shall take printout of the submitted application form and sign it.
- (x) The Printout of form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.
- (c) Document Verification at Facilitation Centre by the Candidate or through the method prescribed by the Competent Authority for this purpose. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.
 - After confirmation of application form, information cannot be changed by candidate.
- (d) Display or Publishing of Provisional merit list, Submission of grievances, if any, through the method prescribed by the Competent Authority for this purpose. and Display or Publishing of Final Merit Lists;
 - i. Provisional Merit List of eligible candidates will be displayed on the website.

- ii. For discrepancy if any, in the provisional merit list, within specified grievance period, Candidates can submit the grievances through the method prescribed by the Competent Authority for this purpose.
- iii. No document shall be accepted to substantiate the claim made in application after scheduled dates.
- iv. Final merit lists will be displayed on the website.

NOTE: - The merit list gives relative position of the candidate and it does not guarantee admission to any course/ institute.

- (e) Display of Category wise Seats (Seat Matrix) available for respective CAP Rounds. The Competent Authority shall publish the information on the website about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.
- (f) Filling up and confirmation of online option form having preferences of Courses and Institutions prior to respective CAP Rounds. Candidates may fill in preferences of Institutes and Courses in decreasing order of their preference as specified by Competent Authority. The option form once confirmed by the candidate through their login shall be considered for allotment in the respective CAP Rounds;
 - Candidates may fill in **maximum 300 choices** of Institutes and Courses in decreasing order of their preference;
 - (i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for respective CAP Round.
 - (ii) Candidates will be able to fill in the online option form through their login.
 - (iii) It is mandatory for all candidates to confirm the online option form.
 - (iv) After confirmation of Option form, the candidate will not be able to change the Options.
 - (v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.
 - (vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be considered as first preference (Highest Priority Choice).
 - (vii) Option form received through online submission only will be considered for further processing.
 - (viii)Candidate shall confirm the submitted on-line Option Form by reentering Application ID and Password. The candidate can take a printout of the confirmed Option form for his record and future reference
 - (ix) The candidate can fill in minimum 1 and maximum 300 options. The

- candidate shall fill the institute choice code against the option number in the online option form.
- (g) Display of Provisional Allotment of respective CAP Round indicating allotted institute and Course.
- (h) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority through the method prescribed by the Competent Authority for the purpose of accepting the offered seat and rectifying the errors as per the clause (e) of sub-rule (4) of this rule.;
- (i) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;
- (j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.
- (2) Conduct of CAP Round-I.- The seats available for Round- I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.
- (3) During the CAP: (a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed by the Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed by the Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;
- (b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed by the Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed by the Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;
- (c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance as per the

- method prescribed by the Competent Authority shall be eligible for participation in the subsequent rounds for betterment;
- (d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;
- **(4) Conduct of CAP Round-II**.- (a) The seats available for Rounds II shall be published on the website. The Candidates eligible for Round II are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during this round shall be available to the eligible candidates falling under the following categories.
 - (i) Candidates as per the sub-rule 3(c) and 3(d) above;
 - (ii) Candidates who have not been allotted any seat in any of the previous round;
 - (iii) Candidates who did not participate (failure of filling option form) in previous round.
- (b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;
- (c) There shall be no further betterment option available to the candidate after round II. The allotment made and/or allotment retained in round II for participating candidates in round II shall be final;
- (d) At the time of reporting for admission to ARC as per the method prescribed by the Competent Authority, the candidate shall produce all the original documents in support of the claims made in the application.

If the candidate has allotted seat on the basis of claim made in the application and fails to produce the documents in support of the claim so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds:

Provided that, if Candidate is allotted seat without availing any benefit claimed in the application, in such cases the allotment of the candidate shall be retained and he shall be allowed to modify his application accordingly, as per the provisions of clause (e) of sub-rule (4) of this rule.

- (e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC as per the method prescribed by the Competent Authority *viz*.
 - (i) change of gender from male to female and vice-versa;
 - (ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;
 - (iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change

his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.

- (iv) removal of minority status due to failure of submission of supporting documents;
- (v) removal of Disability status due to failure of submission of supporting documents;
- (vi) removal of Defence status due to failure of submission of supporting documents
- (vii) change in Type of Candidature;
- (viii) change in Home University;
- (ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;
- (x) change in Qualification.

Apart from the above no other change or rectification shall be allowed.

(5) The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

(6) Fees and Concessions:

- (a) Fees Prescribed for Government, Government Aided Institutes and University Managed Engineering / Technology Degree Courses:
 - Fee structure for these institutes shall be as prescribed by the Government of Maharashtra from time to time.
- (b) Fees prescribed in Unaided Private Professional Educational Institutions:
 - The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.
- (c) Details of Concession in fees for Backward Class Category and Economically Weaker Section Candidates (belonging to Maharashtra State only)
 - For SC/ST/VJDT NT(A) /NT(B) /NT(C) /NT(D) /SBC /OBC and EWS category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

(d) Fees for Jammu & Kashmir and Ladakh Migrant Candidates and North East and Union Territory Candidates admitted by appropriate authority:

These candidates shall pay the fees as applicable to the Non Autonomous Government institutes (as given in 9(6)(a)). Candidates shall also pay additional fees as prescribed by the concerned University from time to time.

(e) Caution Money Deposits:

Caution money deposit received from the students shall be refunded after successful completion of the course or after canceling the admission. Unless there is any recovery, no deduction shall be made from the caution money deposit. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution; or, within 3 complete financial years after the date of successful completion of the course, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided/Autonomous colleges and credited to Government in case of Government and Government-Aided Non Autonomous Colleges.

- **10. CAP allotment stages and process of allotment.** -Allotment of seats under CAP shall be made in the following manner, -
- (1) Maharashtra State Candidature Candidate. -(a) The stages of computerised allotment are as follows, -

Stage -I: For all the Candidates. -

- (a) All the Candidates (Open, Reserved, Male, Female, Tuition Fee Waiver) belonging to various categories shall be considered for allotment of seats as per their *Inter-Se*-Merit.
- (a-1) Economically Weaker Section (EWS) and Orphan Candidates shall be considered for allotment of seats reserved for them as per their *Inter-Se-Merit*, and if seat is not available in their reserved category, then they shall be considered for allotment in Open Category as per the *Inter-Se-Merit*.
 - (b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.
 - (c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.
 - (d) Allotment to the Persons with Disability Category Candidates.-

- (i) Allotment of seats to the Persons with Disability Category Candidates shall be within their respective Reserved or General category only.
- (ii) The number of seats available for the Persons with Disability Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.
- (iii) If the seat for Persons with Disability Category Candidates as per their prescribed reservation percentage within their respective reserved or general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved or general category for Persons with Disability candidate and shall be allotted as per their Inter-Se-Merit.
- (iv) All other seats (except earmarked seats) available for Persons with Disability Category Candidates for that course shall be allotted as per their Inter-Se-Merit from combined list of all Persons with Disability Category Candidates:

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit:

Provided further that, the candidate not considered for allotment due to provision of above proviso, shall be considered for allotment of seat from general Persons with Disability Category as per their Inter-Se-Merit.

- (v) After allotment of the seat to Person with Disability Category Candidate, a seat from that General or respective Backward Class Category and Person with Disability Category shall be treated as utilized.
- (vi) If in the seat matrix for any course, total available seats for Reserved or General category comes out to be less than two, then in such case, no seat shall be allotted to the Person with Disability Category Candidate.
- (e) Allotment to the Defence Category Candidates.-
 - (i) Allotment of seat to the Defence Category Candidates shall be within their respective Reserved or General category only.
 - (ii) The number of seats available for the Defence Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.
 - (iii) If the seat for Defence Category Candidates as per their prescribed reservation percentage within their respective reserved or general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved or general category for Defence Category candidate and shall be allotted as per their Inter-Se-Merit.

(iv) All other seats (except earmarked seats) available for Defence Category Candidates for that course shall be allotted as per their Inter-Se-Merit from combined list of all Defence Category Candidates:

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit:

Provided further that, the candidate not considered for allotment due to the above provision, shall be considered for the allotment of seat from general seats for Defence Category as per their Inter-Se-Merit.

- (v) After allotment of the seat to Defence Category Candidate a seat from that General or respective Backward Class Category and Defence Category shall be treated as utilized.
- (vi) If in the seat matrix for any course, total available seats for Reserved or General category comes out to be less than two, then in such case, no seat shall be allotted to the Defence Category Candidate.
- (f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below,
 - (i) Seat for ladies
 - (ii) Seat for Persons with disability candidates
 - (iii) Seat for Defence category candidates
- (g) The TFWS seat shall be allotted to the eligible Candidate only to such course in an Institute where a minimum of 50% of "Approved Intake" are filled up in last Academic year to the respective course.
- <u>Stage II:</u> For allotment of seats reserved for Female to Male Candidates. -If the seat remains vacant after allotment to Female Candidates of the Backward Class Category or Open Category, such seat shall be allotted to the Male Candidates belonging to respective Backward Class or Open Category.
- <u>Stage -III</u>: For SBC Category Candidates. -If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.
- Stage -IV, Stage-V&Stage -VI: Deleted (As per amendment dated 4th June 2019)
- <u>Stage -VII</u>: For all Candidates (without any type of Reservation). -The seats shall be considered for allotment to all the Candidates based on *Inter-Se-Merit*.

Stage-VIII: For All Candidates (without any Candidature Type): -

- (i) The seats remaining vacant shall be allotted to the All Eligible Candidates.
- (ii) In case of Direct Admission to Second Year (Lateral Entry) of Engineering and Technology, if the seats remain vacant after allotment to all the Diploma Candidates based on Inter-Se-Merit, such seats shall be filled in on the basis of Inter-Se-Merit of the Bachelor of Science Candidates

<u>Stage -IX</u>: For First year Engineering and Technology and Master of Engineering and Technology (Integrated) admission to Diploma Candidates.

- After completion of stage VIII, if the seats remain vacant then such vacant seats shall be considered for allotment to the Diploma Candidates based on Inter-Se-Merit
- (b) For seats reserved for Female Candidate, the procedure for reservation as given in Government Circular of General Administration Department No. RSV 1012/CN-16/12/16A Dated 13th August 2014 shall be adopted.
- **(2) All India Candidature Candidates-** The allotment to these seats shall be done through CAP on the basis of score of, -
 - (a) First Year Engineering– JEE (Main) B.E./B.Tech 2021 score and then if the seats remains vacant, on the basis of MHT-CET 2021 score;
 - (b) First Year Planning JEE (Main) B.Planning 2021 score and then if the seats remains vacant, on the basis of MHT-CET 2021 score;
 - (c) First Year Pharmacy and Pharm. D. NEET 2021 score and then if seats remain vacant on the basis of MHT-CET 2021 Score;
 - (d) First Year Architecture Score obtained by giving 50% weightage to HSC marks and 50% weightage to valid score of National Aptitude Test in Architecture (NATA) 2021;
 - (e) First Year Hotel Management and Catering Technology NCHM JEE score and then if seats remain vacant on the basis of MAH-B.HMCT/B.Planning-CET 2021.

All these seats are treated as "General Category" seats and no reservation is provided in these seats for Candidates of Backward Class Category, Ladies, Persons with Disability and Defence, etc.

- (3) Minority Quota Seats: -The stages of computerised allotment are as follows, -
 - **Stage-I:** The seats under minority quota in the minority institution linguistic or religious) shall be allotted to the respective minority candidates.
 - **Stage–II:** If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.
 - **Stage-III:** Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.
- (4) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate- The supernumerary seats for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates shall be allotted to the eligible candidates as in 5(6), on the basis of Inter-Se-Merit in the entrance test conducted by the appropriate authority and if seats remain vacant on the basis of CET conducted by competent authority.
 - a) Application Form Filling, Submission and Admission Centres

The eligible candidate shall fill the Online Application Form within the notified schedule, as per the method prescribed by the Competent Authority.

- i. The Competent Authority shall publish the provisional Merit List. The candidates not appeared for CET conducted by competent authority but appeared for any other CET conducted by appropriate authority can also apply, however such candidates are required to pay the Application Fee through online mode (Credit Card/ Debit Card/ Net Banking).
- ii. The candidates whose names do not appear in the merit list(s) will not be able to participate in entire Admission Process.

b) Counselling Round for J and K and Ladakh Migrant Candidates at identified Admission Centre

- i. The counselling round shall be conducted as per the method prescribed by the Competent Authority.
- ii. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule.
- iii. The candidates shall produce the documentary evidence strictly as per the Proforma(s) in support of their claims.
- iv. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at the concerned identified admission centre (as per 10(4) a) as per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.
- v. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to any other institute and/or any other course during entire duration of the course.
- vi. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

Important note

Candidates admitted under this provision are not allowed to change course or college in any year of study.

(5) Reporting at institutes:

- i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.
- ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
- iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the

certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.

11. Allotment of seats by CAP Round I and II -

- (1) CAP Round I and II shall be conducted by computerised allotment.
- (2) In CAP Round I.-
 - (a) For Minority Institutes the allotment shall be given to the candidates as per following preference, -
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stages I and II of sub-rule (1) of rule 10,
 - (iii) Sub-rule (2) of rule 10;
 - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference:
 - (i) Stages I and II of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules.
- (3) In CAP Round II.-
 - (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference:
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stages I to VIII of sub-rule (1) of rule 10,
 - (iii) Stage II of sub-rule (3) of rule 10,
 - (iv) Sub-rule (2) of rule 10,
 - (v) Stage III of sub-rule (3) of rule 10,
 - (vi) Stage IX of sub-rule (1) of rule 10;
 - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,
 - (i) Stages I to VIII of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules;
 - (iii) Stage IX of sub-rule (1) of rule 10 of these rules.
- (4) If the seat remains vacant due to non-allotment and non-reporting, such seat will be considered for allotment in subsequent round.
- (5) Every stage in CAP Round I and II shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of *Inter-Se-Merit*.

12. General provisions. -

(a) Allotment in CAP Round-I and II of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per *Inter-Se-Merit*

- of Candidates having Maharashtra State Candidature. The seats will be allotted to Candidates as per *Inter-Se-Merit*, options filled and seats available at that point of time in the stage of CAP Round-I and II;
- (b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;
- (c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;
- (d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);
- (e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;
- (f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;
- (g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;
- (h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;
- (i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". For Seat Acceptance, Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card/ Internet Banking/ etc) or the mode as decided by Competent Authority and shall report to any one of the identified Admission Reporting Centre as per the method prescribed by the Competent Authority. (List of ARC shall be available on website). Seat will be confirmed by the Admission Reporting Centre after verification of the original documents and ensuring that the candidate meets all the eligibility norms. The centre in-charge shall issue the Online Receipt of acceptance or candidate can download from his/her login;
- (j) The Seat Acceptance Fee shall be Rs. 1,000/- for all admitted Candidates and the same shall be treated as non-refundable processing fee;
- (k) Failure to report for Seat acceptance as per the method prescribed by the Competent Authority will be considered as if the Candidate has rejected the offer;
- (l) Allotted Seat will be cancelled if, at any time, any of the document or certificate is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;
- (m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Admission Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent round of admission as per schedule.
- (n) If any of the statement made in application form or any information supplied

- by the candidate in connection with his admission is found to be false or incorrect in any material particular, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission, may be preferred within seven days to the Competent Authority. The Competent Authority shall, preferably, decide the appeal within fifteen days and his decision thereon shall be final.
- (o) Complaints regarding the use of fake certificates shall be investigated in time bound manner and if it is found that there is a truth in such complaint, such admission shall be cancelled. Further appropriate action shall be initiated with due intimation to Competent Authority.
- 13. Admissions in Institutional Quota and vacant seats after CAP.- The Director or Principal of the institution shall carry out the admissions for these seats in the following manner. -
 - (a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.
 - (b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.
 - (c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution.
 - (d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in rule 3(4)(b) and shall be filled in on the basis of Inter-Se-Merit prepared by following the procedure specified in 8(3).
 - (e) The institution after verification of all required documents shall prepare and display the Inter-Se-merit lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.
 - (f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter.
 - (g) All the admissions and cancellations shall be updated instantly through online system.
 - (h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which

- it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicants.
- (i) While filling these seats the preference shall be given to Maharashtra State Candidature Candidate over All India Candidature Candidate on the basis of Inter-Se-Merit.
- (j) After exhausting Maharashtra State Candidature Candidate and All India Candidature Candidate, if any seat remain vacant in the Sanctioned Intake then these seats may be filled with NRI, Foreign Students (FS), Overseas Citizen of India (OCI), Persons of Indian Origin (PIO), Children of Indian Workers in the Gulf Countries (CIWGC) Candidature Candidates, if the institute has secured prior approval from appropriate authority for these seats.

14. Approval of Merit List and the Admitted Candidates List. -

- (1) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and after DTE certification shall submit to the Admission Regulating Authority in accordance with the subsection (5) of the section 9 of the Act.
- (2) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc as well as the required documents of the Candidates admitted at institution level.
- (3) If a minority institution fails to admit minimum Fifty-One percent of its Sanctioned Intake from the persons belonging to the concerned minority, for a period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of Subsection (2) of the Section 6 of the Act.

15. Cancellation of Admission and Refund of fees, return of documents by Institutions. -

(a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/- towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;

- (b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 p.m. of the cut-off date prescribed by the Competent Authority;
- (c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.
- (d) The institution shall not entitle to recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

16. Change of Course or Institution after First, Second or Third year. -

- (1) The Candidate seeking for a change in course or shift after successfully completing the First Year of studies or both first and Second Semester examination in full or failed in one of the heads of passing will be allowed to do so in the same institution subject to the availability of seats and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal shall be responsible for ascertaining the eligibility of the Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;
- (2) Transfer of Candidates (Course and/or Institution) after One/ Two/ Three year shall be made in the following manner,
 - i. The Candidate once admitted in First Year / Second Year shall not be eligible for transfer to any other institution during the same academic year;
 - ii. The Candidate passing the First Year (both first and second semester) or second year (both third and fourth semester) or third year (both fifth and sixth semester) examinations in full or failed in one of the heads of passing are considered as eligible for transfer of Institution or course, provided that for transfer after second year the candidate should have passed the first year, and for transfer after third year the candidate should have passed first and second year;
 - iii. There shall be no transfer of students at any stage in any case from Unaided Institutions to Government or Government Aided Institutions or University Departments or University Managed Institutions. However, the Candidate from Government or Government Aided Institution or University Departments or University Managed Institutions may seek transfer to Unaided Educational Institution;
 - iv. There shall be no transfer of students at any stage to Autonomous Institutions;
 - v. Transfer to Unaided Institutions. The Principals of Unaided institutions shall consider the Candidates from other institutions for transfer with prior approval from the Directorate of Technical Education on submission of No

Objection Certificate (NOC) from institution, Eligibility Certificate from University and Vacancy position. The Principal or Director of the institute shall ascertain the eligibility of Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;

Transfer in Government or Government aided Institutions- Eligible Candidates aspiring for a transfer from Government or Government Aided or University Departments and University Managed Institutions to other Government or Government Aided or University Department or University Managed Institutions, shall apply in writing to the Principal/ Director of the institute in which he/she studied first year or second semester. The Principal or Director shall forward the consolidated branch wise merit list of eligible candidates giving details like Name, Course, percentage of Marks, Names of Courses and Institution in order of preference to which candidates desires to seek transfer, reasons for transfer and Remarks, along with course wise vacancy position in institution, to the Director of Technical Education, Maharashtra State, so as to reach him as per the schedule given by him. All the Principals of Government and Government Aided Institutions, University Departments and University Managed Institutions shall submit vacancy position of all courses to the Directorate of Technical Education, Mumbai before stipulated date.

- vi. No application without recommendation of the Principal / Director of Institution shall be entertained by the Directorate of Technical Education;
- vii. If the result of the University or Institution is not declared before the process of transfer, Candidates of that University will lose claim on transfer;
- (3) The Candidates admitted under Supernumerary Quota seats are not eligible for change of Course or Institution;
- (4) The candidates from the professional educational institutions which are outside the purview of the act shall be eligible for transfer to the unaided private professional educational institutions subject to the fulfilment of eligibility criterion and requirements stipulated under the provisions of sub section (1) of section 3 of the Act and the fulfilment of the conditions stated in sub-rule (2).
- (5) List of all such transfers shall be communicated by the Directorate of Technical Education to the office of the Admissions Regulating Authority for final approval.

17. Documents required to be uploaded along with "Application Form for Centralized Admission Process". -

The candidates are required to upload **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission. The Candidates shall carry the original documents for scrutiny & verification at identified Facilitation Centre as per the process specified by the competent authority. The candidates are required to scan the document in .jpg or .gif format (minimum 150 dpi resolution, file size upto 1 MB) and upload the scanned copies of the required

documents at the time of filling up Application Form for Admission. The Facilitation Center shall assist the candidate, free of cost, to scan and upload the documents.

Sr.	Type of	copies of documents to be produced along with		
No.	Candidate	Application Form for Admission		
1	All Candidates	 SSC (Std.X) mark sheet. HSC/Diploma/B. Sc. mark sheet. JEE / NEET / NATA Score Card Mark Sheet. School Leaving Certificate, if required to substantiate claim. 		
In addi	ition to the above do	5. Certificate of the Indian Nationality of the candidate. 6. For Second Year Engineering and Technology, Pharmacy and HMCT: Equivalence Certificate from Maharashtra State Board of Technical Education, Mumbai [www.msbte.com] for student having passed diploma from Other Board] (excluding Govt Autonomous Institutes in Maharashtra and Dr. B.A.T.U. Lonere)		
followin belong.	g additional docum	ents depending upon the category to which they		
2	Type– A Candidates	Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.		
3	Type– B Candidates	Domicile certificate of candidate/father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra.		
4	Type- C Candidates	Certificate from the employer in the proforma – A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in Maharashtra.		
5	Type- D Candidates	Certificate from the employer in the proforma – B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee. Or Undertaking along with documentary evidences from the retired employee stating the place of settlement.		
6	Type-E Candidates Maharashtra Karnataka	Certificate stating that candidate belongs to the Maharashtra Karnataka border area in proforma – G1.		

	border area	2. Certificate stating that the mother tongue of the
	Candidates	candidate is Marathi in proforma – G2
		(List of the villages in Maharashtra Karnataka
7	Backward class	border area is available on website) 1. Caste certificate
'	Candidates	Caste certificate Caste/Tribe validity certificate
	belonging to S.C. /	2. Caste/ iffise validity certificate
	S.T.	
8	Backward class	Caste certificate
	Candidates	2. Caste validity certificate
	belonging to	3. Non creamy layer certificate @ valid upto 31st
	VJ/DT-NT(A)/	March 2022.
	NT(B) / NT(C) /	
	NT(D) /O.B.C/	
	SBC/	
9	Economically	In addition to the documents mentioned in Sr. No.
	Weaker Section	1 above,
	(EWS) Candidate	Eligibility Certificate for Economically Weaker Section Proforma – V valid for 2021-22
		सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो/४०१९ प्र.क्र.३१/१६ अ,
		दिनांक ३१.०५.२०२१ - आर्थिकदृष्टया दुर्बल घटकासाठी विहित केलेल्या
		आरक्षणाचा लाभ घेण्यासाठी पात्रतेसाठीचे प्रमाणपत्र (GR Code
		<u> २०२१०५३११२५०५९९४०७</u>)
10	Orphan candidate	In addition to the documents mentioned in Sr. No.
		1 above, Orphan Certificate Proforma – U
11	Ex-Servicemen	Defence Service Certificate Proforma – C.
	(Def-1)	2. Domicile certificate of father/mother who is an
	,	Ex-Service personnel is domiciled in the State of
		Maharashtra.
12	Active Domicile	1. Defence Service Certificate Proforma – C
	Defence	2. Domicile certificate of father/mother who is an
	Candidates.	active defence service person is domiciled in the
	(Def-2)	State of Maharashtra.
13	Active Non	
	Domicile	1. Defence Service Certificate Proforma - C and
	Defence	D/E.
	Candidates.	2. Certificate from the employer in the proforma –
	(Def-3)	D stating that father/mother of the candidate
		who is an active defence service person
		presently posted in Maharashtra.
		OR

		Certificate from the employer in the proforma –
		E stating that father/mother of the candidate
		who is an active defence service person and has
		retained the family in his previous place of
		posting in Maharashtra.
14	Persons with	Certificate in the pro forma
	Disability	2. Domicile certificate of candidate.
	Candidates	
15	Union Territory of	1. Certificate of posting in case of defence and
	Jammu and	Government servants in proforma – J
	Kashmir and	2. Certificate of stay in refugee camp for those
	Union Territory of	staying in camp in proforma – K
	Ladakh Migrant	3. Certificate stating that the candidate belongs to
	candidates	displaced family proforma –L
		4. Certificate stating that the candidate belongs to
		displaced family proforma –M
16	Foreign nationals	1. Eligibility Certificate from the Association of
	/ Foreign	Indian Universities, New Delhi (AIU) if candidate
	Students	passed Qualifying examination from abroad.
		2. Passport of the Candidate.
		3. Affidavit of candidate/Parent disclosing his full
		identity i.e. full name, age, residence,
		occupation, relationship with candidate duly
		signed by the Candidate/parents.
		4. Proof of residence i.e. Driving Licence or
		Telephone Bill of candidate
		5. Statement of Marks or Certificate of Passing
		SSC / Equivalent Examination.
		6. Statement of Marks or Certificate of Passing
		HSC / Equivalent Examination.
		7. Statement of Marks or Certificate of Passing
		Qualifying / Equivalent Examination.
17	Persons of Indian	Eligibility Certificate from the Association of
	Origin	Indian Universities, New Delhi (AIU) if
	8	candidate passed Qualifying examination from
		abroad.
		2. Passport of the Candidate.
		3. PIO / OCI Card.
		4. Affidavit of candidate/Parent disclosing his full
		identity i.e. full name, age, residence,
		occupation, relationship with candidate duly
		signed by the Candidate/parents.
		5. Proof of residence i.e. Driving Licence,
		Telephone Bill, Property Tax copy, IT return
		copy of sponsor
L		COPJ OI SPOINSI

		6. Statement of Marks or Certificate of Passing
		SSC / Equivalent Examination.
		7. Statement of Marks or Certificate of Passing
		_
		HSC / Equivalent Examination
		8. Statement of Marks or Certificate of Passing
10	O1: 11.1	Qualifying / Equivalent Examination.
18	Children of Indian	1. CIWGC Certificate of the Candidate OR of
	Workers in Gulf	his/her Mother or Father
	Countries(CIWGC)	2. Affidavit of candidate/Parents disclosing his
		full identity i.e. full name, age, residence,
		occupation, relationship with candidate duly
		signed by the Candidate/parents.
		3. Passport, Nationality Certificate of Parent.
		4. Residence of parent in Gulf Countries, Valid VISA of Parent
		5. Work Permit or Letter from the Employer on
		Company Letterhead.
		6. Proof of residence i.e. Driving Licence,
		Telephone Bill, Property Tax copy, IT return
		copy of Parent
		7. Proof of residence showing minimum 182 days
		of stay of Parent in Gulf Countries for the
		academic year of admission, prior to the
		admission date
		8. True copy of Gulf bank account passbook
		(copies of main page indicating bank name &
		address, Parent name & address, with entries
		of last preceding 6 months prior to admission)
		9. Eligibility Certificate from the Association of
		Indian Universities, New Delhi (AIU) if
		candidate passed Qualifying examination from
		abroad.
		10. Statement of Marks or Certificate of Passing
		SSC / Equivalent Examination.
		11. Statement of Marks or Certificate of Passing
		HSC / Equivalent Examination.
		12. Statement of Marks or Certificate of Passing
		Qualifying / Equivalent Examination.
19	Non Resident	1. NRI Certificate of the Candidate OR of his/her
	Indian	Mother or Father OR the real brother/real sister
		ordinarily residing abroad OR NRI certificate of
		the persons having blood relation with the
		student who consider such student as 'Ward'
		viz-real brother/sister of father OR real
		brother/sister of Mother OR father/mother of

		father OR father/mother of Mother OR 1st degree paternal/maternal cousins, ordinarily residing abroad and should have looked after the candidate as guardian with documentary evidence & affidavit in support of the aforesaid facts. Parents CDC (Continuous Discharge certificate) if claimant is Merchant Navy employee. 2. Affidavit of candidate/sponsor disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents/sponsor. 3. Passport, Nationality Certificate of sponsor 4. Residence of NRI, Valid VISA of sponsor 5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor
		 6. Proof of residence showing minimum 182 days of stay of sponsor in abroad for the academic year of admission, prior to the admission date 7. True copy of foreign bank account passbook (copies of main page indicating bank name & address, sponsor name & address, with entries of last preceding 6 months prior to admission) 8. Affidavit of family chart duly signed by sponsor making clear relationship
		 Leaving certificates, Birth extracts, mark sheets, PAN Card, Passport, Marriage Certificate of all members shown on family tree/chart. Eligibility Certificate from the Association of
		 Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 11.Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 12.Statement of Marks or Certificate of Passing HSC / Equivalent Examination
		13.Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
20	TFWS candidates	Income certificate stating that his/her parent's annual income is less than Rs. 8 Lakh from all sources issued by the appropriate competent authority of the Maharashtra State.
21	Minority Candidates	Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information pertaining

to Religion / Mother tongue. (शासन निर्णय अल्पसंख्याक
विकास विभागक्रअविवि-2010/प्र.क्र.109/10/काया-5 दि .01
जुलै २०१३ पहावा [२०१३०७७२१६४४०६२४१४])
2. Domicile Certificate of Candidate or the
documents specified for Maharashtra State
Candidature Type A .

18. Miscellaneous provisions

a) Conduct and Discipline

- (i) Failure of the candidate in making full and correct Statements in the application form and/or suppression of any information and/or submission of false documents shall lead to disqualification of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.
- (ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.
- (iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.
- (iv) Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.
- (v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.
- **b) Action against ragging**: Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.
- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.

- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.
- e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.
- f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.
- g) Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.
- h) If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

c) Others:

- (i) The medium of instruction for degree courses is English.
- (ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.
- (iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.
- (iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her

to the college / institution.

d) Hostel accommodation:

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Union Territory of Jammu and Kashmir and Union Territory of Ladakh migrant candidates and Government of India nominees for Hostel accommodation.

e) The English version of the notified gazette shall be considered for the purpose of interpretation of the meaning and correctness of any provisions made in the Admission Rule and its amendment.

SCHEDULE -I

A(1). Allocation of seats within Sanctioned Intake for First Year of Government and Government Aided Institution, University Departments, and University Managed Institutions-

Sr.	Type of Institution		CAP Sea	ts	
No		Maharashtra State	All	Institution	Minorit
		Candidates	India	Level Seats	y
			Seats		Quota
1	Government /	Autonomous - 100%	Nil	#	
	Government Aided	(State Level)			
	Institutions,	Non- Autonomous &			
	University	University			
	Departments and	Departments-			
	SNDT University	70 % for HU,			Nil
	Excluding Minority	30 % for OHU			
	Institutions				
2	Institute of	70% (State Level)	30%	Nil	Nil
	Chemical				
	Technology Mumbai				
3	Dr. Babasaheb	85% (State Level)	Nil	Nil	
	Ambedkar	15% for Candidates			
	Technological	from Districts of			
	University Lonere	Konkan Region\$			Nil
4	Government/	Autonomous- 50%			
	Government Aided	(State Level)	Nil	Nil	50%
	Minority Colleges	Non Autonomous –			
		35% for HU and			
		15% for OHU			

These seats are available for Maharashtra State Candidature Candidates only.

Two seats per branch for Baba Harnam Singh of Langar Sahib Gurudwara Trust in SGGS Institution of Engineering and Technology, Nanded, Five seats for Seth Walchand Hirachand Memorial Trust & Two seats for D.D. Daruwala Memorial in Walchand College of Engineering, Sangli. These seats shall be within the sanctioned intake capacity and shall be filled at the respective Institution level. The Candidates should apply to the Director of the SGGS Institute of Engineering and Technology Nanded and WCE, Sangli respectively.

\$ Districts of Konkan Region viz. Thane, Raigad, Ratnagiri, Sindhudurg and Palghar.

^{*}HU- Home University and OHU - Other than Home University

A(2).Allocation of seats within Sanctioned Intake for First Year of Unaided Private Professional Educational Institutions

		No. of Seats- as	s % of Sa	nctioned In	take
		CAP Se	ats		Institution
Sr. No	Type of Institution	Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	al Quota (including 5% Quota for NRI, if applicable)
	Unaided Private				
	Professional	Autonomous - 65%			
	Educational	(State Level)			
1	Institutions	Non- Autonomous-	15%	Nil	20%
	(excluding	45.5 % for HU,			
	minority	19.5 % for OHU			
	institutions)				
		Autonomous* 100%			
	Unaided	of M.S. Seats ^{\$} (State			
	Minority	Level)	15% of		
2	Educational	Non- Autonomous*-	Seats	Minimu	20%
4	Institutions	70 % of M.S. Seats\$	under	m 51%@	
		for HU,	CAP #		
		30 % of M.S. Seats\$			
		OHU			

CAP Seats = Sanctioned Intake - Institutional Quota

These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution. The institutional quota for Architecture and Pharmacy includes 5% quota for NRI and in case the seats remain vacant then they shall be allotted to the candidates with All India Candidature.

B. Allocation of Supernumerary Seats

- (1) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall be as per the policy of the Government.
- (2) OCI/PIO, Foreign Students and the Children of Indian Workers in Gulf Countries candidates to be filled by Institution 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

[#] CAP seats excluding Minority Quota

^{\$} M.S. Seats = CAP Seats - (All India Seats + Minority Quota)

^{%-} Percentage

^{*} The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.

SCHEDULE -II

(For Direct Second Year Engineering and Technology, Hotel Management and Catering Technology and Pharmacy Admission)

(See rule 6 and 7)

The distribution of seats available shall be notified on the website before submission of option form of Centralised Admission Process (CAP).

- (i) Lateral Entry Seats: 10% of Sanctioned Intake for Engineering /Technology, Hotel Management and Catering Technology and Pharmacy, which will be over and above the Sanctioned Intake, Supernumerary to the approved Intake and as per GR no. सीटीसी-२०१९/प्र.क्र.२५२/तांशि -४, दि.०२ ऑगस्ट २०१९
- (ii) Vacant Seats shall include:
- a) The seats, within the sanctioned intake, which remain vacant during previous year after due consideration of the changes of course or institution by the candidates in terms of rule 16.
- b) EWS Seats, which remain vacant during previous year shall be considered for the Lateral Entry to Second Year Course(s) to the EWS Candidate
- (iii) Separate Division in Direct Second Year. These seats shall be as sanctioned by All India Council for Technical Education.

A. Seat Distribution for Direct Second Year of Government and Government Aided Institutes

Sr.	Type of Institution	No. of Seats with Competent Authority(CAP Seats)-		
No		as % of Sanctioned Intake or (Lateral Entry Seats +		
		Vacant Seats)		
		General Seats	Minority Quota	
1	Government / Government Aided Institutions, University Departments and SNDT University	Autonomous, Non Autonomous and University Department- 100% of (Lateral Entry Seats + Vacant Seats)	Nil	
	Excluding Minority Institutions	Separate Division- 100% of Sanctioned Intake		
2	Dr. Babasaheb Ambedkar Technological University Lonere	100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Ni1	
3	Government / Government Aided Minority Institution	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake	

These seats are available for Maharashtra State Candidature Candidates only.

B. Seat Distribution for Direct Second Year of Unaided Private Professional Educational Institutes

Sr.	Type of	No. of Seats with Competent Authority(CAP			Institute
No	Institution	Seats)- as % of S	Seats)- as % of Sanctioned Intake or		
		(Lateral Entry Seats	+ Vacant Se	ats)	
		General Seats	Minority	All India	
			Quota	Quota	
	Unaided Private	100% of (Lateral			
	Professional	Entry Seats +	Nil	Nil	Nil
1	Educational	Vacant Seats)			
1	Institutions	Separate Division-			
	(Excluding	65% of Sanctioned	NT:1	15%	20%
	minority)	Intake	Nil		
	Unaided	(Lateral Entry			
	Minority	Seats + Vacant	Minimum	Ni1	Nil
	Educational	Seats) - Minority	51%@		
2	Institutions	Quota			
4		Separate Division:		15%	20%
		85% of Seats under	Minimum	Seats	
		CAP #	51%@	under	
				CAP#	

CAP Seats = Sanctioned Intake - Institutional Quota

@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

[#] CAP seats excluding Minority Quota

Schedule III List of Under Graduate Courses in Engineering and Technology and D.Voc. Stream in the same or allied sector

Sr. No.	Eligible D. Voc Stream	B. E. / B. Tech Branch
1	Graphics and Multimedia	 Computer Science and Engineering Computer Engineering Information Technology Computer Technology Computer Science and Technology
2	Electronics Manufacturing Services	 Electronics Product Design Technology Electronics and Communication Engineering Electronics and Telecommunication Engg Electronics Engineering Electronic and Communication Technology Electrical and Electronics [Power System] Electronics System Engineering Electronics system Engineering
3	Automobile Servicing Automotive Mechatronics	 Aeronautical Engineering Automobile Engineering Mechanical Engineering Mechanical Engineering [Sandwich] Aeronautical Engineering Mechanical & Automation Engineering Mechatronics Engineering Mechatronics Engineering [Sandwich]

Note: The Competent Authority shall publish the list of Under Graduate Courses in Engineering and Technology and D.Voc. Stream in the same or allied sector in additional to above on the website for CAP.

Proforma – A (For Type – C Candidates)

(For sons and daughters of Central Government / Government of India undertaking employees)

CERTIFICATE	
This is to certify that Shri / Smt	is an employee
in the capacity ofinin	
(Designation) (Name of the Org	
This Organization / Establishment / Department is under	
(Department of Central Governm	nent / Government of India undertaking)
Shri / Smtis transfer	
Maharashtra State vide transfer order No	
He / She has joined duty in Maharashtra on an	nd is currently working in the same post.
This certificate is issued for the purpose of his / her son ,	
admission to First /Direct Second Year of Under Graduat	te Degree courses in Engineering and
Technology / Planning/ Pharmacy / Architecture/ Hotel Ma	nagement and Catering Technology /
Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the aca	ademic year 2021-22.
Outward No.&Date:	(Signature)
Place:	Name & Designation
	of the Head of the office
Seal of the Office	
Note: This pro forma is to be accompanied by attested copy of	:
1) Transfer order 2) Joining report	
Proforma B-1	
(For Type D Candidate	es-)
(For sons and daughters of Maharashtra State Governm	nent/Maharashtra State Government
undertaking employees)	
CERTIFICATE	
This is to certify that Shri / Smt	is an employee in the consoity of
in	
Designation) (Name of the Organisation / Establishment	, -
This Organisation/Establishment /Department is under	
Department of Maharashtra State Government / Maharashtra	
Shri / Smtis transferred to	/from
In/out of Maharashtra State vide	
Dated	
He / She has joined duty in/out of Maharashtra State on	and is autrontly working in
	and is currently working in
the same post.	_
This certificate is issued for the purpose of his/her son/daugh	
admission to First / Direct Second Year of Under Graduate Deg	gree courses in Engineering and
Technology / Planning/ Pharmacy / Architecture/ Hotel Mana	gement and Catering Technology /
Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the ac	cademic year 2021-22.
, (3 ,, , , , , , , , , , , , , , , , ,	J
Outward No. & Date :	(Signature)
	, ,
Place:	Name & Designation
	of the Head of the
office	
Seal of the Of	ffice
Note: This pro forma is to be accompanied by attested copy of	:
1) Transfer order 2) Joining report	

Proforma B-2 (For Type D Candidates)

undertaking reti		inarasntra State Gov	ernment/ man	iarasntra State Government
		UNDERTAK		
				tired from the service from the
post of Designation)		rganisation /Establish		
This Organisation	/Establishment	/ Department is under	•	
				vernment undertaking.
I have retired on		and settled in	taluka	district
admission to First Technology / Plan	t /Direct Second nning/ Pharmacy	Year of Under Gradua	te Degree cours Management a	es in Engineering and nd Catering Technology/ear 2021-22.
Place : Date :				(Signature) Name
*	rma is to be acco n Pay Order.	mpanied by attested co	opy of :	
2) Proof o	of settlement (Ra	tion Card/ Electricity	Bill/Aadhaar C	ard/ Telephone Bill/ Property
Documen	t/Election Card)			
		Pro forma –		
	•	or Def-1, Def-2 and Def	,	
	(For sons a	nd daughters of defe	nce service per	sonnel)
		CERTIFICA	ATE	
This is to certify	that Shri. / S	mt		,
*********	(Full	Name of the Employee	with Rank of th	ne employee)
is / has been a m				years of service in
Indian Army / Ind	lian Navy / India	n Air Force from	to	and is currently working / killed in action on
	. 1000 011	, permanency area	20104 011100 11111	,
This certificate is	issued for the	purpose of his / her	son / daughte	er's
admission to Firs	t /Direct Second	l Year of Degree cours	e in Engineerin	g and Technology / Planning/
	•	_	ng Technology /	Pharm. D. / M.E. (Integrated)
/ M. Tech (Integra	ited) for the aca	demic year 2021-22		
Outward No. & Da	ate:			
Place:			(Signa	•
		_	Name and o	_
			•	ot below the rank
		(of Commandant	=
		Seal Of the	District Sainik	wellare officer
		Office		
		Office		
Note:-				

- $1. \textit{ This certificate is } \textbf{\textit{not}} \textit{ to be issued for the Civilian Staff working in the Indian Army/Navy/Air Force.}$
- 2. For Def-1 and Def-2 candidates, above pro forma is to be accompanied by attested copy of **Domicile** certificate of parent who is in active service or ex-serviceman.

Pro forma- D

(For Def-3 candidates)

(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State)

CERTIFICATE (Full Name of the Employee with Rank of the employee) Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force. duty in Maharashtra on and is currently working in the same post. (Date of Joining) This certificate is issued for the purpose of his / her son / daughter's admission to First /Direct Second Year of Degree course in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology/ Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2021-22 Outward No. & Date: (Signature) Name & Designation Place: of the Head of the office Seal Of the Office Note: This pro forma is to be accompanied by attested copy of 1) Transfer order 2) Joining report This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force. Pro forma - E (For Def-3 candidates) (For sons and daughters of Active defence service personnel not domiciled in Maharashtra State but retained their family accommodation) CERTIFICATE (Full Name of the Employee with Rank of the employee) Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force. Shri / Smt.is presently posted at (Place of posting) His / Her previous posting was atin Maharashtra State. He / She has retained family accommodation in...... in Maharashtra State on account of posting in non-family station / for education purpose of son / daughter. to First / Direct Second Year of Degree course in Engineering and Technology / Planning / Pharmacy / Architecture / Hotel Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the academic year 2021-22.

Seal Of the Office

Outward No. & Date:

Place:

Note:- This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.

(Signature)

Name & Designation of the Head of the office

Proforma – G1

(For Candidates residing in Karnataka and Maharashtra State Border Area)

CERTIFICATE

This is to certify that Sh himself/herself) is a resid	nri / Smt
Taluka	District.
to First /Direct Second Year Technology / Planning/ Phan	for the purpose of his / her ward's / candidate's admission of Under Graduate Degree courses in Engineering and macy / Architecture/ Hotel Management and Catering (Integrated) / M. Tech (Integrated) for the academic year
Outward No. & Date :	District Collector/ Deputy Commissioner/ District Magistrate/Additional District Magistrate/
Place:	Taluka Executive Magistrate
(For Candidates residing in Kar	Proforma – G2 nataka and Maharashtra State Border Area and having mother tongue as Marathi)
	CERTIFICATE
	is a student of this er tongue is Marathi and he / she has passed Std. X / Std. XII f the subjects.
Graduate Degree courses in Engine	arpose of his / her admission to First /Direct Second Year of Under tering and Technology / Planning / Pharmacy / Architecture/ Hotel logy / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) for the
Outward No. & Date : Place:	Head Master /Principal
	School/ College Seal of the School / College
	Proforma – J
-	ence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J & K Police mu / Kashmir to combat terrorist activities) CERTIFICATE
Ref. No.	Date:
Defence / Paramilitary force / I.A.S	/ Smt is an official belonging to S. / I.P.S. / I.F.S. / J& K Police previously*/ presently posted and which is treated as disturbed area in Jammu & Kashmir.
admission to First /Direct Secon Technology / Planning / Pharmac	ourpose of his/her son/daughter
Outward No.&Date :	Head of the Office
Place:	Seal of the Office
* Strike which ever is not applic	able as per rule 5(6)

STATE CET CELL 57

173

Proforma – K (For Jammu / Kashmir Migrant Candidates) (Migrants staying in refugee camps) CERTIFICATE

This is to certify that Mr. / Miss	mir. The of Under re/ Hote
Name of the members on the ration card: This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) academic year 2021-22. Outward No. & Date: Name & Signature of Head of the Office Migrant/Refugee Camp Seal of the Office Proforma - L (For Refugees staying with relatives)	re/ Hote
Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture Management and Catering Technology / Pharm. D. / M.E. (Integrated) / M. Tech (Integrated) academic year 2021-22. Outward No. & Date: Place: Name & Signature of Head of the Office Migrant/Refugee Camp Seal of the Office Proforma – L (For Refugees staying with relatives)	re/ Hote
Place: Migrant/Refugee Camp Seal of the Office Proforma – L (For Refugees staying with relatives)	
Proforma – L (For Refugees staying with relatives)	
(For Refugees staying with relatives)	
Migrant / Refugee camp)	r than
CERTIFICATE	
Ref. No. Date:	
This is to certify that Mr./Miss is a displaced person from & Kashmir after 1990 due to terrorist activities in Jammu and Kashmir. He / She is staying	
(Name and complete address of the Person with whom the candidate is staying at present)	
	re/ Hote
Outward No. & Date : Name & Signature of District Collector	
Place :	

Pro forma – M

(To be issued on the **Letter Head** of the concerned office)

(For Children's of Kashmiri Pandits / Kashmiri Hindu families (Non Migrants) living in the Kashmir valley and having domicile certificate.)

CERTIFICATE

Ref. No.	Date:
•	is a son/daughte Kashmiri Pandits / belongs to Kashmiri Hindu domiciled in the Kashmir valley.
Year of Under Graduate Degree cours	se of his / her admission to First /Direct Second ses in Engineering and Technology / Planning, gement and Catering Technology / Pharm. D. , d) for the academic year 2021-22.
Outward No. & Date : District Collector Place :	Name & Signature of
Seal (of the Office

Proforma - O

(For seats under Minority Quota) MINORITY COMMUNITY STUDENT'S SELF DECLARATION

l, Son/Daugh	iter/of
Resident of (full address)	hereby declare that
, , ,	addhist/Jain/Zoroastrian (Parsi)* religious minority not mentioned in my Leaving / Transfer Certificate for
deciding my candidature under linguistic min-	ority status. I undertake that my mother tongue is
	pporting my claim for belonging to minority community ent No.अविवि-2010/प्र.क्र.109/10/कार्या-5, दिनांक 1.7.2013at the time
Date: Place:	Signature of Candidate:

(*strike out whichever is not applicable)

Minority	Institute and Candidate Belonging to the Religio	ous/ Linguistic Minority Category	
Sr.No	Minority Institute Status	Minority Candidates Who can apply for Minority Quota	
		Linguistic Minority - Gujarathi	
1.	Linguistic Minority - Gujarathi	Linguistic Minority - Gujarathi(Jain)	
		Linguistic Minority - Gujarathi(Kutchhi)	
2.	Linguistic Minority - Gujarathi(Jain)	Linguistic Minority - Gujarathi	
۷.	Emguistic minority - Gujaratin(cam)	Linguistic Minority - Gujarathi(Jain)	
3.	Linguistic Minority - Gujarathi(Kutchhi)	Linguistic Minority - Gujarathi(Kutchhi)	
4.	Linguistic Minority - Hindi	Linguistic Minority - Hindi	
	Linguistic Minority - Hindi	Linguistic Minority - Hindi(Bhojpuri)	
5.	Linguistic Minority - Kannada	Linguistic Minority - Kannada	
6.	Linguistic Minority - Malyalam	Linguistic Minority - Malyalam	
7.	Linguistic Minority - Punjabi	Linguistic Minority - Punjabi	
8.	Linguistic Minority - Sindhi	Linguistic Minority - Sindhi	
9.	Linguistic Minority - Tamil	Linguistic Minority - Tamil	
10.	Religious Minority - Buddhist	Religious Minority - Buddhist	
11.	Religious Minority - Christian	Religious Minority - Christian	
		Religious Minority - Christian (Roman Catholics)	
12.	Religious Minority - Jain	Religious Minority - Jain	
13.	Religious Minority - Muslim	Religious Minority - Muslim	
14.	Religious Minority - Roman Catholics	Religious Minority - Christian (Roman Catholics)	
15.	Religious Minority - Sikh	Religious Minority - Sikh	
16.	Religious Minority (Jain) & Linguistic Minority(Gujarathi)	Linguistic Minority - Gujarathi	
		Linguistic Minority - Gujarathi(Jain)	
		Linguistic Minority - Gujarathi(Kutchhi)	
		Religious Minority - Jain	
17.	Religious Minority - Parsi	Religious Minority - Parsi	
18.	Religious Minority Muslim & Linguistic	Linguistic Minority - Urdu	
	Minority Urdu	Religious Minority - Muslim	
19.	Religious Minority - Zoroastrian	Religious Minority – Zoroastrian	
20.	Linguistic Minority - Gujar	Linguistic Minority – Gujar	
		Religious Minority – Parsi	
21		Linguistic Minority - Gujarathi	
21.	Religious Minority – Parsi / Gujarathi	Linguistic Minority - Gujarathi(Jain)	
		Linguistic Minority - Gujarathi(Kutchhi)	

Pro forma – U

(For candidate claiming seats reserved for Orphan Candidates)

महिला व बालविकास विभाग, शासन निर्णय क्र. संकीर्ण -२०१३/ प्र.क्र. १०९/ का-३, दिनांक ६ जून, २०१६ आणि महिला व बालविकास विभाग, शासन निर्णय शुध्दीपत्रक क्र.संकीर्ण - २०१३/प्र.क्र.१०९ /का-३, ०९ मे, २०१८

अनाथ प्रमाणपत्र

संकेतांक क्रमांक

नवीन फोटो

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-	l cl	
- 1	19	

प्रमाणित : जिल्हा महिला व बालविकास अधिकाऱ्यामार्फत

बाल न्याय (मुलांची काळजी व संरक्षण) अधिनियम, २००० या अंतर्गत बाल कल्याणाच्या संस्थेत दाखल असलेल्या प्रवेशितांसाठी ती "अनाथ" असल्याबाबतचा दाखला

प्रमाणित व	करण्यात येते की, प्रवेशित नामे		वय वर्षेअंदाजित
जन्मदिनां	कपासून	संस्था, मु. पो	ता
	या शासनमान्य स्वय	<u> </u>	
रजिस्टरम	धील नोंदणी क्रमांक नुसार [:]	दाखल झालेला	मुलगा / मुलगी अनाथ आहे.
	ाखल होण्याची पार्श्वभूमी:- (वर्णन द्यावे)		3 0
सदर अना	।थ मुलास / मुलीस शासकीय / निम शासकी	य / खात्नगी	यंस्था महाविद्यालय औद्योगिक
	संस्था (।।।) कार्यालय इ. या मध्ये प्राधान्याने		
	कीय / खाजगी कंपनी / व्यवसाय / कार्याल		0 0
	त्याच्या आई वडिलांचा ठाव ठिकाणा स		
	लागण्याची शक्यता नाही. संबंधित प्रवेशित		त करीत आहे. तसेच त्याच्या
	जातीची माहिती नाही, असेही प्रमाणित करा		
(२) त	ऱ्याच्या (नांव व पत्ता)		या
Ŧ	नातेवाईकाचा शोधला गलेला असून, त्याचे प्र	प्रवेशिताशी नाते	असे आहे. नातेवाईकाशी
7	जातअसल्याने, प्रवेशितां	ची जात	.असल्याचे प्रमाणित करण्यात
5	येत आहे. तसेच संबंधित प्रवेशित हा अनाः	थ (आई) वडील नसलेला) असर	ल्याचे प्रमाणित करण्यात येत
	आहे.		
(क्र. (१) व (२) पैकी जे लागू नसेल ते खोडण	यात यावे.)	
	त्याचे भविष्य उज्ज्वल व्हावे, ही शुभेच्छा.	*	
ľ	गोल शिक्का)	स्वाक्षरी /_	
(्रास्य वसम्बर्गा		व्र बालविकास (संबंधित विभाग)
		ापमागाय उपायुक्त, माहला व	१ बाळावकास्र (सबाघत ।वमाग)

Pro forma – V

(For candidate claiming seats reserved for Economically Weaker Section Candidates)

सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो ४०१९/प्र.क्र.३१/१६-अ, दि . ३१/०५/२०२१ सोबतचे सहपत्र

परिशिष्ट - अ **महाराष्ट्र शासन**

महाराष्ट्र शासन				
प्रमाणपत्र क्र.			फोटो	
आर्थिकदृष्ट र सामान्य प्रशासन विभाग, शासन निर्णय		त्रतेसाठी प्रमाणपत्र		
प्रमाणित करण्यात येते की, श्री/श्रीमती/कुमारी				
·		सक्षम प्राधिकारी /त	ा हसिलदार	
ठिकाण:		स्वाक्षरी :		
दिनांक:	(शिक्का)	नाव : पदनाम :		
हे प्रमाणपत्र अर्जकर्त्याने सादर केर्ल आहे. १.	त्रेल्या खालील कागद	पत्र/पुरावे यांच्या आधारावर निर्गमित	। करण्यात येत	
٦.				
3 .				
(टिप: सामान्य प्रशासन विभाग, शासन निर्णय		-	-	
घटकासाठीच्या आरक्षणाचा लाभ घेण्यासाठी	पात्रता प्रमाणपत्र दे	ग्यासाठी सक्षम प्राधिकारी म्हणून तह	सिलदार यांना	
घोषित करण्यात आले आहे.)				

STATE CET CELL 62



Government of Maharashtra State Common Entrance Test Cell

8th floor, New Excelsior Building, A.K. Nayak Marg, Fort, Mumbai 400001

> E-Mail: maharashtra.cetcell@gmail.com Website: http://www.mahacet.org

Information Brochure

For Admission to

Post Graduate Professional Technical Courses

First Year of Post Graduation in

- Engineering and Technology (M.E./ M.Tech.)
- Pharmacy (M.Pharm.)
- Pharm. D. (Post Baccalaureate)
- Architecture (M.Arch.)
- Hotel Management and Catering Technology (M.HMCT)
- Management (MBA)
- Computer Applications (MCA)
- Planning (M.Planning)

For the Academic Year

2021-22

Index

SN	Particulars	Page No.
1.	Introduction	1
2.	Definitions	1
3.	Invitation of Application	3
4.	Role of Competent Authority and its representatives in the process of Admission	4
4.1	Jurisdiction of the Universities	4
5.	Candidature Type	5
5.1	Maharashtra State Candidature	5
5.2	All India Candidature	6
5.3	Minority Candidature	6
5.4	NRI Candidature	6
5.5	Foreign Student or OCI or PIO Candidature	6
5.6	Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature	6
6.	Sanctioned Intake and Supernumerary Seats for various course	7
7.	Allocation of Seats	7
7.1	Maharashtra State Candidature Seats	7
7.2	All India Candidature Seats	7
7.3	Minority Quota Seats	7
7.4	Institutional Quota Seats	7
7.5	Supernumerary Seats	8
7.6	Reservations	9
7.7	Eligibility Criterions	12
8.	Preparation of Merit List	18
8.1	Assignment of merit number	18
8.2	Change of Marks due to verification	18
8.3	Method of calculating marks at qualifying examination for deciding eligibility	18
8.4	Assignment of Merit Number for various Courses	18
9.	Centralized Admission Process (CAP)	19
9.1	Centralised Admission Process CAP	19
9.2	Conduct of CAP Round-I	22
9.3	During the CAP	22
9.4	Conduct of CAP Round-II	23
9.5	Reporting to Institute	24
9.6	Fees and Concessions	24
10.	CAP allotment stages and process of allotment	25

10.1	Maharashtra State Candidature Candidate	
10.2	All India Candidature Candidates	27
10.3	Minority Candidature Candidates	28
10.4	Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate	28
11.	Allotment of seats by CAP Round I and II	29
12.	General provisions	30
13.	Admissions in Institutional Quota and vacant seats after CAP	32
14.	Approval of Merit List and the Admitted Candidates	33
15.	Cancellation of Admission and Refund of fees, return of documents by Institutions.	33
16.	Documents to be uploaded along with "Application Form for Centralized Admission Process"	34
17.	Miscellaneous provisions	38
17.1	Conduct and Discipline	38
17.2	Action against ragging	39
17.3	Others	40
17.4	Hostel accommodation	40
	SCHEDULE -I	41
	Proforma – A	44
	Proforma – B-1	45
	Proforma B-2	46
	Proforma – G1	47
	Proforma – G2	47
	Proforma –J	48
	Proforma-K	48
	Proforma – L	49
	Proforma – M	50
	Proforma – O	50
	Proforma – P	51
	Proforma – Q	51
	Proforma – U	52
	Proforma – V	53

1. Introduction

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendments on 05.06.2018,12.06.2019, 09.07.2020 and on 18.10.2021 to regulate the admissions to the **First Year of Full Time Professional Post Graduate Technical Courses** in Engineering and Technology, Pharmacy, Architecture, Hotel Management and Catering Technology, Management, Planning and Computer Applications.

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25th April 2017 and its amendments issued from time to time.

This brochure gives information regarding the eligibility and rules of admission to First year of various technical professional postgraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

2. Definitions

- (a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);
- (b) "Admission Reporting Centre" means a center where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;
- (c) "All India Seats" means seats available to any eligible Indian National Candidate;
- (d) "Application Form" means prescribed form filled up online by the Candidate for admission;
- (e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;
- (f) "CAP" means Centralised Admission Process;
- (g) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;
- (h) "CET" means Common Entrance Test;
- (i) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;
- (i) "Courses" means the full time Post Graduate technical courses in

- Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology, Management, Computer Applications, Pharm. D. (Post Baccalaureate) and Planning, approved by the appropriate authority;
- (k) "Department" means Higher and Technical Education Department of Government of Maharashtra;
- (1) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under sub-section (1) of section 3 of the Act;
- (m) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and redressal of grievances, etc., are provided;
- (n) "Home University (HU)" means the university area as specified in rule 5(1)herein;
- (o) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;
- (p) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;
- (q) "Inter-Se-Merit" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;
- (r) "Jammu and Kashmir" means the Union Territory of Jammu and Kashmir and Union Territory of Ladakh;
- (s) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;
- "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';
- (u) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizenship of India as declared by the Central Government under section 7A of the Citizenship Act 1955and includes Persons of Indian Origin(PIO).

Explanation: For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9th January, 2015;

- (v) "OHU" means the area Outside Home University area;
- (w) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;

- (x) "Sponsored Candidate" means the candidate having minimum of two years of full time work experience counted after the date of declaration of result of qualifying degree till the last date of receipt of application in a registered firm or company or industry or educational and/or research institute/any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.
- (y) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;
- (z) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;
- (aa) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

3. Invitation of Application

- (1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year.
- (2) The Competent Authority shall also invite online application form from the eligible candidates for participating in Centralised Admission Process (CAP) to the post graduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.
- (3) The Candidates seeking admissions to the professional courses for the seats provided in -
 - (a) 7(1)-Maharashtra State Candidature Seats,7(2)- All India Candidature Seats, 7(3)- Minority Quota Seats and 7(5)(b)- Supernumerary Seats for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature- For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).
 - (b) 7(4)- Institutional Quota Seats (including seats for NRI) and 7(5)(a) Supernumerary Seats for OCI/ PIO, Foreign Students and the children of Indian Workers in Gulf Countries Candidates-For these seats the candidates shall initially apply to the Competent Authority, for verification of documents and then to respective institute, to enable the institutions to give admissions to such eligible applicants on the basis of Inter-Se-Merit.
 - It is pre-requisite and mandatory to apply to the Competent Authority for verification of documents to be eligible for admission under this quota.

(4) The Candidate should submit, along-with the application, the requisite certificates, as applicable in the necessary Proforma issued by the concerned competent authority. The list of documents to be submitted is given in **Section** 16 of this Information Brochure.

4. Role of Competent Authority in the process of Admission.-

- (a) The Competent Authority, the Commissioner State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr.Babasaheb Ambedkar Technological University, Lonere (BATU) and Unaided Private Professional Technical Educational Institutions.
- (b) The Competent Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.
- (c) All the decisions taken in relation to Admission to First Year of courses, by the Competent Authority shall be final and binding on all concerned.

4.1 Jurisdiction of the Universities:

The following table shows the details about the Home Universities in Maharashtra State along with their Jurisdiction.

S. No	Home University	District of Jurisdiction	
1.	Dr.Babasaheb Ambedkar Marathwada University	Aurangabad, Beed,Jalna, Osmanabad	
2	Swami Ramanand Teerth Marathwada University, Nanded	Hingoli, Latur, Nanded,Parbhani	
3	Mumbai University	Mumbai City, Mumbai Suburban, Thane, Ratnagiri, Raigad, Palghar, Sindhudurg	
4	Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon	Dhule,Jalgaon,Nandurbar	
5	Savitribai Phule Pune University	Ahmednagar, Nashik, Pune	
6	Shivaji University	Kolhapur, Sangli, Satara	
7	Punyashlok Ahilyabai Holkar Solapur University	Solapur	
8	Sant Gadge Baba Amravati University	Akola, Amravati,Buldana,Washim, Yavatmal	
9	Rashtrasant Tukdoji Maharaj Nagpur University	Bhandara, Gondia,Nagpur, Wardha	
10	Gondwana University	Chandrapur, Ghadchiroli	

5. Candidature Type.-

5.1 Maharashtra State Candidature. -A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Туре	Eligibility Criterion	Home University
Type-A	(i) Candidates passing HSC or passing diploma in Engineering or Technology or Pharmacy or Diploma of Vocation and also Qualifying Examination from a recognized institution in Maharashtra State (ii) Candidate who is either Domicile of Maharashtra and/or is born in Maharashtra;	Place of passing of Qualifying Examination falling within the jurisdiction of the respective University area.
Type-B	A Candidate who does not fall in Type A above, but who or whose father or mother is domiciled in the State of Maharashtra and possesses domicile certificate.	Place of domicile certificate issuing authority falling within the jurisdiction of the respective University area.
Type-C	A Candidate who does not fall in either Type A or Type B but whose father or mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submitting the Application Form for CAP.	Place of posting of father or mother of Candidate falling within the jurisdiction of the respective University area
Type-D	A Candidate who does not fall in any of the above Type A, Type B and Type C but whose father or mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of father or mother of Candidate or the place of settlement of the father or mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
Type-E	(a) Candidates passing HSC or passing diploma in Engineering or Technology or Pharmacy or Diploma of Vocation and also Qualifying Examination from a recognised institution located in Maharashtra Karnataka Border Area or from Maharashtra, residing in	Candidate shall be considered for the Outside Home University or State Level Seats.

the Maharashtra Karnataka Border Area and
whose mother tongue is Marathi.
Explanation,- the Maharashtra Karnataka Border Area includes the villages declared by the State government for that purpose

- **5.2 All India Candidature.**-The Candidates having Indian Nationality are eligible under this Category.
- **5.3 Minority Candidature.**-The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.
- **5.4 NRI Candidature.**-The Candidate who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.
- **5.5 Foreign Student or OCI or PIO Candidature.** The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI)candidate, as defined under clause (q) of rule-2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.

5.6 Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature.-

The following types of Candidates are eligible under this category.

- (a) The children of citizens, who are displaced from Jammu and Kashmir to any part of India from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or
- (b) The children of officers belonging to Indian Administrative Services (IAS) or Indian Police Services (IPS) or Indian Foreign Services (IFS) posted to Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or
- (c) The children of staff belonging to military and paramilitary forces posted in the past or currently in the Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or
- (d) Kashmiri Pandits or Kashmiri Hindu families (Non-migrants) living in the Kashmir valley and having domicile certificate of Jammu and Kashmir; or
- (e) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism,

- 6. Sanctioned Intake and Supernumerary Seats for various Courses.-
- **6.1** The Sanctioned Intake for First Year Post Graduate Degree Courses, shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University before cut-off date as laid down for that year.
 - The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2019-20. Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.
- **6.2** The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.
- 7. Allocation of Seats.-The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in Schedule-I for First Year.
- 7.1Maharashtra State Candidature Seats.-The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.
- 7.2 All India Candidature Seats.-The Candidates having Candidature as given in 5(2) shall be eligible for these seats.
- **7.3 Minority Quota Seats.**-The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in **Schedule-I**. These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.
- 7.4 Institutional Quota Seats.- The Institution can admit Eligible Candidates as specified in Schedule -I, subject to following conditions.-
 - (i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;
 - (ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.
 - (iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature.

NOTE: while filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of Inter-Se-Merit.

7.5 Supernumerary Seats for,-

(a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates.-

- (i) The Candidates having candidature as given in 5(5) and the children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.
- (ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats. Out of 15% seats, one third shall be reserved for the children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the appropriate authority, from time to time.

Provided that, if seats in a course reserved for Children of Indian Workers in Gulf Countries remains vacant, then such vacant seats shall be filled in from the candidates of OCI, PIO or Foreign Students and if seats reserved for candidates of OCI, PIO or Foreign Students remains vacant then such vacant seats shall be filled in from the children of Indian Workers in Gulf Countries:

Provided further that, any vacant seat in both the above quota may be filled in from NRI Candidature Candidates by the Institutes has secured prior approval of the appropriate authority for the NRI seats. These seats shall be filled in by the institution on the basis of Inter-Se-Merit of candidates as given in section 8 of this brochure.

(iii) Candidates fulfilling the eligibility criteria for Foreign Nationals/OCI/PIOs/Children of Indian workers in the countries/Child or Ward of NRI shall send their applications to the designated centers notified by the Competent Authority for this purpose.

(b) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature:

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.
- (iii) The number of seats for this quota shall be as per the policy of the Government.
- (iv) Candidates fulfilling the eligibility criteria for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to the designated centers notified or as per the the method prescribed by the Competent Authority for this purpose.(v) The Fees shall be as that for the Non Autonomous Government Institutes.

(c) Tuition Fee Waiver Scheme (TFWS) Seats:

(I) Scheme

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs that are approved by the All India Council for Technical Education.
- (iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 50% of "Approved Intake" are filled up in last Academic year
- (iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.
- (v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.
- (vi) These seats shall be available for admission to First Year of MBA/MMS and MCA courses.

(II) Eligibility

- (i) Only Maharashtra State Candidature candidates are eligible for these seats
- (ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs. 8 Lakh (Rupees Eight Lakh only) from all sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority.

(III) Admissions Procedure

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

7.6 Reservations:

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

(a) Reservation for Backward Class Category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr.		Percentage	
No.	Category of Reservation	of seats	
110.		Reserved	
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %	
02	Schedule Tribes (ST)	7.0%	
03	Vimukta Jati (VJ)/De Notified Tribes(DT) (NT-A)	3.0%	
04	Nomadic Tribes 1 (NT-B)	2.5%	
05	Nomadic Tribes 2 (NT-C)	3.5%	
06	Nomadic Tribes 3 (NT-D)	2.0%	
07	Other Backward Classes (OBC)	19.0%	
	Total	50.0%	

(b) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total seats coming under CAP shall be reserved for Candidates having any of the following minimum 40% benchmark disability.

Locomotor disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language	
disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. These seats are available for Maharashtra domiciled candidates in HU / SL seats.

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note:-

Candidates with Disability should note that on admission to post graduate degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

(c) Reservation for EWS Candidate:

As per the provisions in Government Resolution No. रাआधो -४০৭९/प्र.क्र.३१/৭६-अ, dated 12th February, 2019, 10% seats shall be reserved for Economically Weaker Section (EWS) candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. These 10% seats shall be over & above the sanctioned intake for the respective course.

(d) Reservations for Orphan Candidates - One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2nd April 2018 and the policies of the Government declared from time to time.

7.7 Eligibility Criterions:

Year /Course	Eligibility conditions and requirements for admissions		
	(1) Maharashtra State Candidature Candidate		
	(i) The Candidate should be an Indian National;		
	(ii) Passed minimum three year duration Bachelor's Degree awarded by any of the Universities recognized by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories, Economically weaker section and Persons With Disability Candidates belonging to Maharashtra State only) or its equivalent;		
MS)	(iii) Obtained non zero score in CET conducted by the Competent Authority (MAH-MBA/MMS-CET 2021).		
(MBA/M	(2) All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates		
lent	(i) The Candidate should be an Indian National;		
Post Graduate Degree Management (MBA/MMS) [2 Years duration]	(ii) Passed minimum Three year duration Bachelor's Degree awarded by the University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories, Economically weaker section and Persons With Disability Candidates belonging to Maharashtra State only) or its equivalent;		
radua	(iii) Obtained non zero positive score in one of the following examinations;		
Post (CET conducted by the Competent Authority (MAH-MBA/MMS-CET 2021), Common Admission Test conducted by Indian Institute of Management (CAT) or Common Management Aptitude Test Conducted by National Testing Agency (CMAT).		
	(3) NRI/ OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National		
	 (i) Passed minimum Three year duration Bachelor's Degree awarded by the University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or its equivalent. (ii) Any other criterion declared from time to time by the appropriate 		
	authority as defined under the Act.		

(1) For Maharashtra State Candidature Candidate and All India Candidature Candidate, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates.-

- (i) The candidate should be an Indian National;
- (ii) Passed BCA or Bachelor Degree in Computer Science Engineering or equivalent Degree and obtained at least 50% marks in aggregate (at least 45% in case of candidates of Backward Class categories, Economically weaker section and Persons with Disability category belonging to Maharashtra State);**Or**
- (ii) Passed B.Sc. or B.Com. or B.A. with Mathematics at 10+2 Level or at Graduation Level (with additional bridge Courses as per the norms of the concerned University) and obtained at least 50% marks in aggregate (at least 45% in case of candidates of Backward Class categories, Economically weaker section and Persons with Disability category belonging to Maharashtra State);
- (iii) Obtained non zero positive score in MAH-MCA-CET 2021.

(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.—

- (i) Passed BCA or Bachelor Degree in Computer Science Engineering or equivalent Degree and obtained at least 50% marks in aggregate; **or**
- (i) Passed B.Sc. or B.Com. or B.A. with Mathematics at 10+2 Level or at Graduation Level (with additional bridge Courses as per the norms of the concerned University) and obtained at least 50% marks in aggregate;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Pharmacy (M.Pharm) [2 Years duration]

(1) For Maharashtra Candidature Candidates and All India Candidature Candidates.—

- (i) The candidate should be an Indian National;
- (ii) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks (at least 50% marks in case of Backward Class category, Economically weaker section and Persons with Disability Candidates belonging to Maharashtra State only);
- (iii) Obtained non zero positive score in Graduates Pharmacy Aptitude Test(GPAT) conducted by National Testing Agency;
- (iv) For sponsored candidates, minimum of two years of fulltime work experience in a registered firm/ company/industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.—

- (i) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) For Maharashtra Candidature Candidates and All India Candidature Candidates. -

- (i) The candidate should be an Indian National;
- (ii) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks (at least 50% marks in case of Backward Class category, Economically weaker section and Persons with Disability Candidates belonging to Maharashtra State only);
- (iii) Obtained Non Zero Positive Score in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency;
- (iv) For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

(2) NRI / OCI/ PIO, Children of Indian workers in the Gulf countries, Foreign National. –

- (i) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Pharm D. (Post Baccalaureate) [3 Years duration]

(1) For Maharashtra Candidature Candidates and All India Candidature Candidates. -

- (i) The Candidate should be an Indian National;
- (ii) Passed Bachelor Degree in Planning or Architecture or Civil Engineering or Master Degree of Geography or Economics or Social Sciences or equivalent Degree with at least 50% marks (at least 45% marks in case of candidates of Backward Class categories, Economically weaker section and Persons with Disability category belonging to Maharashtra State);
- (iii) Obtained non zero positive score in Common Entrance Exam for Design (CEED) conducted by Indian Institute of Technology;

or

(iii) Obtained Qualified score in Graduates Aptitude Test in Engineering (GATE) conducted by Indian Institute of Technology and valid for the current academic year or Obtained non-Qualified marks in Graduates Aptitude Test in Engineering (GATE) conducted by Indian Institute of Technology for the current academic year. However, preference shall be given to the CEED appeared candidate over the GATE appeared candidates;

or

(iii) For sponsored candidates, minimum of two years of full time work experience in a registered firm or company or industry or educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

(2) NRI / OCI/ PIO, Children of Indian workers in the Gulf countries, Foreign National.

- (i) Passed Bachelor Degree in Planning or Architecture or Civil Engineering or Master Degree of Geography or Economics or Social Sciences or equivalent Degree with at least 50% marks;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Engineering and Technology (M.E./M.Tech.) [2 Years duration]

(1) For Maharashtra Candidature Candidate and All India Candidature Candidate,-

- (i) The Candidate should be an Indian National;
- (ii) Passed Bachelor Degree in the relevant field of Engineering and Technology or Pharmacy from All India Council for Technical Education or Central or State Government approved institutions or equivalent, with at least 50% marks (at least 45% marks in case of candidates of Backward Class categories, Economically weaker section and Persons with Disability category belonging to Maharashtra State);
- (iii) Passed Bachelor Degree in the relevant course of Engineering and Technology or Pharmacy as specified in the eligibility criteria for admission to a Post Graduate Degree course of the concerned University for which admission is being sought;
- (iv) Obtained Qualified score in Graduates Aptitude Test in Engineering (GATE) conducted by the Indian Institute of Technology and valid for the current academic year; **or**
- (iv) Obtained non-Qualified marks in Graduates Aptitude Test in Engineering (GATE) conducted by the Indian Institute of Technology for the current academic year; **or**
- (iv) Obtained Qualified score in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency and valid for the current academic year; **or**
- (iv) Obtained non-Qualified marks in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency for the current academic year; **or**
- (iv) For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought;
- (v) GATE or GPAT Qualified Candidates shall have preference over the not qualified Candidates.

(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —

- (i) Passed Bachelor Degree in the relevant field of Engineering and Technology from All India Council for Technical Education or Central or State Government approved institutions or equivalent, with at least 50 %marks;
- (ii) Passed Bachelor Degree in the relevant course of Engineering and Technology as specified in the eligibility criteria for admission to a Post Graduate Degree course of the concerned University for which admission is being sought.
- (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Architecture(M.Arch.) [2 Years duration]

(1) Maharashtra Candidature Candidate and All India Candidature Candidates, -

- (i) The candidate should be an Indian National;
- (ii) Passed Bachelor Degree in Architecture from All India Council for Technical Education or Council of Architecture or Central or State Government approved institutions or equivalent, with at least 50 % marks (at least 45% marks in case of candidates of Backward class categories, Economically weaker section and persons with disability belonging to Maharashtra State only);
- (iii) Obtained non zero score in MAH-M.ARCH-CET 2021.

(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.—

- (i) Passed Bachelor Degree in Architecture from All India Council for Technical Education or Council of Architecture or Central or State Government approved institutions or equivalent, with at least 50 % marks.
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) Maharashtra Candidature Candidates, All India Candidature Candidate. -

- (i) The Candidate should be an Indian National;
- (ii) Passed Bachelor Degree in Hotel Management and Catering Technology or its equivalent, with at least 50 % marks(at least 45% marks in case of candidates of Backward class categories, Economically weaker section and persons with disability belonging to Maharashtra State only);
- (iii) Obtained non zero score in MAH-M.HMCT-CET 2021 Or
- (iii) For sponsored candidates, minimum of two years of full timework experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -

- (i) Passed Bachelor Degree in Hotel Management and Catering Technology from All India Council for Technical Education or Central or State Government approved institutions or its equivalent, with at least 50 % marks.
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Hotel Management and Catering Technology (M.HMCT) [2 Years duration]

8. Preparation of Merit List. -

8.1 Assignment of merit number. - All Eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.

8.2 Change of Marks due to verification. -

If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP or its designated representatives prior to 5 p.m. on the day of display of final merit list.

- **8.3 Method of calculating marks at qualifying examination for deciding eligibility.** -While deciding the eligibility of the Candidates following procedure shall be adopted, -
 - (a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49%, shall be rounded to 44% for deciding the eligibility.
 - (b) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.
 - (c) If the Candidate re-appears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.
 - (d) The Grades or Marks are considered on the basis of which the class of Degree is awarded.
- **8.4** Assignment of Merit Number for various Courses. -First Year Engineering and Technology, Pharmacy, Management, Architecture, Hotel Management and Catering Technology, Pharm. D. (Post Baccalaureate), Planning and Computer Applications, -
- (i) The merit list for the Candidates as per rule5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority (For M.B.A./ MMS, All India Quota seats on the basis of percentile score of the examination) for the purpose of admission to these Courses or as prescribed in the Notification dated 08.10.2020 and its amendment dated 20.08.2021regarding Eligibility Conditions and Requirements for Admissions for the respective professional course:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below:—

- (a) Higher percentage of marks in HSC or Diploma;
- (b) Higher percentage of marks in SSC;
- (c) Higher marks in Science subject in SSC;
- (d) Higher marks in mathematics subject in SSC;
- (e) Higher marks in English in SSC.
- (ii) The merit list for the NRI, PIO/ OCI and Children of Indian Workers in Gulf Countries, Foreign Student Candidates stated at rule 5(4), 5(5) shall be prepared on the basis of the percentage of marks in the Qualifying examination:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

- (a) Higher percentage of marks in HSC or Diploma;
- (b) Higher percentage of marks in SSC;
- (c) Higher marks in Science subject in SSC;
- (d) Higher marks in Mathematics subject in SSC;
- (e) Higher marks in English in SSC.

9. Centralised Admission Process (CAP). -

9.1 Centralised Admission Process CAP :- The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act.

The Government, Government Aided and University Department shall also admit the candidates through CAP. The stages of CAP shall be as stated below,

- (a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority .The candidate should read the information brochure carefully.
- (b) The candidate should fill the Online Application Form as per the notified schedule for respective admission.
 - (i) For admissions to First Year Engineering and Technology, Planning, Pharmacy, Pharm D(PB), Hotel Management & Catering Technology, Architecture, Management and Computer Applications:
 - a. The eligible candidates aspiring for admission on the basis of CET conducted by the Competent Authority of Maharashtra State should apply online for admission. Such candidates need not have to pay application fee.
 - b. The eligible candidates aspiring for admission only on the basis of National Level Examinations mentioned in the eligibility criterion and approved by Maharashtra State time to time, except CET conducted by the Competent Authority of Maharashtra State should apply online for admission and shall pay required fees (Non Refundable) as given in the table below.

(ii) Following are the details of the Application fees to be paid by the candidate through online mode only.

candidate unough offine mode only.				
Post Graduate	Application fee for	Application fee for	Application	
Admission	General Category	Reserved Category	fee for	
	Candidates and	candidates from	NRI / OCI /	
	Outside	Maharashtra State	PIO,	
	Maharashtra State	and Persons with	Foreign	
	Candidate, Children	Disability	National	
	of Indian Workers	candidates from		
	In Gulf countries	Maharashtra		
Engineering and	Rs. 1000/-	Rs. 800/-	Rs. 5,000/-	
Technology				
Pharmacy				
Planning				
Pharm. D. (Post				
Baccalaureate)				
MBA/MMS	Rs. 1,000/- *	Rs. 800/- *	Rs. 5,000/-	
Architecture		·		
MCA				
Hotel				
Management				
and Catering				
Technology				

^{*} Note: For the candidates who have not paid fees for CET of the respective course conducted by Competent authority.

- (iii) The Application processing fee shall be as notified by the competent authority from time to time and the amount is Non Refundable.
- (iv) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents.
- (v) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer connected to internet from home or any other place.
- (vi) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.
- (vii) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.
- (viii)After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it if required. The candidate shall take printout of the form and sign it.
- (ix) The Printed copy of Application form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.
- (c) Document Verification at Facilitation Centre by the Candidate through the method prescribed by the Competent Authority for this purpose.It is

mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.

After confirmation of application form data/information cannot be changed by candidate.

- (d) Display or Publishing of Provisional merit list, Submission of grievances, if any, through the method prescribed by the Competent Authority for this purpose and Display or Publishing of Final Merit Lists;
 - i. Provisional Merit List of eligible candidates will be displayed on the website.
 - ii. For discrepancy if any, in the provisional merit list, Candidates can submit the grievances within the specified grievance period given in the schedule through the method prescribed by the Competent Authority for this purpose.
 - iii. No document shall be accepted to substantiate the claim made in application after scheduled dates.
 - iv. Final merit lists will be displayed on the website.

NOTE: - The merit list gives relative position of the candidate and it does not guarantee admission to any course.

- (e) Display of Category Wise Seats (Seat Matrix) available for respective CAP Rounds. The Competent Authority shall publish the information about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.
- (f) Filling up and Confirmation of Online Option Form having preferences of Courses and Institutions prior to respective CAP Rounds Candidates may fill in **minimum 1 and maximum 300 choices** of Institutes and Courses in decreasing order of their preference. The Option Form once confirmed by the Candidate through their login shall be considered for allotment in the respective CAP Rounds;
 - (i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for the respective CAP Round.
 - (ii) Candidates will be able to fill in the online option form through their login.
 - (iii) It is mandatory for all candidates to confirm the online option form through their login.
 - (iv) After confirmation of Option form, the candidate will not be able to change the Options.
 - (v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.
 - (vi) The serial number of block in the option form indicates preference

- of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be his/her first preference (Highest Priority Choice).
- (vii) Option form received through online submission only will be considered for further processing.
- (viii) Candidate shall confirm the submitted on-line Option Form himself/herself by re-entering Application ID and Password. The candidate can take a printed copy of the confirmed Option form for his record and future reference.
- (ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.
- (g) Display of Provisional Allotment of respective CAP Round indicating allotted institute and Course;
- (h) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority through the method prescribed by the Competent Authority for the purpose of accepting the offered seat and rectifying the errors as per the clause (e) of sub-rule (4) of this rule.;
- (i) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;
- (j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.
- **9.2 Conduct of CAP Round-I**.- The seats available for Round- I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.

9.3 During the CAP:

- (a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed by the Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;
- (b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and

payment of seat acceptance fee as per the method prescribed Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;

- (c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance as per the method prescribed Competent Authority shall be eligible for participation in the subsequent rounds for betterment;
- (d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;

9.4 Conduct of CAP Round-II.-

- (a) The seats available for Rounds II shall be published on the website. The Candidates eligible for Round II are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during this round shall be available to the eligible candidates falling under the following categories. -
 - (i) Candidates as per the sub-rule 3(c) and 3(d) above;
 - (ii) Candidates who have not been allotted any seat in the previous round;
 - (iii) Candidates who did not participate (failure of filling option form) in previous round.
- (b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;
- (c) There shall be no further betterment option available to the candidate after round II. The allotment made and/or allotment retained in round II for participating candidates in round II shall be final;
- (d) At the time of reporting for admission to ARC as per the method prescribed by the Competent Authority, the Candidate shall produce all the original documents in support of the claims made in the application:

Provided that, if the candidate has allotted seat on the basis of claim made in the application and fails to produce the documents in support of the claim so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds:

Provided further that, if the Candidate is allotted seat without availing any benefit claimed in the application, in such case, the allotment of the Candidate shall be retained and shall be allowed to modify his application, accordingly, as per the provisions of clause (e) of sub-rule (4) of this rule."

- (e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC as per the method prescribed by the Competent Authority viz.
 - (i) change of gender from male to female and vice-versa;
- (ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;
- (iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.
- (iv) removal of minority status due to failure of submission of supporting documents:
- (v) removal of Disability status due to failure of submission of supporting documents:
- (vi) change in Type of Candidature;
- (vii) change in Home University;
- (viii)change in Qualification.
- (ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;

Apart from the above no other change or rectification shall be allowed.

9.5 Reporting to Institute: The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

9.6 Fees and Concessions:

(a) Fees prescribed in Unaided Private Professional Educational Institutes:

The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.

(b) Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only)

For SC/ST/VJ DT NT(A)/NT(B)/NT(C)/NT(D)/SBC/OBC/EWS category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

(c) Caution Money Deposits:

Caution money deposit received from the students shall be refunded after successful completion of the course or on cancelling the admission, after recovery of dues if any. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution or within 3 complete financial years after the date of successful completion of the course, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided/Autonomous colleges and credited to Government in case of Government and Government-Aided Non Autonomous Colleges.

10. CAP allotment stages and process of allotment. -

Allotment of seats under CAP shall be made in the following manner, -

10.1 Maharashtra State Candidature Candidate. -

The stages of computerised allotment are as follows -

Stage -I: For all the Candidates. -

- (a) All the Candidates (Open, Reserved) belonging to various categories shall be considered for allotment as per their *Inter-Se*-Merit.
- (a-1) Economically Weaker Section (EWS) and Orphan Candidates shall be considered for allotment of seats reserved for them as per their *Inter-Se-Merit*, and if seat is not available in their respective reserved category, then they shall be considered for allotment in Open Category as per the *Inter-Se-Merit*.
- (b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.
- (c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

- (d) Allotment to the Persons with Disability Category Candidates.-
 - (i) Allotment of seats to the Persons with Disability Category Candidates shall be within their respective Reserved or General category only.
 - (ii) The number of seats available for the Persons with Disability Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.
 - (iii) If the seat for Persons with Disability Category Candidates as per their prescribed reservation percentage within their respective reserved or general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved or general category for Persons with Disability candidate and shall be allotted as per their Inter-Se-Merit.
 - (iv) All other seats (except earmarked seats) available for Persons with Disability Category Candidates for that course shall be allotted as per their Inter-Se-Merit from combined list of all Persons with Disability Category Candidates:

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit:

Provided further that, the candidate not considered for allotment due to provision of above proviso, shall be considered for allotment of seat from general Persons with Disability Category as per their Inter-Se-Merit.

- (v) After allotment of the seat to Person with Disability Category Candidate, a seat from that General or respective Backward Class Category and Person with Disability Category shall be treated as utilized.
- (vi) If in the seat matrix for any course, total available seats for Reserved or General category comes out to be less than two, then in such case, no seat shall be allotted to the Person with Disability Category Candidate.
- (e) For Engineering and Technology, Pharmacy Pharm. D. (Post Baccalaureate) and Planning Courses Sponsored or Non sponsored Candidates shall be considered for allotment as per *Inter-Se-Merit*.
- (f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below;
 - i. Seat for Ladies
 - ii. Seats for Persons with disability
 - iii. Seat for Sponsored category

(g) The TFWS seat shall be allotted to the eligible Candidate only to such course in an Institute where a minimum of 30 % of sanctioned seats in the respective course are allotted.

Stage -II: For SBC Category Candidates. -

If the Backward Class Category seats remain vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

Stage -III, Stage-IV and Stage -V: Deleted (As per amendment dated 12th June 2019)

Stage -VI: For all Candidates (Without any type of Reservation).-The seat shall be considered for allotment to all the candidates based on Inter-Se-Merit.

Stage -VII: For all Candidates (without any Candidature type).-The seats remaining vacant shall be allotted to the All India Candidates.

- 10.2 All India Candidature Candidates- The allotment to these seats shall be done through CAP on the basis of, -
 - (a) First Year Management,- Percentile score in CET conducted by the Competent Authority, Common Admission Test conducted by Indian Institute of Management (CAT), Common Management Aptitude Test conducted by National Testing Agency(CMAT)As per Eligibility.
 - (b) First Year Computer Applications. CET Score;
 - (c) First Year Engineering and Technology- GATE score or GPAT score where ever applicable as per eligibility,
 - (d) First year Pharmacy GPAT score,
 - (e) First year Architecture –CET score,
 - (f) First year Hotel Management and Catering Technology-CET score,
 - (g) First Year Planning- Score of Common Entrance Examination for Design (CEED) conducted by Indian Institute of Technology and thereafter Graduate Aptitude Test Examination(GATE) Score conducted by Indian Institute of Technology as per Eligibility.
 - (h) First Year Pharm D. (Post Baccalaureate)- Graduate Pharmacy Aptitude Test (GPAT) Score conducted by National Testing Agency.

There is no separate All India Quota for Engineering and Technology, Pharmacy, Architecture, Planning, Pharm. D. (Post Baccalaureate) and Hotel Management and Catering Technology, the All India Candidature Candidates are eligible for the seats available under CAP and a common merit list of Maharashtra Candidates and All India candidates shall be prepared and operated for allotment.

NOTE: All these seats are treated as "General Category" seats and no reservation is provided in these seats for Candidates of Backward Class Category, Persons with Disability etc.

10.3 Minority Candidature Candidates. —The stages of computerised allotment are as follows, —

Stage-I: The seats under minority quota in the minority institution (linguistic or religious) shall be allotted to the respective minority candidates. For Engineering and Technology, Pharmacy and HMCT Courses, the sponsored and non-sponsored candidate's seats to be allotted to the respective candidates and if, seats remain vacant; it shall be allotted on the basis of inter-se-merit.

Stage-II: If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.

Stage-III: Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.

10.4 Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate-

a) Application Form Filling and Submission for Management and Computer Applications, -

The eligible candidate shall fill the Online Application Form, take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form by speed post/courier/by hand delivery for verification & confirmation to the designated centres notified or through the procedure given by the Competent Authority for this purpose.

- i. The application should reach on or before the last date as notified. Application received after last date or incomplete application will not be verified and confirmed and name of such candidate will not appear in the merit list prepared for the purpose of CAP.
- ii. The Competent Authority shall publish the provisional Merit List as specified in section 8(4) of this brochure.
- iii. The candidates not appeared for MAH-MBA/MMS-CET 2021 but appeared for any other examination as specified in eligibility, can also apply, however such candidates are required to pay the Application Fee through payment gateway (Credit Card/ Debit Card/ Net Banking).
- iv. The candidates whose names do not appear in the merit list(s) will not be able to participate in Centralized Admission Process.

b) Counselling Round for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates at SIMSREE, Mumbai.

- i. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule and as per the procedure given by the Competent Authority.
- ii. The candidates shall produce the documentary evidence strictly as per the Proforma) in support of their claims.

- iii. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at notified by the Competent Authority for this purposeas per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.
- iv. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other institute and/or some other course during entire duration of the course.
- v. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

Important note: Candidates admitted under this provision are not allowed to change course or college in any year of study.

c) Reporting at institutes:

- i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.
- ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
- iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.

11. Allotment of seats by CAP Round I and II

- (1) All the CAP Rounds (CAP Round I and II) shall be conducted by computerised allotment.
- (2) In CAP Round I.—
 - (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference, —
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stage I of sub-rule (1) of rule 10,
 - (iii) Sub-rule (2) of rule 10;
 - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference, —

- (i) Stage I of sub-rule (1) of rule 10;
- (ii) Sub-rule (2) of rule 10 of these rules.
- (4) In CAP Round II.—
 - (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,—
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stages I to VII of sub-rule (1) of rule 10,
 - (iii) Stage II of sub-rule (3) of rule 10,
 - (iv) Sub-rule (2) of rule 10,
 - (v) Stage III of sub-rule (3) of rule 10;
 - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,—
 - (i) Stages I to VII of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules.
- (5) If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered for allotment in subsequent round.
- (6) Every stage in CAP Round I and II shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of Inter-Se-Merit.

12. General provisions. -

- (a) Allotment in CAP Round-I and II of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per Inter-Se-Merit of Candidates having Maharashtra State Candidature. The Seats will be allotted to Candidates as per Inter-Se-Merit, options filled and seats available at that point of time in the stage of CAP Round-I and II;
- (b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;
- (c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;
- (d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);
- (e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;
- (f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;

- (g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;
- (h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;
- (i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". At the time of seat acceptance Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card/ Internet Banking/ etc) or the mode as decided by Competent Authority at an Admission Reporting Centre as per the method prescribed by the Competent Authority. Seat will be confirmed by the Admission Reporting Centre (ARC) (List shall be available on website) after verification of the original documents and ensuring that the Candidate meets all the eligibility norms. The center in-charge shall issue the Online Receipt of acceptance;
- (i) The Seat Acceptance Fee shall be Rs. 1,000/-, for all admitted Candidates and the same shall be treated as non-refundable processing fee;
- (k) Failure to report as per the method prescribed by the Competent Authority for Seat acceptance will be considered as if the Candidate has rejected the offer;
- (I) Allotted Seat will be cancelled if, at any time, any of the documents or certificates is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;
- (m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent rounds of admission as per schedule.
- (n) If any of the statement made in application form or any information supplied by the candidate in connection with his admission is found to be false or incorrect, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission may be preferred within seven days to the Competent Authority. The Competent Authority shall decide the appeal within fifteen days and his decision thereon shall be final.
- (o) Complaints regarding the use of fake certificates shall be investigated in time bound manner and if it is found guilty, such admission shall be cancelled. Further appropriate action shall be initiated with due intimation to Competent Authority.

13. Admissions in Institutional Quota and vacant seats after CAP.-

The Director or Principal of the institution shall carry out the admissions for these seats in the following manner.-

- (a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.
- (b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.
- (c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution.
- (d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in admission rule 3(3)(b) and shall be filled on the basis of Inter-Se-Merit prepared by following the procedure specified in section 8(4) of this Brochure.
- (e) The institution after verification of all required documents shall prepare and display the *Inter-Se merit* lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.
- (f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter.
- (g) All the admissions and cancellations shall be updated instantly through online system.
- (h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicant.
- (i) While filling these seats, the preference shall be given to Maharashtra State Candidature Candidate over All India Candidature Candidate on the basis of Inter-Se-Merit.
- (j) After exhausting Maharashtra State Candidature Candidate and All India Candidature Candidate if any seat remain vacant in the Sanctioned Intake, then these seats may be filled with NRI, Foreign Nationals (FN), Overseas

Citizen of India (OCI), Persons of Indian Origin (PIO), Children of Indian Workers in the Gulf Countries (CIWGC) Candidature Candidate, if the institute has secured prior approval from appropriate authority for these seats.

14. Approval of Merit List and the Admitted Candidates List. -

- a) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and the Admission Regulating Authority in accordance with the provisions of sub-section (5) of the section 9 of the Act.
- **b)** The Admission-approval proposal shall include the list of all Candidates admitted which shall have the Quota, Candidature Type, Reservation, Qualification Marks, etc. as well as the required documents of the Candidates admitted at institution level.
- c) If a minority institution fails to admit minimum fifty-one percent of its sanctioned intake from the persons belonging to the concerned minority, for period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of sub-section (2) of section 6 of the Act.

15. Cancellation of Admission and Refund of fees, return of documents by Institutions. -

- (a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/- towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;
- (b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 pm of the cut-off date prescribed by the Competent Authority;
- (c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other

document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.

(d) The institution shall not entitle to recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

16. Documents required to be uploaded along with "Application Form for Centralized Admission Process".-

The candidates are required to upload ALL Original Certificates/Documents in support of their claim at the time of filling up of Application Form for Admission. The Candidates shall carry the original documents for scrutiny &verification at identified Facilitation Centre as per the process specified by the competent authority. The candidates are required to scan the document in .jpg or .gif format (minimum150dpi resolution, file size up to 1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. The Facilitation Centre shall assist the candidate, free of cost, to scan and upload the documents.

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Sr. No.	Type of Candidate	Attested true copies of documents to be attached
		along with Application Form for Admission
1	All Candidates	1. SSC (Std.X) mark sheet.
		2. HSC/Diploma
		3. Qualifying Examination mark sheet.
		4. CET mark sheet/ Score Card.
		5. School Leaving Certificate, if required to
		substantiate claim.
		6. Certificate of the Indian Nationality of the
		candidate.
In addi	tion to the above do	cuments candidates are required to produce the
		ents depending upon the category to which they
belong.	s additional docume	acpellating apoli the eategory to wineli they
belong.		
2	Tyma A Candidates	Domicile/Birth/Leaving certificate of candidate
4	Type– A Candidates	Indicating place of Birth in the State of
		Maharashtra.
		Manarashira.
3	Trms D. Condidates	Demicile contificate of condidate/fother/mathemat
3	Type– B Candidates	Domicile certificate of candidate/father/mother of
		candidate indicating that he/she is domiciled in
		the State of Maharashtra.
	m 0.0 11.1	
4	Type- C Candidates	Certificate from the employer in the proforma – A
		stating that father/mother of the candidate who is
		a Central Government / Government of India
		undertaking employee is presently posted in
		Maharashtra.

5	Type- D Candidates	Certificate from the employer in the proforma – B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee. Or Undertaking along with documentary evidences from the retired employee stating the place of settlement.
6	Type-E Candidates Maharashtra Karnataka border area	 Certificate stating that candidate belongs to the border area in proforma – G1. Certificate stating that the mother tongue of the candidate is Marathi in proforma – G2
	Candidates	(List of the villages in Maharashtra Karnataka border area is available on website)
7	Backward class Candidates belonging to SC/ST	Caste certificate Caste/Tribe validity certificate
8	Backward class Candidates belonging to VJ/DT-NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC	 Caste certificate Caste validity certificate Non creamy layer certificate @ valid upto 31st March 2022.
9	Economically Weaker Section (EWS) Candidate	In addition to the documents mentioned in Sr. No. 1 above, Eligibility Certificate for Economically Weaker Section Proforma – V valid for 2021-22 सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो/४०१९ प्र.क्र.३१/१६ अ, दिनांक ३१.०५.२०२१ – आर्थिकदृष्ट्या दुर्बल घटकासाठी विहित केलेल्या आरक्षणाचा लाभ घेण्यासाठी पात्रतेसाठीचे प्रमाणपत्र (GR Code २०२१०५३११२५०५९९४०७)
10	Orphan candidate	In addition to the documents mentioned in Sr. No. 1 above, Orphan Certificate Proforma – U
11	Persons with Disability Candidates	 Certificate in the proforma. Domicile certificate of candidate.
12	Union Territory of Jammu and Kashmir Migrant and Union Territory of Ladakh Migrant Candidates	 Certificate of posting in case of Defence and Government servants in proforma – J Certificate of stay in refugee camp for those staying in camp in proforma – K Certificate stating that the candidate belongs to displaced family proforma –L Certificate stating that the candidate belongs to displaced family proforma –M
13	Foreign nationals / Foreign Students	 Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. Passport of the Candidate.

	T	O ACC 1 : 4 C 1: 1 4 /D 4 1: 1 : 1 :
14	Persons of Indian Origin	 Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. Proof of residence i.e. Driving Licence or Telephone Bill of candidate Statement of Marks or Certificate of Passing SSC / Equivalent Examination. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. Passport of the Candidate. PIO / OCI Card. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor Statement of Marks or Certificate of Passing SSC / Equivalent Examination. Statement of Marks or Certificate of Passing HSC / Equivalent Examination Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
15	Children of Indian Workers in Gulf Countries	 CIWGC Certificate of the Candidate OR of his/her Mother or Father Affidavit of candidate/Parents disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. Passport, Nationality Certificate of Parent. Residence of parent in Gulf Countries, Valid VISA of Parent Work Permit or Letter from the Employer on Company Letterhead. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of Parent Proof of residence showing minimum 182

		days of stay of Parent in Gulf Countries for
		the academic year of admission, prior to the
		admission date
		8. True copy of Gulf bank account passbook
		(copies of main page indicating bank name &
		address, Parent name & address, with entries
		of last preceding 6 months prior to admission)
		9. Eligibility Certificate from the Association of
		Indian Universities, New Delhi (AIU) if
		candidate passed Qualifying examination from abroad.
		10. Statement of Marks or Certificate of Passing
		SSC / Equivalent Examination.
		11. Statement of Marks or Certificate of Passing
		HSC / Equivalent Examination.
		12. Statement of Marks or Certificate of Passing
		Qualifying / Equivalent Examination.
		1. NRI Certificate of the Candidate OR of his/her
Indiai	n (NRI)	Mother or Father OR the real brother/real
		sister ordinarily residing abroad OR NRI
		certificate of the persons having blood relation
		with the student who consider such student as
		'Ward' viz-real brother/sister of father OR real
		brother/sister of Mother OR father/mother of
		father OR father/mother of Mother OR 1st
		degree paternal/maternal cousins, ordinarily
		residing abroad and should have looked after
		the candidate as guardian with documentary
		evidence & affidavit in support of the aforesaid
		facts. Parents CDC (Continuous Discharge
		certificate) if claimant is Merchant Navy
		employee.
	2	2. Affidavit of candidate/sponsor disclosing his
		full identity i.e. full name, age, residence,
		occupation, relationship with candidate duly
		signed by the Candidate/parents/sponsor.
		3. Passport, Nationality Certificate of sponsor
		4. Residence of NRI, Valid VISA of sponsor
	5	5. Proof of residence i.e. Driving Licence,
		Telephone Bill, Property Tax copy, IT return
		copy of sponsor
	6	6. Proof of residence showing minimum 182 days
		of stay of sponsor in abroad for the academic
		year of admission, prior to the admission date
	7	7. True copy of foreign bank account passbook (copies of main page indicating bank name &

		
		address, sponsor name & address, with entries of last preceding 6 months prior to admission) 8. Affidavit of family chart duly signed by sponsor making clear relationship 9. Leaving certificates, Birth extracts, mark sheets, PAN Card, Passport, Marriage Certificate of all members shown on family tree/chart. 10. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 11. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. 12. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 13. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
17	Minority Candidates	1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information pertaining to Religion / Mother tongue. (शासननिर्णय अल्पसंख्याक विकास विभाग क्र-अविवि-2010/प्र.क्र.109/10/काया-5 दि .01 जुलै2013 पहावा) 2. Domicile Certificate of Candidate/Documents specified for Type A Candidates
18	TFWS candidates	Income certificate stating that his/her parent's annual income is less than Rs. 8 Lakh from all sources issued by the appropriate competent authority of the Maharashtra State.
19	Sponsored Candidates	Sponsorship Certificate Proforma – P and Proforma - Q
	1	

17. Miscellaneous provisions

17.1 Conduct and Discipline

- (i) Failure of the candidate in making full and correct Statements in the application form and/or suppression of any information and/or submission of false documents shall lead to disqualification of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.
- (ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.
- (iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.
- (iv) Notwithstanding anything contained in these Rules, if the Government takes

- any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.
- (v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

17.2 Action against ragging:

Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.
- e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.
- f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.
 - Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.

If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

17.3 Others:

- (i) The medium of instruction for postgraduate degree courses is English.
- (ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.
- (iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.
- (iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.

17.4 Hostel accommodation:

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Jammu and Kashmir migrant candidates and Government of India nominees for Hostel accommodation.

SCHEDULE -I

A1. Allocation of seats within Sanctioned Intake for First Year of Post Graduate Courses in Government and Government Aided Institutes

Sr. No				d Intake	
No		No. of Seats- as % of Sanctioned Intake CAP Seats			
	Type of Institution	Maharashtra	All India	Minority	
For N		State(M.S.) Candidates	Quota		
TOT	Management Courses	State(M.S.) Calididates	Seats	Quota	
	management Courses	(A)1 Autonomous -			
	(A) Government / Government	85% (State Level)			
	Aided Institutions, University	83% (State Level)			
		(A)0	(A)1&(A)2		
	Departments Excluding Minority Institutions	(A)2 Non-Autonomous &	_ 15%		
	Millority institutions		6		
1		University		Nil	
		Departments-			
		70 % for HU,			
-		15 % for OHU			
		(B) 85% State Level			
	(B) SNDT University	Seats in SNDT	(B) 15%		
		University			
For	Engineering and Technology	, Hotel Management a	and Catering	Technology,	
Phar	macy, Planning and Pharm. D.(Post Baccalaureate) Cou	rses.		
	Government / Government	•			
	Aided Institutions, University	Autonomous & Non- Au	itonomous	Nil	
2	Departments Excluding	75% Non-Sponsored Sea	ıts		
_	Minority Institutions	25% Sponsored Seats			
	SNDT University	1			
	J			37.5% Non-	
				Sponsored	
_	Government/ Government	37.5% Non-Sponsored S	eats	Seats	
3	Aided Minority Educational	12.5% Sponsored Seats		12.5%	
	Institutions	1		Sponsored	
				Seats	
For I	First Year Computer Application	n Courses		•	
	Government/ Government	_			
	Aided Institutions.	Autonomous	xT:1		
			Nil		
		70 % for HU,			
4		30 % for OHU		NT'1	
Ī		70% HU and		Nil	
	University Department	15% OHU in .	150/		
	•	University	15%		
		Departments			
5	SNDT University	_	15%	Nil	
	Architecture Courses	2 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	- · ·		
- J1 F	Inclination Courses				
	Government/ Government				
_	Aided Institutions / University				
6	Department, excluding	100%		Nil	
9	Minority Institutions				
	Corrore mount / Co				
	Government / Government	E00/		E09/	
7	Aided Minority Educational	50%		50%	
		50%		50%	

2. Allocation of seats within Sanctioned Intake for First Year of Post Graduate Courses in Unaided Private Professional Educational Institutions

		No. of Seats- as %	of Sanctione	d Intake			
		CAP	Seats		Institution		
Sr. No	Type of Institution	Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	Quota (including 5% Quota for NRI, if applicable)		
For M	Ianagement Courses						
1	Unaided Private Professional Educational Institutions (Excluding minority institutions)	Autonomous - 65% (State Level) Non- Autonomous - 45.5% for HU, 19.5% for OHU	15%	Nil	20%		
2	Unaided Minority Educational Institutions	Autonomous*- 100% of M.S.Seats\$ (State Level) Non Autonomous*- 70% of M.S.Seats\$ for HU, 30% of M.S. Seats\$ for OHU	15% of Seats under CAP#	Minimum 51%@	20%		
		Cechnology, Pharmac Post Baccalaureate) a			t and Catering		
3	Unaided Private Professional Educational Institutions (Excluding minority institutions)	80% (60% for Non-Sponsored seats and 20% for Sponsored Seats)		Nil	20% (15% for Non-Sponsored Seats and 5% for Sponsored Seats)		
4	Unaided Minority Educational Institutions	Non Sponsored,	25% of M.S. Seats ^{\$#*} for Minimu m 51% [@]				
For F	irst Year Computer	Application Courses					
5	Unaided Private Professional Educational Institutions (Excluding minority institutions)	45.5% for HU 19.5% for OHU	, 15%	Nil	20%		
6	Unaided Minority Educational Institutions	70% of M.S. Seats ^{\$#*} for HU, 30% of M.S. Seats ^{\$#*} for OHU	15% of seats under CAP	Minimu m 51%@	20%		

For A	rchitecture Courses	•		
7	Unaided Private Professional Educational Institutions (Excluding minority institutions)	80%	Nil	20%
8	Unaided Minority Educational Institutions	100% of M.S. Seats\$#*	Minimu m 51%@	20%

CAP Seats = Sanctioned Intake - Institutional Quota

@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of Minority quota to be filled in their institution.

B. Allocation of Supernumerary Seats

- (1) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall beas per the policy of the Government.
- (2) OCI/PIO, Foreign Students and the Children of Indian Workers in Gulf Countries candidates to be filled by Institution - 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

[#] CAP seats excluding Minority Quota

^{\$} M.S. Seats = CAP Seats - (All India Seats + Minority Quota)

^{%-} Percentage

^{*} The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.

Pro forma - A (For Type - C Candidates)

(For sons and daughters of Central Government / Government of India undertaking employees)

CERTIFICATE This to certify that Shri Smt. is /is an employee in the capacity ofin (Designation) (Name of the Organization /Establishment/Department) Organization / Establishment / This Department is (Department of Central Government / Government of India undertaking) Shri /is transferred toin Maharashtra State transfer order No...... Dated..... He / She has joined duty in Maharashtra on and is currently working in the same post. This certificate is issued for the purpose of his / her son / daughter's admission to First Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2021-22. Outward No.&Date: (Signature Place: Name & Designation of the Head of the office Seal of the Office Note: This pro forma is to be accompanied by attested copy of: 1) Transfer order 2) Joining report

Proforma B-1

(For Type D Candidates-)

(For sons and daughters of Maharashtra State Government/Maharashtra State Government undertaking employees)

	CERTIF	ICATE	
This is to	certify that Shri / Smt		is an employee
in the cap	pacity of in		
Designatio	on) (Name of the Organisatio	n /Establishment /	Department)
This	Organisation/Establishment	/Department	is under
Departme	ent of Maharashtra State Governme	ent / Maharashtra S	tate Government
undertaki	ing.		
Shri / Sm	nt	is transferred to/f	rom
in/out of	Maharashtra State vide transfer o	der No	Dated
He / She	has joined duty in/out of Maharas	htra State on	and is
currently	working in the same post.		
This certif	ficate is issued for the purpose of h	nis/her son/daughte	er
	's admission	n to First Year of Pos	st Graduate Degree
courses in	n Engineering and Technology /Ph	armacy / Architectu	re/ Hotel
Managem	ent and Catering Technology / Ma	nagement (MBA/MM	IS) / Computer
Applicatio	on (MCA) / Planning / Pharm. D. (I	Post Baccalaureate)	for the academic
year 2021-	-22.		
Outward I	No.&Date:		
(Signature	e)		
		Nan	ne&Designation
		of th	ne Head of the office
Place :			
race.			
Sea	al of the Office		
Note : Thi	s pro forma is to be accompanied 1	by attested copy of:	
	- Transfer order		
2)	Joining report		

Proforma B-2

(For Type D Candidates)

(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)

			UNI	DERTAKI	NG				
This is	to underta	ıke that I,					, have reti	red fr	om
the	service			•	of			•	in
•••••	• • • • • • • • • • • • • • • • • • • •	•••••		•					
Design	ation)	(Name of th	ie Organi	sation /I	Establi	shment /	Departmen	t)	
	_	•			•	-	ment is	un	der
	ment of Ma	aharashtra S					ra State Gov	ernm	ent
I have	retired on	•••••	and sett	led in		.taluka	c	listric	:t.
This ur	ndertaking i	s submitted	for the p	ourpose c	of my s	son/daug	ghter		
			's adm	nission to	First	Year of P	ost Graduat	e Deg	ree
courses	s in Engi	neering an	d Techr	nology/	Pharm	acy /	Architecture	:/ Ho	otel
Manage	ement and	Catering T	echnolog	y / Man	ageme	nt (MBA	/MMS) / C	ompu	ıter
Applica	tion (MCA)	/ Planning	/ Pharm	. D. (Pos	st Bacc	alaureat	e) for the a	ıcadeı	mic
year 20	21-22.								
							(Signatu	re)	
Place:							Name		
Date:									
	1) Pension I		-						
	•		•		•		Bill/Aadhaa	ır Ca	ard/
,	Гelephone Е	Bill/ Property	y Docum	ent/Elec	tion Ca	ard).			

Proforma – G1

(to be issued on the Printed Letter Head of the concerned office)

(For Candidates residing in Karnataka and Maharashtra State Border Area)

CERTIFICATE

O.	DRIFTCAL	9				
(candidate himself/herself) is a re-	This is to certify that Shri / Smt					
This certificate is issued for admission to First of Post Graduate Pharmacy / Architecture/ Hotel Mana (MBA/MMS) / Computer Applicati Baccalaureate) for the academic year	Degree cours agement and on (MCA)/	Catering Technology / Managem	y / nent			
Outward No. &Date :	District	Collector/ Deputy Commissione	r/			
Magistrate/	District	Magistrate/Additional Dist	rict			
Place: Tal	uka Executi	ve Magistrate				
Pı	roforma – G	2				
(to be issued on the Printed Let	ter Head of	the concerned School/College)				
(For Candidates residing in Kar and having me			a			
C	ERTIFICATE					
This is to certify that Mr. /Miss student of this school / College. His has passed Std. X / Std. XII examinate	s / Her moth	ner tongue is Marathi and he / s	is a she			
This certificate is issued for the pur Graduate Degree courses in Engineering Management and Catering Technology , (MCA)/ Planning / Pharm. D. (Post E	g and Techno / Managemen	logy / Pharmacy / Architecture/ H at (MBA/MMS) / Computer Applicat	ote			
Outward No. &Date :						
Place:		Head Master /Princi	pal			
		School/ College				
		Seal of the School / Colleg	ge			

Proforma - J

(For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police officials posted in Jammu / Kashmir to combat terrorist activities)

CERTIFICATE

Ref. No.	Date:
belonging to Defence / Paramilitary for previously* / presently posted	is an official rce / I.A.S. / I.P.S. / I.F.S. / J& K Police and was working* / working at treated as disturbed area in Jammu &
This certificate is issued for the	ne purpose of his/her son/daughter
courses in Engineering and Technology / Ph	sion to First Year of Post Graduate Degree narmacy / Architecture / Hotel Management and MMS) / Computer Application (MCA) / Planning academic year 2021-22.
Outward No.&Date :	Head of the Office
	the Office
• Strike put which ever is not appli	cable as per rule 5(6)
(For Jammu / Kashmir / (Migrants stayin CERT	orma – K Ladakh Migrant Candidates) g in refugee camps) YFICATE
Ref. No.	Date:
·	r being displaced after 1990 due to terrorist letail of refugee status is as under.
Ration card Number: Name of the members on the ration card	l:
Graduate Degree courses in Engineering an Management and Catering Technology / Ma	e of his / her admission to First Year of Post d Technology / Pharmacy / Architecture/ Hotel anagement (MBA/MMS) / Computer Application alaureate) for the academic year 2021-22.

Seal of the Office

Proforma - L

(For Refugees staying with relatives)

(Displaced Jammu / Kashmir /Ladakh Candidates staying with relatives / friends in India other than Migrant / Refugee camp)

CERTIFICATE

Ref. No.	Date:
This is to certify that Mr./Missperson from Jammu & Kashmir after 1990 due to Kashmir. He/She is staying with	terrorist activities in Jammu and
(Name and complete address of the Person with present)	whom the candidate is staying at
since past	years.
This certificate is issued for the purpose of his / Graduate Degree courses in Engineering and Technolo Management and Catering Technology / Management (MCA)/ Planning / Pharm. D. (Post Baccalaureate)	ogy / Pharmacy / Architecture/ Hotel (MBA/MMS) / Computer Application
Outward No. &Date:	Name & Signature of
	District Collector
Place:	
Seal of the Office	e

Pro forma – M

(To be issued on the **Letter Head** of the concerned office)

(For Children's of Kashmiri Pandits / Kashmiri Hindu families (Non Migrants) living in the Kashmir valley and having domicile certificate.)

CERTIFICATE

Ref. No.	Date:	
This is to certifythat Mr./Miss who is Kashmii (Non Migrants) and living and domiciled in th	ri Pandits / belongs to Kashmiri Hindu families	
Graduate Degree courses in Engineering	of his / her admission to First Year of Under g and Technology / Planning/ Pharmacy / ng Technology / Pharm. D. (Post Baccalaureate)	
Outward No. & Date : Place :	Name & Signature of District Collector	
Seal of	the Office	
Proformation (For seats under Minority Community Studies)	linority Quota)	
I,Son/Da	aughter/of	
Resident of (full address)	hereby	
religious minority community and / or	ian/Buddhist/Jain/Zoroastrian (Parsi)* ned in my Leaving / Transfer Certificate	
I undertake to submit the relevant documents supporting my claim for belonging to minority community as per government resolution Minority Department No.अविवि-2010/प्र.क्र.109/10/कार्या-5, दिनांक 1.7.2013at the time of admission to the admitted institute. Date:		

Proforma - P

(Format of Certificate by the Employer/Management for Sponsored Candidates)

This	is	to	certify	that	Shri./	Smt/	Kum.
is appo	ointed /a	approved	on regula	r basis s	gnation) ince dated hoc. He/She	and	
M.E./	M.Tech.	/ M. Ph	arm / M.	HMCT /	M. Planning	/ Pharm.	D. (Post
his/her to atter admitte	choice. Indexide the College	f he/she ollege as till com	is admitted a full time	to the said student of student of	the selected program, he/during the wram. We und	she will be prorking hou	permitted rs of the
Date: _					Signatur	e and Desig	nation
Place:		_			With star	mp of Orgar	ıization
			Pro	oforma -Q			_
			Un	dertaking			
		(F	OR SPONSO	RED CANI	DIDATES)		
					lerstand that M. Planning		
Baccala	ureate)	program	me with sp	pecialization	n in		,
all the	expenses	including	-	ibed fees as	undergo this s s tuition and		
In case	of the defa	ault, I kn	ow that my 1	registration	will be cance	lled.	
Place:			Signature of	f the Candid	date		
Date:			Name of the	: Candidate			
Applicat	tion ID :						

Pro forma - U

(For candidate claiming seats reserved for Orphan Candidates)

महिला व बालविकास विभाग, शासन निर्णय क्र. संकीर्ण -२०१३/ प्र.क्र. १०९/ का-३, दिनांक ६ जून, २०१६ आणि महिला व बालविकास विभाग, शासन निर्णय शुध्दीपत्रक क्र.संकीर्ण - २०१३/प्र.क्र.१०९ /का-३, ०९ मे, २०१८

अनाथ प्रमाणपत्र

नाव :

संकेतांक क्रमांक

नवीन फोटो

Ţ	माणित :जिल्हा महिला व बालविकास अधिकाऱ्यामार्फत
बाल न्याय (मुलांची काळजी व संरक्षण) अधिनियम	, २००० या अंतर्गत बाल कल्याणाच्या संस्थेत दाखल
असलेल्या प्रवेशितांसाठी ती '	'अनाथ" असल्याबाबतचा दाखला
रमाणित करण्यात येते की, प्रवेशित	नामेवय
वर्षेअंदाजित जन्मदिनांकहा	दिनांकपासूनसंस्था, मु. पो.
ता	
	वी / शासकीय बालगृहात त्या संस्थेतील प्रवेशित
रजिस्टरमधील नोंदणी क्रमांक नुसार दा	खल झालेला मुलगा / मुलगी अनाथ आहे.
संस्थेत दाखल होण्याची पार्श्वभूमी:- (वर्णन द्यावे)	
मदर अनाथ मलास / मलीस जासकीय / निम जास	कीय / खाजगी शिक्षण / प्रशिक्षण संस्था, महाविद्यालय,
9	गधान्याने प्रवेश देण्यात यावे. तसेच सदर मुलास/मुलीस
शासकीय /निमशासकीय / खाजगी कंपनी / व्यवसाय /	9 9
	गागांचा अवलंब करूनही अद्याप लागलेला नाही. किंवा
	हा अनाथ असल्याचे प्रमाणित करीत आहे. तसेच त्याच्या
जातीची माहिती नाही, असेही प्रमाणित करण्य	
	या
	याचे प्रवेशिताशी नातेअसे आहे.
	ल्याने, प्रवेशितांची जातअसल्याचे
	त प्रवेशित हा अनाथ (आई वडील नसलेला) असल्याचे
प्रमाणित करण्यात येत आहे.	,
(क्र. (१) व (२) पैकी जे लागू नसेल ते खोडण्या	त यावे.)
त्याचे भविष्य उज्ज्वल व्हावे, ही शूभेच्छा.	,
(गोल शिक्का)	स्वाक्षरी /-

विभागीय उपायुक्त, महिला व बालविकास (संबंधित विभाग)

Pro forma - V

(For candidate claiming seats reserved for Economically Weaker Section Candidates)

सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो ४०१९/प्र.क्र.३१/१६-अ, दि . ३१/०५/२०२१ सोबतचे सहपत्र

परिशिष्ट - अ

महाराष्ट्र शासन

प्रमाणपत्र क्र.			
			फोट
	करीता ग्राह		
	ा दुर्बल घटकाच्या पात्रतेसाठी ्		
सामान्य प्रशासन विभाग, शासन निर्णय			अन्वये
(आर्थिकदृष्टया दुर्बल घटकार	गरी विहित केलेल्या १०% आ	रक्षणाचा लाभ घेण्यासाठी)	
प्रमाणित करण्यात येते की, श्री/श्रीमती	:/कुमारी	श्री/श्रीमती	
यांचा/यांची मुलगा/मुलगी गाव/शह	इरतालुका	जिल्हा/विभाग	
महाराष्ट्राचे रहिवासी आहेत. तो/ती	जातीचे असून जात /प	गोटजात/ वर्ग चे असून सदर ज	गात महाराष <u>्</u> ट्र
राज्य लोकसेवा (अनुसूचित जाती, अनुसूचि	त जमाती, निरधीसूचित जमा	ाती (वि.जा.) भटक्या जमाती (भ.ज.), विशेष
मागास प्रवर्ग (वि.मा.प्र) आणि इतर मागास		। आरक्षण) अधिनियम,२००१ (सन २००४ चा
महाराष्ट्र अधिनियम८) या मध्ये नमूद केलेल्ख			
महाराष्ट्र शासन, सामान्य प्रशासन			*
१२ फेब्रुवारी २०१९ अन्वये त्याच्या/तिच्या कु	_		
सदर उत्पन्न रु.८,००,०००/- पेक्षा कमी	-	न करण्यात येत आहे की, त	त्ती यांचा
आर्थिकदृष्टया दुर्बल घटकामध्ये समावेश हो	तो.	0 0 1	0
0		सक्षम प्राधिकारी /तः	इस्लिदार
ठिकाण: ० : -		स्वाक्षरी :	
दिनांक:	(1)	नाव :	
	(शिक्का)	पदनाम :	
हे प्रमाणपत्र अर्जकर्त्याने सादर केले	ल्या खालील कागदपत्र/पुरा	वे यांच्या आधारावर निर्गमित	करण्यात येत
आहे.	Ç		
٩.			
२.			
3.			
(टिप: सामान्य प्रशासन विभाग, शासन निर्ण	य क्र.राआधो ४०१९/प्र.क्र.३५	१/१६-अ, दि.१२/०२/२०१९,न्	रुसार आर्थिक
दुर्बल घटकासाठीच्या आरक्षणाचा लाभ घेण्य	ासाठी पात्रता प्रमाणपत्र देण्य	गसाठी सक्षम प्राधिकारी म्हणून	। तहसिलदार
यांना घोषित करण्यात आले आहे.)			



GOVERNMENT OF MAHARASHTRA State Common Entrance Test Cell

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Information Brochure {Academic Year 2020-21}

For Admission to

Full Time Professional Undergraduate Technical Courses

- First Year and Direct Second Year of Engineering and Technology (B.E./B.Tech.)
- First Year and Direct Second Year of Pharmacy (B.Pharm.)
- First Year of Pharm. D.
- First Year of Architecture (B.Arch.)
- First Year and Direct Second Year of Hotel Management & Catering Technology (B.HMCT)
- First year of Planning(B.Planning)

	INDEX	
SN	Particulars	Page
		No.
1.	Introduction	1
2.	Definitions	1
3.	Invitation of Application	3
4.	Role of Competent Authority in the process of	4
	Admission	
4.1	Jurisdiction of the Universities:	4
5.	Candidature Type	5
6.	Sanctioned Intake and Supernumerary Seats for various	7
	Courses	
7.	Allocation of Seats	7
7.1	Maharashtra State Candidature Seats	7
7.2	All India Candidature Seats	7
7.3	Minority Quota Seats	7
7.4	Institutional Quota Seats	8
7.5	Supernumerary Seats	8
7.6	Reservations	10
7.7	Eligibility Criteria	13
8.	Preparation of Merit List	18
8.1	Assignment of merit number	18
8.2	Change of Marks due to verification	18
8.3	Method of calculating marks at qualifying examination for	18
	deciding eligibility	
8.4	Assignment of Merit Number for various Courses	19
9.	Centralised Admission Process	23
10.	CAP allotment stages and process of allotment	30
10.1	Maharashtra State Candidature Candidate	30
10.2	All India Candidature Candidates	33
10.3	Minority Quota seats	33
10.4	Jammu and Kashmir Migrant Candidature Candidate	33
11.	Allotment of seats by CAP Round I, II and III	35
12.	General provisions	36
13.	Admissions in Institutional Quota and vacant seats after CAP	37
14.	Approval of Merit List and the Admitted Candidates List	38
15.	Cancellation of Admission and Refund of fees, return of documents by Institutions.	38
16.	Change of Course or Institution after First, Second or Third year	39
17.	Documents to be attached along with "Application Form for	41
_,.	Centralized Admission Process".	(-
18.	Miscellaneous provisions	46
18.a	Conduct and Discipline	46
18.b	Action against ragging	46
18.c	Others	47
18.d	Hostel accommodation	48
19.a	SCHEDULE –I	49
19.b	SCHEDULE -II	51
19.c	SCHEDULE -III	53
19.d	Proforma – A	59
19.u 19.e	Proforma - B-1	59
19.e 19.f	Proforma B-2	60

19.g	Proforma C	60
19.h	Proforma D	61
19.i	Proforma E	61
19.j	Proforma – G1	62
19.k	Proforma – G2	62
19.I	Proforma – J	62
19.m	Proforma – K	63
19.n	Proforma – L	63
19.0	Proforma – O	64
19.p	Proforma – U	65
19.q	Proforma – V	66

1. Introduction, -

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendments on 05.06.2018, 04.06.2019 and 09.07.2020 to regulate the admissions to the **First year of Full Time Professional Undergraduate Technical Courses** (Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology) **and Direct Second Year** (Engineering and Technology, Pharmacy and Hotel Management and Catering Technology). These rules also includes the admissions in first year of degree in Planning.

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25th April 2017 and amendments vide Gr No. TEM-2019/CR 46/ TE-4 dated 04th June 2019.

This brochure gives information regarding the eligibility and rules of admission to First and Second year of various technical professional undergraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

2. Definitions. -

- (a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);
- (b) "Admission Reporting Centre" means a centre where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;
- (c) "All India Seats" means seats available to an eligible Indian National Candidate;
- (d) "Application Form" means prescribed form filled up online by the Candidate for admission;
- (e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;
- (f) "CAP" means Centralised Admission Process;
- (g) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;
- (h) "CET" means Common Entrance Test;
- (i) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10 of the Act, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;
- (j) "Courses" means the full time Undergraduate technical courses in

Information Brochure for Admission to Under Graduate Technical Courses (2020-21)

- Engineering and Technology, Pharmacy, Architecture, Hotel Management and Catering Technology, Planning and Pharm. D.;
- (k) "Department" means Higher and Technical Education Department of Government of Maharashtra;
- (l) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under sub-section (1) of section 3 of the Act;
- (m) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and redressal of grievances, etc, are provided;
- (n) "Home University (HU)" means the university area as specified in rule 5(1) herein;
- (o) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;
- (p) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;
- (q) "Inter-Se-Merit" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;
- (r) "Jammu and Kashmir" means the Union Territory of Jammu and Kashmir and Union Territory of Ladakh;
- (s) "JEE Main" means the Joint Entrance Examination conducted by the National Testing Agency (NTA), New Delhi for the concerned academic year;
- (t) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;
- (u) "NATA" means National Aptitude Test in Architecture;
- (v) "NEET" means the National Eligibility Cum Entrance Test conducted by National Testing Agency (NTA) , New Delhi for the concerned academic year;
- (w) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions':
- (x) "OHU" means the area Outside Home University area;
- (y) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizen of India as declared by the Central Government under section 7A of the Citizenship Act 1955 and includes Persons of Indian Origin(PIO).

Explanation: For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9th January, 2015;

Information Brochure for Admission to Under Graduate Technical Courses (2020-21)

- (z) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;
- (aa) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;
- (bb) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;
- (cc) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

3. Invitation of Application.

- (1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year.
- (2) The Competent Authority shall invite online applications in the prescribed form, from the eligible candidates for participating in Centralized Admission Process (CAP) for seeking admission to the undergraduate technical courses, which are exempted from CET as per provisions of the Act.
- (3) The Competent Authority shall invite online application form, from the eligible candidates for participating in Centralized Admission Process (CAP) to the undergraduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.
- (4) The Candidates seeking admissions to the professional courses for the seats provided in -
 - (a) 7(1)-Maharashtra State Candidature Seats,7(2)- All India Candidature Seats, 7(3)- Minority Quota Seats and 7(5)(b)- Supernumerary Seats for Union Teritory of Jammu and Kashmir and Union Teritory of Ladakh Migrant Candidature- For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).
 - (b) 7(4)- Institutional Quota Seats and 7(5)(a) Supernumerary Seats for OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries Candidates -For these seats the candidates shall initially apply to the Competent Authority for verification of documents and then to respective institutes, to enable the institutions to give admissions to such eligible applicants on the basis of inter-se merit. It is pre-requisite and mandatory to apply for verification of documents to the Competent Authority to be eligible for admission under these quota.

(5) The Candidate should submit the necessary Certificates issued by the concerned Authority, along-with the application, in the given Proforma. The list of documents to be submitted is given in this Information Brochure.

4. Role of Competent Authority in the process of Admission. -

- a) The Competent Authority, the Commissioner of State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr. Babasaheb Ambedkar Technological University, Lonere (BATU) & Institute of Chemical Technology (ICT), Mumbai and Unaided Private Professional Technical Educational Institutions.
- b) The Competent Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.
- c) All the decisions taken in relation to Admission to First/ Direct Second Year of courses, by the Competent Authority shall be final and binding on all concerned.

4.1 Jurisdiction of the Universities:

The following table shows the details about the Home Universities in Maharashtra State along with their Head Quarters and their Jurisdiction.

S.	Home University	District under the Jurisdiction of	
No		University	
1	Dr. Babasaheb Ambedkar	Aurangabad, Beed, Jalna,	
	Marathwada University	Osmanabad	
2	Swami Ramanand Teerth	Hingoli, Latur, Nanded,Parbhani	
	Marathwada University,		
	Nanded		
3	Mumbai University	Mumbai City, Mumbai Suburban,	
		Ratnagiri, Raigad, Palghar	
		Sindhudurg ,Thane	
4	SNDT Women'sUniversity	Entire Maharashtra	
5	Dr.Babasaheb Ambedkar	Entire Maharashtra including	
	Techolonogical	Konkan	
	University,Lonere		
6	Kavayitri Bahinabai	Dhule,Jalgaon,Nandurbar	
	Chaudhari North		
	Maharashtra University		
	Jalgaon		
7	Savitribai Phule Pune	Ahmednagar, Nashik, Pune	
	University		
8	Shivaji University	Kolhapur, Sangli, Satara	

9	Punyashlok Ahilyabai Holkar	Solapur
	Solapur University	
10	Sant Gadge Baba Amravati	Akola, Amravati,Buldana,
	University	Washim,Yavatmal
11	Rashtrasant Tukdoji Maharaj	Bhandara, Gondia,
	Nagpur University	Nagpur, Wardha
12	Gondwana University	Chandrapur, Ghadchiroli

5. Candidature Type. -

(1) Maharashtra State Candidature. -A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Туре	Eligibility Criterion	Home University
	(a)For First Year: -	Place of passing of
	(i) Candidates passing SSC and also HSC or	Qualifying Examination
	Diploma in Engineering Examination	falling within the
	from a recognised institution in	jurisdiction of the
	Maharashtra State;	respective University
	(ii) Candidate who is either Domicile of	area.
	Maharashtra and/or is born in	
	Maharashtra;	
	(b) For Direct Second Year:	
4	(i)(1) For Engineering Candidates passing	
þe	SSC or HSC and also Diploma in	
Type-A	Engineering or Technology or Bachelor	
	of Science or its equivalent from a	
	recognised institution in Maharashtra	
	State; (2) For Pharmacy Candidates passing HSC	
	and Diploma in Pharmacy from a	
	recognised institution in Maharashtra	
	State;	
	(ii) Candidate who is either Domicile of	
	Maharashtra and/or is born in	
	Maharashtra.	
		Place of Domicile
m	A Candidate who does not fall in Type-A above,	Certificate issuing
Type-B	but who or whose Father or Mother is	authority falling within
ур	domiciled in the State of Maharashtra and	the jurisdiction of the
T	possesses Domicile Certificate.	respective University
		area.

Type-C	A Candidate who does not fall in either Type-A or Type-B but whose Father or Mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submission of Application Form for CAP.	Place of posting of Father or Mother of Candidate falling within the jurisdiction of the respective University area.
Type-D	A Candidate who does not fall in any of the above Type-A, Type B and Type-C but whose Father or Mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of Father or Mother of Candidate or the place of settlement of the Father or Mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
Type-E	(a) For First Year-Candidates passing SSC and/or HSC Examination from a recognised institution located in a disputed Maharashtra Karnataka Border Area or from Maharashtra, residing in the disputed Maharashtra Karnataka Border Area and whose Mother tongue is Marathi. (b) For Direct Second Year- Candidates passing SSC and/or HSC Examination and also Diploma in Engineering and Technology or Pharmacy or its equivalent from a recognised institution from a Disputed Maharashtra Karnataka Border Area or from Maharashtra, residing in the Disputed Maharashtra Karnataka Border Area and whose Mother tongue is Marathi.	Candidate shall be considered for the Outside Home University or State Level Seats.

- **(2) All India Candidature.** -The Candidates having Indian Nationality are eligible under this Category.
- **(3) Minority Candidature.** -The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.
- **(4) NRI Candidature.** -The Candidates who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.
- (5) Foreign Student or OCI or PIO Candidature. -The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI) candidate, as defined under clause (s) of section 2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.

(6) Jammu and Kashmir & Ladakh Migrant Candidature. -

- (a) The children of citizens, who are displaced from Union Teritory of Jammu and Kashmir and Union Teritory of Ladakh to any part of India or from unsafe border area of Union Teritory of Jammu and Kashmir and Union Teritory of Ladakh to a relatively safer place in Union Teritory of Jammu and Kashmir and Union Teritory of Ladakh from 1990 onwards due to terrorist activities; or
- (b) The children of officers belonging to Indian Administrative Services (IAS) or Indian Police Services (IPS) or Indian Foreign Services (IFS) and children of staff belonging to military and paramilitary forces transferred to Union Teritory of Jammu and Kashmir and Union Teritory of Ladakh to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or
- (c) The children of staff and officers of Union Teritory of Jammu and Kashmir and Union Teritory of Ladakh police engaged in combating terrorism are eligible under this category;

6. Sanctioned Intake and Supernumerary Seats for various Courses. -

(1) The Sanctioned Intake for First Year Degree Course, Direct Second Year (Lateral entry) shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University.

The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2020-21. Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.

For admission to Direct Second Year (Lateral entry), the number of seats available shall be calculated as given in **Schedule** - **II**.

- (2) The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.
- 7. Allocation of Seats. -The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in **Schedule-II** for First Year and **Schedule-II** for Direct Second Year of various Under Graduate Courses.
- (1) Maharashtra State Candidature Seats. -The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.
- **(2) All India Candidature Seats.** -The Candidates having Candidature as given in 5(2) shall be eligible for these seats.
- (3) **Minority Quota Seats.** -The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in **Schedule-II**.

These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.

- **(4) Institutional Quota Seats. -** The Institution can admit Eligible Candidates as specified in Schedule-I and Schedule-II, subject to following conditions. -
 - (i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;
 - (ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.
 - (iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature;

NOTE:- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

(5) Supernumerary Seats for, -

(a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates. -

- (i) The Candidates having candidature as given in 5(5) and the Children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.
- (ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats or as prescribed by the Appropriate Authority, from time to time. Out of 15% seats, one third shall be reserved for the Children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the Appropriate Authority, from time to time.

Provided that, if seats in a course reserved for Children of Indian Workers in Gulf Countries remains vacant, then such vacant seats shall be filled in from the candidates of OCI, PIO or Foreign Students and if seats reserved for candidates of OCI, PIO or Foreign Students remains vacant then such vacant seats shall be filled in from the children of Indian Workers in Gulf Countries:

Provided further that, any vacant seat in both the above quota may be filled in from NRI Candidature Candidates, subject to the approval from appropriate authority for the NRI seats.

- (iii) These seats shall be filled in by the institution on the basis of Inter-Se-Merit of candidates as given in section 8 of this brochure.
- (iv) Candidates' fulfilling the eligibility criteria for Foreign Nationals/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to the designated centers notified by the Competent Authority for this purpose.

(b) Jammu and Kashmir & Ladakh Migrant Candidature:

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.
- (iii) The number of seats for this quota shall be as per the policy of the Government.
- (iv) Candidates' fulfilling the eligibility criteria for Jammu and Kashmir & Ladakh Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to the designated centers notified by the Competent Authority for this purpose or as per the method prescribed by the Competent Authority for this purpose.

(c) Tuition Fee Waiver Scheme (TFWS) Seats:

(I) Scheme

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs that are approved by the All India Council for Technical Education.
- (iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These seats shall be supernumerary in nature and will be available to such courses in an Institute where a minimum of 30% of sanctioned seats in the respective courses are filled up in respective CAP Round. For calculation of 30%, the Institutional Quota seats retained by institute for the course shall be considered as completely filled.
- (iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.
- (v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.
- (vi) These seats shall be available for admission to First Year of Engineering & Technology and Hotel Management & Catering Technology courses and Pharmacy.

(II) Eligibility

- (i) Only Maharashtra State Candidature candidates are eligible for these seats
- (ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs. 8 Lakh (Rupees Eight Lakh only) from all sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority.

(III) Admissions Procedure

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

(d) Jammu and Kashmir Candidates and North East States:

- (i) The admission to the candidates as per *Prime Minister's Special Scholarship Scheme (PMSSS)* for the students belonging to Jammu and Kashmir and the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in such facilities of technical education shall be done by the competent authority appointed by the Central Government as per their eligibility criteria.
- (ii) The fee for the students belonging to Union Territory of Jammu and Kashmir and Union Territory of Ladakh admitted under the Prime Minister's Special Scholarship Scheme (PMSSS) to the Private Unaided Institutes shall be the minimum of the fee prescribed by the Fee Regulatory Authority (FRA) for that institute and the maximum fee ceiling amount prescribed by All India Council for Technical Education(AICTE).
- (iii) The fee for the students admitted under the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in facilities of technical education shall be same as that for the Non Autonomous Government Institutes.

(6) Reservations:

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

(a) Reservation for Backward Class category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr.No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (VJ)/De Notified Tribes(DT) (NT-A)	3.0%
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%
06	Nomadic Tribes 3 (NT-D)	2.0%
07	Other Backward Classes (OBC)	19.0%
	Total	50.0%

(b) Reservation for sons/daughters of Defence service personnel:

Five percent (5%) seats of the total seats for Maharashtra candidates coming under CAP per course shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

- (i) These seats are within the sanctioned intake and are available as **State Level seats**.
- (ii) A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
- (iii) Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.
- (iv) This provision is NOT available to the children of **CIVILIAN STAFF** who is working /who has worked in the Indian Defence Service.

(c) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total seats for Maharashtra candidates per course coming under CAP shall be reserved for Candidates having any of the following minimum 40% benchmark disability.

Locomotor disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder

Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. These seats are available for Maharashtra domiciled candidates in HU / SL seats.

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note: -

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

- (d) Reservation for EWS Candidate: As per the provisions in Government Resolution No. যাজামা -4019/प्र.क.31/16-अ, dated 12th February, 2019, 10% seats shall be reserved for Economically Weaker Section (EWS) candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. These 10% seats shall be over & above the sanctioned intake for the respective course.
- **(e) Reservations for Orphan Candidates** One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2nd April 2018 and the policies of the Government declared from time to time.
- (f) Reservation for female candidates: As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17th April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defence, Persons with Disability and Orphan categories.

(7) Eligibility Criteria:

Year and Course	Eligibility conditions and requirements for admissions				
	(1) Maharashtra State Candidature Candidate				
	 (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies, and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and The Candidate should have appeared in all the subjects in MHT-CET 2020 and should obtain non zero score in MHT-CET 2020. Or 				
>	(ii) Passed Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only);				
hnolog	(2) All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates				
First Year - Engineering / Technology [4 Years duration]	 (i) The Candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and should obtain non zero positive score in JEE Main (B.E/B.Tech) or the candidate should have appeared in all the subjects in MHT-CET 2020 and should obtain non zero score in MHT-CET 2020. However, preference shall be given to the candidate obtaining non zero positive score in JEE Main(B.E/B.Tech) over the candidates who obtained non zero score in MHT-CET 2020. Or (ii) Passed Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only); 				
	(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreig National				
	 (i) The candidate should have passed the HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies , and obtained at least 45% marks in the above subjects taken together; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act. 				

Direct Second Year (Lateral Entry)- Engineering /Technology [3 Years duration]

First Year – Pharmacy [4 Years duration]

(1) For Maharashtra State Candidature Candidate and All India Candidature Candidate, -

- (i) The Candidate should be an Indian National;
- (ii) Passed Diploma Course in Engineering and Technology with at least 45% marks (40% marks in case of candidates of backward class categories, Economically Weaker Section and Persons with Disability belonging to Maharashtra State only) in appropriate branch of Engineering and Technology from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent;

Or

(ii) Passed B.Sc. Degree from a University Grants Commission (UGC) or Association of Indian Universities recognized University with at least 45% marks (40% in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging to Maharashtra State only) and passed HSC with Mathematics as a subject.

Provided that students belonging to this category shall clear the subjects of Engineering Graphics/ Engineering Drawing and Engineering Mechanics of the first year Engineering Program along with second year subjects.

Or

- (ii) Passed D.Voc. Stream in the same or allied sector.
- (iii) In the above cases, a suitable bridge Courses, if required such as in Mathematics may be conducted.
- (iv) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) Maharashtra State Candidature Candidates

- (i) The candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 45% marks (at least 40% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;
- (iii) The candidate should have appeared in all the subjects in MHT-CET 2020 and obtain non zero score in MHT-CET 2020.

(2) All India Candidature Candidates. -

- (i) The candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 45% marks (at least 40% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;
- (iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2020 and obtain non zero score in MHT-CET 2020. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2020.

(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -

- (i) The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 45 % marks in the above subjects taken together;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

First Year – Pharm D. [6 Years duration]

Direct Second Year (Lateral

Entry),- Pharmacy 3 Years duration

For Maharashtra State Candidature Candidate and All India Candidature Candidate, -

- (i) The candidate should be an Indian National;
- (ii) Passed Diploma Course in Pharmacy with at least 45% marks (at least 40% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with disability belonging to Maharashtra State only) from an All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved Institution or its equivalent.
- (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) Maharashtra State Candidature, -

- (i) The candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; **Or**
- (ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State);
- (iii) The candidate should have appeared in all the subjects and obtained non zero score in the MHT-CET 2020.

(2) All India Candidature Candidates, -

- (i) The candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; Or
- (ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State);
- (iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2020 and obtain non zero score in MHT-CET 2020. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2020.

(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —

- (i) The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 50 % marks in the above subjects taken together; or
- (i) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50 % marks;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

First Year- Architecture [5 Years duration]

- (1) Maharashtra State Candidature Candidate, All India Candidature Candidate, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidate.
- (i) The Candidate should be an Indian National;
- (ii) Passed HSC or its equivalent with Physics, Chemistry and Mathematics or as declared by appropriate authority, from time to time;

Or

- (ii) Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government approved institution or its equivalent examination with Mathematics as compulsory subject or as declared by appropriate authority, from time to time;
- (iii) The Candidate should have obtained qualifying marks in NATA or JEE (Main) B.Arch;
- (iv) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -

(i) Passed HSC or its equivalent with Physics, Chemistry and Mathematics or as declared by appropriate authority, from time to time;

Or

- (i) Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government approved institution or its equivalent examination with Mathematics as compulsory subject or as declared by appropriate authority, from time to time;
- (ii) The Candidate should have obtained qualifying marks in NATA or JEE (Main) B.Arch;
- (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Bachelor of Planning (B. Planning) [4 Years duration]

(1) Maharashtra State Candidature Candidates, —

- (i) The candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination with subjects Physics and Mathematics as compulsory subjects along with one of the Chemistry or Engineering Drawing or Computer Science or Biology or Technical Vocational subject and obtained at least 50 % marks (at least 45 % marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;
- (iii) The candidate should have appeared in all the subjects and obtained non zero score in the MHT-CET 2020 conducted by the Competent Authority.

(2) All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate. —

- (i) The candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination with subjects Physics and Mathematics as compulsory subjects along with one of the Chemistry or Engineering Drawing or Computer Science or Biology or Technical Vocational subject and obtained at least 50 % marks (at least 45 % marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;
- (iii) The candidate should have obtained non zero positive score in JEE (Main) B.Planning or the candidate should have appeared in all the subjects in MHT-CET 2020 and should have obtained non zero score in CET conducted by the Competent Authority. However preference shall be given to the candidate obtaining non zero positive score in JEE (Main) B.Planning over the candidates who have obtained non zero score in MHT-CET 2020.

(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. $-\!\!\!\!\!-$

- (i) Passed HSC or its equivalent examination with subjects Physics and Mathematics as compulsory subjects along with one of the Chemistry or Engineering Drawing or Computer Science or Biology or Technical Vocational Subject and obtained at least 50 % marks in the above subjects taken together;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) Maharashtra State Candidature Candidate,-

- (i) The Candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for backward class category, Economically Weaker Section and Persons with Disabilities candidates belonging to Maharashtra state only);
- (iii) Obtained Non Zero score at MAH-B.HMCT-CET 2020.

First Year - Hotel Management and Catering Technology [4 Years duration]

(2) All India Candidature Candidate and Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate, -

- (i) The Candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for Backward Class category, Economically Weaker Section and Persons with Disabilities category candidates belonging to Maharashtra State);

- (iii) Obtained non zero positive score in NCHM JEE conducted by National Testing Agency for National Council for Hotel Management and Catering Technology or obtained non-zero score in MAH-B.HMCT-CET 2020 conducted by the Competent Authority. However, preference shall be given to the candidate obtaining non zero positive score in NCHM JEE over the candidates who obtained non zero score in MAH-B.HMCT-CET 2020.
- (3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National Candidature Candidate, -
- (i) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate.
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Direct Second Year (Lateral Entry) Hotel Management and Catering Technology [3 Years duration]

For Maharashtra State Candidature Candidates and All India Candidature Candidates, -

- (i) The Candidate should be an Indian National;
- (ii) Passed Diploma Course in Hotel Management and Catering Technology with at least 45% marks (40% marks in case of candidates of Backward Class categories, Economically Weaker Section and Persons with Disability category belonging to Maharashtra State) from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent;
- (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

8. Preparation of Merit List. -

- **8(1)** Assignment of merit number. All the eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.
- **8(2)** Change of Marks due to verification. If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP prior to 5 p.m. on the day of display of final merit list.
- **8(3)** Method of calculating marks at qualifying examination for deciding eligibility. While deciding the eligibility of the Candidates following procedure shall be adopted, -
 - (a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49% shall be rounded to 44% for deciding the eligibility.
 - (b) In case the maximum marks in an individual subject is other than 100, convert the marks out of 100 for individual subject without rounding, If sum of the converted marks of individual subjects without rounding off works out to be a figure with fraction then fraction up to two decimal places shall only be considered for calculation of percentage of marks

- considering maximum marks as 300 and, If the percentage comes in fraction, then rounding off shall be done as above to decide the eligibility.
- (c) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned competent authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.
- (d) If the Candidate reappears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.

8(4) Assignment of Merit Number for various Courses. -

(a) For admission to First Year Engineering and Technology& Planning - (i)For H S C Candidates: The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2020 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

- (a) higher marks or score in Mathematics at CET;
- (b) higher marks or score in Physics at CET;
- (c) higher marks or score in Chemistry at CET;
- (d) higher percentage of marks in Board or qualifying examination for Physics, Mathematics and Chemistry taken together;
- (e) higher percentage of marks in the subject Mathematics at HSC;
- (f) higher percentage of marks in the subject Physics at HSC;
- (g) higher percentage of marks in Aggregate at HSC.
- (ii) The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at 5(4) and 5(5) and Children of Indian Workers in Gulf Countries, shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics added together at Qualifying examination:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

(a) higher percentage of marks in the subject Mathematics at HSC;

- (b) higher percentage of marks in the subject Physics at HSC:
- (c) higher percentage of marks in Aggregate at HSC.
- (iii) For Diploma Candidates: The merit list of Diploma Candidates shall be prepared on the basis of percentage of marks obtained by the Candidate, on the basis of which Diploma is awarded by the examining authority:

Provided that, in case of tie, the relative merit of different candidates shall be resolved in the following order of preference and the methodology as specified below, —

- (a) higher percentage of marks in SSC;
- (b) higher percentage of marks in Mathematics at SSC;
- (c) higher percentage of marks in Science at SSC;
- (d) higher percentage of marks in English at SSC.
- (b) For admission to Direct Second Year Engineering and Technology.-

The merit list shall be prepared on the basis of marks obtained by the Candidate, on the basis of which Diploma / Degree is awarded by the examining authority:

Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -

- (a) higher percentage of marks in SSC;
- (b) higher percentage of marks in Mathematics at SSC;
- (c) higher percentage of marks in Science at SSC;
- (d) higher percentage of marks in English at SSC.
- (c) For Admission to First Year Pharmacy.-

(i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2020 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.

Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -

- (a) higher marks or score in Mathematics or Biology at CET;
- (b) higher marks or score in Physics at CET;
- (c) higher marks or score in Chemistry at CET;
- (d) higher percentage of marks in Physics, Mathematics or Biology and Chemistry added together at Board or qualifying examination;
- (e) higher percentage of marks in the subject Mathematics or Biology at HSC;
- (f) higher percentage of marks in the subject Physics at HSC;

- (g) higher percentage of marks in aggregate in HSC.
- (ii) The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at rule 5(4), 5(5) and Children of Indian workers in the Gulf countries shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics/Biology added together at Qualifying examination:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, —

- (a) Higher percentage of marks in the subject Mathematics or Biology at HSC;
- (b) Higher percentage of marks in the subject Physics at HSC;
- (c) Higher percentage of marks in Aggregate at HSC.

(d) For Admission to Direct Second Year Pharmacy.-

The merit list shall be prepared on the basis of marks obtained by the Candidate on the basis of which Diploma is awarded by the examining authority:

Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -

- (a) higher percentage of marks in Physics at HSC;
- (b) higher percentage of marks in Chemistry at HSC;
- (c) higher percentage of marks in SSC;
- (d) higher percentage of marks in Science at SSC.
- (e) First Year Hotel Management and Catering Technology.-
- (i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MAH-B.HMCT-CET-2020 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

- (a) higher percentage of marks in SSC;
- (b) higher percentage of marks in Mathematics at SSC;
- (c) higher percentage of marks in Science at SSC;
- (d) higher percentage of marks in English at SSC.
- (ii) The merit list for the Candidates at 5(4) and 5(5) and Children of Indian Workers in the Gulf Countries, shall be prepared on the basis of the Higher percentage of marks at HSC or its equivalent:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -(a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC. (e-1) Direct The Merit List shall be prepared on the basis of marks Second Year obtained by the Candidates, on the basis of which Diploma is Hotel awarded by the examining authority: Provided that, in case of tie, the relative merit of different Candidates shall be resolved *Management* and Catering in the following order of preference and the methodology as Technology.specified below,-(a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC. (f) For (i) The merit list for the all Candidates shall be prepared on admission to the basis of marks or score secured by the Candidate in the First Year CET conducted by the Competent Authority or marks or Architecture.score secured in any other examination conducted by the concerned appropriate authority and in the manner by giving 50% weightage to CET Score and 50% weightage to HSC aggregate Marks for the purpose of admission to these Courses: Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -(a) higher marks in NATA or normalised marks in JEE (Main) B.Arch; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of aggregate marks in SSC.

(g) For admission to First Year Planning.- (i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidates in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

- (a) higher marks or score in Mathematics at CET;
- (b) higher marks or score in Physics at CET;
- (c) higher marks or score in Chemistry at CET;
- (d) higher percentage of marks in Board or qualifying examination for Physics, Mathematics and Chemistry taken together;
- (e) higher percentage of marks in Mathematics at HSC;
- (f) higher percentage of marks in Physics at HSC;
- (g) higher percentage of marks in Aggregate at HSC.
- (ii) The merit list for the NRI / OCI / PIO and Foreign Students Candidates stated at rules 5(4) and 5(5) and Children of Indian Workers in Gulf Countries shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics added together at Qualifying examination:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

- (a) higher percentage of marks in the subject Mathematics at HSC:
- (b) higher percentage of marks in the subject Physics at HSC;
- (c) higher percentage of marks in Aggregate at HSC.

9. Centralised Admission Process (CAP). -

(1) Centralised Admission Process CAP stages

The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act.

The Government, Government Aided institutes, University Departments and University managed Institutions shall also admit the candidates through CAP. The stages of CAP shall be as stated below, -

- (a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority .The candidate should read the information brochure carefully.
- (b) The candidate should fill the Online Application Form as per the notified schedule for respective admission.

- (i) For admisions to First Year Engineering and Technology, Planning, Pharmacy, Pharm D., Hotel Management & Catering Technology, Architecture:
 - a. The eligible candidates aspiring for admission on the basis of CET conducted by the Competent Authority of Maharashtra State should apply online for admission. Such candidates need not have to pay application fee.
 - b. The eligible candidates aspiring for admission only on the basis of National Level Examinations mentioned in the eligibility criterion and approved by Maharashtra State time to time, except CET conducted by the Competent Authority of Maharashtra State should apply online for admission and shall pay required fees online (Non Refundable) as given in the table below.
- (ii) For Direct Second Year Engineering and Technology, Pharmacy and Hotel Management and Catering Technology: The eligible candidates are required to fill the application form Online.
- (iii) Following are the details of the fees to be paid by the candidate through online mode only.

Admission	Application fee for General	Application fee for	Application fee
	Category Candidates from	Reserved Category	for Children
	Maharashtra State, Outside	Candidates [SC, ST,	of NRI / OCI
	Maharashtra State (OMS),	VJ/DTNT(A), NT(B),	/ PIO,
	Union Territory of Jammu	NT(C), NT(D), OBC,	Foreign
	and Kashmir and Union	SBC, EWS] & PWD	National
	Territory of Ladakh	Territory of Ladakh Candidates belonging to	
	Migrant candidates and	Maharashtra State only	
	Children of Indian workers		
	in Gulf Countries		
First Year Engineering	Rs. 800/-	Rs. 600/-	Rs.5,000/-
and Technology,			
Planning, HMCT (Only			
JEE Candidates)			
First Year	Rs. 800/-	Rs. 600/-	Rs. 5,000/-
Architecture	Ks. 800/-	Ks. 000/-	
Direct Second Year			-
Engineering and	Rs. 800/-	Rs. 600/-	
Technology			
Direct Second Year	Rs. 800/-	Rs. 600/-	-
Pharmacy	NS. 000/-	NS. 000/-	
Direct Second Year	Do 900/	Pa 6007	-
HMCT	Rs. 800/-	Rs. 600/-	

(iv) The Application processing fee shall be as notified by the competent

- authority from time to time and the amount is Non Refundable.
- (v) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents.
- (vi) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer/device connected to internet.
- (vii) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.
- (viii) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.
- (ix) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it, if required. The candidate shall take printout of the submitted application form and sign it.
- (x) The Printout of form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.
- (c) Document Verification at Facilitation Centre by the Candidate or through the method prescribed by the Competent Authority for this purpose. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.
 - After confirmation of application form, information cannot be changed by candidate.
- (d) Display or Publishing of Provisional merit list, Submission of grievances, if any, through the method prescribed by the Competent Authority for this purpose. and Display or Publishing of Final Merit Lists;
 - i. Provisional Merit List of eligible candidates will be displayed on the website.
 - ii. For discrepancy if any, in the provisional merit list, within specified grievance period, Candidates can submit the grievances through the method prescribed by the Competent Authority for this purpose.
 - iii. No document shall be accepted to substantiate the claim made in application after scheduled dates.
 - iv. Final merit lists will be displayed on the website.

NOTE: - The merit list gives relative position of the candidate and it does not guarantee admission to any course/ institute.

(e) Display of Category wise Seats (Seat Matrix) available for respective CAP Rounds. The Competent Authority shall publish the information on the website about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.

- (f) Filling up and confirmation of online option form having preferences of Courses and Institutions prior to respective CAP Rounds. Candidates may fill in preferences of Institutes and Courses in decreasing order of their preference as specified by Competent Authority. The option form once confirmed by the candidate through their login shall be considered for allotment in the respective CAP Rounds;
 - Candidates may fill in **maximum 300 choices** of Institutes and Courses in decreasing order of their preference;
 - (i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for respective CAP Round.
 - (ii) Candidates will be able to fill in the online option form through their login.
 - (iii) It is mandatory for all candidates to confirm the online option form.
 - (iv) After confirmation of Option form, the candidate will not be able to change the Options.
 - (v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.
 - (vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be considered as first preference (Highest Priority Choice).
 - (vii) Option form received through online submission only will be considered for further processing.
 - (viii) Candidate shall confirm the submitted on-line Option Form by reentering Application ID and Password. The candidate can take a printout of the confirmed Option form for his record and future reference
 - (ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.
- (g) Display of Provisional Allotment of respective CAP Round indicating allotted institute and Course.
- (h) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority through the method prescribed by the Competent Authority for the purpose of accepting the offered seat and rectifying the errors as per the clause (e) of sub-rule (4) of this rule.;
- (i) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;

- (j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.
- (2) Conduct of CAP Round-I.- The seats available for Round- I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.
- (3) During the CAP: (a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed by the Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed by the Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;
- (b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed by the Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed by the Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;
- (c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance as per the method prescribed by the Competent Authority shall be eligible for participation in the subsequent rounds for betterment;
- (d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;
- (4) Conduct of CAP Round-II.- (a) The seats available for Rounds II shall be published on the website. The Candidates eligible for Round II are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during this round shall be available to the eligible candidates falling under the following categories.
 - (i) Candidates as per the sub-rule 3(c) and 3(d) above;

- (ii) Candidates who have not been allotted any seat in any of the previous round;
- (iii) Candidates who did not participate (failure of filling option form) in previous round.
- (b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;
- (c) There shall be no further betterment option available to the candidate after round II. The allotment made and/or allotment retained in round II for participating candidates in round II shall be final;
- (d) At the time of reporting to ARC for confirming the allotted seat as per the method prescribed by the Competent Authority, the candidate shall submit all the original documents in support of the claims made in the application. In the event the candidate fails to produce the documents in support of the claim, so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds.
- (e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC as per the method prescribed by the Competent Authority *viz*.
 - (i) change of gender from male to female and vice-versa;
 - (ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;
 - (iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.
 - (iv) removal of minority status due to failure of submission of supporting documents;
 - (v) removal of Disability status due to failure of submission of supporting documents;
 - (vi) removal of Defence status due to failure of submission of supporting documents
 - (vii) change in Type of Candidature;
 - (viii) change in Home University;
 - (ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;
 - (x) change in group/sub-group pertaining to direct second year engineering admissions;
 - (xi) change in Qualification.

Apart from the above no other change or rectification shall be allowed.

(5) The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

(6) Fees and Concessions:

(a) Fees Prescribed for Government, Government Aided Institutes and University Managed Engineering / Technology Degree Courses:

Fee structure for these institutes shall be as prescribed by the Government of Maharashtra from time to time.

(b) Fees prescribed in Unaided Private Professional Educational Institutions:

The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.

(c) Details of Concession in fees for Backward Class Category and Economically Weaker Section Candidates (belonging to Maharashtra State only)

For SC/ST/VJDT NT(A) /NT(B) /NT(C) /NT(D) /SBC /OBC and EWS category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

(d) Fees for Jammu & Kashmir and Ladakh Migrant Candidates and North East and Union Territory Candidates admitted by appropriate authority:

These candidates shall pay the fees as applicable to the Non Autonomous Government institutes (as given in 9(6)(a)). Candidates shall also pay additional fees as prescribed by the concerned University from time to time.

(e) Caution Money Deposits:

Caution money deposit received from the students shall be refunded after successful completion of the course or after canceling the admission. Unless there is any recovery, no deduction shall be made from the caution

money deposit. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution; or, within 3 complete financial years after the date of successful completion of the course, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided/Autonomous colleges and credited to Government in case of Government and Government-Aided Non Autonomous Colleges.

- **10. CAP allotment stages and process of allotment.** -Allotment of seats under CAP shall be made in the following manner, -
- (1) Maharashtra State Candidature Candidate. -(1) The stages of computerised allotment are as follows, -

Stage -I: For all the Candidates. -

- (a) All the Candidates (Open, Reserved, Male, Female, Tuition Fee Waiver) belonging to various categories shall be considered for allotment of seats as per their *Inter-Se-*Merit.
- (a-1) Economically Weaker Section (EWS) and Orphan Candidates shall be considered for allotment of seats reserved for them as per their *Inter-Se-Merit*, and if seat is not available in their reserved category, then they shall be considered for allotment in Open Category as per the *Inter-Se-Merit*.
 - (b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.
 - (c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.
 - (d) Allotment to the Persons with Disability Category Candidates.-
 - (i) Allotment of seats to the Persons with Disability Category Candidates shall be within their respective Reserved or General category only.
 - (ii) The number of seats available for the Persons with Disability Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.
 - (iii) If the seat for Persons with Disability Category Candidates as per their prescribed reservation percentage within their respective reserved or general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved or general category for Persons with Disability candidate and shall be allotted as per their Inter-Se-Merit.

(iv) All other seats (except earmarked seats) available for Persons with Disability Category Candidates for that course shall be allotted as per their Inter-Se-Merit from combined list of all Persons with Disability Category Candidates:

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit:

Provided further that, the candidate not considered for allotment due to provision of above proviso, shall be considered for allotment of seat from general Persons with Disability Category as per their Inter-Se-Merit.

- (v) After allotment of the seat to Person with Disability Category Candidate, a seat from that General or respective Backward Class Category and Person with Disability Category shall be treated as utilized.
- (vi) If in the seat matrix for any course, total available seats for Reserved or General category comes out to be less than two, then in such case, no seat shall be allotted to the Person with Disability Category Candidate.
- (e) Allotment to the Defence Category Candidates.-
 - (i) Allotment of seat to the Defence Category Candidates shall be within their respective Reserved or General category only.
 - (ii) The number of seats available for the Defence Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.
 - (iii) If the seat for Defence Category Candidates as per their prescribed reservation percentage within their respective reserved or general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved or general category for Defence Category candidate and shall be allotted as per their Inter-SeMerit.
 - (iv) All other seats (except earmarked seats) available for Defence Category Candidates for that course shall be allotted as per their Inter-Se-Merit from combined list of all Defence Category Candidates:

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit:

Provided further that, the candidate not considered for allotment due to the above provision, shall be considered for the allotment of seat from general seats for Defence Category as per their Inter-Se-Merit.

(v) After allotment of the seat to Defence Category Candidate a seat from that General or respective Backward Class Category and Defence Category shall be treated as utilized.

- (vi) If in the seat matrix for any course, total available seats for Reserved or General category comes out to be less than two, then in such case, no seat shall be allotted to the Defence Category Candidate.
- (f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below,
 - (i) Seat for ladies
 - (ii) Seat for Persons with disability candidates
 - (iii) Seat for Defence category candidates
- (g) The TFWS seat shall be allotted to the eligible Candidate only to such course in an Institute where a minimum of 30 % of sanctioned seats in the respective course are allotted.
- <u>Stage II</u>: For allotment of seats reserved for Female to Male Candidates. -If the seat remains vacant after allotment to Female Candidates of the Backward Class Category or Open Category, such seat shall be allotted to the Male Candidates belonging to respective Backward Class or Open Category.
- <u>Stage -III</u>: For SBC Category Candidates. -If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.
- Stage -IV, Stage-V&Stage -VI: Deleted (As per amendment dated 4th June 2019)
- <u>Stage -VII</u>: For all Candidates (without any type of Reservation). -The seats shall be considered for allotment to all the Candidates based on *Inter-Se-Merit*.

Stage-VIII: For All Candidates (without any Candidature Type): -

- (i) The seats remaining vacant shall be allotted to the All Eligible Candidates.
- (ii) In case of Direct Admission to Second Year (Lateral Entry) of Engineering and Technology: if the seats remain vacant such seats shall be filled in on the basis of *Inter-Se-Merit* of the Bachelor of Science Candidates.
- <u>Stage -IX</u>: For First Year Engineering admission to Diploma Candidates. After completion of stage VIII, If the seats remain vacant then such seats shall be considered for allotment to the Diploma Candidates based on *Inter-Se-Merit*.
- (2) In addition to above while allotting a seat for Direct Second Year of Engineering (Lateral Entry), seat shall be allotted as follows, -
 - (i) The seat of Degree Course shall be allotted to the Candidate having same sub-group Diploma Course;
 - (ii) Vacant seats, if any, shall be allotted to the Candidate having the same main group Diploma Course.
 - (iii) If further seats remain vacant, it shall be allotted to the Candidate having any other Diploma Course.
 - (iv) If the seats remain vacant such seats shall be filled in on the basis of Inter-Se-Merit of the Bachelor of Science Candidates.

The Groups and Subgroups are given in Schedule III.

- (3) For seats reserved for Female Candidate, the procedure for reservation as given in Government Circular of General Administration Department No. RSV 1012/CN-16/12/16A Dated 13th August 2014 shall be adopted.
- **(2) All India Candidature Candidates-** The allotment to these seats shall be done through CAP on the basis of score of, -
 - (a) First Year Engineering– JEE (Main) B.E./B.Tech 2020 score and then if the seats remains vacant, on the basis of MHT-CET 2020 score;
 - (b) First Year Planning JEE (Main) B.Planning 2020 score and then if the seats remains vacant, on the basis of MHT-CET 2020 score;
 - (c) First Year Pharmacy and Pharm. D. NEET 2020 score and then if seats remain vacant on the basis of MHT-CET 2020 Score;
 - (d) First Year Architecture Score obtained by giving 50% weightage to HSC marks and 50% weightage to valid score of National Aptitude Test in Architecture (NATA)2020 or normalised marks in JEE (Main) B.Arch score;
 - (e) First Year Hotel Management and Catering Technology NCHM JEE score and then if seats remain vacant on the basis of MAH-B.HMCT-CET 2020 Score.

All these seats are treated as "General Category" seats and no reservation is provided in these seats for Candidates of Backward Class Category, Ladies, Persons with Disability and Defence, etc.

(3) Minority Quota Seats: -The stages of computerised allotment are as follows, -

Stage–I: The seats under minority quota in the minority institution linguistic or religious) shall be allotted to the respective minority candidates.

Stage-II: If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.

Stage-III: Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.

- (4) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate-The supernumerary seats for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates shall be allotted to the eligible candidates as in 5(6), on the basis of Inter-Se-Merit in the entrance test conducted by the appropriate authority and if seats remain vacant on the basis of CET conducted by competent authority.
 - a) Application Form Filling, Submission and Admission Centres

The eligible candidate shall fill the Online Application Form within the notified schedule, as per the method prescribed by the Competent Authority.

i. The Competent Authority shall publish the provisional Merit List. The candidates not appeared for CET conducted by competent authority but appeared for any other CET conducted by appropriate authority can also apply,

- however such candidates are required to pay the Application Fee through online mode (Credit Card/ Debit Card/ Net Banking).
- ii. The candidates whose names do not appear in the merit list(s) will not be able to participate in entire Admission Process.

b) Counselling Round for J and K and ladakh Migrant Candidates at identified Admission Centre

- i. The counselling round shall be conducted as per the method prescribed by the Competent Authority.
- ii. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule.
- iii. The candidates shall produce the documentary evidence strictly as per the Proforma(s) in support of their claims.
- iv. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at the concerned identified admission centre (as per 10(4) a) as per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.
- v. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to any other institute and/or any other course during entire duration of the course.
- vi. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

Important note

Candidates admitted under this provision are not allowed to change course or college in any year of study.

(5) Reporting at institutes:

- i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.
- ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
- iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required

original certificates within 04 working days after the date of payment of fees.

11. Allotment of seats by CAP Round I and II -

- (1) CAP Round I and II shall be conducted by computerised allotment.
- (2) In CAP Round I.-
 - (a) For Minority Institutes the allotment shall be given to the candidates as per following preference, -
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stages I and II of sub-rule (1) of rule 10,
 - (iii) Sub-rule (2) of rule 10;
 - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference:
 - (i) Stages I and II of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules.
- (3) In CAP Round II.-
 - (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference:
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stages I to VIII of sub-rule (1) of rule 10,
 - (iii) Stage II of sub-rule (3) of rule 10,
 - (iv) Sub-rule (2) of rule 10,
 - (v) Stage III of sub-rule (3) of rule 10,
 - (vi) Stage IX of sub-rule (1) of rule 10;
 - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,
 - (i) Stages I to VIII of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules;
 - (iii) Stage IX of sub-rule (1) of rule 10 of these rules.
- (4) If the seat remains vacant due to non-allotment and non-reporting, such seat will be considered for allotment in subsequent round.
- (5) Every stage in CAP Round I and II shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of *Inter-Se-Merit*.

12. General provisions. -

(a) Allotment in CAP Round-I and II of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per *Inter-Se-Merit* of Candidates having Maharashtra State Candidature. The seats will be allotted to Candidates as per *Inter-Se-Merit*, options filled and seats available at that point of time in the stage of CAP Round-I and II;

- (b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;
- (c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;
- (d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);
- (e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;
- (f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;
- (g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;
- (h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;
- (i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". For Seat Acceptance, Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card/Internet Banking/ etc) or the mode as decided by Competent Authority and shall report to any one of the identified Admission Reporting Centre as per the method prescribed by the Competent Authority. (List of ARC shall be available on website). Seat will be confirmed by the Admission Reporting Centre after verification of the original documents and ensuring that the candidate meets all the eligibility norms. The centre in-charge shall issue the Online Receipt of acceptance or candidate can download from his/her login;
- (j) The Seat Acceptance Fee shall be Rs. 1,000/- for all admitted Candidates and the same shall be treated as non-refundable processing fee;
- (k) Failure to report for Seat acceptance as per the method prescribed by the Competent Authority will be considered as if the Candidate has rejected the offer;
- (l) Allotted Seat will be cancelled if, at any time, any of the document or certificate is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;
- (m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Admission Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent round of admission as per schedule.
- (n) If any of the statement made in application form or any information supplied by the candidate in connection with his admission is found to be false or incorrect in any material particular, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission,

- may be preferred within seven days to the Competent Authority. The Competent Authority shall, preferably, decide the appeal within fifteen days and his decision thereon shall be final.
- (o) Complaints regarding the use of fake certificates shall be investigated in time bound manner and if it is found that there is a truth in such complaint, such admission shall be cancelled. Further appropriate action shall be initiated with due intimation to Competent Authority.
- **13. Admissions in Institutional Quota and vacant seats after CAP.-** The Director or Principal of the institution shall carry out the admissions for these seats in the following manner. -
 - (a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.
 - (b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.
 - (c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution.
 - (d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in rule 3(4)(b) and shall be filled in on the basis of Inter-Se-Meirt prepared by following the procedure specified in 8(3).
 - (e) The institution after verification of all required documents shall prepare and display the Inter-Se-merit lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.
 - (f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter.
 - (g) All the admissions and cancellations shall be updated instantly through online system.
 - (h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicants.

- (i) While filling these seats the preference shall be given to Maharashtra State Candidature Candidate over All India Candidature Candidate on the basis of Inter-Se-Merit.
- (j) After exhausting Maharashtra State Candidature Candidate and All India Candidature Candidate, if any seat remain vacant in the Sanctioned Intake then these seats may be filled with NRI, Foreign Students (FS), Overseas Citizen of India (OCI), Persons of Indian Origin (PIO), Children of Indian Workers in the Gulf Countries (CIWGC) Candidature Candidates, subject to the approval from appropriate authority for these seats.

14. Approval of Merit List and the Admitted Candidates List. -

- (1) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and after DTE certification shall submit to the Admission Regulating Authority in accordance with the subsection (5) of the section 9 of the Act.
- (2) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc as well as the required documents of the Candidates admitted at institution level.
- (3) If a minority institution fails to admit minimum Fifty-One percent of its Sanctioned Intake from the persons belonging to the concerned minority, for a period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of Subsection (2) of the Section 6 of the Act.

15. Cancellation of Admission and Refund of fees, return of documents by Institutions. -

- (a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/- towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;
- (b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 p.m. of the cut-off date prescribed by the Competent Authority;

- (c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.
- (d) The institution shall not entitle to recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

16. Change of Course or Institution after First, Second or Third year. -

- (1) The Candidate seeking for a change in course or shift after successfully completing the First Year of studies or both first and Second Semester examination in full or failed in one of the heads of passing will be allowed to do so in the same institution subject to the availability of sets and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal shall be responsible for ascertaining the eligibility of the Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;
- (2) Transfer of Candidates (Course and/or Institution) after One/ Two/ Three year shall be made in the following manner,
 - i. The Candidate once admitted in First Year / Second Year shall not be eligible for transfer to any other institution during the same academic year;
 - ii. The Candidate passing the First Year (both first and second semester) or second year (both third and fourth semester) or third year (both fifth and sixth semester) examinations in full or failed in one of the heads of passing are considered as eligible for transfer of Institution or course, provided that for transfer after second year the candidate should have passed the first year, and for transfer after third year the candidate should have passed first and second year;
 - iii. There shall be no transfer of students at any stage in any case from Unaided Institutions to Government or Government Aided Institutions or University Departments or University Managed Institutions. However, the Candidate from Government or Government Aided Institution or University Departments or University Managed Institutions may seek transfer to Unaided Educational Institution;
 - iv. There shall be no transfer of students at any stage to Autonomous Institutions;
 - v. Transfer to Unaided Institutions. The Principals of Unaided institutions shall consider the Candidates from other institutions for transfer with prior approval from the Directorate of Technical Education on submission of No Objection Certificate (NOC) from institution, Eligibility Certificate from University and Vacancy position. The Principal or Director of the institute shall ascertain the eligibility of Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;

Transfer in Government or Government aided Institutions- Eligible Candidates aspiring for a transfer from Government or Government Aided or University Departments and University Managed Institutions to other Government or Government Aided or University Department or University Managed Institutions, shall apply in writing to the Principal/ Director of the institute in which he/she studied first year or second semester. The Principal or Director shall forward the consolidated branch wise merit list of eligible candidates giving details like Name, Course, percentage of Marks, Names of Courses and Institution in order of preference to which candidates desires to seek transfer, reasons for transfer and Remarks, along with course wise vacancy position in institution, to the Director of Technical Education, Maharashtra State, so as to reach him as per the schedule given by him. All the Principals of Government and Government Aided Institutions, University Departments and University Managed Institutions shall submit vacancy position of all courses to the Directorate of Technical Education, Mumbai before stipulated date.

- vi. No application without recommendation of the Principal / Director of Institution shall be entertained by the Directorate of Technical Education;
- vii. If the result of the University or Institution is not declared before the process of transfer, Candidates of that University will lose claim on transfer;
- (3) The Candidates admitted under Supernumerary Quota seats are not eligible for change of Course or Institution;
- (4) The candidates from the professional educational institutions which are outside the purview of the act shall be eligible for transfer to the unaided private professional educational institutions subject to the fulfilment of eligibility criterion and requirements stipulated under the provisions of sub section (1) of section 3 of the Act and the fulfilment of the conditions stated in sub-rule (2).
- (5) List of all such transfers shall be communicated by the Directorate of Technical Education to the office of the Admissions Regulating Authority for final approval.

17. Documents required to be uploaded along with "Application Form for Centralized Admission Process". -

The candidates are required to upload **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission. The Candidates shall carry the original documents for scrutiny & verification at identified Facilitation Centre as per the process specified by the competent authority. The candidates are required to scan the document in .jpg or .gif format (minimum 150 dpi resolution, file size upto 1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. The Facilitation Center shall assist the candidate, free of cost, to scan and upload the documents.

Sr. No.	Type of Candidate	copies of documents to be produced along with Application Form for Admission
1	All Candidates	1. SSC (Std.X) mark sheet. 2. HSC/Diploma/B. Sc. mark sheet. 3. JEE(Main) /NEET / NATA Score Card Mark Sheet. 4. School Leaving Certificate, if required to substantiate claim. 5. Certificate of the Indian Nationality of the candidate. 6. For Second Year Engineering and Technology and Pharmacy: Equivalence Certificate from Maharashtra State Board of Technical Education, Mumbai [www.msbte.com] for student having passed diploma from Other Board] (excluding Govt Autonomous Institutes in Maharashtra and
		Dr. B.A.T.U. Lonere) uments candidates are required to produce the ats depending upon the category to which they
2	Type- A Candidates	Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
3	Type- B Candidates	Domicile certificate of candidate/father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra.
4	Type- C Candidates	Certificate from the employer in the proforma – A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in Maharashtra.
5	Type- D Candidates	Certificate from the employer in the proforma – B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee. Or Undertaking along with documentary evidences from the retired employee stating the place of settlement.
6	Type-E Candidates Maharashtra Karnataka disputed border area	 Certificate stating that candidate belongs to the Maharashtra Karnataka disputed border area in proforma – G1. Certificate stating that the mother tongue of

	Candidates	the candidate is Marathi in proforma – G2
		(List of the villages in Maharashtra Karnataka
		disputed border area is available on website)
7	Backward class	Caste certificate
	Candidates	2. Caste/Tribe validity certificate
	belonging to S.C. /	
	S.T.	
8	Backward class	1. Caste certificate
	Candidates	2. Caste validity certificate
	belonging to VJ/DT-	3. Non creamy layer certificate @ valid upto
	NT(A) / NT(B) / NT(C)	31st March 2021.
	/ NT(D) /O.B.C/	
	SBC/	
9	Economically Weaker Section	In addition to the documents mentioned in Sr. No. 1 above,
	(EWS) Candidate	Eligibility Certificate for Economically Weaker
	(2.1.5) Garrandass	Section Proforma – Vसामान्य प्रशासन विभाग, शासन
		निर्णय क्र.राआधो ४०१९/प्र.क्र.३१/१६-अ, दि .
		12/02/2019 (201902121415021407)
10	Orphan candidate	In addition to the documents mentioned in Sr.
		No. 1 above,
		Orphan Certificate Proforma – U
11	Ex-Servicemen	1. Defence Service Certificate Proforma – C.
	(Def-1)	2. Domicile certificate of father/mother who is
		an Ex-Service personnel is domiciled in the
		State of Maharashtra.
12	Active Domicile	1. Defence Service Certificate Proforma – C
	Defence Candidates.	2. Domicile certificate of father/mother who is
	(Def-2)	an active defence service person is domiciled
13	Active Non Domicile	in the State of Maharashtra.
13	Defence Candidates.	Defence Service Certificate Proforma – C and
	(Def-3)	D/E.
	(Der 9)	2. Certificate from the employer in the proforma
		- D stating that father/mother of the
		candidate who is an active defence service
		person presently posted in Maharashtra.
		OR
		Certificate from the employer in the proforma
		- E stating that father/mother of the
		candidate who is an active defence service
		person and has retained the family in his
		previous place of posting in Maharashtra.
14	Persons with	1. Certificate in the pro forma
	Disability	2. Domicile certificate of candidate.
	Candidates	

15	Union Territory of	1. Certificate of posting in case of defence and
	Jammu and	Government servants in proforma – J
	Kashmir and Union	2. Certificate of stay in refugee camp for those
	Territory of Ladakh	staying in camp in proforma – K
	Migrant	3. Certificate stating that the candidate belongs
	candidates	to displaced family proforma –L
16	Foreign nationals /	1. Eligibility Certificate from the Association of
	Foreign	Indian Universities, New Delhi (AIU) if
	Students	candidate passed Qualifying examination
		from abroad.
		2. Passport of the Candidate.
		3. Affidavit of candidate/Parent disclosing his
		full identity i.e. full name, age, residence,
		occupation, relationship with candidate duly
		signed by the Candidate/parents.
		4. Proof of residence i.e. Driving Licence or
		Telephone Bill of candidate
		5. Statement of Marks or Certificate of Passing
		SSC / Equivalent Examination.
		6. Statement of Marks or Certificate of Passing
		HSC / Equivalent Examination.
		7. Statement of Marks or Certificate of Passing
		Qualifying / Equivalent Examination.
17	Persons of Indian	1. Eligibility Certificate from the Association of
	Origin	Indian Universities, New Delhi (AIU) if
		candidate passed Qualifying examination
		from abroad.
		2. Passport of the Candidate.
		3. PIO / OCI Card.
		4. Affidavit of candidate/Parent disclosing his
		full identity i.e. full name, age, residence,
		occupation, relationship with candidate duly
		signed by the Candidate/parents.
		5. Proof of residence i.e. Driving Licence,
		Telephone Bill, Property Tax copy, IT return
		copy of sponsor
		6. Statement of Marks or Certificate of Passing
		SSC / Equivalent Examination.
		7. Statement of Marks or Certificate of Passing
		HSC / Equivalent Examination
		8. Statement of Marks or Certificate of Passing
		Qualifying / Equivalent Examination.

18	Children of Indian	1	CIWGC Certificate of the Candidate OR of
	Workers in Gulf	1.	his/her Mother or Father
	Countries(CIWGC)	2	Affidavit of candidate/Parents disclosing his
			full identity i.e. full name, age, residence,
			occupation, relationship with candidate duly
			signed by the Candidate/parents.
		2	Passport, Nationality Certificate of Parent.
			Residence of parent in Gulf Countries, Valid
			VISA of Parent
		5	Work Permit or Letter from the Employer on
		J.	Company Letterhead.
		6.	Proof of residence i.e. Driving Licence,
			Telephone Bill, Property Tax copy, IT return copy of Parent
		7.	Proof of residence showing minimum 182
			days of stay of Parent in Gulf Countries for
			the academic year of admission, prior to the
			admission date
		8.	True copy of Gulf bank account passbook
			(copies of main page indicating bank name &
			address, Parent name & address, with
			entries of last preceding 6 months prior to
			admission)
		9.	Eligibility Certificate from the Association of
			Indian Universities, New Delhi (AIU) if
			candidate passed Qualifying examination
			from abroad.
		10	Statement of Marks or Certificate of Passing SSC / Equivalent Examination.
		11	Statement of Marks or Certificate of Passing
			HSC / Equivalent Examination.
		12	. Statement of Marks or Certificate of Passing
			Qualifying / Equivalent Examination.
19	Non Resident	1.	NRI Certificate of the Candidate OR of his/her
	Indian		Mother or Father OR the real brother/real
			sister ordinarily residing abroad OR NRI
			certificate of the persons having blood relation
			with the student who consider such student
			as 'Ward' viz-real brother/sister of father OR
			real brother/sister of Mother OR
			father/mother of father OR father/mother of
			Mother OR 1st degree paternal/maternal
			cousins, ordinarily residing abroad and
			should have looked after the candidate as
			guardian with documentary evidence &

		affidavit in support of the aforesaid facts.
		Parents CDC (Continuous Discharge
		certificate) if claimant is Merchant Navy
		employee.
		2. Affidavit of candidate/sponsor disclosing his
		full identity i.e. full name, age, residence,
		occupation, relationship with candidate duly
		signed by the Candidate/parents/sponsor.
		3. Passport, Nationality Certificate of sponsor
		4. Residence of NRI, Valid VISA of sponsor
		5. Proof of residence i.e. Driving Licence,
		Telephone Bill, Property Tax copy, IT return
		copy of sponsor
		6. Proof of residence showing minimum 182
		days of stay of sponsor in abroad for the
		academic year of admission, prior to the
		admission date
		7. True copy of foreign bank account passbook
		(copies of main page indicating bank name &
		address, sponsor name & address, with
		entries of last preceding 6 months prior to
		admission)
		8. Affidavit of family chart duly signed by
		sponsor making clear relationship
		9. Leaving certificates, Birth extracts, mark
		sheets, PAN Card, Passport, Marriage
		Certificate of all members shown on family
		tree/chart.
		10. Eligibility Certificate from the Association of
		Indian Universities, New Delhi (AIU) if
		candidate passed Qualifying examination
		from abroad.
		11. Statement of Marks or Certificate of Passing
		SSC / Equivalent Examination.
		12.Statement of Marks or Certificate of Passing
		HSC / Equivalent Examination
		13. Statement of Marks or Certificate of Passing
20	TFWS candidates	Qualifying / Equivalent Examination. Income certificate stating that his/her
20	11 WO candidates	parent's annual income is less than Rs. 8
		Lakh from all sources issued by the
		appropriate competent authority of the
		Maharashtra State.
21	Minority Candidates	1. Declaration of the Candidate for the respective
	_	Linguistic / Religious Minority Community or
		Leaving Certificate having information

pertaining to Religion / Mother tongue. (शासन
निर्णय अल्पसंख्याक विकास विभागक्रअविवि-
2010/प्र.क्र.109/10/काया-५ दि .01 जुलै 2013 पहावा
[201307021644062414])
2. Domicile Certificate of Candidate or the
documents specified for Maharashtra State
Candidature Type A .

18. Miscellaneous provisions

a) Conduct and Discipline

- (i) Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.
- (ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.
- (iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.
- (iv) Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.
- (v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.
- **b) Action against ragging**: Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.
- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.

- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.
- e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.
- f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.
- g) Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.
- h) If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

c) Others:

- (i) The medium of instruction for degree courses is English.
- (ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.
- (iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.
- (iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her

Information Brochure for Admission to Under Graduate Technical Courses (2020-21)

to the college / institution.

d) Hostel accommodation:

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Union Territory of Jammu and Kashmir and Union Territory of Ladakh migrant candidates and Government of India nominees for Hostel accommodation.

e) The English version of the notified gazette shall be considered for the purpose of interpretation of the meaning and correctness of any provisions made in the Admission Rule and its amendment.

SCHEDULE -I

A(1). Allocation of seats within Sanctioned Intake for First Year of Government and Government Aided Institution, University Departments, and University Managed Institutions-

Sr.	Type of Institution	CAP Seats				
No		Maharashtra State	All	Institution	Minorit	
		Candidates	India	Level Seats	у	
			Seats		Quota	
1	Government /	Autonomous - 100%	Nil	#		
	Government Aided	(State Level)				
	Institutions,	Non- Autonomous &				
	University	University				
	Departments and	Departments- 70 %				
	SNDT University	for HU, 30 % for			Nil	
	Excluding Minority	OHU				
	Institutions					
2	Institute of	70% (State Level)	30%	Nil	Nil	
	Chemical					
	Technology Mumbai					
3	Dr. Babasaheb	85% (State Level)	Nil	Nil		
	Ambedkar	15% for Candidates				
	Technological	from Districts of				
	University Lonere	Konkan Region\$			Nil	
4	Government/	Autonomous- 50%				
	Government Aided	(State Level) Non	Nil	Nil	50%	
	Minority Colleges	Autonomous – 35%				
		for HU and 15% for				
m 1	111.6	OHU				

These seats are available for Maharashtra State Candidature Candidates only.

^{*}HU- Home University and OHU – Other than Home University

[#] Two seats per branch for Baba Harnam Singh of Langar Sahib Gurudwara Trust in SGGS Institution of Engineering and Technology, Nanded , Five seats for Seth Walchand Hirachand Memorial Trust & Two seats for D.D. Daruwala Memorial in Walchand College of Engineering, Sangli. These seats shall be within the sanctioned intake capacity and shall be filled at the respective Institution level. The Candidates should apply to the Director of the SGGS Institute of Engineering and Technology Nanded and WCE, Sangli respectively.

^{\$} Districts of Konkan Region viz. Thane, Raigad, Ratnagiri, Sindhudurg and Palghar.

^{**} For the institutes affiliated with Dr. Babasaheb Ambedkar Technological University Lonere, seat allotment will be notified.

A(2). Allocation of seats within Sanctioned Intake for First Year of Unaided Private Professional Educational Institutions

		No. of Seats- a	s % of Sa	nctioned In	ıtake
		CAP Se	Institution		
Sr. No	Type of Institution	Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	al Quota (including 5% Quota for NRI, if applicable)
1	Unaided Private Professional Educational Institutions (excluding minority institutions)	Autonomous - 65% (State Level) Non- Autonomous- 45.5 % for HU, 19.5 % for OHU		Nil	20%
2	Unaided Minority Educational Institutions	Autonomous* 100% of M.S. Seats\$ (State Level) Non- Autonomous*- 70 % of M.S. Seats\$ for HU, 30 % of M.S. Seats\$ OHU	15% of Seats under CAP #	Minimu m 51%@	20%

CAP Seats = Sanctioned Intake - Institutional Quota

These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution. The institutional quota for Architecture and Pharmacy includes 5% quota for NRI and in case the seats remain vacant then they shall be allotted to the candidates with All India Candidature. Note: The Institutions affiliated to Dr. Babasaheb Ambedkar Technological University Lonere will have 100% State Level Quota with subject to approval of State Government.

B. Allocation of Supernumerary Seats

- (1) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall be as per the policy of the Government.
- (2) OCI/PIO, Foreign Students and the Children of Indian Workers in Gulf Countries candidates to be filled by Institution 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

[#] CAP seats excluding Minority Quota

^{\$} M.S. Seats = CAP Seats - (All India Seats + Minority Quota)

^{%-} Percentage

^{*} The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.

SCHEDULE -II

(For Direct Second Year Engineering and Technology, Hotel Management and Catering Technology and Pharmacy Admission)

(See rule 6 and 7)

The distribution of seats available shall be notified on the website before submission of option form of Centralised Admission Process (CAP).

- (i) Lateral Entry Seats: 10% of Sanctioned Intake for Engineering / Technology, Hotel Management and Catering Technology and Pharmacy, which will be over and above the Sanctioned Intake, Supernumerary to the approved Intake.
- (ii) Vacant Seats: The seats, within the sanctioned intake, which remain vacant during previous years shall also be filled in during lateral entry admission process after due consideration of the changes of course or institution by the candidates in terms of rule 16.
- (iii) Separate Division in Direct Second Year. These seats shall be as sanctioned by All India Council for Technical Education.

A. Seat Distribution for Direct Second Year of Government and Government Aided Institutes

Sr.	Type of Institution	No. of Seats with Competent Authority(CAP Seats)-				
No		as % of Sanctioned Intake or (Lateral Entry Seats +				
		Vacant Seats)				
		General Seats	Minority Quota			
1	Government / Government Aided Institutions, University Departments and SNDT University Excluding Minority Institutions	Autonomous, Non Autonomous and University Department- 100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil			
2	Dr. Babasaheb Ambedkar Technological University Lonere	100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil			
3	Government / Government Aided Minority Institution	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake			

These seats are available for Maharashtra State Candidature Candidates only.

B. Seat Distribution for Direct Second Year of Unaided Private Professional Educational Institutes

Sr.	Type of	No. of Seats with Cor	No. of Seats with Competent Authority(CAP					
No	Institution	Seats)- as % of S	Sanctioned	Intake or	Level Quota			
		(Lateral Entry Seats	+ Vacant Se	ats)				
		General Seats	Minority	All India				
			Quota	Quota				
	Unaided Private	100% of (Lateral						
	Professional	Entry Seats +	Nil	Nil	Nil			
1	Educational	Vacant Seats)						
1	Institutions	Separate Division-						
	(Excluding	65% of Sanctioned	NT:1	15%	20%			
	minority)	Intake	Nil					
	Unaided	(Lateral Entry						
	Minority	Seats + Vacant	Minimum	Nil	Nil			
	Educational	Seats) - Minority	51%@					
2	Institutions	Quota	_					
4		Separate Division:		15%	20%			
		85% of Seats under	Minimum	Seats				
		CAP #	51%@	under				
				CAP#				

CAP Seats = Sanctioned Intake - Institutional Quota

[#] CAP seats excluding Minority Quota

[@]These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

Schedule III

Group and Subgroup of Courses for Admissions to Direct Second Year:

The groups and subgroups of Diploma Courses and Corresponding Degree Courses for which Admissions to Direct Second Year shall be given are as below. Admissions will be effected to Diploma holders of a subgroup for Degree Courses mentioned in the same subgroup. Thereafter "vacant seats", if any, shall be offered to Candidates from other subgroups (Diploma), under the same group, who are Eligible for Corresponding Degree Courses from the group. For this purpose, group merit list will be operated.

Groups and Sub-groups of Diplomas for which preference will be given for Admission to Degree Courses:

Group No.	Diploma Courses	(Course Code) Degree Courses					
1-Chemi	cal Engineering Group						
	101-Sub-group : A						
	 Chemical Engineering Chemical Technology Petro-Chemical Engineering Technical and Analytical Chemistry Sugar Technology 	 Chemical Engineering Chemical Technology Petroleum Engineering Paper and Pulp Technology Petro Chemical Engineering Petro Chemical Technology Pharmaceutical and Fine Chemical Technology Chemical Engineering Dyestuff Technology Pharmaceuticals Chemistry and Technology Mechanical and Automation Engineering 					
	102-Sul	o-group : B					
	 Plastic Engineering Polymer and Plastic Engineering Plastic Technology Rubber Technology Plastic Mould technology 	 Plastic and Polymer Engineering Polymer Engineering Plastic Technology Plastic and Polymer Technology Polymer Technology Polymer Engineering and Technology 					
	103-Sub-group: C						
	1. Food Technology	 Food Technology Food Engineering and Technology 					

	104-Sub	o-group : D
	Surface Coating Technology Oil and Paints Technology	1. Oil and Paints Technology 2. Oil Fats and Waxes Technology 3. Paints Technology 4. Oil Technology 5. Surface Coating Technology 6. Oil, chemicals and Surfactants Technology
2-Civil E	Engineering Groups	
	201-Sub	p-group : A
	 Civil and Rural Engineering Civil and Sanitary Engineering Civil Engineering Construction Technology Environmental Technology Architectural Assistantship 	 Civil Engineering Civil and Water Management Engineering Environmental Engineering Environmental Science and Technology Civil Engineering (Construction Technology)
3-Comp	uter, Electronics, Electrical, Instrum	entation & Bio-Medical Engineering
	301-Sub	o-group : A
	 Computer Engineering Computer Technology Information Technology 3D Animiation And Graphics Computer Science and Engineering 	 Computer Science and Engineering Computer Engineering Information Technology Computer Technology Computer Science and Technology
	302-Sub	o-group : B
	 Digital Electronics Electronics and Communication Engineering Electronics and Video Engg Sound and Television Engineering Electronics and Telecommunication Industrial Electronics Electronics and Radio Engineering Electronics Engineering Electronics Production and Maintenance 	 Electronics Product Design Technology Electronics and Communication Engineering Electronics and Telecommunication Engg Electronics Engineering Electronic and Communication Technology Electrical and Electronics [Power System] Electronics System Engineering Electronics system

	10. Electronics 11. Electronics Engineering Industry Integrated 12. Electronics and Communication Technology 303-Sul	Engineering o-group : C				
	1. Medical Electronics	1. Bio Medical Engineering				
	304-Sul	o-group : D				
	 Electrical Engineering Electrical Power System Electrical And Electronics Engineering 	 Electrical Engineering Electrical and Electronics Engineering Electrical Engg [Electrical and Power] Power Engineering Electrical Engg[Electronics and Power] Electrical and Power Engineering 				
	305-Sub-group : E					
	 Instrumentation Instrumentation and Control Instrumentation Engineering Instrumentation and Control Engineering 	Instrumentation and Control Engineering Instrumentation Engineering				
	306-Sul	b-group : F				
	All Diploma Courses listed in Main Group 3	Electronics and Computer Science				
4-Mecha	anical Engineering Group					
	401-Sul	o-group : A				
	 Automobile Engineering Fabrication Technology Mechanical Engineering Fabrication Technology and Erection Engineering Mechatronics Robotics and Mechatronics Advanced Diploma in Tool and Die Making Mechatronics Engineering 	 Aeronautical Engineering Automobile Engineering Mechanical Engineering Mechanical Engineering[Sandwich] Aeronautical Engineering Mechanical & Automation Engineering Mechatronics Engineering Mechatronics 				

	Engineering[Sandwich]					
	402-Sub-group: B					
	 Machine Tool and Maintenance Plant Engineering Production Technology Production Engineering Advanced Diploma in Tool and Die Making 	 Industrial Engineering Production Engineering Production Engineering[Sandwich] 				
	403-Sul	o-group : C				
	1. Packaging Technology					
	404-Sub	Group : D				
	 Metallurgy Metallurgy (Foundry Technology) 	1. Metallurgical Engineering				
5-Mining	ning Engineering Group					
	501-Sul	o-group : A				
	 Mining and Mine Surveying Mining Engineering 	1. Mining Engineering				
6-Printin	ng Engineering Group					
	601-Sul	o-group : A				
	1. Printing Technology	 Printing and Packing Technology Printing Engineering and Graphics Communication 				
7-Textile	e Engineering Group					
	701-Sul	o-group : A				
	 Knitting Technology Man made Fibre Manufacturing Textile Manufacture (Cotton) Man made Textile Technology Garment Technology Dress Designing and Garment Mfg. Handloom Technology Fashion And Clothing Technology 	 Man Made Textile Technology Textile Plant Engineering Textile Engineering (Fashion Technology) Textile Engineering / Technology Textile Technology Fibres and Textile Processing Technology 				

	702-Sub Group : B							
	 Man made Textile Chemistry Textile Technology Textile and Analytical Chemistry Technical Chemistry 	1. Textile Chemistry						
8-Special G	Group 1							
	801-Sub-group: A							
	 Chemical Engineering Chemical Technology Technical and Analytical Chemistry Sugar Technology Food Technology Environmental Technology Medical Electronics and Technical Chemistry 	1. Bio Technology						
9-Special G	Froup 2							
	901-Sub	o-group : A						
	 Production Engineering Plant Engineering Mechanical Engineering Instrumentation Engineering Instrumentation and Control Engineering 	1. Sugar Technology						
10-Special	Group 3							
	1001-Su	b-group : A						
	 Leather Technology Leather Goods and Footwear Technology Agriculture Technology 							
11-Special	Group 4							
	1101-Sub-group : A							
	 Agriculture Engineering Agriculture Technology 	Agricultural Engineering						
12-Mechati	ronics							
	1201-Me	chatronics						
	 Automobile Engineering Fabrication Technology 	 Mechatronics Engineering Mechatronics 						

3. Mechanical Engineering 4. Fabrication Technology and Erection Engineering 5. Machine Tool and Maintenance 6. Plant Engineering 7. Production Technology 8. Production Engineering 9. Advanced Diploma in Tool and Die Making 10. Digital Electronics 11. Electronics and Communication Engineering 12. Electronics and Video Engg 13. Sound and Television Engineering 14. Electronics and Telecommunication 15. Industrial Electronics 16. Electronics and Radio Engineering 17. Electronics Engineering 18. Electronics Production and Maintenance 19. Electronics 20. Medical Electronics 21. Mechatronics	Engineering[Sandwich]
13-Electronics and Electrical Engineering	
1301-Electron	ics and Electrical
 Digital Electronics Electronics and Communication Engineering Electronics and Video Engg Sound and Television Engineering Electronics and Telecommunication Industrial Electronics Electronics and Radio Engineering Electronics Engineering Electronics Production and Maintenance Electronics Medical Electronics Electrical Engineering Electrical Power System 	Electronics and Electrical Engineering

Proforma – A (For Type – C Candidates)

(For sons and daughters of Central Government / Government of India undertaking employees)

CERTIFICATE	
This is to certify that Shri / Smt	is an employee
n the capacity ofinin	
(Designation) (Name of the Oriente Control of Control	ament / Government of India undertaking) ferred toin Dated and is currently working in the same post. and / daughter
Outward No.&Date:	(Signature)
Place:	Name & Designation
race:	of the Head of the office
Seal of the Office	of the fread of the office
Sear of the Office	
Note : This pro forma is to be accompanied by attested copy of 1) Transfer order2) Joining report	of:
Proforma B-1	
(For Type D Candida	ates-)
For sons and daughters of Maharashtra State Govern	·
•	iment, manarasitra State dovernment
undertaking employees)	
CERTIFICATE	
This is to certify that Shri / Smt	is an employee in the capacity of
inin	
Designation) (Name of the Organisation /Establishmen	
This Organisation/Establishment /Department is under	
Department of Maharashtra State Government / Maharashtr	ra State Government undertaking.
Shri / Smtis transferred t	
In/out of Maharashtra State vide	,
•	te transfer order no
Dated	
He / She has joined duty in/out of Maharashtra State on the same post.	and is currently working in
	1.,
This certificate is issued for the purpose of his/her son/daug	
admission to First /Direct Second Year of Under Graduate De	egree courses in Engineering and
Technology / Planning/ Pharmacy / Architecture/ Hotel Mar	nagement and Catering Technology for
the academic year 2020-21.	8
ine academic year 2020-21.	
	(21
Outward No. & Date :	(Signature)
Place:	Name & Designation
	of the Head of the
office	or the free of the
	Off
Seal of the (
Note: This pro forma is to be accompanied by attested copy of	of:
1) Transfer order2) Joining report	

Proforma B-2

(For Type D Candidates)

(For	sons	and	daughters	01	Maharashtra	State	Government/	Maharashtra	State	Government
unde	ertaki	ng re	tired emplo	oye	es)					

UNDI	ERTAKING		
This is to undertake that I,, have retired from the service from the post of in			
This Organisation/Establishment / Department is Department of Maharashtra State Government / M			
I have retired on and settled in	taluka	district	
This undertaking is submitted for the purpose of nadmission to First /Direct Second Year of Under Grechnology / Planning/ Pharmacy / Architecture/ the academic year 2020-21.	raduate Degree cours	es in Engineering and	
Place : Date :		(Signature) Name	
Note: This pro forma is to be accompanied by atte 1) Pension Pay Order.	sted copy of:		
2) Proof of settlement (Ration Card/ Electon Card).	tricity Bill/Aadhaar C	ard/ Telephone Bill/ Property	
Pro fo	rma – C		
(For Def-1, Def-2 ar	nd Def-3 Candidates)		
(For sons and daughters o	f defence service per	sonnel)	
CER	TIFICATE		
This is to certify that Shri. / Smt		,	
	1 11 5 1 61		
(Full Name of the Emplis / has been a member of Armed forces of India. Indian Army / Indian Navy / Indian Air Force from / retired from services on / permanent	He / She has put into	years of service in and is currently working	
This certificate is issued for the purpose of his admission to First /Direct Second Year of Degree Pharmacy / Architecture/ Hotel Management and Outward No. & Date:	course in Engineering	g and Technology / Planning/	
Place:		(Signature)	
	Name and d	_	
	of the Authority no		
	of Commandant District Sainik	- ,	
Seal Of th		wenare onicer	
Office			

Note:-

- 1. This certificate is **not** to be issued for the Civilian Staff working in the Indian Army/Navy/Air Force.
- 2. For Def-1 and Def-2 candidates, above pro forma is to be accompanied by attested copy of **Domicile** certificate of parent who is in active service or ex-serviceman.

Pro forma- D

(For Def-3 candidates)

(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State)

CERTIFICATE	
This is to certify that Shri / Smt	
(Full Name of the Employee with Rank of Armed forces of India, and is currently working in Indian Army / Indian Army / Indian Army / Shri / Smt	dian Navy / Indian Air Force (Place of posting) in ted
Outward No. & Date: Place:	(Signature) Name & Designation of the Head of the
office	
Seal Of the	
Office	
Note: This pro forma is to be accompanied by attested copy of	
1) Transfer order	
2) Joining report	
This certificate is not to be issued for Civilian Staff working in the Ind	lian Armu/Navu/Air force
The congress to not to be today of contains any terming in the fitter	
Pro forma – E	
(For Def-3 candidates)	
(For sons and daughters of Active defence service personnel not	t domiciled in Maharashtra
State but retained their family accommodation)	
CERTIFICATE	
This is to certify that Shri / Smt	
(Full Name of the Employee with Rank of the	e employee)
Armed forces of India, and is currently working in Indian Army / Ind	dian Navy / Indian Air Force.
Shri / Smtis presently posted at	
, , , , , , , , , , , , , , , , , , , ,	(Place of posting)
His / Her previous posting was atin Maharashtra S	,
He / She has retained family accommodation in	. in Maharashtra State on account
This certificate is issued for the purpose of his / her son / daughter . to First / Direct Second Year of Degree course in Engineering and Te Architecture/ Hotel Management and Catering Technology for the ac	echnology / Planning / Pharmacy /
Outward No. & Date:	(Signature)
Place:	Name & Designation
riact.	9
	of the Head of the office
Seal Of the Office	
Note:- This certificate is not to be issued for Civilian Staff working in the	he Indian Army/Navy/Air force.

Proforma – G1

(For Candidates from Maharashtra and Karnataka disputed Border Area)

	CEDWIDIO 4 WE	
	CERTIFICATE certify that Shri / Smt	
	a resident of	
area.	ate is issued for the purpose of his / her ward's / candidate's admission	to First
/Direct Second Yea	of Under Graduate Degree courses in Engineering and Technology / Pl ture/ Hotel Management and Catering Technology for the academic year	lanning/
Outward No. & Date	, 1 3	
Place:	District Magistrate/Additional District Magistrate/ Taluka Executive Magistrate	
Place .	raiuka executive magistrate	
	Proforma – G2	
(For G	andidates from Maharashtra and Karnataka disputed Border Area) CERTIFICATE	
school / College. H school/college locat Marathi and he / sh This certificate is is Graduate Degree co	is a studen / She has passed Std. X / Std. XII / Diploma / B. Sc. examination find in Maharashtra Karnataka disputed border area. His / Her mother to the has passed Std. X / Std. XII examination with Marathi as one of the subjusted for the purpose of his / her admission to First / Direct Second Year ourses in Engineering and Technology / Planning / Pharmacy / Architecturatering Technology for the academic year 2020-21.	from this congue is ojects.
Outward No. & Date	:	
Place:	Head Master /Princi	-
	School/ Coll Seal of the School / College	lege
	Proforma – J hters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K ammu / Kashmir to combat terrorist activities)	Police
Ref. No.	CERTIFICATE	
This is to co	Date: rtify that Shri / Smt is an official belo ry force / I.A.S. / I.P.S. / I.F.S. / J& K Police presently posted and wo which is treated as disturbed area in Jammu & Kashmir.	
This certificate is is admission to First	sued for the purpose of his/her son/daughter/Direct Second Year of Under Graduate Degree courses in Engineering / Pharmacy / Architecture/ Hotel Management and Catering Technology	ring and

STATE CET CELL 62

Seal of the Office

Head of the Office

the academic year 2020-21.

Outward No.&Date:

Place:

300

Proforma – K (For Jammu / Kashmir Migrant Candidates) (Migrants staying in refugee camps) CERTIFICATE

Ref. No.	Date:			
This is to certify that Mr./ Miss belongs to a family residing in the refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir. The detail of refugee status is as under.				
Ration card Number: Name of the members on the ration card:				
Graduate Degree courses in Engin	urpose of his / her admission to First / Direct Second Year of Under teering and Technology / Planning/ Pharmacy / Architecture/ Hote clogy for the academic year 2020-21.			
Outward No. & Date: Place:	Name & Signature of Head of the Office Migrant/Refugee Camp			
	Seal of the Office			
· ·	Proforma - L For Refugees staying with relatives) Candidates staying with relatives / friends in India other than Migrant / Refugee camp)			
D.f.N.	CERTIFICATE			
Ref. No.	Date:			
& Kashmir after 1990 due to terr	rorist activities in Jammu and Kashmir. He / She is staying with			
(Name and complete address of the	e Person with whom the candidate is staying at present)			
Graduate Degree courses in Engin	since pastyears. urpose of his / her admission to First /Direct Second Year of Under teering and Technology / Planning/ Pharmacy / Architecture/ Hote logy for the academic year 2020-21.			
Outward No. & Date :	Name & Signature of District Collector			
Place:	Seal of the Office			

Information Brochure for Admission to Under Graduate Technical Courses (2020-21)

Proforma - O

(For seats under Minority Quota) MINORITY COMMUNITY STUDENT'S SELF DECLARATION

I,Son/Daughter/of	f
Resident of (full address)	hereby declare that
I belong to the Muslim/Sikh/Christian/Buddhis community and / or As my mother tongue is not medeciding my candidature under linguistic minority	entioned in my Leaving / Transfer Certificate for
I undertake to submit the relevant documents support as per government resolution Minority Department No of admission to the admitted institute.	
Date: Place:	Signature of Candidate:

(*strike out whichever is not applicable)

Minority Institute and Candidate Belonging to the Religious/ Linguistic Minority Category		
Sr.No	Minority Institute Status	Minority Candidates Who can apply for Minority Quota
		Linguistic Minority - Gujarathi
1.	Linguistic Minority - Gujarathi	Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)
2.	Timesiatis Mineral Contractivitation	Linguistic Minority - Gujarathi
۷.	Linguistic Minority - Gujarathi(Jain)	Linguistic Minority - Gujarathi(Jain)
3.	Linguistic Minority - Gujarathi(Kutchhi)	Linguistic Minority - Gujarathi(Kutchhi)
4	Timesistic Mineritae IIIndi	Linguistic Minority - Hindi
4.	Linguistic Minority - Hindi	Linguistic Minority - Hindi(Bhojpuri)
5.	Linguistic Minority - Kannada	Linguistic Minority - Kannada
6.	Linguistic Minority - Malyalam	Linguistic Minority - Malyalam
7.	Linguistic Minority - Punjabi	Linguistic Minority - Punjabi
8.	Linguistic Minority - Sindhi	Linguistic Minority - Sindhi
9.	Linguistic Minority - Tamil	Linguistic Minority - Tamil
10.	Religious Minority - Buddhist	Religious Minority - Buddhist
1.1	Religious Minority - Christian	Religious Minority - Christian
11.		Religious Minority - Christian (Roman Catholics)
12.	Religious Minority - Jain	Religious Minority - Jain
13.	Religious Minority - Muslim	Religious Minority - Muslim
14.	Religious Minority - Roman Catholics	Religious Minority - Christian (Roman Catholics)
15.	Religious Minority - Sikh	Religious Minority - Sikh
		Linguistic Minority - Gujarathi
16	Religious Minority (Jain) & Linguistic Minority(Gujarathi)	Linguistic Minority - Gujarathi(Jain)
16.		Linguistic Minority - Gujarathi(Kutchhi)
		Religious Minority - Jain
17.	Religious Minority - Parsi	Religious Minority - Parsi
10	Religious Minority Muslim & Linguistic	Linguistic Minority - Urdu
18.	Minority Urdu	Religious Minority - Muslim
19.	Religious Minority - Zoroastrian	Religious Minority – Zoroastrian
20.	Linguistic Minority - Gujar	Linguistic Minority – Gujar
		Religious Minority – Parsi
0.1	Religious Minority – Parsi / Gujarathi	Linguistic Minority - Gujarathi
21.		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)

Pro forma - U

(For candidate claiming seats reserved for Orphan Candidates)

महिला व बालविकास विभाग, शासन निर्णय क्र. संकीर्ण -२०१३/ प्र.क्र. १०९/ का-३, दिनांक ६ जून, २०१६ आणि महिला व बालविकास विभाग, शासन निर्णय शुध्दीपत्रक क्र.संकीर्ण - २०१३/प्र.क्र. १०९ /का-३, ०९ मे, २०१८

अनाथ प्रमाणपत्र

संकेतांक क्रमांक

नवीन फोटो

नाव :

प्रमाणित : जिल्हा महिला व बालविकास अधिकाऱ्यामार्फत

बाल न्याय (मुलांची काळजी व संरक्षण) अधिनियम, २००० या अंतर्गत बाल कल्याणाच्या संस्थेत दाखल असलेल्या प्रवेशितांसाठी ती "अनाथ" असल्याबाबतचा दाखला

प्रमाणित करण्यात येते की, प्रवेशित नामे	वय वर्षेअंदाजित
जन्मदिनांकहा दिनांकपार	नूनता. संस्था, मु. पोता
जिल्हाया शासनमान्य र	वयंसेवी / शासकीय बालगृहात त्या संस्थेतील प्रवेशित
रजिस्टरमधील नोंदणी क्रमांक नुसा	र दाखल झालेला मुलगा/ मुलगी अनाथ आहे.
संस्थेत दाखल होण्याची पार्श्वभूमी:- (वर्णन द्यावे)	-
सदर अनाथ मृलास/मृलीस शासकीय/निम शास	कीय / खाजगी शिक्षण / प्रशिक्षण संस्था, महाविद्यालय, औद्योगिक
0 0	ाने प्रवेश देण्यात यावे. तसेच सदर मुलास/ मुलीस शासकीय
/निमशासकीय / खाजगी कंपनी / व्यवसाय / कार्य	ğ ğ
(१) त्याच्या आई वडिलांचा टाव ठिकाणा	सर्वमागांचा अवलंब करूनही अद्याप लागलेला नाही. किंवा
लागण्याची शक्यता नाही. संबंधित प्रवेरि	तित हा अनाथ असल्याचे प्रमाणित करीत आहे. तसेच त्याच्या
जातीची माहिती नाही, असेही प्रमाणित व	
(२) त्याच्या (नांव व पत्ता)	या
	वे प्रवेशिताशी नातेअसे आहे. नातेवाईकाशी
जातअसल्याने, प्रवेशि	ातांची जातअसल्याचे प्रमाणित करण्यात
येत आहे. तसेच संबंधित प्रवेशित हा अ	नाथ (आई वडील नसलेला) असल्याचे प्रमाणित करण्यात येत
आहे.	
(क्र. (१) व (२) पैकी जे लागू नसेल ते खो	डण्यात यावे.)
त्याचे भविष्य उज्ज्वल व्हावे, ही शुभेच्छा.	
(गोल शिक्का)	स्वाक्षरी /-
·	विभागीय उपायक्त महिला व बालविकास (संबंधित विभाग)

Pro forma - V

(For candidate claiming seats reserved for Economically Weaker Section Candidates) सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो ४०१९/प्र.क्र.३१/१६-अ, दि . १२/०२/२०१९ सोबतचे सहपत्र

परिशिष्ट - अ

महाराष्ट्र शासन आर्थिकदृष्टया दुर्बलघटकाच्या पात्रतेसाठी प्रमाणपत्र

प्रमाणपत्र क्र.

फोटो

(सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६अ, दिनांक १२ फेब्रुवारी, २०१९ अन्वये आर्थिकदृष्टया दुर्बल घटकासाठी विहितकेलेल्या १०% आरक्षणाचा लाभ घेण्यासाठी)

प्रमाणित करण्यात येते की, श्री/श्रीमती/कुमारी	श्री/श्रीमती
यांचा/यांची मुलगा/मुलगी गाव/शहर	तालुकाजिल्हा/विभाग
महाराष्ट्राचे रहिवासी आहेत. तो/ती जातीचे	•
महाराष्ट्रराज्य लोकसेवा अनुसूचित जाती, अनुसूचित जमाती	, निरधीसूचित जमाती (वि.जा.), भटक्या जमाती (भ.ज.),
विशेष मागास प्रवर्ग (वि.मा.प्र) आणि इतर मागास प्रवर्ग (इ.म	ा.व) यांच्यासाठी आरक्षण अधिनियम-२००१ (सन २००४
चा महाराष्ट्र अधिनियम ८) आणि महाराष्ट्रराज्य सामारि	जिक आणि शैक्षणिक मागास (एसईबीसी) वर्गाकरिता
(राज्यातील शैक्षणिक संस्थांमधील जागांच्या प्रवेशाचे आणि ज	राज्याच्या नियंत्रणाखालील लोकसेवांमधील नियुक्त्यांचे
किंवा पदांचे) आरक्षण अधिनियम,२०१८ (सन २०१८ चा म	नहाराष्ट्र अधिनियम क्रमांक ६२) मध्ये नमूद केलेल्या
प्रवर्गांतर्गत होत नाही.	.

महाराष्ट्र शासन, सामान्य प्रशासन विभागाचा शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६अ, दिनांक १२ फेब्रुवारी २०१९ अन्वये त्याच्या/तिच्या कुटुंबाचे स्रोतांचे एकत्रित वार्षिक उत्पन्न रु. -----/- असून, सदर उत्पन्न रु.८,००,०००/- पेक्षा कमी आहे. त्यामुळे असे प्रमाणित करण्यात येत आहे की, तो/ ती यांचा आर्थिकदृष्टया दुर्बल घटकामध्ये समावेश होतो.

सक्षम प्राधिकारी यांची सही

स्वाक्षरी:

ठिकाण: दिनांक:

नाव पदनाम :

हे प्रमाणपत्र अर्जकर्त्याने सादर केलेल्या खालील कागदपत्र / पुरावे यांच्या आधारावर निर्गमित करण्यात

येत आहे.

- ٩.
- २.

टिप: सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो४०१९/प्र.क्र.३१/१६-अ, दि . १२/०२/२०१९, नुसार आर्थिक दुर्बल घटकासाठीच्या आरक्षणाचा लाभ घेण्यासाठी पात्रता प्रमाणपत्र देण्यासाठी सक्षम प्राधिकारी म्हणून तहसिलदार यांना घोषित करण्यात आले आहे.



Government of Maharashtra State Common Entrance Test Cell

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Information Brochure

For Admission to

Post Graduate Technical Courses

First Year of Post Graduation in

- Engineering and Technology (M.E./ M.Tech.)
- **Pharmacy** (M.Pharm.)
- Pharm. D. (Post Baccalaureate)
- Architecture (M.Arch.)
- Hotel Management and Catering Technology (M.HMCT)
- Management (MBA)
- Computer Applications (MCA)
- **Planning**(M.Planning)

For the Academic Year

2020-21

Index

SN	Particulars	Page No.
1.	Introduction	1
2.	Definitions	1
3.	Invitation of Application	3
4.	Role of Competent Authority and its representatives in the process of Admission	4
4.1	Jurisdiction of the Universities	4
5.	Candidature Type	5
5.1	Maharashtra State Candidature	5
5.2	All India Candidature	6
5.3	Minority Candidature	6
5.4	NRI Candidature	6
5.5	Foreign Student or OCI or PIO Candidature	6
5.6	Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature	6
6.	Sanctioned Intake and Supernumerary Seats for various course	7
7.	Allocation of Seats	7
7.1	Maharashtra State Candidature Seats	7
7.2	All India Candidature Seats	7
7.3	Minority Quota Seats	7
7.4	Institutional Quota Seats	7
7.5	Supernumerary Seats	8
7.6	Reservations	9
7.7	Eligibility Criterions	12
8.	Preparation of Merit List	18
8.1	Assignment of merit number	18
8.2	Change of Marks due to verification	18
8.3	Method of calculating marks at qualifying examination for deciding eligibility	18
8.4	Assignment of Merit Number for various Courses	18
9.	Centralized Admission Process (CAP)	19
9.1	Centralised Admission Process CAP	19
9.2	Conduct of CAP Round-I	22
9.3	During the CAP	22
9.4	Conduct of CAP Round-II	23

9.5	Reporting to Institute	24
9.6	Fees and Concessions	24
10.	CAP allotment stages and process of allotment	25
10.1	Maharashtra State Candidature Candidate	25
10.2	All India Candidature Candidates	27
10.3	Minority Candidature Candidates	27
10.4	Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate	28
11.	Allotment of seats by CAP Round I and II	29
12.	General provisions	30
13.	Admissions in Institutional Quota and vacant seats after CAP	31
14.	Approval of Merit List and the Admitted Candidates	32
15.	Cancellation of Admission and Refund of fees, return of documents by Institutions.	33
16.	Documents to be uploaded along with "Application Form for Centralized Admission Process"	34
17.	Miscellaneous provisions	38
17.1	Conduct and Discipline	38
17.2	Action against ragging	38
17.3	Others	39
17.4	Hostel accommodation	40
	SCHEDULE -I	41
	SCHEDULE- II	44
	Proforma – A	45
	Proforma – B-1	46
	Proforma B-2	47
	Proforma – G1	48
	Proforma – G2	48
	Proforma ¬J	49
	Proforma-K	49
	Proforma – L	50
	Proforma – O	50
	Proforma – P	51
	Proforma – Q	51
	Proforma – U	52
	Proforma – V	53

1. Introduction

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendments on 05.06.2018, 12.06.2019 and 09.07.2020 to regulate the admissions to the **First Year of Full Time Professional Post Graduate Technical Courses** in Engineering and Technology, Pharmacy, Architecture, Hotel Management and Catering Technology, Management, Planning and Computer Applications.

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25th April 2017and amendments vide Gr No. TEM-2019/CR 46/ TE-4 dated 04th June 2019.

This brochure gives information regarding the eligibility and rules of admission to First year of various technical professional postgraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

2. Definitions

- (a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);
- (b) "Admission Reporting Centre" means a center where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;
- (c) "All India Seats" means seats available to any eligible Indian National Candidate;
- (d) "Application Form" means prescribed form filled up online by the Candidate for admission;
- (e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;
- (f) "CAP" means Centralised Admission Process;
- (g) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;
- (h) "CET" means Common Entrance Test;
- (i) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;

- (j) "Courses" means the full time Post Graduate technical courses in Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology, Management, Computer Applications, Pharm. D.(Post Baccalaureate) and Planning;
- (k) "Department" means Higher and Technical Education Department of Government of Maharashtra;
- (1) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under sub-section (1) of section 3 of the Act;
- (m) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and redressal of grievances, etc., are provided;
- (n) "Home University (HU)" means the university area as specified in rule 5(1)herein;
- (o) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;
- (p) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;
- (q) "Inter-Se-Merit" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;
- (r) "Jammu and Kashmir" means the Union Territory of Jammu and Kashmir and Union Territory of Ladakh;
- (s) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;
- (t) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';
- (u) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizenship of India as declared by the Central Government under section 7A of the Citizenship Act 1955 and includes Persons of Indian Origin(PIO).
 - **Explanation:** For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9th January, 2015;
- (v) "OHU" means the area Outside Home University area;

- (w) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;
- (x) "Sponsored Candidate" means the candidate having minimum of two years of full time work experience counted after the date of declaration of result of qualifying degree till the last date of receipt of application in a registered firm or company or industry or educational and/or research institute/any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.
- (y) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;
- (z) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;
- (aa) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

3. Invitation of Application

- (1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year.
- (2) The Competent Authority shall also invite online application form from the eligible candidates for participating in Centralised Admission Process (CAP) to the post graduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.
- (3) The Candidates seeking admissions to the professional courses for the seats provided in -
 - (a) 7(1)-Maharashtra State Candidature Seats, 7(2)- All India Candidature Seats, 7(3)- Minority Quota Seats and 7(5)(b)- Supernumerary Seats for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature- For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).
 - (b) 7(4)- Institutional Quota Seats and 7(5)(a) Supernumerary Seats for OCI/PIO, Foreign Students and the children of Indian Workers in Gulf Countries Candidates-For these seats the candidates shall initially apply to the Competent Authority, for verification of documents and then to respective institute, to enable the institutions to give admissions to such eligible applicants on the basis of Inter-Se-Merit.

It is pre-requisite and mandatory to apply to the Competent Authority for verification of documents to be eligible for admission under this quota.

(4) The Candidate should submit, along-with the application, the requisite certificates, as applicable in the necessary Proforma issued by the concerned competent authority. The list of documents to be submitted is given in **Section 16** of this Information Brochure.

4. Role of Competent Authority in the process of Admission.-

- (a) The Competent Authority, the Commissioner State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr.Babasaheb Ambedkar Technological University, Lonere (BATU) and Unaided Private Professional Technical Educational Institutions.
- (b) The Competent Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.
- (c) All the decisions taken in relation to Admission to First/ Direct Second Year of courses, by the Competent Authority shall be final and binding on all concerned.

4.1 Jurisdiction of the Universities:

The following table shows the details about the Home Universities in Maharashtra State along with their Jurisdiction.

S. No	Home University	District of Jurisdiction
1.	Dr.Babasaheb Ambedkar Marathwada University	Aurangabad, Beed, Jalna, Osmanabad
2	Swami Ramanand Teerth Marathwada University, Nanded	Hingoli, Latur, Nanded, Parbhani
3	Mumbai University	Mumbai City, Mumbai Suburban, Thane, Ratnagiri, Raigad, Palghar, Sindhudurg
4	SNDT Women's University	Entire Maharashtra
5	Dr.Babasaheb Ambedkar Techolonogical University, Lonere	Entire Maharashtra including Konkan
6	Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon	Dhule,Jalgaon,Nandurbar

7	Savitribai Phule Pune University	Ahmednagar, Nashik, Pune
	3	
8	Shivaji University	Kolhapur, Sangli, Satara
9	Punyashlok Ahilyabai Holkar Solapur University	Solapur
10	Sant Gadge Baba Amravati University	Akola, Amravati, Buldana, Washim, Yavatmal
11	Rashtrasant Tukdoji Maharaj Nagpur University	Bhandara, Gondia, Nagpur, Wardha
12	Gondwana University	Chandrapur, Ghadchiroli

5. Candidature Type.-

5.1 Maharashtra State Candidature. -A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Туре	Eligibility Criterion	Home University
Type-A	(a)For First Year:- (i) Candidates passing HSC or passing diploma in Engineering or Technology or Pharmacy and also Qualifying Examination from a recognized institution in Maharashtra State (ii) Candidate who is either Domicile of Maharashtra and/or is born in Maharashtra;	Place of passing of Qualifying Examination falling within the jurisdiction of the respective University area.
Type-B	A Candidate who does not fall in Type A above, but who or whose father or mother is domiciled in the State of Maharashtra and possesses domicile certificate.	Place of domicile certificate issuing authority falling within the jurisdiction of the respective University area.
Type-C	A Candidate who does not fall in either Type A or Type B but whose father or mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submitting the Application Form for CAP.	Place of posting of father or mother of Candidate falling within the jurisdiction of the respective University area

Type-D	A Candidate who does not fall in any of the above Type A, Type B and Type C but whose father or mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of father or mother of Candidate or the place of settlement of the father or mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
Type-E	(a) Candidates passing HSC or passing diploma in Engineering or Technology or Pharmacy and also Qualifying Examination from a recognized institution located in a disputed Maharashtra Karnataka Border area or from Maharashtra, residing in the disputed Maharashtra Karnataka Border area and whose mother tongue is Marathi.	considered for the Outside Home University

- **5.2 All India Candidature.**-The Candidates having Indian Nationality are eligible under this Category.
- **5.3 Minority Candidature.**-The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.
- **5.4 NRI Candidature.**-The Candidate who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.
- **5.5 Foreign Student or OCI or PIO Candidature.**-The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI) candidate, as defined under clause (q) of rule-2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.

5.6 Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature.-

- (a) The children of citizens, who are displaced from Union Territory of Jammu and Kashmir and Union Territory of Ladakh to any part of India from unsafe border area of Union Territory of Jammu and Kashmir and Union Territory of Ladakh to a relatively safer place in Union Territory of Jammu and Kashmir and Union Territory of Ladakh from 1990 onwards due to terrorist activities; or
- (b) The children of officers belonging to Indian Administrative Services (IAS), Indian Police Services (IPS) or Indian Foreign Services (IFS) and children of staff

- belonging to military and paramilitary forces transferred to Union Territory of Jammu and Kashmir and Union Territory of Ladakh to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or
- (c) The children of staff and officers of Union Territory of Jammu and Kashmir and Union Territory of Ladakh police engaged in combating terrorism, are eligible under this category.
- 6. Sanctioned Intake and Supernumerary Seats for various Courses.-
- **6.1** The Sanctioned Intake for First Year Post Graduate Degree Courses, shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University before cut-off date as laid down for that year.
 - The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2019-20. Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.
- **6.2** The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.
- **7. Allocation of Seats.**-The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in **Schedule-I** for First Year.
- **7.1 Maharashtra State Candidature Seats.**-The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.
- **7.2 All India Candidature Seats.**-The Candidates having Candidature as given in 5(2) shall be eligible for these seats.
- **7.3 Minority Quota Seats.-**The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in **Schedule-I**. These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.
- **7.4 Institutional Quota Seats.-** The Institution can admit Eligible Candidates as specified in Schedule –I, subject to following conditions.-
 - (i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;
 - (ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.

(iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature.

NOTE: while filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

7.5 Supernumerary Seats for,-

(a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates.-

- (i) The Candidates having candidature as given in 5(5) and the children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.
- (ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats. Out of 15% seats, one third shall be reserved for the children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the appropriate authority, from time to time.

Provided that, if seats in a course reserved for Children of Indian Workers in Gulf Countries remains vacant, then such vacant seats shall be filled in from the candidates of OCI, PIO or Foreign Students and if seats reserved for candidates of OCI, PIO or Foreign Students remains vacant then such vacant seats shall be filled in from the children of Indian Workers in Gulf Countries:

Provided further that, any vacant seat in both the above quota may be filled in from NRI Candidature Candidates, subject to the approval from appropriate authority for the NRI seats.

- (iii) These seats shall be filled in by the institution on the basis of Inter-Se-Merit of candidates as given in section 8 of this brochure.
- (iv) Candidates fulfilling the eligibility criteria for Foreign Nationals / OCI/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to the designated centers notified by the Competent Authority for this purpose.

(b) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature:

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.
- (iii) The number of seats for this quota shall be as per the policy of the Government.
- (iv) Candidates fulfilling the eligibility criteria for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to the designated centers notified or as per the the method prescribed by the Competent Authority for this purpose. (v) The Fees shall be as that for the

Non Autonomous Government Institutes.

(c) Tuition Fee Waiver Scheme (TFWS) Seats:

(I) Scheme

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs that are approved by the All India Council for Technical Education.
- (iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These seats shall be supernumerary in nature and will be available to such courses in an Institute where a minimum of 30% of sanctioned seats in the respective courses are filled up in respective CAP Round. For calculation of 30%, the Institutional Quota seats retained by institute for the course shall be considered as completely filled.
- (iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.
- (v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.
- (vi) These seats shall be available for admission to First Year of MBA/MMS and MCA courses.

(II) Eligibility

- (i) Only Maharashtra State Candidature candidates are eligible for these seats
- (ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs. 8 Lakh (Rupees Eight Lakh only) from all sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority.

(III) Admissions Procedure

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

7.6 Reservations:

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

(a) Reservation for Backward Class Category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr.		Percentage
No.	Category of Reservation	of seats
NO.		Reserved
01	Scheduled Castes and Schedule Caste converts	13.0 %
	to Buddhism (SC)	13.0 /0
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (VJ)/De Notified Tribes(DT) (NT-A)	3.0%
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%
06	Nomadic Tribes 3 (NT-D)	2.0%
07	Other Backward Classes (OBC)	19.0%
_	Total	50.0%

(b) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total seats coming under CAP shall be reserved for Candidates having any of the following minimum 40% benchmark disability.

Locomotor disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language	
disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. These seats are available for Maharashtra domiciled candidates in HU / SL seats.

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note:-

Candidates with Disability should note that on admission to post graduate degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

(c) Reservation for EWS Candidate:

As per the provisions in Government Resolution No. বাজাইা -৪০৭९/ম.ক্ল.३৭/৭६-ঙ্গ, dated 12th February, 2019, 10% seats shall be reserved for Economically Weaker Section (EWS) candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. These 10% seats shall be over & above the sanctioned intake for the respective course.

(d) Reservations for Orphan Candidates - One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2nd April 2018 and the policies of the Government declared from time to time.

7.7 Eligibility Criterions:

Year /Course	Eligibility conditions and requirements for admissions
	(1) Maharashtra State Candidature Candidate
(MBA/MMS)	(i) The Candidate should be an Indian National;
	(ii) Passed minimum three year duration Bachelor's Degree awarded by any of the Universities recognized by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories, Economically weaker section and Persons With Disability Candidates belonging to Maharashtra State only) or its equivalent;
	(iii) Obtained non zero score in CET conducted by the Competent Authority (MAH-MBA/MMS-CET 2020).
	(2) All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates
ent	(i) The Candidate should be an Indian National;
Graduate Degree Management (MBA/MMS) [2 Years duration]	(ii) Passed minimum Three year duration Bachelor's Degree awarded by the University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories, Economically weaker section and Persons With Disability Candidates belonging to Maharashtra State only) or its equivalent;
radua	(iii) Obtained non zero positive score in one of the following examinations;
Post C	CET conducted by the Competent Authority (MAH-MBA/MMS-CET 2020), Common Admission Test conducted by Indian Institute of Management (CAT) or Common Management Aptitude Test Conducted by National Testing Agency (CMAT).
	(3) NRI/ OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National
	(i) Passed minimum Three year duration Bachelor's Degree awarded by the University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or its equivalent.(ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Computer Applications (MCA) [2 Years duration]

(1) For Maharashtra State Candidature Candidate and All India Candidature Candidate, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates.

- (i) The candidate should be an Indian National;
- (ii) Passed BCA or Bachelor Degree in Computer Science Engineering or equivalent Degree and obtained at least 50% marks in aggregate (at least 45% in case of candidates of Backward Class categories, Economically weaker section and Persons with Disability category belonging to Maharashtra State); **Or**
- (ii) Passed B.Sc. or B.Com. or B.A. with Mathematics at 10+2 Level or at Graduation Level (with additional bridge Courses as per the norms of the concerned University) and obtained at least 50% marks in aggregate (at least 45% in case of candidates of Backward Class categories, Economically weaker section and Persons with Disability category belonging to Maharashtra State);
- (iii) Obtained non zero positive score in MAH-MCA-CET 2020.

(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.—

- (i) Passed BCA or Bachelor Degree in Computer Science Engineering or equivalent Degree and obtained at least 50% marks in aggregate; **or**
- (i) Passed B.Sc. or B.Com. or B.A. with Mathematics at 10+2 Level or at Graduation Level (with additional bridge Courses as per the norms of the concerned University) and obtained at least 50% marks in aggregate;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Pharmacy (M.Pharm) [2 Years duration]

(1) For Maharashtra Candidature Candidates and All India Candidature Candidates.—

- (i) The candidate should be an Indian National;
- (ii) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks (at least 50% marks in case of Backward Class category, Economically weaker section and Persons with Disability Candidates belonging to Maharashtra State only);
- (iii) Obtained non zero positive score in Graduates Pharmacy

Pharm D. (Post Baccalaureate) [3 Years duration]

Aptitude Test (GPAT) conducted by National Testing Agency;

(iv) For sponsored candidates, minimum of two years of fulltime work experience in a registered firm/ company/industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.—

- (i) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) For Maharashtra Candidature Candidates and All India Candidature Candidates. -

- (i) The candidate should be an Indian National;
- (ii) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks (at least 50% marks in case of Backward Class category, Economically weaker section and Persons with Disability Candidates belonging to Maharashtra State only);
- (iii) Obtained Non Zero Positive Score in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency;
- (iv) For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

(2) NRI / OCI/ PIO, Children of Indian workers in the Gulf countries, Foreign National. –

- (i) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) For Maharashtra Candidature Candidates and All India Candidature Candidates. -

- (i) The Candidate should be an Indian National;
- (ii) Passed Bachelor Degree in Planning or Architecture or Civil Engineering or Geography or Economics or Social Sciences or equivalent Degree with at least 50% marks (at least 45% marks in case of candidates of Backward Class categories, Economically weaker section and Persons with Disability category belonging to Maharashtra State);
- (iii) Obtained non zero positive score in Common Entrance Exam for Design (CEED) conducted by Indian Institute of Technology;

or

(iii) Obtained Qualified score in Graduates Aptitude Test in Engineering (GATE) conducted by Indian Institute of Technology and valid for the current academic year or Obtained non-Qualified marks in Graduates Aptitude Test in Engineering (GATE) conducted by Indian Institute of Technology for the current academic year. However, preference shall be given to the CEED appeared candidate over the GATE appeared candidates;

or

(iii) For sponsored candidates, minimum of two years of full time work experience in a registered firm or company or industry or educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

(2) NRI / OCI/ PIO, Children of Indian workers in the Gulf countries, Foreign National. -

- (i) Passed Bachelor Degree in Planning or Architecture or Civil Engineering or Geography or Economics or Social Sciences or equivalent Degree with at least 50% marks;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) For Maharashtra Candidature Candidate and All India Candidature Candidate,-

- (i) The Candidate should be an Indian National;
- (ii) Passed Bachelor Degree in the relevant field of Engineering and Technology or Pharmacy from All India Council for Technical Education or Central or State Government approved institutions or equivalent, with at least 50% marks (at least 45% marks in case of candidates of Backward Class categories, Economically weaker section and Persons with Disability category belonging to Maharashtra State);
- (iii) Passed Bachelor Degree in the relevant course of Engineering and Technology or Pharmacy as specified in the eligibility criteria for admission to a Post Graduate Degree course of the concerned University for which admission is being sought;
- (iv) Obtained Qualified score in Graduates Aptitude Test in Engineering (GATE) conducted by the Indian Institute of Technology and valid for the current academic year; **or**
- (iv) Obtained non-Qualified marks in Graduates Aptitude Test in Engineering (GATE) conducted by the Indian Institute of Technology for the current academic year; **or**
- (iv) Obtained Qualified score in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency and valid for the current academic year; **or**
- (iv) Obtained non-Qualified marks in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency for the current academic year; **or**
- (iv) For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought;
- (v) GATE or GPAT Qualified Candidates shall have preference over the not qualified Candidates.

(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —

- (i) Passed Bachelor Degree in the relevant field of Engineering and Technology from All India Council for Technical Education or Central or State Government approved institutions or equivalent, with at least 50 % marks;
- (ii) Passed Bachelor Degree in the relevant course of Engineering and Technology as specified in the eligibility criteria for admission to a Post Graduate Degree course of the concerned University for which admission is being sought.
- (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Architecture (M.Arch. [2 Years duration]

(1) Maharashtra Candidature Candidate and All India Candidature Candidates, -

- (i) The candidate should be an Indian National;
- (ii) Passed Bachelor Degree in Architecture from All India Council for Technical Education or Council of Architecture or Central or State Government approved institutions or equivalent, with at least 50 % marks (at least 45% marks in case of candidates of Backward class categories, Economically weaker section and persons with disability belonging to Maharashtra State only);
- (iii) Obtained non zero score in MAH-M.ARCH-CET 2020.

(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.—

- (i) Passed Bachelor Degree in Architecture from All India Council for Technical Education or Council of Architecture or Central or State Government approved institutions or equivalent, with at least 50 % marks.
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) Maharashtra Candidature Candidates, All India Candidature Candidate. -

- (i) The Candidate should be an Indian National;
- (ii) Passed Bachelor Degree in Hotel Management and Catering Technology or its equivalent, with at least 50 % marks (at least 45% marks in case of candidates of Backward class categories, Economically weaker section and persons with disability belonging to Maharashtra State only);
- (iii) Obtained non zero score in MAH-M.HMCT-CET 2020. Or
- (iii) For sponsored candidates, minimum of two years of full timework experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -

- (i) Passed Bachelor Degree in Hotel Management and Catering Technology from All India Council for Technical Education or Central or State Government approved institutions or its equivalent, with at least 50 % marks.
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Hotel Management and Catering Technology (M.HMCT) [2 Years duration]

8. Preparation of Merit List. -

8.1 Assignment of merit number. - All Eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.

8.2 Change of Marks due to verification. -

If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP or its designated representatives prior to 5 p.m. on the day of display of final merit list.

- **8.3** Method of calculating marks at qualifying examination for deciding eligibility. While deciding the eligibility of the Candidates following procedure shall be adopted, -
 - (a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49%, shall be rounded to 44% for deciding the eligibility.
 - (b) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.
 - (c) If the Candidate re-appears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.
 - (d) The Grades or Marks are considered on the basis of which the class of Degree is awarded.
- **8.4** Assignment of Merit Number for various Courses. First Year Engineering and Technology, Pharmacy, Management, Architecture, Hotel Management and Catering Technology, Pharm. D.(Post Baccalaureate), Planning and Computer Applications, -
- (i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority (For M.B.A./ MMS, All India Quota seats on the basis of percentile score of the examination) for the purpose of admission to these Courses or as prescribed in the Notification datedregarding Eligibility Conditions and Requirements for Admissions for the respective professional course:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below:—

- (a) Higher percentage of marks in HSC or Diploma;
- (b) Higher percentage of marks in SSC;

- (c) Higher marks in Science subject in SSC;
- (d) Higher marks in mathematics subject in SSC;
- (e) Higher marks in English in SSC.
- (ii) The merit list for the NRI, PIO/ OCI and Children of Indian Workers in Gulf Countries, Foreign Student Candidates stated at rule 5(4), 5(5) shall be prepared on the basis of the percentage of marks in the Qualifying examination:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

- (a) Higher percentage of marks in HSC or Diploma;
- (b) Higher percentage of marks in SSC;
- (c) Higher marks in Science subject in SSC;
- (d) Higher marks in Mathematics subject in SSC;
- (e) Higher marks in English in SSC.

9. Centralised Admission Process (CAP). -

9.1 Centralised Admission Process CAP: The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act.

The Government, Government Aided and University Department shall also admit the candidates through CAP. The stages of CAP shall be as stated below, -

- (a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority. The candidate should read the information brochure carefully.
- (b) The candidate should fill the Online Application Form as per the notified schedule for respective admission.
 - (i) For admissions to First Year Engineering and Technology, Planning, Pharmacy, Pharm D(PB)., Hotel Management & Catering Technology, Architecture:
 - a. The eligible candidates aspiring for admission on the basis of CET conducted by the Competent Authority of Maharashtra State should apply online for admission. Such candidates need not have to pay application fee.
 - b. The eligible candidates aspiring for admission only on the basis of National Level Examinations mentioned in the eligibility criterion and approved by Maharashtra State time to time, except CET conducted by the Competent Authority of Maharashtra State should apply online for admission and shall pay required fees (Non Refundable) as given in the table below.
 - (ii) For Direct Second Year MCA: The eligible candidates are required to fill the application form Online.
 - (iii) Following are the details of the Application fees to be paid by the candidate through online mode only.

Post Graduate	Application fee for	Application fee for	Application
Admission	General Category	Reserved Category	fee for
	Candidates and candidates from		NRI / OCI /
	Outside	Maharashtra State	PIO,
	Maharashtra State	and Persons with	Foreign
	Candidate, Children	Disability	National
	of Indian Workers	candidates from	
	In Gulf countries	Maharashtra	
Engineering and	Rs. 1000/-	Rs. 800/-	Rs. 5,000/-
Technology			
Pharmacy	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
MBA/MMS	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
Architecture	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
Planning	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
Pharm. D. (Post	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
Baccalaureate)			
Hotel	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
Management and			
Catering			
Technology			

- (iv) The Application processing fee shall be as notified by the competent authority from time to time and the amount is Non Refundable.
- (v) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents.
- (vi) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer connected to internet from home or any other place.
- (vii) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.
- (viii)Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.
- (ix) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it if required. The candidate shall take printout of the form and sign it.
- (x) The Printed copy of Application form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.
- (c) Document Verification at Facilitation Centre by the Candidate through the method prescribed by the Competent Authority for this purpose.It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.

After confirmation of application form data/information cannot be changed by candidate.

- (d) Display or Publishing of Provisional merit list, Submission of grievances, if any, through the method prescribed by the Competent Authority for this purpose and Display or Publishing of Final Merit Lists;
 - i. Provisional Merit List of eligible candidates will be displayed on the website.
 - ii. For discrepancy if any, in the provisional merit list, Candidates can submit the grievances within the specified grievance period given in the schedule through the method prescribed by the Competent Authority for this purpose.
 - iii. No document shall be accepted to substantiate the claim made in application after scheduled dates.
 - iv. Final merit lists will be displayed on the website.

NOTE: - The merit list gives relative position of the candidate and it does not guarantee admission to any course.

- (e) Display of Category Wise Seats (Seat Matrix) available for respective CAP Rounds. The Competent Authority shall publish the information about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.
 - (f) Filling up and Confirmation of Online Option Form having preferences of Courses and Institutions prior to respective CAP Rounds Candidates may fill in **minimum 1 and maximum 300 choices** of Institutes and Courses in decreasing order of their preference. The Option Form once confirmed by the Candidate through their login shall be considered for allotment in the respective CAP Rounds;
 - (i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for the respective CAP Round.
 - (ii) Candidates will be able to fill in the online option form through their login.
 - (iii) It is mandatory for all candidates to confirm the online option form through their login.
 - (iv) After confirmation of Option form, the candidate will not be able to change the Options.
 - (v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.
 - (vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be his/her first preference (Highest Priority Choice).
 - (vii) Option form received through online submission only will be

- considered for further processing.
- (viii) Candidate shall confirm the submitted on-line Option Form himself/herself by re-entering Application ID and Password. The candidate can take a printed copy of the confirmed Option form for his record and future reference.
- (ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.
- (g) Display of Provisional Allotment of respective CAP Round indicating allotted institute and Course;
- (h) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority through the method prescribed by the Competent Authority for the purpose of accepting the offered seat and rectifying the errors as per the clause (e) of sub-rule (4) of this rule.:
- (i) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;
 - (j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.
- **9.2 Conduct of CAP Round-I**.- The seats available for Round- I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.

9.3 During the CAP:

- (a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed by the Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;
- (b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation

- of seat acceptance as per the method prescribed Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;
- (c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance as per the method prescribed Competent Authority shall be eligible for participation in the subsequent rounds for betterment;
- (d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;

9.4 Conduct of CAP Round-II.-

- (a) The seats available for Rounds II shall be published on the website. The Candidates eligible for Round II are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during this round shall be available to the eligible candidates falling under the following categories.
 - (i) Candidates as per the sub-rule 3(c) and 3(d) above;
 - (ii) Candidates who have not been allotted any seat in the previous round;
 - (iii) Candidates who did not participate (failure of filling option form) in previous round.
- (b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;
- (c) There shall be no further betterment option available to the candidate after round II. The allotment made and/or allotment retained in round II for participating candidates in round II shall be final;
- (d) At the time of reporting to ARC for confirming the allotted seat as per the method prescribed by the Competent Authority, the candidate shall submit all the original documents in support of the claims made in the application. In the event the candidate fails to produce the documents in support of the claim, so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds.
- (e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC as per the method prescribed by the Competent Authority *viz*.
 - (i) change of gender from male to female and vice-versa;

- (ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;
- (iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.
- (iv) removal of minority status due to failure of submission of supporting documents;
- (v) removal of Disability status due to failure of submission of supporting documents;
- (vi) change in Type of Candidature;
- (vii) change in Home University;
- (viii) change in Qualification.
- (ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;

Apart from the above no other change or rectification shall be allowed.

9.5 Reporting to Institute: The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

9.6 Fees and Concessions:

(a) Fees prescribed in Unaided Private Professional Educational Institutes:

The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.

(b) Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only)

For SC / ST/VJ DT NT(A)/ NT(B)/ NT(C)/ NT(D)/ SBC/ OBC/ EWS category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

(c) Caution Money Deposits:

Caution money deposit received from the students shall be refunded after successful completion of the course or on cancelling the admission, after recovery of dues if any. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution or within 3 complete financial years after the date of successful completion of the course, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided/Autonomous colleges and credited to Government in case of Government and Government-Aided Non Autonomous Colleges.

10. CAP allotment stages and process of allotment. -

Allotment of seats under CAP shall be made in the following manner, -

10.1 Maharashtra State Candidature Candidate. -

The stages of computerised allotment are as follows -

Stage -I: For all the Candidates. -

- (a) All the Candidates (Open, Reserved) belonging to various categories shall be considered for allotment as per their *Inter-Se-*Merit.
- (a-1) Economically Weaker Section (EWS) and Orphan Candidates shall be considered for allotment of seats reserved for them as per their *Inter-Se-Merit*, and if seat is not available in their respective reserved category, then they shall be considered for allotment in Open Category as per the *Inter-Se-Merit*.
- (b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.
- (c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.
- (d) Allotment to the Persons with Disability Category Candidates.-
 - (i) Allotment of seats to the Persons with Disability Category Candidates shall be within their respective Reserved or General category only.
 - (ii) The number of seats available for the Persons with Disability Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.

- (iii) If the seat for Persons with Disability Category Candidates as per their prescribed reservation percentage within their respective reserved or general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved or general category for Persons with Disability candidate and shall be allotted as per their Inter-Se-Merit.
- (iv) All other seats (except earmarked seats) available for Persons with Disability Category Candidates for that course shall be allotted as per their Inter-Se-Merit from combined list of all Persons with Disability Category Candidates:

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit:

Provided further that, the candidate not considered for allotment due to provision of above proviso, shall be considered for allotment of seat from general Persons with Disability Category as per their Inter-Se-Merit.

- (v) After allotment of the seat to Person with Disability Category Candidate, a seat from that General or respective Backward Class Category and Person with Disability Category shall be treated as utilized.
- (vi) If in the seat matrix for any course, total available seats for Reserved or General category comes out to be less than two, then in such case, no seat shall be allotted to the Person with Disability Category Candidate.
- (e) For Engineering and Technology, Pharmacy Pharm. D. (Post Baccalaureate) and Planning Courses Sponsored or Non sponsored Candidates shall be considered for allotment as per *Inter-Se-Merit*.
- (f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below;
 - i. Seat for Ladies
 - ii. Seats for Persons with disability
 - iii. Seat for Sponsored category
- (g) The TFWS seat shall be allotted to the eligible Candidate only to such course in an Institute where a minimum of 30 % of sanctioned seats in the respective course are allotted.

Stage -II: For SBC Category Candidates. -

If the Backward Class Category seats remain vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

<u>Stage -III</u>, <u>Stage-IV</u> and <u>Stage -V</u>: Deleted (As per amendment dated 12th June 2019)

<u>Stage -VI</u>: For all Candidates (Without any type of Reservation).-The seat shall be considered for allotment to all the candidates based on *Inter-Se-Merit*.

<u>Stage –VII</u>: For all Candidates (without any Candidature type).-The seats remaining vacant shall be allotted to the All India Candidates.

- **10.2 All India Candidature Candidates-** The allotment to these seats shall be done through CAP on the basis of, -
 - (a) First Year Management,- Percentile score in CET conducted by the Competent Authority, Common Admission Test conducted by Indian Institute of Management (CAT), Common Management Aptitude Test conducted by National Testing Agency(CMAT) As per Eligibility.
 - (b) First Year Computer Applications. CET Score;
 - (c) First Year Engineering and Technology- GATE score or GPAT score where ever applicable as per eligibility,
 - (d) First year Pharmacy GPAT score,
 - (e) First year Architecture -CET score,
 - (f) First year Hotel Management and Catering Technology-CET score,
 - (g) First Year Planning- Score of Common Entrance Examination for Design (CEED) conducted by Indian Institute of Technology and thereafter Graduate Aptitude Test Examination(GATE) Score conducted by Indian Institute of Technology as per Eligibility.
 - (h) First Year Pharm D. (Post Baccalaureate)- Graduate Pharmacy Aptitude Test (GPAT) Score conducted by National Testing Agency.

There is no separate All India Quota for Engineering and Technology, Pharmacy, Architecture, Planning, Pharm. D. (Post Baccalaureate) and Hotel Management and Catering Technology, the All India Candidature Candidates are eligible for the seats available under CAP and a common merit list of Maharashtra Candidates and All India candidates shall be prepared and operated for allotment.

NOTE: All these seats are treated as "General Category" seats and no reservation is provided in these seats for Candidates of Backward Class Category, Persons with Disability etc.

10.3 Minority Candidature Candidates. —The stages of computerised allotment are as follows, —

Stage-I: The seats under minority quota in the minority institution (linguistic or religious) shall be allotted to the respective minority candidates. For Engineering and Technology, Pharmacy and HMCT Courses, the sponsored and non-sponsored candidate's seats to be allotted to the respective candidates and if, seats remain vacant; it shall be allotted on the basis of inter-se-merit.

Stage-II: If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.

Stage-III: Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.

10.4 Union Territory of Jammu and Kashmir and Union Territory of Migrant Candidature Candidate-

a) Application Form Filling and Submission for Management and Computer Applications, -

The eligible candidate shall fill the Online Application Form, take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form by speed post/courier/by hand delivery for verification & confirmation to the designated centres notified or through the procedure given by the Competent Authority for this purpose.

- i. The application should reach on or before the last date as notified. Application received after last date or incomplete application will not be verified and confirmed and name of such candidate will not appear in the merit list prepared for the purpose of CAP.
- ii. The Competent Authority shall publish the provisional Merit List as specified in section 8(4) of this brochure.
- iii. The candidates not appeared for MAH-MBA/MMS-CET 2020 but appeared for any other examination as specified in eligibility, can also apply, however such candidates are required to pay the Application Fee through payment gateway (Credit Card/ Debit Card/ Net Banking).
- iv. The candidates whose names do not appear in the merit list(s) will not be able to participate in Centralized Admission Process.

b) Counselling Round for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates at SIMSREE, Mumbai.

- i. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule and as per the procedure given by the Competent Authority.
- ii. The candidates shall produce the documentary evidence strictly as per the Proforma) in support of their claims.
- iii. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at notified by the Competent Authority for this purposeas per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.
- iv. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other institute and/or some other course during entire duration of the course.
- v. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

Important note: Candidates admitted under this provision are not allowed to change course or college in any year of study.

c) Reporting at institutes:

- i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.
- ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
- iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.

11. Allotment of seats by CAP Round I and II

- (1) All the CAP Rounds (CAP Round I and II) shall be conducted by computerised allotment.
- (2) In CAP Round I.—
 - (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stage I of sub-rule (1) of rule 10,
 - (iii) Sub-rule (2) of rule 10;
 - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,
 - (i) Stage I of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules.
- (4) In CAP Round II.—
 - (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,—
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stages I to VII of sub-rule (1) of rule 10,
 - (iii) Stage II of sub-rule (3) of rule 10,
 - (iv) Sub-rule (2) of rule 10,
 - (v) Stage III of sub-rule (3) of rule 10;
 - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,—

- (i) Stages I to VII of sub-rule (1) of rule 10;
- (ii) Sub-rule (2) of rule 10 of these rules.
- (5) If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered for allotment in subsequent round.
- (6) Every stage in CAP Round I and II shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of Inter-Se-Merit.

12. General provisions. -

- (a) Allotment in CAP Round-I and II of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per Inter-Se-Merit of Candidates having Maharashtra State Candidature. The Seats will be allotted to Candidates as per Inter-Se-Merit, options filled and seats available at that point of time in the stage of CAP Round-I and II;
- (b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;
- (c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;
- (d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);
- (e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;
- (f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;
- (g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;
- (h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;
- (i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". At the time of seat acceptance Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card / Internet Banking / etc) or the mode as decided by Competent Authority at an Admission Reporting Centre as per the method prescribed by the Competent Authority. Seat will be confirmed by the Admission Reporting Centre (ARC)

(List shall be available on website) after verification of the original documents and ensuring that the Candidate meets all the eligibility norms. The center in-charge shall issue the Online Receipt of acceptance;

- (j) The Seat Acceptance Fee shall be Rs. 1,000/-, for all admitted Candidates and the same shall be treated as non-refundable processing fee;
- (k) Failure to report as per the method prescribed by the Competent Authority for Seat acceptance will be considered as if the Candidate has rejected the offer;
- (l) Allotted Seat will be cancelled if, at any time, any of the documents or certificates is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;
- (m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent rounds of admission as per schedule.
- (n) If any of the statement made in application form or any information supplied by the candidate in connection with his admission is found to be false or incorrect, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission may be preferred within seven days to the Competent Authority. The Competent Authority shall decide the appeal within fifteen days and his decision thereon shall be final.
- (o) Complaints regarding the use of fake certificates shall be investigated in time bound manner and if it is found guilty, such admission shall be cancelled. Further appropriate action shall be initiated with due intimation to Competent Authority.

13. Admissions in Institutional Quota and vacant seats after CAP.-

The Director or Principal of the institution shall carry out the admissions for these seats in the following manner.-

- (a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.
- (b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.
- (c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution.
- (d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time,

- shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in admission rule 3(3)(b) and shall be filled on the basis of Inter-Se-Merit prepared by following the procedure specified in section 8(4) of this Brochure.
- (e) The institution after verification of all required documents shall prepare and display the *Inter-Se merit* lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.
- (f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter.
- (g) All the admissions and cancellations shall be updated instantly through online system.
- (h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicant.
- (i) While filling these seats, the preference shall be given to Maharashtra State Candidature Candidate over All India Candidature Candidate on the basis of Inter-Se-Merit.
- (j) After exhausting Maharashtra State Candidature Candidate and All India Candidature Candidate if any seat remain vacant in the Sanctioned Intake, then these seats may be filled with NRI, Foreign Nationals (FN), Overseas Citizen of India (OCI), Persons of Indian Origin (PIO), Children of Indian Workers in the Gulf Countries (CIWGC) Candidature Candidate, subject to the approval from appropriate authority for these seats.

14. Approval of Merit List and the Admitted Candidates List. -

- **a)** After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and the Admission Regulating Authority in accordance with the provisions of sub-section (5) of the section 9 of the Act.
- **b)** The Admission-approval proposal shall include the list of all Candidates admitted which shall have the Quota, Candidature Type, Reservation, Qualification Marks, etc. as well as the required documents of the Candidates admitted at institution level.
- c) If a minority institution fails to admit minimum fifty-one percent of its sanctioned intake from the persons belonging to the concerned minority, for

period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of sub-section (2) of section 6 of the Act.

15. Cancellation of Admission and Refund of fees, return of documents by Institutions. -

- (a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;
- (b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 pm of the cut-off date prescribed by the Competent Authority;
- (c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.
- (d) The institution shall not entitle to recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

16. Documents required to be uploaded along with "Application Form for Centralized Admission Process".-

The candidates are required to upload **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission. The Candidates shall carry the original documents for scrutiny & verification at identified Facilitation Centre as per the process specified by the competent authority. The candidates are required to scan the document in .jpg or .gif format (minimum 150 dpi resolution, file size up to 1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. The Facilitation Centre shall assist the candidate, free of cost, to scan and upload the documents.

Sr. No.	Type of Candidate	Attented true copies of decuments to be attached
S1. NO.	Type of Candidate	Attested true copies of documents to be attached along with Application Form for Admission
1	All Candidates	1. SSC (Std.X) mark sheet.
		2. HSC/Diploma
		3. Qualifying Examination mark sheet.
		4. CET mark sheet/ Score Card.
		5. School Leaving Certificate, if required to
		substantiate claim.
		6. Certificate of the Indian Nationality of the
		candidate.
In addi	tion to the above doc	ruments candidates are required to produce the
following belong.	g additional docume	nts depending upon the category to which they
2	Type- A Candidates	Domicile/Birth/Leaving certificate of candidate
		Indicating place of Birth in the State of
		Maharashtra.
3	Type- B Candidates	Domicile certificate of candidate/father/mother
		of candidate indicating that he/she is domiciled
		in the State of Maharashtra.
4	Type- C Candidates	Certificate from the employer in the proforma – A
		stating that father/mother of the candidate who
		is a Central Government / Government of India
		undertaking employee is presently posted in Maharashtra.
		Manarasiitia.
5	Type- D Candidates	Certificate from the employer in the proforma – B
		stating that father/mother of the candidate who
		is a Maharashtra State Government /
		Maharashtra State Government undertaking
		employee.
		Or
		Undertaking along with documentary evidences
		from the retired employee stating the place of
6	Type-E Candidates	settlement. 1. Certificate stating that candidate belongs to
0	Maharashtra	the disputed border area in proforma – G1.
	Karnataka	2. Certificate stating that the mother tongue of
	disputed border	the candidate is Marathi in proforma – G2
	area	(List of the villages in Maharashtra Karnataka
	Candidates	disputed border area is available on website)
	-	1

7	Backward class Candidates belonging to SC/ST	Caste certificate Caste/Tribe validity certificate
8	Backward class Candidates belonging to VJ/DT- NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC	 Caste certificate Caste validity certificate Non creamy layer certificate @ valid upto 31st March 2021.
9	Economically Weaker Section (EWS) Candidate	In addition to the documents mentioned in Sr. No. 1 above, Eligibility Certificate for Economically Weaker Section Proforma – V सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो4019/प्र.क्र.31/16-अ, दि . 12/02/2019 (201902121415021407)
10	Orphan candidate	In addition to the documents mentioned in Sr. No. 1 above, Orphan Certificate Proforma – U
11	Persons with Disability Candidates	 Certificate in the proforma. Domicile certificate of candidate.
12	Jammu and Kashmir Migrant candidates	 Certificate of posting in case of Defence and Government servants in proforma – J Certificate of stay in refugee camp for those staying in camp in proforma – K Certificate stating that the candidate belongs to displaced family proforma –L
13	Foreign nationals / Foreign Students	 Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. Passport of the Candidate. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. Proof of residence i.e. Driving Licence or Telephone Bill of candidate Statement of Marks or Certificate of Passing SSC / Equivalent Examination. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
14	Persons of Indian Origin	 Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. Passport of the Candidate.

	 PIO / OCI Card. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor Statement of Marks or Certificate of Passing SSC / Equivalent Examination. Statement of Marks or Certificate of Passing HSC / Equivalent Examination Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
Children of Indian Workers in Gulf Countries	 CIWGC Certificate of the Candidate OR of his/her Mother or Father Affidavit of candidate/Parents disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. Passport, Nationality Certificate of Parent. Residence of parent in Gulf Countries, Valid VISA of Parent Work Permit or Letter from the Employer on Company Letterhead. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of Parent Proof of residence showing minimum 182 days of stay of Parent in Gulf Countries for the academic year of admission, prior to the admission date True copy of Gulf bank account passbook (copies of main page indicating bank name & address, Parent name & address, with entries of last preceding 6 months prior to admission) Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. Statement of Marks or Certificate of Passing

		Qualifying / Equivalent Examination.
16	Non Resident Indian (NRI)	 NRI Certificate of the Candidate OR of his/her Mother or Father OR the real brother/real sister ordinarily residing abroad OR NRI certificate of the persons having blood relation with the student who consider such student as 'Ward' viz-real brother/sister of father OR real brother/sister of Mother OR father/mother of father OR father/mother of Mother OR 1st degree paternal/maternal cousins, ordinarily residing abroad and should have looked after the candidate as guardian with documentary evidence & affidavit in support of the aforesaid facts. Parents CDC (Continuous Discharge certificate) if claimant is Merchant Navy employee. Affidavit of candidate/sponsor disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents/sponsor. Passport, Nationality Certificate of sponsor Residence of NRI, Valid VISA of sponsor Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor Proof of residence showing minimum 182 days of stay of sponsor in abroad for the academic year of admission, prior to the admission date True copy of foreign bank account passbook (copies of main page indicating bank name & address, sponsor name & address, with entries of last preceding 6 months prior to admission)
		8. Affidavit of family chart duly signed by sponsor making clear relationship9. Leaving certificates, Birth extracts, mark
		sheets, PAN Card, Passport, Marriage Certificate of all members shown on family tree/chart.
		10. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad.
		11. Statement of Marks or Certificate of Passing SSC / Equivalent Examination.

		12. Statement of Marks or Certificate of Passing HSC /					
		Equivalent Examination					
		13. Statement of Marks or Certificate of Passing					
		Qualifying / Equivalent Examination.					
17	Minority Candidates	1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information pertaining to Religion / Mother tongue. (शासन निर्णय अल्पसंख्याक विकास विभाग क्र अविवि-2010 / प्र.क्र.109 /10/ काया-5 दि .01 जुलै 2013 पहावा)					
		2. Domicile Certificate of Candidate/Documents specified for Type A Candidates					
18	TFWS candidates	Income certificate stating that his/her parent's annual income is less than Rs. 8 Lakh from all sources issued by the appropriate competent authority of the Maharashtra State.					
19	Sponsored Candidates	Sponsorship Certificate Proforma – P and Proforma - Q					

17. Miscellaneous provisions

17.1 Conduct and Discipline

- (i) Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.
- (ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.
- (iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.
- (iv) Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.
- (v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

17.2 Action against ragging:

Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.
- e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.
- f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.

Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.

If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

17.3 Others:

- (i) The medium of instruction for postgraduate degree courses is English.
- (ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.

- (iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.
- (iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.

17.4 Hostel accommodation:

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Jammu and Kashmir migrant candidates and Government of India nominees for Hostel accommodation.

SCHEDULE -I

A1. Allocation of seats within Sanctioned Intake for First Year of Post Graduate Courses in Government and Government Aided Institutes

	Graduate Courses in Gov	No. of Seats- as %		
Sr.			P Seats	G 11100110
No	Type of Institution	Maharashtra State(M.S.)	All India	Minority
		Candidates	Seats	Quota
For I	Management Courses			
	(A) Government / Government Aided Institutions, University	(A)1 Autonomous - 85% (State Level)	(A)1&(A)2	
1	Departments Excluding Minority Institutions	(A)2 Non-Autonomous & University	15%	Nil
1		Departments -70 % for HU, 15 % for OHU		
	(B) SNDT University	(B) 85% State Level Seats in SNDT University		
	Engineering and Technology, Hot ning and Pharm. D.(Post Baccala		ring Technolo	ogy, Pharmacy,
2	Government / Government Aided Institutions, University Departments Excluding Minority Institutions SNDT University	Autonomous & Non- Au 75% Non-Sponsored Sea 25% Sponsored Seats		Nil
3	Government/ Government Aided Minority Educational Institutions	37.5% Non-Sponsored Seats	37.5% Non- Sponsored Seats 12.5% Sponsored Seats	
For I	First Year Computer Application C	Courses		
4	Government/ Government Aided Institutions.	Autonomous Non- Autonomous- 70 % for HU, 30 % for OHU	Til	NU
	University Department	70% HU and 15% OHU in University Departments	5%	Nil
5	SNDT University	85% State Level 1	5%	Nil
For A	Architecture Courses	I		<u>'</u>
6	Government/ Government Aided Institutions / University Department, excluding Minority Institutions	100%		Nil
7	Government / Government Aided Minority Educational Institution	50%		50%
HU -	- Home University and OHU- Othe	er than Home University		

2. Allocation of seats within Sanctioned Intake for First Year of Post Graduate Courses in Unaided Private Professional Educational Institutions

		CAF	Seats		Institution	
Sr. No	Type of Institution	Maharashtra State(M.S.) Candidates	All India Minority Seats Quota		Quota (including 5% Quota for NRI, if applicable)	
For Ma	anagement Courses					
1	Unaided Private Professional Educational Institutions (Excluding minority institutions)	Autonomous - 65% (State Level) Non- Autonomous -45.5% for HU, 19.5% for OHU	15%	Nil	20%	
2	Unaided Minority Educational Institutions	Autonomous*- 100% of M.S.Seats*(State Level) Non Autonomous*- 70% of M.S.Seats*forHU, 30% of M.S. Seats*for OHU	15% of Seats under CAP#	Minimum 51%@	20%	
		nology, Pharmacy, Hot		ent and Cate	ering Technology ,	
Pharm		eate) and Planning Cou	ırses	T T	000/ /150/ 6	
3	Unaided Private Professional Educational Institutions (Excluding minority institutions)	and	(60% for Non-Sponsored seats		20% (15% for Non-Sponsored Seats and 5% for Sponsored Seats)	
4	Unaided Minority Educational Institutions	75% of M.S. Seats ^{\$#*} f Non Sponsored, 25% of M.S. Seats ^{\$#*} f Sponsored		Minimu m 51%@	20% (15% for Non- Sponsored Seats and 5% for Sponsored Seats)	
For Fi	rst Year Computer A	pplication Courses	1	Г		
5	Unaided Private Professional Educational Institutions (Excluding minority institutions)	45.5% for HU, 19.5% for OHU 15%		Nil	20%	
6	Unaided Minority Educational Institutions	70% of M.S. Seats ^{\$#*} for HU, 30% of M.S. Seats ^{\$#*} for OHU	15% of seats under CAP	Minimu m 51%@	20%	
For Ar	chitecture Courses					

7	Unaided Private Professional Educational Institutions (Excluding minority institutions)	80%	Nil	20%
8	Unaided Minority Educational Institutions	100% of M.S. Seats ^{\$#*}	Minimu m 51%@	20%

CAP Seats = Sanctioned Intake - Institutional Quota

@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of Minority quota to be filled in their institution.

B. Allocation of Supernumerary Seats

- (1) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall be as per the policy of the Government.
- (2) OCI/PIO, Foreign Students and the Children of Indian Workers in Gulf Countries candidates to be filled by Institution 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

[#] CAP seats excluding Minority Quota

^{\$} M.S. Seats = CAP Seats - (All India Seats + Minority Quota)

^{%-} Percentage

^{*} The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.

SCHEDULE -II

(For Direct Second Year MCA Admission)

The distribution of seats available shall be notified on the website before submission of option form of Centralised Admission Process (CAP).

- (i) Lateral Entry Seats: 10% of Sanctioned Intake, which will be over and above, Supernumerary to the approved Intake.
- (ii) Vacant Seats: The seats, within the sanctioned intake, which remain vacant during previous year.
- (iii) Separate Division in Direct Second Year: These Seats shall be as sanctioned All India Council for Technical Education.

A. Seat Distribution for Direct Second Year

Sr. No	Type of Institution	No. of Seats as % of Sancti Entry Seats + Vacant Seats	No. of Seats as % of Sanctioned Intake or (Lateral				
110		General Seats	Minority	All India	Level Quota		
		delicial seats	Quota	Quota	& 0.0 ta		
1	Government / Government Aided Institutions	Autonomous, Non Autonomous (i) 100% of (Lateral Entry Seats + Vacant Seats), State Level (ii) Separate Division- 100% of Sanctioned Intake, State Level	Nil	Nil	Nil		
	University Department / SNDT University	Autonomous, Non Autonomous 100% of (Lateral Entry Seats + Vacant Seats), State Level	Nil	Nil	Nil		
2		Autonomous, Non Autonomous Separate Division- 85% of Sanctioned Intake, State Level	15 %	Nil	Nil		
		Separate Division- 50% of Sanctioned Intake	50% of Intake	Nil	Nil		
3	Unaided Private Professional Educational	100% of (Lateral Entry Seats + Vacant Seats)	Nil	Nil	Nil		
	Institutions (Excluding minority)	Separate Division- 65% of Sanctioned Intake	Nil	15%	20%		
4	Unaided Minority Educational Institutions	(Lateral Entry Seats + Vacant Seats- Minority Quota)	Minimum 51%@	Nil	Nil		
4		Separate Division : 85% of Seats under CAP#	Min. 51%@	15% of Seats under CAP#	20%		

CAP Seats = Sanctioned Intake – Institutional Quota

[#] CAP seats excluding Minority Quota

[@]These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

Pro forma – A (For Type – C Candidates)

(For sons and daughters of Central Government / Government of India undertaking employees)

CERTIFICATE certify that This is to Shri / Smt.is an employee in the capacity ofin (Designation) (Name of the Organization / Establishment / Department) Organization / Establishment / Department This (Department of Central Government / Government of India undertaking) Shri Smt.is transferred /in Maharashtra State vide transfer order No...... Dated..... He / She has joined duty in Maharashtra on and is currently working in the same post. This certificate is issued for the purpose of his / her son / daughter's admission to First / Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) / Planning / Pharm. D. (Post Baccalaureate) for the academic year 2020-21. Outward No.& Date: (Signature Place: Name & Designation of the Head of the office Seal of the Office Note: This pro forma is to be accompanied by attested copy of:

Transfer order
 Joining report

Proforma B-1

(For Type D Candidates-)

(For sons and daughters of Maharashtra State Government/Maharashtra State Government undertaking employees)

	CERTI	FICATE		
This is t	o certify that Shri / Smt		is an	employee
in the ca	pacity of in	• • • • • • • • • • • • • • • • • • • •		
Designat	tion) (Name of the Organisati	ion /Establishmer	it / Departme	nt)
This	Organisation/Establishment	/Departmen	t is	under
		• • • • • • • • • • • • • • • • • • • •		
Departm	ent of Maharashtra State Government	nent / Maharasht	ra State Gover	rnment
undertal	king.			
Shri / Sı	mt	is transferred	to/from	
in/out o	f Maharashtra State vide transfer	order No	Dated	
He / She	e has joined duty in/out of Mahara	ashtra State on	6	and is
currently	y working in the same post.			
This cert	tificate is issued for the purpose of	his/her son/dau	ghter	
	's admissi	on to First /Direct	Second Year	of Post
Graduat	e Degree courses in Engineering a	nd Technology /Pl	narmacy / Arc	chitecture
/ Hotel N	Management and Catering Technol	logy / Managemer	t (MBA/MMS) /
Compute	er Application (MCA) / Planning /	Pharm. D. (Post B	accalaureate)	for the
academi	c year 2020-21.			
Outward	l No.& Date :			
			(Signa	ature)
			Name & Desig	
			of the Head of	the office
Place :				
			Seal of the 0	Office
Note : Th	nis pro forma is to be accompanied	by attested copy	of:	
1)	Transfer order			
2)	Joining report			

Proforma B-2

(For Type D Candidates)

(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)

			UND	ERTAK!	ING				
This is	to undertake the	at I,				, ha	ave reti	red fr	om the
service	from the post of	f		. in	•••••				
/ Depa	ertment)	Desig	nation)	(Name	e of the	Organisati	ion /Es	stablis	shment
This	Organisation	/	Establish	nment	/	Departme	ent	is	under
Depart	ment of Mahara aking.	ashtra	State Gove	ernmen	t / Ma	harashtra	State	Govei	rnment
I have	retired on		and settle	ed in		taluka	•••••	dis	strict .
This ur	ndertaking is sul	bmitted	l for the pu	arpose o	of my s	son/daugh	ter		
			's admi	ission t	o First	/Direct Se	econd	Year	of Post
Gradua	ate Degree cours	es in E	ngineering	g and Te	echnolo	ogy/ Pharm	nacy /	Archi	tecture
/ Hote	el Management	and (Catering T	echnolo	ogy /	Manageme	ent (M	BA/M	IMS) /
Compu	iter Application	(MCA)	['] Planning	/ Phai	rm. D.	(Post Bacc	alaure	ate)	for the
acaden	nic year 2020-21	. •							
							(Sign	ature	e)
Place:							Nam	e	
Date:									
	This pro forma is 1) Pension Pay C	order.	-	J					
	2) Proof of settle	•		•	-	Bill/Aadhaa	ar Caro	d/ Tele	ephone
]	Bill/ Property Do	ocumer	nt/Electior	ı Card).					

Proforma - G1

(For Candidates from Maharashtra and Karnataka disputed Border Area)

CERTIFICATE

This is to certify that Shri / Smt. (candidate himself/herself) is a resident of Village inTaluka District. This village is a village which exists in Maharashtra Karnataka disputed border area. This certificate is issued for the purpose of his / her ward's / candidate's admission to First / Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2020-21. Outward No. &Date: District Collector/ Deputy Commissioner/ District Magistrate/Additional District Magistrate/ Place: Taluka Executive Magistrate

Proforma - G2

(For Candidates from Maharashtra and Karnataka disputed Border Area)

CERTIFICATE

This certificate is issued for the purpose of his / her admission to First / Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture / Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) / Planning / Pharm. D. (Post Baccalaureate) for the academic year 2020-21.Outward No. &Date:

Place: Head Master / Principal

School/ College

Seal of the School / College

Proforma - J

(For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police officials posted in Jammu / Kashmir to combat terrorist activities)

CERTIFICATE Ref. No. Date: This is to certify that Shri / Smt. is an official belonging to Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police presently posted and working at which is treated as disturbed area in Jammu & Kashmir. This certificate is issued for the purpose of his/her son/daughter's admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2020-21. Outward No.& Date: Head of the Office Place: Seal of the Office Proforma - K (For Jammu / Kashmir Migrant Candidates) (Migrants staying in refugee camps) **CERTIFICATE** Ref. No. Date: This is to certify that Mr./ Miss. belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir. The detail of refugee status is as under.

Ration card Number:

Name of the members on the ration card:

This certificate is issued for the purpose of his / her admission admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA)/ Planning / Pharm. D. (Post Baccalaureate) for the academic year 2020-21.

Outward No. & Date: Name & Signature of Head of the

Office

Place: Migrant/Refugee Camp

Seal of the Office

Proforma - L

(For Refugees staying with relatives)

(Displaced Jammu / Kashmir Candidates staying with relatives / friends in India other than Migrant / Refugee camp)

CERTIFICATE

Ref. No.	Date:
This is to certify that Mr./Missperson from Jammu & Kashmir after 1990 Kashmir. He/She is staying with	due to terrorist activities in Jammu and
(Name and complete address of the Person present)	
This certificate is issued for the purpose of I Year of Post Graduate Degree courses in Er Architecture/ Hotel Management and Catering Computer Application (MCA)/ Planning / Placademic year 2020-21. Outward No. &Date:	his / her admission to First /Direct Second ngineering and Technology / Pharmacy / Technology / Management (MBA/MMS) /
Place:	
Seal of the	e Office
Proform : (For seats under M	
MINORITY COMMUNITY STUD	ENT'S SELF DECLARATION
I, Son/Da Resident of (full address)	aughter/of
	hereby
declare that I belong to the Muslim/Sikh/Christ religious minority community	cian/Buddhist/Jain/Zoroastrian (Parsi)*
and / or As my mother tongue is not mentioned in deciding my candidature under linguistic mother tongue is	minority status. I undertake that my
I undertake to submit the relevant document minority community as per government reso 2010/प्र.क.109/10/कार्या-5, दिनांक 1.7.2013 at institute.	olution Minority Department No.अविवि-
Date: Place:	Signature of Candidate: Name of Candidate:
(*strike out whichever is not applicable)	ivanie di Candidate.

Proforma - P

(Format of Certificate by the Employer/Management for Sponsored Candidates)

This is	to	certify	that
Shri./Smt/Kum			
is working in this Institute appointed /approved on re			
not contractual / ter	nporary/ adhoc.	He/She is permitt	ed to study
M.E./M.Tech./M.Pharm/ institute allotted of his/her will be permitted to attend of the admitted College to he/she will fulfil institute	r choice. If he/she is the College as a full t ill completion of his	admitted to the said point ime student during the s/her program. We us	rogram, he/she working hours
Date:		Signature and	Designation
Place:		With stamp of	Organization
(F	Proforma - Undertakin OR SPONSORED CA	ng	been admitted
to M.E./M.Tech /	M. Pharm	/M.HMCT pro	gramme in
	, us programme and b	-	gory and I am including the
In case of the default, I kn	ow that my registrat	ion will be cancelled.	
Place:	Signature of the Car	ndidate	
Date:	Name of the Candid	ate	•
Application ID :			

Pro forma – U

(For candidate claiming seats reserved for Orphan Candidates)

महिला व बाल विकास विभाग, शासन निर्णय क्र. संकीर्ण -२०१३/ प्र.क्र. १०९/ का-३, दिनांक ६ जून, २०१६ आणि महिला व बाल विकास विभाग, शासन निर्णय शुध्दीपत्रक क्र. संकीर्ण -२०१३/प्र.क्र. १०९ /का-३, ०९ मे, २०१८

अनाथ प्रमाणपत्र	
संकेतांक क्रमांक	
	नवीनफोटो
	

नाव :

प्रमाणित : जिल्हा महिला व बाल विकास अधिकाऱ्यामार्फत

बाल न्याय (मुलांची काळजी व संरक्षण) अधिनियम, २००० या अंतर्गत बाल कल्याणाच्या संस्थेत दाखल असलेल्या प्रवेशितांसाठी ती "अनाथ" असल्याबाबतचा दाखला

प्रमाणित करण्यात येते की, प्रवेशित नामे	वय वर्षेअंदाजित
जन्मदिनांकहा दिनांकपासून	तासंस्था, मु. पो ता
जिल्हाया शासनमान्य स्वयंसेर्व	ो / शासकीय बालगृहात त्या संस्थेतील प्रवेशित रजिस्टरमधील
नोंदणी क्रमांक नुसार दाखल झालेला	मुलगा / मुलगी अनाथ आहे.
संस्थेत दाखल होण्याची पार्श्वभूमी:– (वर्णन द्यावे)	
मदर अनाथ मलाम / मलीम शासकीग / निमशासकीग / रू	
	त यावे. तसेच सदर मुलास / मुलीस शासकीय / निमशासकीय /
खाजगी कंपनी / व्यवसाय / कार्यालय या ठिकाणी नोकर्र	ोसाठी प्राधान्य द्यावे.
(٩) त्याच्या आई वडिलांचा ठावठिकाणा सर्वमाग	ांचा अवलंबकरूनही अद्याप लागलेला नाही. किंवा लागण्याची
शक्यता नाही. संबंधित प्रवेशित हा अनाथ उ	असल्याचे प्रमाणित करीत आहे. तसेच त्याच्या जातीची माहिती
नाही, असेही प्रमाणित करण्यात येत आहे.	
(२) त्याच्या (नांव व पत्ता)	या
नातेवाईकाचा शोध लागलेला असून, त्याचे	प्रवेशिताशी नातेअसे आहे. नातेवाईकाशी
जातअसल्याने, प्रवेशितांच	त्री जातअसल्याचे प्रमाणित करण्यात येत
आहे. तसेच संबंधित प्रवेशित हा अनाथ (आई व	वडील नसलेला) असल्याचे प्रमाणित करण्यात येत आहे.
(क्र. (१) व (२) पैकीजे लागू नसेल ते खोडण्यात	यावे.)
त्याचे भविष्य उज्ज्वल व्हावे, ही शुभेच्छा.	
(गोल शिक्का)	स्वाक्षरी /-
(more rotagi)	
	विभागीय उपायुक्त, महिला व बालविकास (संबंधित विभाग)

Pro forma - V

(For candidate claiming seats reserved for Economically Weaker Section Candidates) सामान्य प्रशासन विभाग, शासन निर्णयक्र.राआधो४०१९/प्र.क्र.३१/१६-अ, दि . १२/०२/२०१९ सोबतचे सहपत्र

परिशिष्ट - अ

महाराष्ट्र शासन आर्थिकदृष्टया दुर्बल घटकाच्या पात्रतेसाठी प्रमाणपत्र

प्रमाणपत्र क्र.

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	٠,

(सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो४०१९/प्र.क्र.३१/१६ अ, दिनांक१२ फेब्रुवारी, २०१९ अन्वये आर्थिकदृष्टया दुर्बल घटकासाठी विहित केलेल्या १०% आरक्षणाचा लाभ घेण्यासाठी)

प्रमाणित करण्यात येते की, श्री/श्रीमती/कुमारी	श्री/श्रीमती
यांचा/यांची मुलगा/मुलगी गाव/शहर	तालुकाजिल्हा/विभाग
महाराष्ट्राचे रहिवासी आहेत. तो/ती जातीचे असू	न जात /पोटजात/ वर्गचे असून त्याचा समावेश महाराष्ट्र
राज्य लोकसेवा अनुसूचित जाती, अनुसूचित जमाती, निरधीर	नूचित जमाती (वि.जा.), भटक्या जमाती (भ.ज.), विशेष
मागास प्रवर्ग (वि.मा.प्र) आणि इतर मागास प्रवर्ग (इ.मा.व) यांच्या	साठी आरक्षण अधिनियम–२००१ (सन २००४ चा महाराष्ट्र
अधिनियम ८) आणि महाराष्ट्र राज्य सामाजिक आणि शैक्षणिक	मागास (एस ई बी सी) वर्गाकरिता (राज्यातील शैक्षणिक
संस्थांमधील जागांच्या प्रवेशाचे आणि राज्याच्या नियंत्रणाखाल	ठील लोकसेवांमधील नियुक्त्यांचे किंवा पदांचे) आरक्षण
अधिनियम,२०१८ (सन २०१८चा महाराष्ट्र अधिनियम क्रमांक ६२	२) मध्ये नमूद केलेल्या प्रवर्गांतर्गत होत नाही.
महाराष्ट्र शासन, सामान्य प्रशासन विभागाचा शासन वि	नेर्णय क्र. राआधो४०१९/प्र.क्र.३१/१६अ, दिनांक
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सक्षम प्राधिकारी यांची सही

 ठिकाण:
 स्वाक्षरी :

 दिनांक:
 नाव :

पदनाम :

हे प्रमाणपत्र अर्जकर्त्याने सादर केलेल्या खालील कागदपत्र/पुरावे यांच्या आधारावर निर्गमित करण्यात येत आहे.

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टिप: सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआघो४०१९/प्र.क्र.३१/१६-अ, दि . १२/०२/२०१९, नुसार आर्थिक दुर्बल घटकासाठीच्या आरक्षणाचा लाभ घेण्यासाठी पात्रता प्रमाणपत्र देण्यासाठी सक्षम प्राधिकारी म्हणून तहसिलदार यांना घोषित करण्यात आले आहे.



GOVERNMENT OF MAHARASHTRAState Common Entrance Test Cell

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Information Brochure {Academic Year 2019-20}

For Admission to

Full Time Professional Undergraduate Technical Courses

- First Year and Direct Second Year of Engineering and Technology (B.E./B.Tech.)
- First Year and Direct Second Year of Pharmacy (B.Pharm.)
- First Year of Pharm. D.
- First Year of Architecture (B.Arch.)
- First Year of Hotel Management & Catering Technology (B.HMCT)
- First year of Planning(B.Planning)

INDEX		
SN	Particulars	Page No.
1.	Introduction	1
2.	Definitions	1
3.	Invitation of Application	3
4.	Role of Competent Authority in the process of Admission	3
4.1	Jurisdiction of the Universities:	4
5.	Candidature Type	4
6.	Sanctioned Intake and Supernumerary Seats for various Courses	7
7.	Allocation of Seats	7
7.1	Maharashtra State Candidature Seats	7
7.2	All India Candidature Seats	7
7.3	Minority Quota Seats	7
7.4	Institutional Quota Seats	7
7.5	Supernumerary Seats	8
7.6	Reservations	9
7.7	Eligibility Criteria	12
3.	Preparation of Merit List	17
3.1	Assignment of merit number	17
3.2	Change of Marks due to verification	17
3.3	Method of calculating marks at qualifying examination for deciding eligibility	17
3.4	Assignment of Merit Number for various Courses	17
9.	Centralised Admission Process	21
10.	CAP allotment stages and process of allotment	27
10.1	Maharashtra State Candidature Candidate	27
10.2	All India Candidature Candidates	29
10.3	Minority Quota seats	29
10.4	Jammu and Kashmir Migrant Candidature Candidate	29
11.	Allotment of seats by CAP Round I, II and III	31
2.	General provisions	32
13.	Admissions in Institutional Quota and vacant seats after CAP	33
14.	Approval of Merit List and the Admitted Candidates List	34
15.	Cancellation of Admission and Refund of fees, return of documents by Institutions.	34
16.	Change of Course or Institution after First, Second or Third year	35
17.	Documents to be attached along with "Application Form for Centralized Admission Process".	36
18.	Miscellaneous provisions	41
18.a	Conduct and Discipline	41
18.b	Action against ragging	42
18.c	Others	43
18.d	Hostel accommodation	43
19.a	SCHEDULE -I	45
19.b	SCHEDULE -II	47
19.c	SCHEDULE -III	49
19.d	Proforma – A	55

19 .e	Proforma - B-1	55
19.f	Proforma B-2	56
19.g	Proforma C	56
19.h	Proforma D	57
19.i	Proforma E	57
19.j	Proforma – G1	58
19.k	Proforma – G2	58
19.I	Proforma – J	58
19.m	Proforma – K	59
19.n	Proforma – L	59
19.0	Proforma – O	60
19.p	Proforma – U	62
19.q	Proforma – V	63

1. Introduction, -

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendments on 05.06.2018 and 04.06.2019 to regulate the admissions to the **First year of Full Time Professional Undergraduate Technical Courses** (Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology) **and Direct Second Year** (Engineering and Technology and Pharmacy). These rules also includes the admissions in first year of degree in planning.

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25th April 2017 and amendments vide Gr No. TEM-2019/CR 46/ TE-4 dated 04th June 2019.

This brochure gives information regarding the eligibility and rules of admission to First and Second year of various technical professional undergraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

2. Definitions. -

- (a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);
- (b) "Admission Reporting Centre" means a centre where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;
- (c) "All India Seats" means seats available to an eligible Indian National Candidate:
- (d) "Application Form" means prescribed form filled up online by the Candidate for admission;
- (e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;
- (f) "CAP" means Centralised Admission Process;
- (g) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;
- (h) "CET" means Common Entrance Test;
- (i) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;
- (j) "Courses" means the full time Undergraduate technical courses in Engineering and Technology, Pharmacy, Architecture, Hotel Management and Catering Technology, Planning and Pharm. D.;
- (k) "Department" means Higher and Technical Education Department of

- Government of Maharashtra:
- (1) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under sub-section (1) of section 3 of the Act;
- (m) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and grievances, etc, are provided;
- (n) "Home University (HU)" means the university area as specified in rule 5(1) herein;
- (o) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;
- (p) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;
- (q) "Inter-Se-Merit" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;
- (r) "JEE Main" means the Joint Entrance Examination conducted by the National Testing Agency (NTA), New Delhi for the concerned academic year;
- (s) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;
- (t) "NATA" means National Aptitude Test in Architecture;
- (u) "NEET" means the National Eligibility Cum Entrance Test conducted by National Testing Agency (NTA), New Delhi for the concerned academic year;
- (ν) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';
- (w) "OHU" means the area Outside Home University area;
- (x) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizen of India as declared by the Central Government under section 7A of the Citizenship Act 1955and includes Persons of Indian Origin(PIO).
 - **Explanation:** For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9th January, 2015;
- (y) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;
- (z) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;
- (aa) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;

(bb) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

3. Invitation of Application.

- (1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year
- (2) The Competent Authority shall invite online applications in the prescribed form, from the eligible candidates for participating in Centralized Admission Process (CAP) for seeking admission to the undergraduate technical courses, which are exempted from CET as per provisions of the Act.
- (3) The Competent Authority shall invite online application form, from the eligible candidates for participating in Centralized Admission Process (CAP) to the undergraduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.
- (4) The Candidates seeking admissions to the professional courses for the seats provided in -
 - (a) 7(1)-Maharashtra State Candidature Seats, 7(2)- All India Candidature Seats, 7(3)- Minority Quota Seats and 7(5)(b)- Supernumerary Seats for Jammu and Kashmir Migrant Candidature- For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).
 - (b) 7(4)- Institutional Quota Seats and 7(5)(a) Supernumerary Seats for OCI/PIO, Foreign Students and the Children of Indian Workers in Gulf Countries Candidates -For these seats the candidates shall initially apply to the Competent Authority for verification of documents and then to respective institutes, to enable the institutions to give admissions to such eligible applicants on the basis of inter-se merit. It is pre-requisite and mandatory to apply for verification of documents to the Competent Authority to be eligible for admission under this quota.
- (5) The Candidate should submit the necessary Certificates issued by the concerned Authority, along-with the application, in the given Proforma. The list of documents to be submitted is given in this Information Brochure.

4. Role of Competent Authority in the process of Admission. -

a) The Competent Authority, the Commissioner of State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr. Babasaheb Ambedkar Technological University, Lonere (BATU) & Institute of Chemical Technology (ICT), Mumbai and Unaided Private Professional Technical Educational Institutions.

Information Brochure for Admission to Under Graduate Technical Courses (2019-20)

- b) The Competent Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.
- c) All the decisions taken in relation to Admission to First/ Direct Second Year of courses, by the Competent Authority shall be final and binding on all concerned.

4.1 Jurisdiction of the Universities:

The following table shows the details about the Home Universities in Maharashtra State along with their Head Quarters and their Jurisdiction.

S.	Home University	District under the Jurisdiction of
No		University
1.	Dr. Babasaheb Ambedkar	Aurangabad, Beed, Jalna,
	Marathwada University	Osmanabad
2	Swami Ramanand Teerth	Hingoli, Latur, Nanded, Parbhani
	Marathwada University,	
	Nanded	
3	Mumbai University	Mumbai City,Mumbai Suburban,
		Ratnagiri, Raigad, Palghar
		Sindhudurg ,Thane
4	SNDT Women's University	Entire Maharashtra
5.	Dr.Babasaheb Ambedkar	Entire Maharashtra including
	Techolonogical University,	Konkan
	Lonere	
6	Kavayitri Bahinabai	Dhule, Jalgaon, Nandurbar
	Chaudhari North	
	Maharashtra University	
	Jalgaon	
7	Savitribai Phule Pune	Ahmednagar, Nashik, Pune
	University	
8	Shivaji University	Kolhapur, Sangli, Satara
9	Solapur University	Solapur
10	Sant Gadge Baba Amravati	Akola, Amravati, Buldana,
	University	Washim, Yavatmal
11	Rashtrasant Tukdoji Maharaj	Bhandara, Gondia,
	Nagpur University	Nagpur, Wardha
12	Gondwana University	Chandrapur, Ghadchiroli

5. Candidature Type. -

(1) Maharashtra State Candidature. - A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Туре	Eligibility Criterion	Home University
	(a)For First Year: -	Place of passing of
	(i) Candidates passing SSC and also HSC or	Qualifying Examination
	Diploma in Engineering Examination	falling within the
	from a recognised institution in	jurisdiction of the
	Maharashtra State;	respective University
	(ii) Candidate who is either Domicile of	area.
	Maharashtra and/or is born in	
	Maharashtra;	
	(b) For Direct Second Year:	
4	(i)(1) For Engineering Candidates passing	
)e-	SSC or HSC and also Diploma in	
Type-A	Engineering or Technology or Bachelor	
'	of Science or its equivalent from a	
	recognised institution in Maharashtra	
	State;	
	(2) for Pharmacy Candidates passing HSC	
	and Diploma in Pharmacy from a	
	recognised institution in Maharashtra State;	
	(ii) Candidate who is either Domicile of	
	Maharashtra and/or is born in	
	Maharashtra.	
		Place of Domicile
m	A Candidate who does not fall in Type-A above,	Certificate issuing
e-F	but who or whose Father or Mother is	authority falling within
Type-B	domiciled in the State of Maharashtra and	the jurisdiction of the
-	possess Domicile Certificate.	respective University
		area.
	A Candidate who does not fall in either Type-A	Place of posting of Father
Type-C	or Type-B but whose Father or Mother is an	or Mother of Candidate
	employee of the Government of India or	falling within the
γ	Government of India Undertaking and who has	jurisdiction of the
-	been posted and reported to duty in	respective University
	Maharashtra State before the last date for submission of Application Form for CAP.	area.
	SUDITION OF APPLICATION FUTITION CAP.	

Type-D	A Candidate who does not fall in any of the above Type-A, Type B and Type-C but whose Father or Mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of Father or Mother of Candidate or the place of settlement of the Father or Mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
Type-E	(a) For First Year-Candidates passing SSC and/or HSC Examination from a recognised institution located in a disputed Maharashtra Karnataka Border Area or from Maharashtra, residing in the disputed Maharashtra Karnataka Border Area and whose Mother tongue is Marathi. (b) For Direct Second Year- Candidates passing SSC and/or HSC Examination and also Diploma in Engineering and Technology or Pharmacy or its equivalent from a recognised institution from a Disputed Maharashtra Karnataka Border Area or from Maharashtra, residing in the Disputed Maharashtra Karnataka Border Area and whose Mother tongue is Marathi.	Candidate shall be considered for the Outside Home University or State Level Seats.

- **(2) All India Candidature.** -The Candidates having Indian Nationality are eligible under this Category.
- (3) Minority Candidature. The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.
- (4) NRI Candidature. -The Candidate who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.
- (5) Foreign Student or OCI or PIO Candidature. -The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI) candidate, as defined under clause (s) of rule-2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.
- (6) Jammu and Kashmir Migrant Candidature. -
 - (a) The children of citizens, who are displaced from Jammu and Kashmir to any part of India or from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or
 - (b) The children of officers belonging to Indian Administrative Services (IAS) or Indian Police Services (IPS) or Indian Foreign Services (IFS) and children of

- staff belonging to military and paramilitary forces transferred to Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or
- (c) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism are eligible under this category;
- 6. Sanctioned Intake and Supernumerary Seats for various Courses. -
- (1) The Sanctioned Intake for First Year Degree Course, Direct Second Year (Lateral entry) and Direct Second Year separate division Degree Courses shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University.
 - The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2019-20. Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.
 - For admission to Direct Second Year (Lateral entry), the number of seats available shall be calculated as given in *Schedule II*.
- (2) The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.
- 7. Allocation of Seats. -The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in Schedule-If for First Year and Schedule-II for Direct Second Year of various Under Graduate Courses.
- (1) Maharashtra State Candidature Seats. The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.
- (2) All India Candidature Seats. -The Candidates having Candidature as given in 5(2) shall be eligible for these seats.
- (3) Minority Quota Seats. -The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in *Schedule-I* and *Schedule-II*. These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.
- (4) Institutional Quota Seats. The Institution can admit Eligible Candidates as specified in Schedule-I and Schedule-II, subject to following conditions. -
 - (i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;
 - (ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.
 - (iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature:

NOTE:- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

(5) Supernumerary Seats for, -

(a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates. -

- (i) The Candidates having candidature as given in 5(5) and the Children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.
- (ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats or as prescribed by the Appropriate Authority, from time to time. Out of 15% seats, one third shall be reserved for the Children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the Appropriate Authority, from time to time.
- (iii) These seats shall be filled in by the institution on the basis of Inter-Se-Merit of candidates as given in section 8 of this brochure.
- (iv) Candidates fulfilling the eligibility criteria for Foreign Nationals/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to the designated centers notified by the Competent Authority for this purpose.

(b) Jammu and Kashmir Migrant Candidature:

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.
- (iii) The number of seats for this quota shall be as per the policy of the Government.
- (iv) candidates fulfilling the eligibility criteria for Jammu and Kashmir Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to the designated centers notified by the Competent Authority for this purpose.

(c) Tuition Fee Waiver Scheme (TFWS) Seats:

(I) Scheme

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs and lateral entry (Separate Division) to these programs that are approved by the All India Council for Technical Education.
- (iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These seats shall be supernumerary in nature and will be available to such courses in an Institute where a minimum of 30% of sanctioned seats in the respective courses are filled up in respective CAP Round. For calculation of 30%, the Institutional Quota seats retained by institute for the course shall be

considered as completely filled.

- (iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.
- (v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.
- (vi) These seats shall be available for admission to First Year of Engineering & Technology and Hotel Management & Catering Technology courses as well as in Direct Second Year Engineering and Technology (Separate Division).

(II) Eligibility

- (i) Only Maharashtra State Candidature candidates are eligible for these seats
- (ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs. 8 Lakh (Rupees Eight Lakh only) from all sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority.

(III) Admissions Procedure

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

(d) Jammu and Kashmir Candidates and North East States:

- (i) The admission to the candidates as per *Prime Minister's Special Scholarship Scheme (PMSSS)* for the students belonging to Jammu and Kashmir and the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in such facilities of technical education shall be done by the competent authority appointed by the Central Government as per their eligibility criteria.
- (ii) The Fees shall be as that for the Non Autonomous Government Institutes.

(6) Reservations:

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

(a) Reservation for Backward Class category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class

candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr.No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (VJ)/De Notified Tribes(DT) (NT-A) 3.0%	
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%
06	Nomadic Tribes 3 (NT-D) 2.0%	
07	Other Backward Classes (OBC) 19.0%	
08	Socially and Educationally Backward 16.0% Classes (SEBC)	
	Total	66.0%

(b) Reservation for sons/daughters of Defence service personnel:

Five percent (5%) seats of the total sanctioned intake of an institute, subject to a maximum of five (5) seats in each institute coming under CAP shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

- (i) These seats are within the sanctioned intake and are available as **State Level seats**.
- (ii) A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
- (iii) Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.
- (iv) This provision is NOT available to the children of **CIVILIAN STAFF** who is working /who has worked in the Indian Defence Service.

(c) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total sanctioned intake of all the Institutions under CAP shall be reserved for Candidates having following minimum 40% benchmark disability.

Locomotor or disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language	
disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. These seats are available for Maharashtra domiciled candidates in HU / SL seats.

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note: -

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

- (d) Reservation for EWS Candidate: As per the provisions in Government Resolution No. राआधो -4019/प्र.क्र.31/16-अ, dated 12th February, 2019, 10% seats shall be reserved for EWS candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. These seats shall be over & above the sanctioned intake.
- (e) Reservations for Orphan Candidates One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2nd April 2018 and the policies of the Government declared from time to time.
- (f) Reservation for female candidates: As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17th April, 2000, 30% seats shall be reserved for female candidates. There shall be no

reservation for Female candidates under Defense, Persons with Disability and Orphan categories.

(7) Eligibility Criteria:

9,	Eligibility conditions and requirements for admissions
Year and Course	
> a O	(1) Maharashtra State Candidature Candidate
	(i) The Candidate should be an Indian National;
chnology	(ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subjects, and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and The Candidate should have appeared in all the subjects in MHT-CET 2019 and should obtain non zero score in MHT-CET 2019.
	(ii) Passed Diploma in Engineering and Technology and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only);
	(2) All India Candidature Candidates, Jammu and Kashmir Migrant Candidature Candidates
/ Te	(i) The Candidate should be an Indian National;
First Year - Engineering / Technology	(ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subjects and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and should obtain non zero positive score in JEE Main Paper I or the candidate should have appeared in all the subjects in MHT-CET 2019 and should obtain non zero score in MHT-CET 2019. However, preference shall be given to the candidate obtaining non zero positive score in JEE (Main) Paper I over the candidates who obtained non zero score in MHT-CET 2019.
	(ii) Passed Diploma in Engineering and Technology and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only);
	(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National
	The candidate should have passed the HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subjects, and obtained at least 50% marks in the above subjects taken together;

Direct Second Year (Lateral Entry)- Engineering /Technology

(1) For Maharashtra State Candidature Candidate and All India Candidature Candidate. -

- (i) The Candidate should be an Indian National;
- (ii) Passed Diploma Course in Engineering and Technology with at least 45% marks (40% marks in case of candidates of backward class categories and Persons with Disability belonging to Maharashtra State only) in appropriate branch of Engineering and Technology from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent;

Or

(ii) Passed B.Sc. Degree from a University Grants Commission (UGC) or Association of Indian Universities recognized University with at least 45% marks (40% in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra State only) and passed HSC with Mathematics as a subject.

Provided that students belonging to this category shall clear the subjects of Engineering Graphics/ Engineering Drawing and Engineering Mechanics of the first year Engineering Program along with second year subjects.

Or

- (ii) Passed D.Voc. Stream in the same or allied sector.
- (iii) In the above cases, a suitable bridge Courses, if required such as in Mathematics may be conducted.
- (iv) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) Maharashtra State Candidature Candidates

- (i) The candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;
- (iii) The candidate should have appeared in all the subjects in MHT-CET 2019 and obtain non zero score in MHT-CET 2019.

(2) All India Candidature Candidates. -

- (i)The candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;
- (iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2019 and obtain non zero score in MHT-CET 2019. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2019.

(i) The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 50 % marks in the above subjects taken together; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

First Year - Pharmacy

Direct Second Year (Lateral Entry),-Pharmacy

For Maharashtra State Candidature Candidate and All India Candidature Candidate, -

- (i) The Candidate should be an Indian National;
- (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) Maharashtra State Candidature, -

- (i) The candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;

Or

- (ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State);
- (iii) The candidate should have appeared in all the subjects and obtained non zero score in the MHT-CET 2019.

(2) All India Candidature Candidates, -

- (i) The candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;

Or

First Year - Pharm

- (ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State);
- (iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2019 and obtain non zero score in MHT-CET 2019. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2019.

(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —

- (i) The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 50 % marks in the above subjects taken together; Or
- (i) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and

and having approval or competent central authority and State Government a

obtained at least 50 % marks;

First Year- Architecture

(ii)Any other criterion declared from time to time by the appropriate authority as defined under the Act.

- (1) Maharashtra State Candidature Candidate, All India Candidature Candidate, Jammu and Kashmir Migrant Candidate. -
- (i) The Candidate should be an Indian National;
- (ii) Passed HSC or its equivalent with at least 50% aggregate marks in Physics, Chemistry and Mathematics and also at least 50% marks in aggregate (at least 45% aggregate marks in Physics, Chemistry and Mathematics and also at least 45% marks in aggregate in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra state only) or as declared by appropriate authority, from time to time;

10

- (ii) Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government or its equivalent examination and obtained at least 50% marks in aggregate (at least 45% marks in aggregate in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra state only) with Mathematics as compulsory subject or as declared by the Appropriate Authority, from time to time:
- (iii) The Candidate should have obtained qualifying marks in NATA or obtained Non Zero Positive Score in JEE (Main) Paper II;
- (iv)Any other criterion declared from time to time by the appropriate authority as defined under the Act.
- (2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -
 - (i) Passed HSC or its equivalent with at least 50% aggregate marks in Physics, Chemistry and Mathematics and also at least 50% marks in aggregate or as declared by appropriate authority from time to time;

Or

- (i) Candidate should have passed Full Time Diploma (10+3) examination recognized by All India Council for Technical Education or Central or State Government or its equivalent examination and obtained at least 50% marks in aggregate with Mathematics as compulsory subject or as declared by the Appropriate Authority from time to time;
- (ii) The Candidate should have obtained qualifying marks in NATA as declared by appropriate authority from time to time or obtained Non Zero Positive Score in JEE Main Paper II.
- (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Bachelor of Planning (B. Planning)

(1) Maharashtra State Candidature Candidates, -

- (i) The candidate should be an Indian National:
- (ii) Passed HSC or its equivalent examination with subjects Physics and Mathematics as compulsory subjects along with one of the Chemistry or Engineering Drawing or Computer Science or Biology or Technical Vocational subject and obtained at least 50 % marks (at least 45 % marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;
- (iii) The candidate should have appeared in all the subjects and obtained non zero score in the MHT-CET 2019 conducted by the Competent Authority.

(2) All India Candidature Candidates, Jammu and Kashmir Migrant Candidature Candidate. -

- (i) The candidate should be an Indian National:
- (ii) Passed HSC or its equivalent examination with subjects Physics and Mathematics as compulsory subjects along with one of the Chemistry or Engineering Drawing or Computer Science or Biology or Technical Vocational subject and obtained at least 50 % marks (at least 45 % marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;
- (iii) The candidate should have obtained non zero positive score in JEE Main Paper II or the candidate should have appeared in all the subjects in MHT-CET 2019 and should have obtained non zero score in CET conducted by the Competent Authority. However preference shall be given to the candidate obtaining non zero positive score in JEE (Main) Paper II over the candidates who have obtained non zero score in MHT-CET 2019.

(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —

- (i) Passed HSC or its equivalent examination with subjects Physics and Mathematics as compulsory subjects along with one of the Chemistry or Engineering Drawing or Computer Science or Biology or Technical Vocational Subject and obtained at least 50 % marks in the above subjects taken together;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) Maharashtra State Candidature Candidate and All India Candidature Candidate and Jammu and Kashmir Migrant Candidature Candidate, -

- (i) The Candidate should be an Indian National;
- (ii)Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for backward class category and Persons with Disabilities candidates belonging to Maharashtra state only);

First Year - Hotel Management and Catering echnology

Note: -After exhausting the candidates with non zero score at CET, the candidates qualifying JEE conducted by National Council for Hotel Management & Catering Technology will be considered eligible for institutional level admission subject to vacancies.

(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.-

- (i)Passed HSC or its equivalent examination and obtained at least 45% marks
- (ii)Any other criterion declared from time to time by the appropriate authority as defined under the Act.

8. Preparation of Merit List. -

- **8(1)** Assignment of merit number. All the eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.
- **8(2)** Change of Marks due to verification. If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP prior to 5 p.m. on the day of display of final merit list.
- **8(3)** *Method of calculating marks at qualifying examination for deciding eligibility.* -While deciding the eligibility of the Candidates following procedure shall be adopted, -
 - (a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49% shall be rounded to 44% for deciding the eligibility.
 - (b) In case the maximum marks in an individual subject is other than 100, convert the marks out of 100 for individual subject without rounding, If sum of the converted marks of individual subjects without rounding off works out to be a figure with fraction then fraction up to two decimal places shall only be considered for calculation of percentage of marks considering maximum marks as 300 and, If the percentage comes in fraction, then rounding off shall be done as above to decide the eligibility.
 - (c) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned competent authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.
 - (d) If the Candidate reappears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.

8(4) Assignment of Merit Number for various Courses. -

(a) For admission to First Year Engineering and Technology & Planning - (i)For H S C Candidates: The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2019 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

- (a) higher marks or score in Mathematics at CET;
- (b) higher marks or score in Physics at CET;
- (c) higher marks or score in Chemistry at CET;
- (d) higher percentage of marks in Board or qualifying examination for Physics, Mathematics and Chemistry taken together;
- (e) higher percentage of marks in the subject Mathematics at HSC;
- (f) higher percentage of marks in the subject Physics at HSC;
- (g) higher percentage of marks in Aggregate at HSC.
- (ii) The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at 5(4) and 5(5) and Children of Indian Workers in Gulf Countries, shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics added together at Qualifying examination:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

- (a) higher percentage of marks in the subject Mathematics at HSC;
- (b) higher percentage of marks in the subject Physics at HSC:
- (c) higher percentage of marks in Aggregate at HSC.
- (iii) For Diploma Candidates: The merit list of Diploma Candidates shall be prepared on the basis of percentage of marks obtained by the Candidate, on the basis of which Diploma is awarded by the examining authority:

Provided that, in case of tie, the relative merit of different candidates shall be resolved in the following order of preference and the methodology as specified below, —

- (a) higher percentage of marks in SSC;
- (b) higher percentage of marks in Mathematics at SSC;
- (c) higher percentage of marks in Science at SSC;
- (d) higher percentage of marks in English at SSC.

(b) For admission to Direct Second Year Engineering and Technology.- The merit list shall be prepared on the basis of marks obtained by the Candidate, on the basis of which Diploma / Degree is awarded by the examining authority:

Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -

- (a) higher percentage of marks in SSC;
- (b) higher percentage of marks in Mathematics at SSC;

(c	:) hiał	ner perd	centage c	of marks	in	Science	at	SSC:
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- (d) higher percentage of marks in English at SSC.
- (c) For Admission to First Year Pharmacy.-
- (i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2019 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.

Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -

- (a) higher marks or score in Mathematics or Biology at CET;
- (b) higher marks or score in Physics at CET;
- (c) higher marks or score in Chemistry at CET;
- (d) higher percentage of marks in Physics, Mathematics or Biology and Chemistry added together at Board or qualifying examination;
- (e) higher percentage of marks in the subject Mathematics or Biology at HSC;
- (f) higher percentage of marks in the subject Physics at HSC;
- (g) higher percentage of marks in aggregate in HSC.
- (ii) The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at rule 5(4), 5(5) and Children of Indian workers in the Gulf countries shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics/Biology added together at Qualifying examination:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, —

- (a) Higher percentage of marks in the subject Mathematics or Biology at HSC;
- (b) Higher percentage of marks in the subject Physics at HSC;
- (c) Higher percentage of marks in Aggregate at HSC.

(d) For Admission to Direct Second Year Pharmacy.- The merit list shall be prepared on the basis of marks obtained by the Candidate on the basis of which Diploma is awarded by the examining authority:

Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -

- (a) higher percentage of marks in Physics at HSC;
- (b) higher percentage of marks in Chemistry at HSC;
- (c) higher percentage of marks in SSC;

(e) First Year Hotel Management and Catering Technology.-

- (d) higher percentage of marks in Science at SSC.
- (i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MAH-B.HMCT-CET-2019 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.

Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below,

- (a) higher percentage of marks in HSC or its equivalent;
- (b) Candidates having passed HSC with Science;
- (c) Candidates having passed HSC with Home Science;
- (d) Candidates having passed HSC with Minimum Competency Vocational Course;
- (e) Candidates having passed HSC with Commerce.
- (ii) The merit list for the Candidates at 5(4) and 5(5) and Children of Indian Workers in the Gulf Countries, shall be prepared on the basis of the Higher percentage of marks at HSC or its equivalent:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

- (a) Candidates having passed HSC with Science;
- (b) Candidates having passed HSC with Home Science;
- (c) Candidates having passed HSC with Minimum Competency Vocational Course;
- (d) Candidates having passed HSC with Commerce.

(f) For admission to First Year Architecture.-

(i) The merit list for the all Candidates shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority and in the manner by giving 50% weightage to CET Score and 50% weightage to HSC aggregate Marks for the purpose of admission to these Courses:

Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -

- (a) higher marks in NATA or normalised marks in JEE (Main) Paper II;
- (b) higher percentage of marks in Mathematics at SSC;
- (c) higher percentage of aggregate marks in SSC.

9. Centralised Admission Process (CAP). -

(1) Centralised Admission Process CAP stages

The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act. The Government, Government Aided institutes, University Departments and University managed Institutions shall also admit the candidates through CAP. The stages of CAP shall be as stated below, -

- (a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority
- (b) Filling Online Application Form by Candidate for participation in the Centralised Admission Process.
 - (i) For First Year Engineering and Technology, Planning, Pharmacy, Pharm D., Hotel management & Catering Technology: All the aspiring candidates shall fill in the Online Application Form for admission through their login. For admissions to first year Engineering and Technology, the eligible candidates aspiring for admission on the basis of JEE (Main) Paper-I (who did not appear for MHT-CET 2019) should apply, by paying required fees, to be eligible for admission under All India Quota seats and Institutional Quota seats.
 - (ii) For First and Direct Second Year Engineering and Technology, and Pharmacy and First Year Architecture: The eligible candidates are required to fill the application form Online
 - (iii) following are the details of the fees to be paid by the candidate through online mode only.

Admission	General Category Candidates , Outside Maharashtra State Candidate and Children of Indian workers in Gulf Countries	Reserved Category candidates from Maharashtra State and Persons with Disability candidates from Maharashtra	Children of NRI / OCI / PIO, Foreign National
First Year Engineering and Technology, Planning, HMCT (Only JEE Candidates)	Rs. 800/-	Rs. 600/-	Rs. 5,000/-
First Year Architecture	Rs. 800/-	Rs. 600/-	Rs. 5,000/-
Direct Second Year Engineering	Rs. 800/-	Rs. 600/-	Rs. 5,000/-

and Technology			
Direct Second	Rs. 800/-	Rs. 600/-	Rs. 5,000/-
Year Pharmacy	KS. 6007-	KS. 0007 -	

- (iv) The Application processing fee shall be as notified by the competent authority from time to time and the amount is Non Refundable.
- (v) The candidate should read the information brochure carefully.
- (vi) The candidate should fill the Online Application Form as per the notified schedule for respective admission.
- (vii) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents.
- (viii)The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer connected to internet.
- (ix) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.
- (x) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.
- (xi) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it, if required. The candidate shall take printout of the submitted application form and sign it.

The Printout of form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.

(c) Document Verification at Facilitation Centre by the Candidate. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.

(iv) After confirmation of application form information cannot be changed by candidate.

- (d) Display or Publishing of Provisional merit list, Submission of grievances, if any, and Display or Publishing of Final Merit Lists;
 - i. Provisional Merit List of eligible candidates will be displayed on the website.
 - ii. For discrepancy if any, in the provisional merit list, within specified grievance period, Candidates can submit the grievances in writing along with necessary documents to substantiate, at Facilitation Centre where candidate has confirmed application form.
 - iii. No document shall be accepted to substantiate the claim made in

application after scheduled dates.

iv. Final merit lists will be displayed on the website.

NOTE: - The merit list gives relative position of the candidate and it does not guarantee admission to any course/ institute.

- (e) Display of Category wise Seats (Seat Matrix) available for respective CAP Rounds The competent authority shall publish the information on the website about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.
- (f) Filling up and confirmation of online option form having preferences of Courses and Institutions prior to respective CAP Rounds. Candidates may fill in preferences of Institutes and Courses in decreasing order of their preference as specified by Competent Authority. The option form once confirmed by the candidate through their login shall be considered for allotment in the respective CAP Rounds;

Candidates may fill in **maximum 300 choices** of Institutes and Courses in decreasing order of their preference;

- (i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for respective CAP Round.
- (ii) Candidates will be able to fill in the online option form through their login.
- (iii) It is mandatory for all candidates to confirm the online option form.
- (iv) After confirmation of Option form, the candidate will not be able to change the Options.
- (v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.
- (vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be considered as first preference (Highest Priority Choice).
- (vii) Option form received through online submission only will be considered for further processing.
- (viii) Candidate shall confirm the submitted on-line Option Form by reentering Application ID and Password. The candidate can take a printout of the confirmed Option form for his record and future reference
- (ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.
- (g) Display of Provisional Allotment of respective CAP Round indicating

- allotted institute and Course.
- (h) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority;
- (i) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds:
- (j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.
- (2) Conduct of CAP Round-I.- The seats available for Round-I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.
- (3) During the CAP: (a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;
- (b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;
- (c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds for betterment;
- (d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;
- (4) Conduct of CAP Round-II and III.- (a) The seats available for Rounds II and III shall be published on the website. The Candidates eligible for respective rounds II and III are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during these rounds shall be available to the eligible candidates falling under the following categories.

- (i) Candidates as per the sub-rule 3(c) and 3(d) above;
- (ii) Candidates who have not been allotted any seat in any of the previous rounds;
- (iii) Candidates who did not participate (failure of filling option form) in previous rounds.
- (b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;
- (c) There shall be no further betterment option available to the candidate after round III. The allotment made and/or allotment retained in round III for participating candidates in round III shall be final;
- (d) At the time of reporting to ARC for confirming the allotted seat, the candidate shall submit all the original documents in support of the claims made in the application. In the event the candidate fails to produce the documents in support of the claim, so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds. Candidate shall produce the set of copies certified by FC for verification to ARC. The ARC shall verify set of copies certified by FC from Original and put ARC stamp with date & Signature and return original and verified documents along with Receipt-cum-Acknowledgement of application form. (Candidate shall submit FC and ARC stamped &verified set of documents to the Institute at the time of reporting)
- (e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC *viz*.
 - (i) change of gender from male to female and vice-versa;
 - (ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;
 - (iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.
 - (iv) removal of minority status due to failure of submission of supporting documents;
 - (v) removal of Disability status due to failure of submission of supporting documents;
 - (vi) removal of Defence status due to failure of submission of supporting documents
 - (vii) change in Type of Candidature;
 - (viii) change in Home University;
 - (ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;

- (x) change in group/sub-group pertaining to direct second year engineering admissions;
- (xi) change in Qualification.
- Apart from the above no other change or rectification shall be allowed. (f) In case of additional round (if any), the category of candidates mentioned in clause (a) above shall be entitled to participate and will be entitled to fill in fresh option Form. In such case, the candidate need not fill in the previously allotted preference in their preference list. Once the upward allotment is made, the earlier allotment shall stand automatically cancelled. In the event no such upward preference is allotted in this round, the candidate's previous allotment stands retained.
- (5) The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.
- (6) Fees and Concessions:
- (a) Fees Prescribed for Government and Government Aided Institutes and University Managed Engineering / Technology Degree Programes:
 - I) For Engineering Course: As per the Government Resolution No. TEM-2003/(249/03)/TE-1, dated 11th September 2003, has decided the tuition fee, development fee and other fees per year for Government, Government Aided, University Managed Colleges and University Departments.
 - II) For Other Programs such as Pharmacy, Architecture, HMCT the fee structure is applicable as per Government Resolution No. TEM-2003/(249/03)/TE-1, dated 12th May 2004.
- (b) Fees prescribed in Unaided Private Professional Educational Institutions: The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.
- (c) Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only)
 - For SC/ST/VJ DT NT(A) /NT(B) /NT(C) /NT(D) /SBC /OBC /SEBC /EWS category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

- (d) Fees for Jammu & Kashmir Migrant Candidates and North East and Union Territory Candidates admitted by appropriate authority:

 These candidates shall pay the fees as applicable to the Non Autonomous Government institutes (as given in 9(5)(a)). Candidates shall also pay additional fees as prescribed by the concerned University from time to time.
- (e) Caution Money Deposits:

Caution money deposit received from the students shall be refunded after successful completion of the course or after canceling the admission. Unless there is any recovery, no deduction shall be made from the caution money deposit. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution; or, within 3 complete financial years after the date of successful completion of the course, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided/Autonomous colleges and credited to Government in case of Government and Government-Aided Non Autonomous Colleges.

- **10.** CAP allotment stages and process of allotment. -Allotment of seats under CAP shall be made in the following manner, -
- (1) Maharashtra State Candidature Candidate. -(1) The stages of computerised allotment are as follows, -

Stage -I: For all the Candidates. -

- (a) All the Candidates (Open, Reserved, Male, Female, Tuition Fee Waiver) belonging to various categories shall be considered for allotment of seats as per their *Inter-Se-*Merit.
- (a-1) Economically Weaker Section (EWS) and Orphan Candidates shall be considered for allotment of seats reserved for them as per their *Inter-Se-Merit*, and if seat is not available in their reserved category, then they shall be considered for allotment in Open Category as per the *Inter-Se-Merit*.";
- (b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.
- (c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.
- (d) Persons with Disability Category Candidates shall be considered for allotment of the seat reserved for them in their respective category, as per

- their Inter-Se-Merit and if seat in their respective reserve Category is not available, then they shall be considered for allotment in Open Category as per their Inter-Se- Merit .
- (e) Defence Category Candidates shall be considered for allotment of the seats reserved for them in their respective Category as per their Inter-Se-Merit and if seat in their respective reserve Category is not available then they shall be considered for allotment in Open Category as per their Inter-Se-Merit.";
- (f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below,
 - (i) Seat for ladies
 - (ii) Seat for Persons with disability candidates
 - (iii) Seat for Defence category candidates
- (g) The TFWS seat shall be allotted to the eligible Candidate only to such course in an Institute where a minimum of 30 % of sanctioned seats in the respective course are allotted.
- <u>Stage II</u>: For allotment of seats reserved for Female to Male Candidates. If the seat remains vacant after allotment to Female Candidates of the Backward Class Category or Open Category, such seat shall be allotted to the Male Candidates belonging to respective Backward Class or Open Category.
- <u>Stage -III</u>: For SBC Category Candidates. -If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.
- Stage -IV, Stage-V & Stage -VI: Deleted (As per amendment dated 4th June 2019)
- <u>Stage -VII</u>: For all Candidates (without any type of Reservation). The seats shall be considered for allotment to all the Candidates based on *Inter-Se-Merit*.
- <u>Stage-VIII:</u> For All Candidates (without any Candidature Type): The seats remaining vacant shall be allotted to the All India Candidates.
 - (ii) In case of Direct Admission to Second Year (Lateral Entry) of Engineering and Technology: If the seats remain vacant then such seats shall be considered for allotment to all the Diploma Candidates based on *Inter-Se-Merit* and further, if the seats remain vacant such seats shall be filled in on the basis of *Inter-Se-Merit* of the Bachelor of Science Candidates.
- <u>Stage -IX</u>: For First Year Engineering admission to Diploma Candidates. After completion of stage VIII, If the seats remain vacant then such seats shall be considered for allotment to the Diploma Candidates based on *Inter-Se-Merit*.
- (2) In addition to above while allotting a seat for Direct Second Year of Engineering (Lateral Entry) and separate division, seat shall be allotted as follows, -
 - (i) The seat of Degree Course shall be allotted to the Candidate having same sub-group Diploma Course;
 - (ii) Vacant seats, if any, shall be allotted to the Candidate having the same main group Diploma Course.
 - (iii) If further seats remain vacant, it shall be allotted to the Candidate having any other Diploma Course.

The Groups and Subgroups are given in **Schedule III**.

- (3) For seats reserved for Female Candidate, the procedure for reservation as given in Government Circular of General Administration Department No. RSV 1012/CN-16/12/16A Dated 13th August 2014 shall be adopted.
- (2) All India Candidature Candidates- The allotment to these seats shall be done through CAP on the basis of score of, -
 - (a) First Year Engineering– JEE (Main) 2019 -Paper I score and then if the seats remains vacant, on the basis of MHT-CET 2019 score;
 - (b) First Year Planning JEE (Main) 2019 -Paper II score and then if the seats remains vacant, on the basis of MHT-CET 2019 score;
 - (c) First Year Pharmacy and Pharm. D. NEET and then if seats remain vacant on the basis of MHT-CET 2019 Score;
 - (d) First Year Architecture Score obtained by giving 50% weightage to HSC marks and 50% weightage to valid score of National Aptitude Test in Architecture (NATA) 2019 or normalised marks in JEE (main) paper II score;
 - (e) First Year Hotel Management and Catering Technology MAH-B.HMCT-CET 2019 Score.

All these seats are treated as "General Category" seats and no reservation is provided in these seats for Candidates of Backward Class Category, Ladies, Persons with Disability and Defence, etc.

- (3) Minority Quota Seats: The stages of computerised allotment are as follows, -
 - **Stage-I**: The seats under minority quota in the minority institution linguistic or religious) shall be allotted to the respective minority candidates.
 - **Stage-II:** If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.
 - **Stage-III:** Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.
- (4) Jammu and Kashmir Migrant Candidature Candidate-The supernumerary seats for Jammu and Kashmir Migrant Candidature Candidates shall be allotted to the eligible candidates as in 5(6), on the basis of *Inter-Se-Merit in the entrance test conducted by the appropriate authority and if seats remain vacant on the basis of CET conducted by competent authority.*
 - a) Application Form Filling, Submission and Admission Centres
 - The eligible candidate shall fill the Online Application Form, take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form by speed post/courier/by hand delivery for verification & confirmation to Admission Centre designated by the Competent Authority for these admissions.
 - i. The application should reach on or before the last date as notified. Application received after last date or incomplete application will not be verified and confirmed and name of such candidate will not appear in the merit list prepared for the purpose of CAP.

- ii. The Competent Authority shall publish the provisional Merit List. The candidates not appeared for CET conducted by competent authority but appeared for any other CET conducted by appropriate authority can also apply, however such candidates are required to pay the Application Fee through online mode (Credit Card/ Debit Card/ Net Banking).
- iii. The candidates whose names do not appear in the merit list(s) will not be able to participate in entire Admission Process.

b) Counselling Round for J and K Migrant Candidates at identified Admission Centre

- i. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule.
- ii. The candidates shall produce the documentary evidence strictly as per the Proforma(s) in support of their claims.
- iii. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at the concerned identified admission centre (as per 10(4) a) as per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.
- iv. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to any other institute and/or any other course during entire duration of the course.
- v. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

Important note

Candidates admitted under this provision are not allowed to change course or college in any year of study.

c) Reporting at institutes:

- i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.
- ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
- iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required

original certificates within 04 working days after the date of payment of fees.

11. Allotment of seats by CAP Round I, II and III-

- (1) CAP Round I, II and III shall be conducted by computerised allotment.
- (2) In CAP Round I.-
 - (a) For Minority Institutes the allotment shall be given to the candidates as per following preference, -
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stages I and II of sub-rule (1) of rule 10,
 - (iii) Sub-rule (2) of rule 10;
 - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference:
 - (i) Stages I and II of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules.

(3) In CAP Round II.-

- (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference:
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stages I to VII of sub-rule (1) of rule 10,
 - (iii) Stage II of sub-rule (3) of rule 10,
 - (iv) Sub-rule (2) of rule 10,
 - (v) Stage III of sub-rule (3) of rule 10 of these rules;
- (b) for other than Minority Institutions, the allotment shall be given to the candidate's asper following preference:
 - (i) Stages I to III and Stage VII of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules.
- (4) In CAP Round III.-
 - (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference:
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stages I to VIII of sub-rule (1) of rule 10,
 - (iii) Stage II of sub-rule (3) of rule 10,
 - (iv) Sub-rule (2) of rule 10,
 - (v) Stage III of sub-rule (3) of rule 10,
 - (vi) Stage IX of sub-rule (1) of rule 10;
 - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,
 - (i) Stages I to VIII of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules;
 - (iii) Stage IX of sub-rule (1) of rule 10 of these rules.
- (5) If the seat remains vacant due to non-allotment and non-reporting, such seat will be considered for allotment in subsequent round.
- (6) Every stage in CAP Round I, II and III shall be executed with HU and

OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of *Inter-Se-Merit*.

12. General provisions. -

- (a) Allotment in CAP Round-I, II and III of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per *Inter-Se-Merit* of Candidates having Maharashtra State Candidature. The seats will be allotted to Candidates as per *Inter-Se-Merit*, options filled and seats available at that point of time in the stage of CAP Round-I, II and III;
- (b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;
- (c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;
- (d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);
- (e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;
- (f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;
- (g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;
- (h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;
- (i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". For Seat Acceptance, Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card / Internet Banking / etc) or the mode as decided by Competent Authority and shall report to any one of the identified Admission Reporting Centre. (List shall be available on website). Seat will be confirmed by the Admission Reporting Centre after verification of the original documents and ensuring that the candidate meets all the eligibility norms. The centre in-charge shall issue the Online Receipt of acceptance;
- (j) The Seat Acceptance Fee shall be Rs. 1,000/- for all admitted Candidates and the same shall be treated as non-refundable processing fee;
- (k) Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer;
- (I) Allotted Seat will be cancelled if, at any time, any of the document or certificate is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;

- (m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Admission Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent round of admission as per schedule.
- (n) If any of the statement made in application form or any information supplied by the candidate in connection with his admission is found to be false or incorrect in any material particular, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission, may be preferred within seven days to the Competent Authority. The Competent Authority shall, preferably, decide the appeal within fifteen days and his decision thereon shall be final.
- (o) Complaints regarding the use of fake certificates shall be investigated in time bound manner and if it is found that there is a truth in such complaint, such admission shall be cancelled. Further appropriate action shall be initiated with due intimation to Competent Authority.
- 13. Admissions in Institutional Quota and vacant seats after CAP.- The Director or Principal of the institution shall carry out the admissions for these seats in the following manner. -
 - (a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.
 - (b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.
 - (c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution. Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in rule 3(4)(b) and shall be filled in on the basis of *Inter-Se-Meirt* prepared by following the procedure specified in 8(3).
 - (d) The institution after verification of all required documents shall prepare and display the *Inter-Se-merit* lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.
 - (e)The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter All the

- admissions and cancellations shall be updated instantly through online system.
- (h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicants.

NOTE:- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

14. Approval of Merit List and the Admitted Candidates List. -

- (1) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and the Admission Regulating Authority in accordance with the subsection (5) of the section 9 of the Act.
- (2) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc as well as the required documents of the Candidates admitted at institution level.
- (3) If a minority institution fails to admit minimum Fifty-One percent of its Sanctioned Intake from the persons belonging to the concerned minority, for a period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of Subsection (2) of the Section 6 of the Act.
- **15.** Cancellation of Admission and Refund of fees, return of documents by Institutions. -
 - (a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/- towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;
 - (b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 p.m. of the cut-off date prescribed by the Competent Authority;
 - (c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such

- institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.
- (d) The institution shall not entitle to recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

16. Change of Course or Institution after First, Second or Third year. -

- (1)The Candidate seeking for a change in course or shift after successfully completing the First Year of studies or both first and Second Semester examination in full or failed in one of the heads of passing will be allowed to do so in the same institution subject to the availability of sets and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal shall be responsible for ascertaining the eligibility of the Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;
- (2) Transfer of Candidates (Course and/or Institution) after One/ Two/ Three year shall be made in the following manner, -
 - (a) The Candidate once admitted in First Year / Second Year shall not be eligible for transfer to any other institution during the same academic year;
 - (b) The Candidate passing the First Year (both first and second semester) or second year (both third and fourth semester) or third year (both fifth and sixth semester) examinations in full or failed in one of the heads of passing are considered as eligible for transfer of Institution or course, provided that for transfer after second year the candidate should have passed the first year, and for transfer after third year the candidate should have passed first and second year;
 - (c) There shall be no transfer of students at any stage in any case from Unaided Institutions, to Government or Government Aided Institutions or University Departments or University Managed Institutions. However, the Candidate from Government or Government Aided Institution or University Departments or University Managed Institutions may seek transfer to Unaided Educational Institution;
 - (d) There shall be no transfer of students at any stage to Autonomous Institutions;
 - (e) Transfer to Unaided Institutions. The Principals of Unaided institutions shall consider the Candidates from other institutions for transfer with prior approval from the Directorate of Technical Education on submission of No Objection Certificate (NOC) from institution, Eligibility Certificate from University and Vacancy position. The Principal or Director of the institute shall ascertain the eligibility of Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;
 - Transfer in Government or Government aided Institutions- Eligible Candidates aspiring for a transfer from Government or Government Aided or University Departments and University Managed Institutions to other Government or Government Aided or University Department or University

Managed Institutions, shall apply in writing to the Principal/ Director of the institute in which he/she studied first year or second semester. The Principal or Director shall forward the consolidated branch wise merit list of eligible candidates giving details like Name, Course, percentage of Marks, Names of Courses and Institution in order of preference to which candidates desires to seek transfer, reasons for transfer and Remarks, along with course wise vacancy position in institution, to the Director of Technical Education, Maharashtra State, so as to reach him as per the schedule given by him. All the Principals of Government and Government Aided Institutions, University Departments, and University Managed Institutions shall submit vacancy position of all courses to the Directorate of Technical Education, Mumbai before stipulated date.

- (f) No application without recommendation of the Principal / Director of Institution shall be entertained by the Directorate of Technical Education;
- (g) If the result of the University or Institution is not declared before the process of transfer, Candidates of that University will lose claim on transfer;
- (3) The Candidates admitted under Supernumerary Quota seats are not eligible for change of Course or Institution;
- (4) The candidates from the professional educational institutions which are outside the purview of the act shall be eligible for transfer to the unaided private professional educational institutions subject to the fulfilment of eligibility criterion and requirements stipulated under the provisions of sub section (1) of section 3 of the Act and the fulfilment of the conditions stated in sub-rule (2).
- (5) List of all such transfers shall be communicated by the Directorate of Technical Education to the office of the Admissions Regulating Authority for final approval.

17. Documents to be attached along with "Application Form for Centralized Admission Process". -

The candidates are required to carry **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission for the scrutiny and verification at identified Facilitation Centre. The candidates are required to scan the document in .jpg or .gif format (minimum 150 dpi resolution, file size upto 1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. **The Facilitation Center shall assist the candidate, free of cost, to scan and upload the documents**.

Sr. No.	Type of Candidate	copies of documents to be produced along with	
		Application Form for Admission	
1	All Candidates	1. SSC (Std.X) mark sheet.	
		2. HSC/Diploma/B. Sc. mark sheet.	
		3. JEE(Main) /NEET / NATA Score Card Mark	
		Sheet.	
		4. School Leaving Certificate, if required to	
		substantiate claim.	

		5. Certificate of the Indian Nationality of the
		candidate.
		6. For Second Year Engineering and Technology
		and Pharmacy : Equivalence Certificate from
		Maharashtra State Board of Technical Education,
		Mumbai [www.msbte.com] for student having
		passed diploma from Other Board] (excluding
		Govt Autonomous Institutes in Maharashtra and
		Dr. B.A.T.U. Lonere)
In addi:	l tion to the above doc	uments candidates are required to produce the
		nts depending upon the category to which they
belong.	g additional documen	its depending upon the category to writen they
2	Type- A Candidates	Domicile/Birth/Leaving certificate of candidate
	31	Indicating place of Birth in the State of
		Maharashtra.
3	Type- B Candidates	Domicile certificate of candidate/father/mother of
	19 = 0 = 0 = 0 = 0	candidate indicating that he/she is domiciled in
		the State of Maharashtra.
		the state of Mariands Mari
4	Type- C Candidates	Certificate from the employer in the proforma - A
		stating that father/mother of the candidate who
		is a Central Government / Government of India
		undertaking employee is presently posted in
		Maharashtra.
		Than as it a
5	Type- D Candidates	Certificate from the employer in the proforma – B
	31	stating that father/mother of the candidate who
		is a Maharashtra State Government /
		Maharashtra State Government undertaking
		employee.
		Or
		Undertaking along with documentary evidences
		from the retired employee stating the place of
		settlement.
6	Type-E Candidates	Certificate stating that candidate belongs to
	Maharashtra	the Maharashtra Karnataka disputed border
	Karnataka	area in proforma – G1.
	disputed border area	2. Certificate stating that the mother tongue of
	Candidates	the candidate is Marathi in proforma – G2
	Carialaates	(List of the villages in Maharashtra Karnataka
		disputed border area is available on website)
7	Backward class	Caste certificate
	Candidates	2. Caste/Tribe validity certificate
	belonging to S.C. /	
	S.T.	
8	Backward class	1. Caste certificate

	Candidates	Caste validity certificate
	belonging to VJ/DT- NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC/SEBC	 Non creamy layer certificate @ valid upto 31st March 2020.
9	Economically Weaker Section (EWS) Candidate	In addition to the documents mentioned in Sr. No. 1 above, Eligibility Certificate for Economically Weaker Section Proforma – V सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो 4019/प्र.क्र.31/16-अ, दि . 12/02/2019 (201902121415021407)
10	Orphan candidate	In addition to the documents mentioned in Sr. No. 1 above, Orphan Certificate Proforma – U
11	Ex- Servicemen (Def-1)	 Defence Service Certificate Proforma – C. Domicile certificate of father/mother who is an Ex-Service personnel is domiciled in the State of Maharashtra.
12	Active Domicile Defence Candidates. (Def-2)	 Defence Service Certificate Proforma – C Domicile certificate of father/mother who is an active defence service person is domiciled in the State of Maharashtra.
13	Active Non Domicile Defence Candidates. (Def-3)	 Defence Service Certificate Proforma – C and D/E. Certificate from the employer in the proforma – D stating that father/mother of the candidate who is an active defence service person presently posted in Maharashtra. OR Certificate from the employer in the proforma – E stating that father/mother of the candidate who is an active defence service person and has retained the family in his previous place of posting in Maharashtra.
14	Persons with Disability Candidates	Certificate in the pro forma Domicile certificate of candidate.
15	Jammu and Kashmir Migrant candidates	 Certificate of posting in case of defence and Government servants in proforma – J Certificate of stay in refugee camp for those staying in camp in proforma – K Certificate stating that the candidate belongs to displaced family proforma –L

16	Foreign nationals / Foreign Students	 Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. Passport of the Candidate. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. Proof of residence i.e. Driving Licence or Telephone Bill of candidate Statement of Marks or Certificate of Passing SSC / Equivalent Examination. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
17	Persons of Indian Origin	 Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. Passport of the Candidate. PIO / OCI Card. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor Statement of Marks or Certificate of Passing SSC / Equivalent Examination. Statement of Marks or Certificate of Passing HSC / Equivalent Examination Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
18	Children of Indian Workers in Gulf Countries(CIWGC)	 CIWGC Certificate of the Candidate OR of his/her Mother or Father Affidavit of candidate/Parents disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. Passport, Nationality Certificate of Parent. Residence of parent in Gulf Countries, Valid VISA of Parent Work Permit or Letter from the Employer on

		Company Letterhead.
		6. Proof of residence i.e. Driving Licence,
		Telephone Bill, Property Tax copy, IT return
		copy of Parent
		7. Proof of residence showing minimum 182
		days of stay of Parent in Gulf Countries for
		the academic year of admission, prior to the
		admission date
		8. True copy of Gulf bank account passbook
		(copies of main page indicating bank name &
		address, Parent name & address, with
		entries of last preceding 6 months prior to
		admission)
		9. Eligibility Certificate from the Association of
		Indian Universities, New Delhi (AIU) if
		candidate passed Qualifying examination
		from abroad.
		10. Statement of Marks or Certificate of Passing
		SSC / Equivalent Examination.
		11. Statement of Marks or Certificate of Passing
		HSC / Equivalent Examination.
		12. Statement of Marks or Certificate of Passing
		Qualifying / Equivalent Examination.
19	Non Resident	1. NRI Certificate of the Candidate OR of his/her
	Indian	Mother or Father OR the real brother/real
		sister ordinarily residing abroad OR NRI
		certificate of the persons having blood
		relation with the student who consider such
		student as 'Ward' viz-real brother/sister of
		father OR real brother/sister of Mother OR father/mother of father OR father/mother of
		Mother OR 1 st degree paternal/maternal cousins, ordinarily residing abroad and
		should have looked after the candidate as
		guardian with documentary evidence &
		affidavit in support of the aforesaid facts.
		Parents CDC (Continuous Discharge
		certificate) if claimant is Merchant Navy
		employee.
		Affidavit of candidate/sponsor disclosing his
		full identity i.e. full name, age, residence,
		occupation, relationship with candidate duly
		signed by the Candidate/parents/sponsor.
		3. Passport, Nationality Certificate of sponsor
		4. Residence of NRI, Valid VISA of sponsor
1		

		Telephone Bill, Property Tax copy, IT return
		copy of sponsor
		6. Proof of residence showing minimum 182
		days of stay of sponsor in abroad for the
		academic year of admission, prior to the
		admission date
		7. True copy of foreign bank account passbook
		(copies of main page indicating bank name &
		address, sponsor name & address, with
		entries of last preceding 6 months prior to
		admission)
		8. Affidavit of family chart duly signed by
		sponsor making clear relationship
		9. Leaving certificates, Birth extracts, mark
		sheets, PAN Card, Passport, Marriage
		Certificate of all members shown on family
		tree/chart.
		10.Eligibility Certificate from the Association of
		Indian Universities, New Delhi (AIU) if
		candidate passed Qualifying examination
		from abroad.
		11.Statement of Marks or Certificate of Passing
		SSC / Equivalent Examination.
		12.Statement of Marks or Certificate of Passing
		HSC / Equivalent Examination
		13.Statement of Marks or Certificate of Passing
		Qualifying / Equivalent Examination.
20	TFWS candidates	Income certificate stating that his/her
		parent's annual income is less than Rs. 8
		Lakh from all sources issued by the
		appropriate competent authority of the
		Maharashtra State.
21	Minority Candidates	1. Declaration of the Candidate for the respective
		Linguistic / Religious Minority Community or
		Leaving Certificate having information
		pertaining to Religion / Mother tongue. (शासन
		निर्णय अल्पसंख्याक विकास विभागक्रअविवि-2010/
		प्र.क्र.१०९/१०/काया-५ दि .०१ जुलै २०१३ पहावा
		[201307021644062414])
		2. Domicile Certificate of Candidate or the
		documents specified for Maharashtra State
		Candidature Type A .

18. Miscellaneous provisions

a) Conduct and Discipline

(i) Failure of the candidate in making full and correct Statements in the

application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.

- (ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.
- (iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.
- (iv) Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.
- (v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.
- **b) Action against ragging**: Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.
- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.

- e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.
- f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.
- g) Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.
- h) If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

c) Others:

- (i) The medium of instruction for degree courses is English.
- (ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.
- (iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.
- (iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.

d) Hostel accommodation:

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Jammu and Kashmir migrant candidates and Government of India nominees for Hostel accommodation.

e) The English version of the notified gazette shall be considered for the purpose of interpretation of the meaning and correctness of any provisions made in the Admission Rule and its amendment.

SCHEDULE -I

A(1). Allocation of seats within Sanctioned Intake for First Year of Government and Government Aided Institution, University Departments, and University Managed Institutions-

Sr.	Type of	CAP Seats			
No	Institution	Maharashtra	All	Institution	Minority
		State Candidates	India	Level Seats	Quota
			Seats		
1	Government /	Autonomous -	Nil	#	
	Government	100% (State			
	Aided	Level)			
	Institutions,	Non-			
	University	Autonomous &			
	Departments and	University			Nil
	SNDT University	Departments-			
	Excluding	70 % for HU, 30			
	Minority	% for OHU			
	Institutions				
2	Institute of	70% (State Level)	30%	Nil	
	Chemical				Nil
	Technology				
	Mumbai				
3	Dr. Babasaheb	85% (State Level)	Nil	Nil	
	Ambedkar	15% for			
	Technological	Candidates from			
	University Lonere	Districts of			Nil
		Konkan Region\$			
4	Government/	Autonomous-			
	Government	50% (State Level)	Nil	Nil	50%
	Aided Minority	Non			
	Colleges	Autonomous -			
		35% for HU and			
		15% for OHU			

These seats are available for Maharashtra State Candidature Candidates only.

*HU- Home University and OHU – Other than Home University

Two seats per branch for Baba Harnam Singh of Langar Sahib Gurudwara Trust in SGGS Institution of Engineering and Technology, Nanded , Five seats for Seth Walchand Hirachand Memorial Trust & Two seats for D.D. Daruwala Memorial in Walchand College of Engineering, Sangli. These seats shall be within the sanctioned intake capacity and shall be filled at the respective Institution level. The Candidates should apply to the Director of the SGGS Institute of Engineering and Technology Nanded and WCE, Sangli respectively.

\$ Districts of Konkan Region viz. Thane, Raigad, Ratnagiri, Sindhudurg and Palghar.

** For the institutes affiliated with Dr. Babasaheb Ambedkar Technological University Lonere, seat allotment will be notified.

A(2). Allocation of seats within Sanctioned Intake for First Year of Unaided Private Professional Educational Institutions

		No. of Seats- as % of Sanctioned Intake			Intake
		CAP	Seats		Institution
Sr. No	Type of Institution	Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	al Quota (including 5% Quota for NRI, if applicable)
1	Unaided Private Professional Educational Institutions (excluding minority institutions)	Autonomous - 65% (State Level) Non- Autonomous- 45.5 % for HU, 19.5 % for OHU	15%	Nil	20%
2	Unaided Minority Educational Institutions	Autonomous* 100% of M.S. Seats\$ (State Level) Non- Autonomous*- 70 % of M.S. Seats\$ for HU, 30 % of M.S. Seats\$ OHU	15% of Seats under CAP #	Minimu m 51%@	20%

CAP Seats = Sanctioned Intake - Institutional Quota

Note: The Institutions affiliated to Dr. Babasaheb Ambedkar Technological University Lonere will have 100% State Level Quota with subject to approval of State Government.

STATE CET CELL 46

410

[#] CAP seats excluding Minority Quota

^{\$} M.S. Seats = CAP Seats - (All India Seats + Minority Quota)

^{%-} Percentage

^{*} The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.

These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution. The institutional quota for Architecture and Pharmacy includes 5% quota for NRI and in case the seats remain vacant then they shall be allotted to the candidates with All India Candidature.

B. Allocation of Supernumerary Seats

- (1) Jammu and Kashmir Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall beas per the policy of the Government.
- (2) OCI/PIO, Foreign Students and the children of Indian Workers in Gulf Countries candidates to be filled by Institution 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

SCHEDULE -II

(For Direct Second Year Engineering and Technology and Pharmacy Admission)

(See rule 6 and 7)

The distribution of seats available shall be notified on the website before submission of option form of Centralised Admission Process (CAP).

- (i) Lateral Entry Seats: 10% of Sanctioned Intake for Engineering / Technology and Pharmacy, which will be over and above the Sanctioned Intake, Supernumerary to the approved Intake.
- (ii) Vacant Seats: The seats, within the sanctioned intake, which remain vacant during previous years shall also be filled in during lateral entry admission process after due consideration of the changes of course or institution by the candidates in terms of rule 16.
- (iii) Separate Division in Direct Second Year. These seats shall be as sanctioned by All India Council for Technical Education.

A. <u>Seat Distribution for Direct Second Year of Government and Government Aided Institutes</u>

Sr.	Type of Institution	No. of Seats with Competent Authority(CAP Seats)-		
No		as % of Sanctioned Intake or (Lateral Entry Seats +		
		Vacant Seats)		
		General Seats	Minority Quota	
1	Government / Government Aided Institutions, University Departments and SNDT University Excluding Minority Institutions	Autonomous, Non Autonomous and University Department- 100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil	
2	Dr. Babasaheb Ambedkar Technological University Lonere	100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake		

	Government /		50% of (Lateral		
	Government Aided	50% of (Lateral Entry Seats	Entry Seats +		
2	Minority Institution	+ Vacant Seats)	Vacant Seats)		
3		Separate Division- 50% of	Separate Division-		
		Sanctioned Intake	50% of Sanctioned		
			Intake		
The	These seats are available for Maharashtra State Candidature Candidates				

These seats are available for Maharashtra State Candidature Candidates only.

B. <u>Seat Distribution for Direct Second Year of Unaided Private Professional Educational Institutes</u>

Sr.	Type of	No. of Seats with Cor	No. of Seats with Competent Authority(CAP Institute		
No	Institution	Seats)- as % of Sanctioned Intake or			Level Quota
		(Lateral Entry Seats	+ Vacant Se	ats)	
		General Seats	Minority	All India	
			Quota	Quota	
1	Unaided Private Professional Educational	100% of (Lateral Entry Seats + Vacant Seats)	Nil	Nil	Nil
'	Institutions (Excluding minority)	Separate Division- 65% of Sanctioned Intake	Nil	15%	20%
2	Unaided Minority Educational Institutions	(Lateral Entry Seats + Vacant Seats- Minority Quota)	Minimum 51%@	Nil	Nil
2		Separate Division : 85% of Seats under CAP #	51%@	15% Seats under CAP#	20%

CAP Seats = Sanctioned Intake – Institutional Quota

[#] CAP seats excluding Minority Quota

[@]These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

Schedule III

Group and Subgroup of Courses for Admissions to Direct Second Year:

The groups and subgroups of Diploma Courses and Corresponding Degree Courses for which Admissions to Direct Second Year shall be given are as below. Admissions will be effected to Diploma holders of a subgroup for Degree Courses mentioned in the same subgroup. Thereafter "vacant seats", if any, shall be offered to Candidates from other subgroups (Diploma), under the same group, who are Eligible for Corresponding Degree Courses from the group. For this purpose, group merit list will be operated.

Groups and Sub-groups of Diplomas for which preference will be given for Admission to Degree Courses:

Group No.	Diploma Courses	(Course Code) Degree Courses
1-Chemi	cal Engineering Group	
	101-9	Sub-group : A
	1 Chemical Engineering 2 Chemical Technology 3 Petro-Chemical Engineering 4 Technical and Analytical Chemistry 5 Sugar Technology	 Chemical Engineering Chemical Technology Petroleum Engineering Paper and Pulp Technology Petro Chemical Engineering Petro Chemical Technology Pharmaceutical and Fine Chemical Technology Chemical Engineering Dyestuff Technology Pharmaceuticals Chemistry and Technology Mechanical and Automation Engineering
	102-5	Sub-group : B
	1 Plastic Engineering 2 Polymer and Plastic Engineering 3 Plastic Technology 4 Rubber Technology 5 Plastic Mould technology	 Plastic and Polymer Engineering Polymer Engineering Plastic Technology Plastic and Polymer Technology Polymer Technology Polymer Engineering and Technology
	103-5	Sub-group : C
	1 Food Technology	 Food Technology Food Engineering and Technology

	104-Sub-group : D				
	1 Surface Coating Technology 2 Oil and Paints Technology	 Oil and Paints Technology Oil Fats and Waxes Technology Paints Technology Oil Technology Surface Coating Technology Oil, chemicals and Surfactants Technology 			
2-Civil E	Ingineering Groups				
	201-9	Sub-group : A			
	1 Civil and Rural Engineering 2 Civil and Sanitary Engineering 3 Civil Engineering 4 Construction Technology 5 Environmental Technology 6 Architectural Assistantship	 Civil Engineering Civil and Water Management Engineering Environmental Engineering Environmental Science and Technology Civil Engineering (Construction Technology) 			
3-Compi Group	uter, Electronics, Electrical, Instru	umentation & Bio-Medical Engineering			
	301-Sub-group : A				
	1 Computer Engineering 2 Computer Technology 3 Information Technology 4 3D Animiation And Graphics 5 Computer Science and Engineering	 Computer Science and Engineering Computer Engineering Information Technology Computer Technology Computer Science and Technology 			
	302-Sub-group : B				
	1 Digital Electronics 2 Electronics and Communication Engineering 3 Electronics and Video Engg 4 Sound and Television Engineering 5 Electronics and Telecommunication 6 Industrial Electronics 7 Electronics and Radio Engineering 8 Electronics Engineering 9 Electronics Production and Maintenance	 Electronics Product Design Technology Electronics and Communication Engineering Electronics and Telecommunication Engg Electronics Engineering Electronic and Communication Technology Electrical and Electronics [Power System] Electronics System Engineering Electronics system Engineering 			

	.10 Electronics .11 Electronics Engineering Industry Integrated .12 Electronics and Communication Technology	Sub-group : C
	1 Medical Electronics	Bio Medical Engineering
	304-5	Sub-group : D
	1 Electrical Engineering 2 Electrical Power System 3 Electrical And Electronics Engineering	 Electrical Engineering Electrical and Electronics Engineering Electrical Engg [Electrical and Power] Power Engineering Electrical Engg[Electronics and Power] Electrical and Power Engineering
	305-5	Sub-group : E
	1 Instrumentation 2 Instrumentation and Control 3 Instrumentation Engineering 4 Instrumentation and Control Engineering	Instrumentation and Control Engineering Instrumentation Engineering
4-Mechai	nical Engineering Group	
	401-5	Sub-group : A
	1 Automobile Engineering 2 Fabrication Technology 3 Mechanical Engineering 4 Fabrication Technology and Erection Engineering 5 Mechatronics 6 Robotics and Mechatronics 7 Advanced Diploma in Tool and Die Making 8 Mechatronics Engineering	 Aeronautical Engineering Automobile Engineering Mechanical Engineering Mechanical Engineering Aeronautical Engineering Mechanical & Automation Engineering Mechatronics Engineering Mechatronics Engineering Mechatronics Engineering Engineering[Sandwich]
	402-5	Sub-group : B
	1 Machine Tool and Maintenance 2 Plant Engineering	 Industrial Engineering Production Engineering Production

3 Production Technology 4 Production Engineering 5 Advanced Diploma in Tool and Die Making	Engineering[Sandwich]			
403-	Sub-group : C			
1 Packaging Technology				
404-	Sub Group : D			
1 Metallurgy 2 Metallurgy (Foundry Technology)	1. Metallurgical Engineering			
5-Mining Engineering Group				
501-	Sub-group : A			
1 Mining and Mine Surveying 2 Mining Engineering	1. Mining Engineering			
6-Printing Engineering Group				
601-	601-Sub-group : A			
1 Printing Technology	 Printing and Packing Technology Printing Engineering and Graphics Communication 			
7-Textile Engineering Group				
701-	701-Sub-group : A			
1 Knitting Technology 2 Man made Fibre Manufacturing 3 Textile Manufacture (Cotton) 4 Man made Textile Technology 5 Garment Technology 6 Dress Designing and Garment Mfg. 7 Handloom Technology 8 Fashion And Clothing Technology	 Man Made Textile Technology Textile Plant Engineering Textile Engineering (Fashion Technology) Textile Engineering / Technology Textile Technology Fibres and Textile Processing Technology 			
702-	Sub Group : B			
1 Man made Textile Chemistry 2 Textile Technology	1. Textile Chemistry			

	3 Textile and Analytical Chemistry 4 Technical Chemistry				
8-Specia	l Group 1				
	801-9	Sub-group : A			
	1 Chemical Engineering 2 Chemical Technology 3 Technical and Analytical Chemistry 4 Sugar Technology 5 Food Technology 6 Environmental Technology 7 Medical Electronics and Technical Chemistry	1. Bio Technology			
9-Special Group 2					
	901-Sub-group : A				
	1 Production Engineering2 Plant Engineering3 Mechanical Engineering4 Instrumentation Engineering5 Instrumentation and Control Engineering	1. Sugar Technology			
10-Speci	ial Group 3				
	1001-Sub-group : A				
	1 Leather Technology2 Leather Goods and FootwearTechnology3 Agriculture Technology				
11-Speci	ial Group 4				
	1101-Sub-group : A				
	1 Agriculture Engineering 2 Agriculture Technology	1. Agricultural Engineering			
12-Mech	natronics				
	1201-Mechatronics				

- 1 Automobile Engineering2 Fabrication Technology3 Mechanical Engineering4 Fabrication Technology and Erection Engineering
- 5 Machine Tool and
- Maintenance 6 Plant Engineering
- 7 Production Technology
- 8 Production Engineering
- 9 Advanced Diploma in Tool and Die Making
- .10 Digital Electronics
- .11 Electronics and

Communication Engineering

- .12 Electronics and Video Engg
- 13 Sound and Television Engineering
- .14 Electronics and
- Telecommunication
- .15 Industrial Electronics
- 16 Electronics and Radio
- Engineering
- .17 Electronics Engineering
- 18 Electronics Production and
- Maintenance
- 19 Electronics
- 20 Medical Electronics
- 21 Mechatronics

- 1. Mechatronics Engineering
- 2. Mechatronics Engineering[Sandwich]

13-Electronics and Electrical Engineering

1301-Electronics and Electrical 1 Digital Electronics 2 Electronics and Communication Engineering 3 Electronics and Video Engg 4 Sound and Television Engineering 5 Electronics and Telecommunication 1. Electronics and Electrical 6 Industrial Electronics Engineering 7 Electronics and Radio Engineering 8 Electronics Engineering 9 Electronics Production and Maintenance 10 Electronics 11 Medical Electronics 12 Electrical Engineering 13 Electrical Power System

Proforma – A (For Type – C Candidates)

(For sons and daughters of Central Government / Government of India undertaking employees)

	CERTIFICATE	
This is to certify that Shri / Smt		is an employee
	in	
This Organization / Establishment	(Name of the Organization /Estal / Department is under tment of Central Government / Governme	
Shri / Smt	b transferred to	in
	shtra on	
admission to First / Direct Second	Year of Under Graduate Degree cours Architecture/ Hotel Management and Cat	es in Engineering and
Outward No.&Date:		(Signature)
Place :	Name & Desi	gnation
	of the Head o Seal of the Office	ir the office
Note : This pro forma is to be accomp 1) Transfer order 2) Joining re		
	Proforma B-1	
	(For Type D Candidates-)	
(For sons and daughters of Mah undertaking employees)	arashtra State Government/Maharasht	tra State Government
arraor taking emproyees,	CERTIFICATE	
· ·	is an emp	
Designation) (Name of the Orga	anisation /Establishment / Department)	
	Department is underovernment / Maharashtra State Governme	
Shri / Smt	is transferred to/from	-
	of Maharashtra State vide transfer order N	0
	Maharashtra State on and i	s currently working in
the same post. This certificate is issued for the purp	oose of his/her son/daughter	'S
	ear of Under Graduate Degree courses in E	
Technology / Planning / Pharmacy / the academic year 2019-20.	/ Architecture/ Hotel Management and Ca	tering Technology for
Outward No.&Date :		(Signature)
Place :		Name & Designation
office		of the Head of the
omoo	Seal of the Office	
Note : This pro forma is to be accomp		
1) Transfer order 2) Joining		

Proforma B-2

(For Type D Candidates)

(For sons and daughters of Maharashtra	State Government	/ Maharashtra	State	Governm	nent
undertaking retired employees)					
	UNDERTAKING				

UNDERTAKING			
This is to undertake that I,, have retired from the service from the post of in			
Designation) (Name of the Organisation /Establishment / Department).			
This Organisation/Establishment / Department is under			
I have retired on and settled intaluka district			
This undertaking is submitted for the purpose of my son/daughter			
Place : (Signature) Date :			
Note: This pro forma is to be accompanied by attested copy of: 1) Pension Pay Order. 2) Proof of settlement (Ration Card/ ElectricityBill/AadhaarCard/ Telephone Bill/PropertyDocument/ElectionCard).			
Pro forma – C			
(For Def-1, Def-2 and Def-3 Candidates)			
(For sons and daughters of defence service personnel)			
CERTIFICATE			
This is to certify that Shri. / Smt			
(Full Name of the Employee with Donk of the employee)			
(Full Name of the Employee with Rank of the employee) is / has been a member of Armed forces of India. He / She has put in			
This certificate is issued for the purpose of his / her son / daughter's admission to First / Direct Second Year of Degree course in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2019-20 Outward No.& Date:			
Place : (Signature)			
Name and designation			
of the Authority not below the rank			
of Commandant or equivalent / District Sainik Welfare officer			
Seal Of the			

Note:-

1. This certificate is **not** to be issued for the Civilian Staff working in the Indian Army/Navy/Airforce.

Office

2. For Def-1 and Def-2 candidates, above pro forma is to be accompanied by attested copy of **Domicile** certificate of parent who is in active service or ex-serviceman.

Pro forma- D

(For Def-3 candidates)

(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State)

CERTIFICA	TE
This is to certify that Shri / Smt	with Rank of the employee) Army / Indian Navy / Indian Air Force. Tred to
Outward No. & Date: Place:	(Signature) Name & Designation
office	of the Head of the
Seal Of the Office Note: This pro forma is to be accompanied by attested co 1) Transfer order 2) Joining report This certificate is not to be issued for Civilian Staff working	
Pro forma – (For Def-3 candid (For sons and daughters of Active defence service per State but retained their family accommodation)	dates)
CERTIFICA	TF
This is to certify that Shri / Smt	is a member of Rank of the employee) Army / Indian Navy / Indian Air Force.
His / Her previous posting was at	(Place of posting) harashtra Statein Maharashtra State on account of son / daughter. daughter's admission ring and Technology / Planning / Pharmacy /
Outward No. & Date: Place:	(Signature) Name & Designation

Seal Of the Office

Note:- This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.

STATE CET CELL 57

42

of the Head of the office

Proforma – G1

(For Candidates from Maharashtra and Karnataka disputed Border Area)

CERTIFICATE

himself/herself) is a resident of	t Shri / Smt (candidate of Village inTaluka
•	e is a village which exists in Maharashtra Karnataka disputed border
/Direct Second Year of Under Gr	for the purpose of his / her ward's / candidate's admission to First aduate Degree courses in Engineering and Technology / Planning / Management and Catering Technology for the academic year 2019-20
Outward No. & Date :	District Collector/ Deputy Commissioner/ District Magistrate/Additional District Magistrate/
Place :	Taluka Executive Magistrate
	Proforma – G2
(For Candidates fro	om Maharashtra and Karnataka disputed Border Area) CERTIFICATE
school / College. He / She has school/college located in Mahara Marathi and he / she has passed This certificate is issued for the paraduate Degree courses in Engi	is a student of this passed Std. X / Std. XII / Diploma / B. Sc. examination from this ishtra Karnataka disputed border area. His / Her mother tongue is Std. X / Std. XII examination with Marathi as one of the subjects. Sourpose of his / her admission to First / Direct Second Year of Under neering and Technology / Planning / Pharmacy / Architecture/ Hotel ology for the academic year 2019-20.
Outward No. & Date : Place:	Head Master /Principal
	School/ College Seal of the School / College
· · · · · · · · · · · · · · · · · · ·	Proforma – J fence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police shmir to combat terrorist activities)
	CERTIFICATE
Defence / Paramilitary force / L.	Date: ri / Smt is an official belonging to A.S. / I.P.S. / I.F.S. / J& K Police presently posted and working at h is treated as disturbed area in Jammu & Kashmir.
admission to First /Direct Sec	purpose of his/her son/daughter's pnd Year of Under Graduate Degree courses in Engineering and cy / Architecture/ Hotel Management and Catering Technology / for
Outward No.&Date :	Head of the Office
Place:	Seal of the Office
·	

Proforma – K (For Jammu / Kashmir Migrant Candidates) (Migrants staying in refugee camps) CERTIFICATE

Ref. No. Date:				
This is to certify that Mr./ Miss belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir. The detail of refugee status is as under.				
Ration card Number: Name of the members on the ration car	d:			
	se of his / her admission to First / Direct Second Year of Under g and Technology / Planning / Pharmacy / Architecture/ Hotel for the academic year 2019-20.			
Outward No. & Date: Place:	Name & Signature of Head of the Office Migrant/Refugee Camp			
	Seal of the Office			
(Displaced Jammu / Kashmir Cand	Proforma - L refugees staying with relatives) ridates staying with relatives / friends in India other than rigrant / Refugee camp)			
	CERTIFICATE			
Ref. No.	Date:			
& Kashmir after 1990 due to terrorist	is a displaced person from Jammu activities in Jammu and Kashmir. He / She is staying with			
	son with whom the candidate is staying at present)			
·	se of his / her admission to First /Direct Second Year of Under g and Technology / Planning / Pharmacy / Architecture/ Hotel			
Outward No. & Date :	Name & Signature of			
Place :	District Collector Seal of the Office			

Proforma - O

(For seats under Minority Quota) MINORITY COMMUNITY STUDENT'S SELF DECLARATION

I,				Son/Daughter/of	
Resider			(full	address)	
					hereby declare that
	I belor comm	-	Muslim/S	Sikh/Christian/Budd	hist/Jain/Zoroastrian (Parsi)* religious minority
	and /	or			
	_	lature u	-		/ Leaving / Transfer Certificate for deciding my us. I undertake that my mother tongue is
l undertake to submit the relevant documents supporting my claim for belon community as per government resolution Minority Department No.अविवि-2010 दिनांक 1.7.2013 at the time of admission to the admitted institute.			nority Department No.अविवि-2010/प्र.क्र.109/10/कार्या-5,		
Date: Place:_					Signature of Candidate: Name of Candidate:

(*strike out whichever is not applicable)

Minority Institute and Candidate Belonging to the Religious/ Linguistic Minority Category				
Sr.No	Minority Institute Status	Minority Candidates Who can apply for Minority Quota		
		Linguistic Minority - Gujarathi		
1.	Linguistic Minority - Gujarathi	Linguistic Minority - Gujarathi(Jain)		
		Linguistic Minority - Gujarathi(Kutchhi)		
2.	Linguistic Minority - Gujarathi(Jain)	Linguistic Minority - Gujarathi		
۷.	Enguistic Willortty - Oujaratingain)	Linguistic Minority - Gujarathi(Jain)		
3.	Linguistic Minority - Gujarathi(Kutchhi)	Linguistic Minority - Gujarathi(Kutchhi)		
4.	Linguistic Minority - Hindi	Linguistic Minority - Hindi		
4.	Elligaistic Willolity - Filliai	Linguistic Minority - Hindi(Bhojpuri)		
5.	Linguistic Minority - Kannada	Linguistic Minority - Kannada		
6.	Linguistic Minority - Malyalam	Linguistic Minority - Malyalam		
7.	Linguistic Minority - Punjabi	Linguistic Minority - Punjabi		
8.	Linguistic Minority - Sindhi	Linguistic Minority - Sindhi		
9.	Linguistic Minority - Tamil	Linguistic Minority - Tamil		
10.	Religious Minority - Buddhist	Religious Minority - Buddhist		
11.	Religious Minority - Christian	Religious Minority - Christian		
11.	ixengious willority - Chilistian	Religious Minority - Christian (Roman Catholics)		
12.	Religious Minority - Jain	Religious Minority - Jain		
13.	Religious Minority - Muslim	Religious Minority - Muslim		
14.	Religious Minority - Roman Catholics	Religious Minority - Christian (Roman Catholics)		
15.	Religious Minority - Sikh	Religious Minority - Sikh		
16.	Religious Minority (Jain) & Linguistic	Linguistic Minority - Gujarathi		
10.	Minority(Gujarathi)	Linguistic Minority - Gujarathi(Jain)		

		Linguistic Minority - Gujarathi(Kutchhi)
		Religious Minority - Jain
17.	Religious Minority - Parsi	Religious Minority - Parsi
18.	Religious Minority Muslim & Linguistic Minority Urdu	Linguistic Minority - Urdu
		Religious Minority - Muslim
19.	Religious Minority - Zoroastrian	Religious Minority - Zoroastrian
20.	Linguistic Minority - Gujar	Linguistic Minority – Gujar
21.	Religious Minority – Parsi / Gujarathi	Religious Minority – Parsi
		Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)

Pro forma - U

(For candidate claiming seats reserved for Orphan Candidates)

महिला व बाल विकास विभाग, शासन निर्णय क्र. संकीर्ण -2013/ प्र.क्र. 109/ का-3, दिनांक 6 जून, 2016 आणि महिला व बाल विकास विभाग, शासन निर्णय शुध्दीपत्रक क्र.संकीर्ण -2013/प्र.क्र.109 /का-3, 09 मे, 2018

अनाथ प्रमाणपत्र

संकेतांक क्रमांक

नवीन फोटो

नाव

प्रमाणित

: जिल्हा महिला व बाल विकास

अधिकाऱ्यामार्फत

बाल न्याय (मुलांचीकाळजी व संरक्षण) अधिनियम, 2000 या अंतर्गत बाल कल्याणाच्या संस्थेत दाखल असलेल्या प्रवेशितांसाठी ती "अनाथ" असल्याबाबतचा दाखला

प्रमाणित करण्यात येते की, प्रवेशित नामे	वय वर्षेअंदाजित						
जन्मदिनांक हा दिनांकपार	मूनता. संस्था, मु. पो ता						
जिल्हाया शासनमान्य स्वयं	सेवी / शासकीय बालगृ हातत्या संस्थेतील प्रवेशित रजिस्टरमधील						
नोंदणी क्रमांक नुसार दाखल झालेला मुलगा / मुलगी अनाथ आहे.							
संस्थेत दाखल होण्याची पार्श्वभूमी :- (वर्णन द्यावे)							
मदर अनाथ मुलास / मुलीस शासकीय / निमशासकीय	/ खाजगी शिक्षण / प्रशिक्षण संस्था, महाविद्यालय , औद्योगिक						
5 5	ने प्रवेश देण्यात यावे. तसेच सदर मुलास / मुलीस शासकीय /						
	3 3						
निमशासकीय / खाजगी कंपनी / व्यवसाय / कार्यालय	•						
(1) त्याच्या आई वडिलांचा ठाव ठिकाणा सर्व म	ागांचा अवलंब करूनही अद्याप लागलेला नाही. किंवा लागण्याची						
शक्यता नाही. संबंधित प्रवेशित हा अनाथ अस	नल्याचे प्रमाणित करीत आहे. तसेच त्याच्या जातीची माहिती नाही,						
असेही प्रमाणित करण्यात येत आहे.							
(2) त्याच्या (नांव व पत्ता)	या						
नातेवाईकाचा शोध लागलेला असून, त्याचे	प्रवेशिताशी नाते असे आहे. नातेवाईकाशी						
जातअसल्याने, प्रवेशि	तांची जात असल्याचे प्रमाणित करण्यात						
येत आहे. तसेच संबंधित प्रवेशित हा अनाथ (3	भाई वडील नसलेला) असल्याचे प्रमाणित करण्यात येत आहे.						
(क्र. (1) व (2) पैकी जे लागू नसेल ते खोडण्यात	न यावे.)						
त्याचे भविष्य उज्ज्वल व्हावे, ही शुभेच्छा.							
() - () - ()							
(गोल शिक्का)	स्वाक्षरी /-						
	विभागीय उपायुक्त, महिला व बाल विकास (संबंधित विभाग)						

Pro forma - V

(For candidate claiming seats reserved for Economically Weaker Section Candidates)

सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो ४०१९/प्र.क्र.३१/१६-अ, दि . १२/०२/२०१९ सोबतचे सहपत्र

परिशिष्ट - अ

महाराष्ट्र शासन आर्थिकदृष्टया दुर्बलघटकाच्या पात्रतेसाठी प्रमाणपत्र

प्रमाणपत्र क्र.

फोटो

(सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो ४०११/प्र.क्र.31/16 अ, दिनांक १२ फेब्रुवारी, २०१९ अन्वये आर्थिकदृष्टया दुर्बलघटकासाठी विहित केलेल्या १०% आरक्षणाचा लाभ घेण्यासाठी)

प्रमाणित करण्यात येते की, श्री/श्रीमती/कुमारी श्री/श्रीमतीशी/श्रीमती
यांचा/यांची मुलगा/मुलगी गाव/शहरतालुकाजिल्हा/विभाग
महाराष्ट्राचे रहिवासी आहेत. तो/ती जातीचे असून जात /पोटजात/ वर्ग चे असून त्याचा समावेश महाराष्ट्र
राज्य लोकसेवा अनुसूचित जाती, अनुसूचित जमाती, निरधीसूचित जमाती (वि.जा.), भटक्या जमाती (भ.ज.), विशेष
मागास प्रवर्ग (वि.मा.प्र) आणि इतर मागास प्रवर्ग (इ.मा.व) यांच्या साठी आरक्षण अधिनियम-2001 (सन 2004 चा
महाराष्ट्र अधिनियम8) आणि महाराष्ट्र राज्य सामाजिक आणि शैक्षणिक मागास (एसईबीसी) वर्गाकरिता (राज्यातील
शैक्षणिक संस्थांमधील जागांच्या प्रवेशाचे आणि राज्याच्या नियंत्रणाखालील लोकसेवांमधील नियुक्त्यांचे किंवा पदांचे)
आरक्षण अधिनियम,2018 (सन 2018 चा महाराष्ट्र अधिनियम क्रमांक 62) मध्ये नमूद केलेल्या प्रवर्गातर्गत होत नाही.
महाराष्ट्र शासन, सामान्य प्रशासन विभागाचा शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६ अ, दिनांक

महाराष्ट्र शासन, सामान्य प्रशासन विभागाचा शासन निर्णय क्र. राजाधा ४०११/प्र.क्र. ३१/१६ अ., दिनाक 12 फेब्रुवारी 2019 अन्वये त्याच्या/तिच्या कुटुंबाचे स्त्रोतांचे एकत्रित वार्षिक उत्पन्न रु. ------/- असून, सदर उत्पन्न रु.८,00,000/- पेक्षा कमी आहे. त्यामुळे असे प्रमाणित करण्यात येत आहे की, तो/ ती यांचा आर्थिकदृष्टया दुर्बलघटकामध्ये समावेश होतो.

 ठिकाण:
 स्वाक्षरी :

 दिनांक:
 नाव :

 पदनाम :
 ...

हे प्रमाणपत्र अर्जकर्त्यांने सादर केलेल्या खालील कागदपत्र/पुरावे यांच्या आधारावर निर्गमित करण्यात येत आहे.

- 1.
- 2.
- 3.

टिपः सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो ४०१९/प्र.क्र.३१/१६-अ, दि . १२/०२/२०११, नुसार आर्थिक दुर्बल घटकासाठीच्या आरक्षणाचा लाभ घेण्यासाठी पात्रता प्रमाणपत्र देण्यासाठी सक्षम प्राधिकारी म्हणून तहसिलदार यांना घोषित करण्यात आले आहे.



Government of Maharashtra State Common Entrance Test Cell

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Information Brochure

For Admission to

Post Graduate Technical Courses

First Year of Post Graduation in

- Engineering and Technology (M.E./ M.Tech.)
- **Pharmacy** (M.Pharm.)
- Pharm. D. (Post Baccalaureate)
- Architecture (M.Arch.)
- Hotel Management and Catering Technology (M.HMCT)
- Management (MBA)
- Computer Applications (MCA)
- **Planning** (M.Planning) and

Direct Second Year of Master in Computer Applications(MCA)

for the Academic Year

2019-20

Index

SN	Particulars	Page No.
1.	Introduction	1
2.	Definitions	1
3.	Invitation of Application	3
4.	Role of Competent Authority and its representatives in the process of Admission	3
4.1	Jurisdiction of the Universities	4
5.	Candidature Type	5
5.1	Maharashtra State Candidature	5
5.2	All India Candidature	5
5.3	Minority Candidature	5
5.4	NRI Candidature	6
5.5	Foreign Student or OCI or PIO Candidature	6
5.6	Jammu and Kashmir Migrant Candidature	6
6.	Sanctioned Intake and Supernumerary Seats for various Courses	6
7.	Allocation of Seats	6
7.1	Maharashtra State Candidature Seats	6
7.2	All India Candidature Seats	6
7.3	Minority Quota Seats	7
7.4	Institutional Quota Seats	7
7.5	Supernumerary Seats	7
7.6	Reservations	8
7.7	Eligibility Criterions	10
8.	Preparation of Merit List	15
8.1	Assignment of merit number	15
8.2	Change of Marks due to verification	15
8.3	Method of calculating marks at qualifying examination for deciding eligibility	15
8.4	Assignment of Merit Number for various Courses	15
9.	Centralized Admission Process (CAP)	16
9.1	Centralised Admission Process CAP	16
9.2	Conduct of CAP Round-I	16
9.3	During the CAP	18
9.4	Conduct of CAP Round-II and III	19

9.5	Reporting to Institute			
9.6	Fees and Concessions	21		
10.	CAP allotment stages and process of allotment	21		
10.1	Maharashtra State Candidature Candidate			
10.2	All India Candidature Candidates			
10.3	Minority Candidature Candidates	23		
10.4	Jammu and Kashmir Migrant Candidature Candidate	23		
11.	Allotment of seats by CAP Round I, II, and III	24		
12.	General provisions	25		
13.	Admissions in Institutional Quota and vacant seats after CAP	27		
14.	Approval of Merit List and the Admitted Candidates	27		
15.	Cancellation of Admission and Refund of fees, return of documents by Institutions.	28		
16.	Documents to be attached along with "Application Form for Centralized Admission Process"	29		
17.	Miscellaneous provisions	33		
17.1	Conduct and Discipline			
17.2	Action against ragging			
17.3	Others			
17.4	Hostel accommodation	34		
	SCHEDULE -I	36		
	SCHEDULE- II	40		
	Proforma – A	42		
	Proforma – B-1	43		
	Proforma B-2	44		
	Proforma – G1	45		
	Proforma – G2	45		
	Proforma –J	46		
	Proforma-K	46		
	Proforma – L	47		
	Proforma – O	47		
	Proforma – P	48		
	Proforma – Q	48		
	Proforma – U	49		
	Proforma – V	50		

1. Introduction

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendments on 05.06.2018 and 12.06.2019 to regulate the admissions to the **First and Direct Second Year of Full Time Professional Post Graduate Technical Courses** (Engineering and Technology, Pharmacy, Architecture, Hotel Management and Catering Technology, Management and Computer Applications).

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25th April 2017 and amendments vide Gr No. TEM-2019/CR 46/ TE-4 dated 04th June 2019.

This brochure gives information regarding the eligibility and rules of admission to First and Second year of various technical professional postgraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

2. Definitions

- (a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);
- (b) "Admission Reporting Centre" means a center where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;
- (c) "All India Seats" means seats available to any eligible Indian National Candidate;
- (d) "Application Form" means prescribed form filled up online by the Candidate for admission:
- (e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;
- (f) "CAP" means Centralised Admission Process;
- (g) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;
- (h) "CET" means Common Entrance Test:
- (i) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;
- (j) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;
- (k) "Courses" means the full time Post Graduate technical courses in Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology, Management, Computer Applications, Pharm. D. (Post Baccalaureate) and Planning;
- (1) "Department" means Higher and Technical Education Department of Government of Maharashtra;
- (m) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under

- sub-section (1) of section 3 of the Act;
- (n) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and grievances, etc., are provided;
- (o) "Home University (HU)" means the university area as specified in rule 5(1) herein:
- (p) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board:
- (q) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;
- (r) "Inter-Se-Merit" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;
- (s) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;
- (t) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';
- (u) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizenship of India as declared by the Central Government under section 7A of the Citizenship Act 1955 and includes Persons of Indian Origin(PIO).
 - **Explanation:** For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9th January, 2015;
- (v) "OHU" means the area Outside Home University area;
- (w) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;
- (x) "Sponsored Candidate" means the candidate having minimum of two years of full time work experience counted after the date of declaration of result of qualifying degree till the last date of receipt of application in a registered firm or company or industry or educational and/or research institute/any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.
- (y) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;
- (z) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;

3. Invitation of Application

- (1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year
- (2) The Competent Authority shall also invite online application form from the eligible candidates for participating in Centralised Admission Process (CAP) to the post graduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.
- (3) The Candidates seeking admissions to the professional courses for the seats provided in -
 - (a) 7(1)-Maharashtra State Candidature Seats,7(2)- All India Candidature Seats, 7(3)- Minority Quota Seats and 7(5)(b)- Supernumerary Seats for Jammu and Kashmir Migrant Candidature- For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).
 - (b) 7(4)- Institutional Quota Seats and 7(5)(a) Supernumerary Seats for OCI/PIO, Foreign Students and the children of Indian Workers in Gulf Countries Candidates-For these seats the candidates shall initially apply to the Competent Authority, for verification of documents and then to respective institute, to enable the institutions to give admissions to such eligible applicants on the basis of Inter-Se-Merit.
 - It is pre-requisite and mandatory to apply to the Competent Authority for verification of documents to be eligible for admission under this quota.
- (4) The Candidate should submit, along-with the application, the requisite certificates, as applicable in the necessary Proforma issued by the concerned competent authority. The list of documents to be submitted is given in **Section 16** of this Information Brochure.

4. Role of Competent Authority in the process of Admission.-

- (a) The Competent Authority, the Commissioner State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr. Babasaheb Ambedkar Technological University, Lonere (BATU) and Unaided Private Professional Technical Educational Institutions.
- (b) The Admission Regulatory Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.
- (c) All the decisions taken in relation to Admission to First/ Direct Second Year of courses, by the Competent Authority shall be final and binding on all concerned.

4.1 Jurisdiction of the Universities:

The following table shows the details about the Home Universities in Maharashtra State along with their Jurisdiction.

S. No	Home University	District of Jurisdiction
1.	Dr. Babasaheb Ambedkar Marathwada University	Aurangabad, Beed, Jalna, Osmanabad
2	Swami Ramanand Teerth Marathwada University, Nanded	Hingoli, Latur, Nanded, Parbhani
3	Mumbai University	Mumbai City, Mumbai Suburban, Thane, Ratnagiri, Raigad, Palghar, Sindhudurg
4	SNDT Women's University	Entire Maharashtra
5	Dr.Babasaheb Ambedkar Techolonogical University,Lonere	Entire Maharashtra including Konkan
6	Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon	Dhule, Jalgaon, Nandurbar
7	Savitribai Phule Pune University	Ahmednagar, Nashik, Pune
8	Shivaji University	Kolhapur, Sangli, Satara
9	Solapur University	Solapur
10	Sant Gadge Baba Amravati University	Akola, Amravati, Buldana, Washim, Yavatmal
11	Rashtrasant Tukdoji Maharaj Nagpur University	Bhandara, Gondia, Nagpur, Wardha
12	Gondwana University	Chandrapur, Ghadchiroli

5. Candidature Type.-

5.1 Maharashtra State Candidature. - A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Туре	Eligibility Criterion	Home University
Type-A	(a)For First Year:- (i) Candidates passing HSC or passing diploma in Engineering or Technology or Pharmacy and also Qualifying Examination from a recognized institution in Maharashtra State (ii) Candidate who is either Domicile of Maharashtra and/or is born in Maharashtra;	Place of passing of Qualifying Examination falling within the jurisdiction of the respective University area.
Type-B	A Candidate who does not fall in Type A above, but who or whose father or mother is domiciled in the State of Maharashtra and possesses domicile certificate.	Place of domicile certificate issuing authority falling within the jurisdiction of the respective University area.
Type-C	A Candidate who does not fall in either Type A or Type B but whose father or mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submitting the Application Form for CAP.	Place of posting of father or mother of Candidate falling within the jurisdiction of the respective University area
Type-D	A Candidate who does not fall in any of the above Type A, Type B and Type C but whose father or mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of father or mother of Candidate or the place of settlement of the father or mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
Type-E	(a) Candidates passing HSC or passing diploma in Engineering or Technology or Pharmacy and also Qualifying Examination from a recognized institution located in a disputed Maharashtra Karnataka Border area or from Maharashtra, residing in the disputed Maharashtra Karnataka Border area and whose mother tongue is Marathi.	

- **5.2 All India Candidature.-** The Candidates having Indian Nationality are eligible under this Category.
- **5.3 Minority Candidature.-** The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.

- **5.4 NRI Candidature.-** The Candidate who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.
- **5.5 Foreign Student or OCI or PIO Candidature.-** The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI) candidate, as defined under clause (q) of rule-2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.

5.6 Jammu and Kashmir Migrant Candidature.-

- (a) The children of citizens, who are displaced from Jammu and Kashmir to any part of India from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or
- (b) The children of officers belonging to Indian Administrative Services (IAS), Indian Police Services (IPS)or Indian Foreign Services (IFS)and children of staff belonging to military and paramilitary forces transferred to Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or
- (c) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism, are eligible under this category.

6. Sanctioned Intake and Supernumerary Seats for various Courses .-

6.1 The Sanctioned Intake for First Year Post Graduate Degree Courses, Direct Second Year (Lateral entry) and Direct Second Year separate division Post Graduate Courses shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University before cut-off date as laid down for that year.

The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2019-20. Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.

For admission to Direct Second Year (Lateral entry), the number of seats available shall be calculated as given in *Schedule - II*.

- **6.2** The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.
- 7. Allocation of Seats.-The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in Schedule-I for First Year and Schedule -II for Direct Second Year of various Post Graduate Courses.
- **7.1 Maharashtra State Candidature Seats.-** The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.
- **7.2 All India Candidature Seats.**-The Candidates having Candidature as given in 5(2) shall be eligible for these seats.

- 7.3 Minority Quota Seats.-The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in *Schedule-I* and *Schedule-II*. These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.
- **7.4 Institutional Quota Seats.-** The Institution can admit Eligible Candidates as specified in Schedule –I and Schedule –II , subject to following conditions.-
 - (i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;
 - (ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.
 - (iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature.

NOTE: while filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

7.5 Supernumerary Seats for,-

- (a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates.-
 - (i) The Candidates having candidature as given in 5(5) and the children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.
 - (ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats. Out of 15% seats, one third shall be reserved for the children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the appropriate authority, from time to time.
 - (iii) These seats shall be filled in by the institution on the basis of Inter-Se-Merit of candidates as given in section 8 of this brochure.
 - (iv) Candidates fulfilling the eligibility criteria for Foreign Nationals/OCI/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to the designated centers notified by the Competent Authority for this purpose.

(b) Jammu and Kashmir Migrant Candidature:

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.
- (iii) The number of seats for this quota shall be as per the policy of the Government.
- (iv) Candidates fulfilling the eligibility criteria for Jammu and Kashmir Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to the designated centers notified by the Competent Authority for this purpose

(c) Jammu and Kashmir Candidates and North East States:

- (i) The admission to the candidates as per *Prime Minister's Special Scholarship Scheme (PMSSS)* for the students belonging to Jammu and Kashmir and the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in such facilities of technical education shall be done by the competent authority appointed by the Central Government as per their eligibility criteria.
- (ii) The Fees shall be as that for the Non Autonomous Government Institutes.

7.6 Reservations:

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

(a) Reservation for Backward Class Category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr. No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (VJ)/De Notified Tribes(DT) (NT-A)	3.0%
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%
06	Nomadic Tribes 3 (NT-D)	2.0%
07	Other Backward Classes (OBC)	19.0%
08	Socially and Educationally Backward Classes (SEBC)	16.0%
	Total	66.0%

(b) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total sanctioned intake of all the Institutions under CAP shall be reserved for Candidates having following minimum 40% benchmark disability.

Locomotor disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis

Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. These seats are available for Maharashtra domiciled candidates in HU / SL seats.

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note:-

Candidates with Disability should note that on admission to post graduate degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

- (c) Reservation for EWS Candidate: As per the provisions in Government Resolution No. रাआधो -4019/प्र.क्र.31/16-अ, dated 12th February, 2019, 10% seats shall be reserved for EWS candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. These seats shall be over & above the sanctioned intake.
- (d) Reservations for Orphan Candidates One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2nd April 2018 and the policies of the Government declared from time to time.

7.7 Eligibility Criterions:

Year	Eligibility conditions and requirements for admissions	
and Course		
	(1) Maharashtra State Candidature Candidate	
Post Graduate Degree Management (MBA/MMS)	 (i) The Candidate should be an Indian National; (ii) Passed minimum three year duration Bachelor's Degree awarded by any of the Universities recognized by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories and Persons With Disability belonging to Maharashtra State only) or its equivalent; (iii) Obtained non zero score in CET conducted by the Competent Authority (MAH-MBA/MMS-CET 2019). 	
	(2) All India Candidature Candidates, Jammu and Kashmir Migrant Candidature Candidates	
	(i) The Candidate should be an Indian National;	
	 (ii) Passed minimum Three year duration Bachelor's Degree awarded by the University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories and Persons With Disability belonging to Maharashtra State only) or its equivalent; (iii) Obtained non zero positive score in one of the following examinations; CET conducted by the Competent Authority (MAH-MBA/MMS-CET 2019), Common Admission Test conducted by Indian Institute of Management (CAT), Common Management Aptitude Test Conducted by All India Council for Technical Education (CMAT) Graduate Management Aptitude Test Conducted by Graduate Management Admission Council, United States of America(GMAT), Management Aptitude Test Conducted by All India Management Association (MAT), Entrance Test for Management Admissions conducted by The Association of Indian Management Schools (ATMA), Xavier Aptitude Test conducted by Xavier School of Management Jamshedpur (XAT), valid for admissions during the Academic year 2019-20. 	
	(3) NRI/ OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National	
	(i) Passed minimum Three year duration Bachelor's Degree awarded by the University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or its equivalent.(ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.	

First and Direct Second Year (Lateral Entry and Separate Division)

- (1) For Maharashtra State Candidature Candidate and All India Candidature Candidate, Jammu and Kashmir Migrant Candidature Candidates.-
- (i) The Candidate should be an Indian National;
- (ii) Passed BCA / B.Sc./ B.Com./ B.A. with Mathematics as one of the subjects (at 10+2 level or at Graduation level examination) and obtained at least 50% marks in aggregate (at least 45% in case of candidates of backward class categories and Persons with Disability belonging to Maharashtra State only);
- (iii)For Direct second year admissions, the candidate should have passed Bachelor Degree in Computer Applications or Science (Information Technology or Computer Science);
- (iv) Obtained non zero positive score in MAH-MCA-CET 2019.
- (2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.—
- (i) Passed BCA / B.Sc./ B.Com. / B.A. with Mathematics as one of the subjects (at 10+2 level or at Graduation level examination) and obtained at least 50% marks in aggregate;
- (ii) For Direct second year admissions, the candidate should have passed Bachelor Degree in Computer Applications or Science (Information Technology or Computer Science).
- (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) For Maharashtra Candidature Candidates and All India Candidature Candidates.--

- (i) The candidate should be an Indian National;
- (ii) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks (at least 50% marks in case of Backward Class category and Persons with Disability Candidates belonging to Maharashtra State only); The Candidates should have registration with State Pharmacy Council. The candidates not having registration should produce the registration certificate within one month after securing admission.
- (iii) Obtained score in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency;
- (iv) For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

Pharmacy (M.Pharm)

Pharm D. (Post Baccalaureate) Post Graduate Course in Planning Or

(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National .--

- (i)Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) For Maharashtra Candidature Candidates and All India Candidature Candidates. -

- (i) The candidate should be an Indian National:
- (ii) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks (at least 50% marks in case of Backward Class category and Persons with Disability Candidates belonging to Maharashtra State only);
- (iii) Obtained Non Zero Positive Score in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency;
- (iv) For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

(2) NRI / OCI/ PIO, Children of Indian workers in the Gulf countries, Foreign National. -

- (i) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) For Maharashtra Candidature Candidates and All India Candidature Candidates. -

- (i) The Candidate should be an Indian National;
- (ii) Passed Bachelor Degree in Planning or Architecture or Civil Engineering or Geography or Economics or Social Sciences or equivalent Degree with at least 50% marks (at least 45% marks in case of candidates of Backward class categories and persons with disability belonging to Maharashtra State only);
- (iii) Obtained Non Zero Positive Score in Common Entrance Exam for Design (CEED) conducted by Indian Institute of Technology;
- (iii) For sponsored candidates, minimum of two years of full time work experience in a registered firm or company or industry or educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

(2) NRI / OCI/ PIO, Children of Indian workers in the Gulf countries, Foreign National. -

- (i) Passed Bachelor Degree in Planning or Architecture or Civil Engineering or Geography or Economics or Social Sciences or equivalent Degree with at least 50% marks;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Master of Planning M. Planning)

For Maharashtra Candidature Candidate and All India Candidature Candidate,-

- (i) The Candidate should be an Indian National;
- (ii) Passed Bachelor Degree in the relevant field of Engineering and Technology or Pharmacy or Architecture from All India Council for Technical Education or Central or State Government approved institutions or equivalent, with at least 50% marks (at least 45% marks in case of candidates of Backward class categories and persons with disability belonging to Maharashtra State only);
- (iii) Passed Bachelor Degree in the relevant course of Engineering and Technology or Pharmacy or Architecture as specified in the eligibility criteria for admission to a Post Graduate Degree course of the concerned University for which admission is being sought;
- (iv) Obtained non zero positive score in Graduates Aptitude Test in Engineering (GATE) conducted by Indian Institute of Technology;
- (iv) Obtained non zero positive score in Graduates Pharmacy Aptitude Test (GPAT) conducted by National Testing Agency;
 Or
- (iv) For sponsored candidates, minimum of two years of fulltime work experience in a registered firm/ company/industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.
- (2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —
- (i) Passed Bachelor Degree in the relevant field of Engineering and Technology from All India Council for Technical Education or Central or State Government approved institutions or equivalent, with at least 50 %marks;
- (ii) Passed Bachelor Degree in the relevant course of Engineering and Technology as specified in the eligibility criteria for admission to a Post Graduate Degree course of the concerned University for which admission is being sought.
- (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Maharashtra Candidature AII (1) Candidate and India Candidature Candidates, -(i) The candidate should be an Indian National; (ii) Passed Bachelor Degree in Architecture from All India Council for Technical Education or Council of Architecture or Central or State Government approved institutions or equivalent, with at least 50 % marks (at least 45% marks in case of candidates of Architecture Backward class categories and persons with disability belonging to Maharashtra State only); (iii) Obtained non zero score in MAH-M.ARCH-CET 2019. (2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.— (i) Passed Bachelor Degree in Architecture from All India Council for Technical Education or Council of Architecture or Central or State Government approved institutions or equivalent, with at least 50 % marks. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act. (1) Maharashtra Candidature Candidates, All India Candidature Candidate. -(i) The Candidate should be an Indian National: (ii) Passed Bachelor Degree in Hotel Management and Catering Technology or its equivalent, with at least 50 % marks (at least Hotel Management and Catering 45% marks in case of candidates of Backward class categories and persons with disability belonging to Maharashtra State only); Fechnology (M.HMCT) (iii) Obtained non zero score in MAH-M.HMCT-CET 2019. (iii) For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought. (2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. --(i)Passed Bachelor Degree in Hotel Management and Catering Technology from All India Council for Technical Education or Central or State Government approved institutions or its equivalent, with at least 50 % marks. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Note:

(a) Eligibility criteria for Candidates belonging to Persons with Disability:

In addition to the basic qualification mentioned above, candidate who is suffering from any one of the permanent disability, as specified in 7.6(b) of this brochure, is eligible to seek admission against seats reserved for Persons with Disability candidates provided they submit a certificate of disability of permanent nature from the Authority Competent for issuing such certificate.

- 8. Preparation of Merit List. -
- **8.1** Assignment of merit number. All Eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.
- 8.2 Change of Marks due to verification. -

If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP or its designated representatives prior to 5 p.m. on the day of display of final merit list.

- **8.3** *Method of calculating marks at qualifying examination for deciding eligibility.* -While deciding the eligibility of the Candidates following procedure shall be adopted, -
 - (a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49%, shall be rounded to 44% for deciding the eligibility.
 - (b) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.
 - (c) If the Candidate re-appears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.
 - (d) The Grades or Marks are considered on the basis of which the class of Degree is awarded.
- **8.4** Assignment of Merit Number for various Courses. First Year Engineering and Technology, Pharmacy, Management, Architecture, Hotel Management and Catering Technology, Pharm. D. (Post Baccalaureate), Planning and First or Direct Second Year Computer Applications, -
- (i)The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority (For M.B.A./ MMS, All India Quota seats on the basis of percentile score of the examination) for the purpose of admission to these Courses:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below:—

- (a) Higher percentage of marks in HSC or Diploma;
- (b) Higher percentage of marks in SSC;
- (c) Higher marks in Science subject in SSC;
- (d) Higher marks in Mathematics subject in SSC;
- (e) Higher marks in English in SSC.
- (ii) The merit list for the NRI, PIO/ OCI and Children of Indian Workers in Gulf Countries, Foreign Student Candidates stated at rule 5(4), 5(5) shall be prepared on the basis of the percentage of marks in the Qualifying examination:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

- (a) Higher percentage of marks in HSC or Diploma;
- (b) Higher percentage of marks in SSC;
- (c) Higher marks in Science subject in SSC;
- (d) Higher marks in Mathematics subject in SSC;
- (e) Higher marks in English in SSC.

9. Centralised Admission Process (CAP). -

- 9.1 The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act. The Government, Government Aided and University Department shall also admit the candidates through CAP. The stages of CAP shall be as stated below, -
 - (a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority.
 - (b) Filling Online Application Form by Candidate for participation in the Centralised Admission Process.
 - (i) All the aspiring candidates shall register their name on the official website. The candidate shall fill in the Online Application Form for admission through their login.
 - For admissions the eligible candidates aspiring for admission shall apply, by paying required fees as given below through online mode (Credit Card/ Debit Card/ Net Banking).

Post Graduate	General Category	Reserved Category	NRI / OCI /
Admission	Candidates and	candidates from	PIO,
	Outside	Maharashtra State	Foreign
	Maharashtra State	and Persons with	National
	Candidate, Children	Disability	
	of Indian Workers	candidates from	
	in Gulf countries	Maharashtra	
Engineering and	Rs. 1000/-	Rs. 800/-	Rs. 5,000/-
Technology			
Pharmacy	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
MBA/MMS	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
Architecture	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
Planning	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
Pharm. D. (Post	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
Baccalaureate)			
Hotel Rs. 1,000/-		Rs. 800/-	Rs. 5,000/-
Management and			
Catering			
Technology			

Note: If the candidate has paid the fees for CET conducted by Competent Authority, need not pay the fees again.

- (ii) The amount is Non-refundable.
- (iii) The candidate should read the information brochure published on the

- website carefully.
- (iv) The candidate should fill the Online Application Form as per the notified schedule for respective admission.
- (v) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents.
- (vi) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer connected to internet from home or any other place.
- (vii) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.
- (viii)Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.
- (ix) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it if required. The candidate shall take printout of the form and sign it.
- (x) The Printed copy of Application form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.
- (c) Document Verification at Facilitation Centre by the Candidate. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.

After confirmation of application form data/information cannot be changed by candidate.

- (d) Display or Publishing of Provisional merit list, Submission of grievances, if any, and Display or Publishing of Final Merit Lists;
 - i. Provisional Merit List of eligible candidates will be displayed on the website.
 - ii. For discrepancy if any, in the provisional merit list, Candidates can submit the grievances in written along with required document at Facilitation Centre where candidate has confirmed application form within the specified grievance period given in the schedule.
 - iii. No document shall be accepted to substantiate the claim made in application after scheduled dates.
 - iv. Final merit lists will be displayed on the website.

NOTE: - The merit list gives relative position of the candidate and it does not guarantee admission to any course.

(e) Display of Category Wise Seats (Seat Matrix) available for respective CAP Rounds. The Competent Authority shall publish the information about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.

- (f) Filling up and Confirmation of Online Option Form having preferences of Courses and Institutions prior to respective CAP Rounds - Candidates may fill in minimum 1 and maximum 300 choices of Institutes and Courses in decreasing order of their preference. The Option Form once confirmed by the Candidate through their login shall be considered for allotment in the respective CAP Rounds;
 - (i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for the respective CAP Round.
 - (ii) Candidates will be able to fill in the online option form through their login.
 - (iii) It is mandatory for all candidates to confirm the online option form through their login.
 - (iv) After confirmation of Option form, the candidate will not be able to change the Options.
 - (v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.
 - (vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be his/her first preference (Highest Priority Choice).
 - (vii) Option form received through online submission only will be considered for further processing.
 - (viii) Candidate shall confirm the submitted on-line Option Form himself/herself by re-entering Application ID and Password. The candidate can take a printed copy of the confirmed Option form for his record and future reference.
 - (ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.
- (g) Display of Provisional Allotment of respective CAP Round indicating allotted institute and Course;
- (h) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority;
- (i) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;
- (j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.
- **9.2** Conduct of CAP Round-I.- The seats available for Round-I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.

9.3 During the CAP:

(a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such

- candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment:
- (b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;
- (c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds for betterment;
- (d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;

9.4 Conduct of CAP Round-II and III.-

- (a) The seats available for Rounds II and III shall be published on the website. The Candidates eligible for respective rounds II and III are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during these rounds shall be available to the eligible candidates falling under the following categories.
 - (i) Candidates as per the sub-rule 3(c) and 3(d) above;
 - (ii) Candidates who have not been allotted any seat in any of the previous rounds;
 - (iii) Candidates who did not participate (failure of filling option form) in previous rounds.
- (b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;
- (c) There shall be no further betterment option available to the candidate after round III. The allotment made and/or allotment retained in round III for participating candidates in round III shall be final;

- (d) At the time of reporting to ARC for confirming the allotted seat, the candidate shall submit all the original documents in support of the claims made in the application. In the event the candidate fails to produce the documents in support of the claim, so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds. Candidate shall produce the set of copies certified by FC for verification to ARC. The ARC shall verify set of copies certified by FC from Original and put ARC stamp with date & Signature and return original and verified documents along with Receipt-cum-Acknowledgement of application form. (Candidate shall submit FC and ARC stamped & verified set of documents to the Institute at the time of reporting)
- (e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC *viz*.
 - (i) change of gender from male to female and vice-versa;
 - (ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;
 - (iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.
 - (iv) removal of minority status due to failure of submission of supporting documents;
 - (v) removal of Disability status due to failure of submission of supporting documents;
 - (vi) removal of Defence status due to failure of submission of supporting documents
 - (vii) change in Type of Candidature;
 - (viii) change in Home University;
 - (ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;
 - (x) change in group/sub-group pertaining to direct second year engineering admissions;
 - (xi) change in Qualification.
 - Apart from the above no other change or rectification shall be allowed.
- (f) In case of additional round (if any), the category of candidates mentioned in clause (a) above shall be entitled to participate and will be entitled to fill in fresh option Form. In such case, the candidate need not fill in the previously allotted preference in their preference list. Once the upward allotment is made, the earlier allotment shall stand automatically cancelled. In the event no such upward preference is allotted in this round, the candidate's previous allotment stands retained.

9.5 Reporting to Institute: The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

9.6 Fees and Concessions:

(a) Fees prescribed in Unaided Private Professional Educational Institutes:

The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.

(b) Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only)

For SC/ST/VJ DT NT(A)/NT(B)/NT(C)/NT(D)/SBC/OBC/SEBC/EWS category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

(c) Caution Money Deposits:

Caution money deposit received from the students shall be refunded after successful completion of the course or on cancelling the admission, after recovery of dues if any. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution or within 3 complete financial years after the date of successful completion of the course, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided/Autonomous colleges and credited to Government in case of Government and Government-Aided Non Autonomous Colleges.

10. CAP allotment stages and process of allotment. -

Allotment of seats under CAP shall be made in the following manner, -

10.1 Maharashtra State Candidature Candidate. -

The stages of computerised allotment are as follows -

Stage -I: For all the Candidates. -

- (a) All the Candidates (Open, Reserved) belonging to various categories shall be considered for allotment as per their *Inter-Se-*Merit.
- (a-1) Economically Weaker Section (EWS) and Orphan Candidates shall be considered for allotment of seats reserved for them as per their *Inter-Se-*

Merit, and if seat is not available in their respective reserved category, then they shall be considered for allotment in Open Category as per the *Inter-Se-Merit*.

- (b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.
- (c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.
- (d) Persons with Disability Category Candidates shall be considered for allotment of the seat reserved for them in their respective category, as per their Inter-Se-Merit and if seat in their respective reserve Category is not available, then they shall be considered for allotment in Open Category as per their Inter-Se- Merit .
- (e) For Engineering and Technology, Pharmacy Pharm. D. (Post Baccalaureate) and Planning Courses Sponsored or Non sponsored Candidates shall be considered for allotment as per *Inter-Se-Merit*.
- (f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below;
 - i. Seat for Ladies
 - ii. Seats for Persons with disability
 - iii. Seat for Sponsored category

Stage -II: For SBC Category Candidates. -

If the Backward Class Category seats remain vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

- <u>Stage -III</u>, <u>Stage-IV</u> and <u>Stage -V</u>: Deleted (As per amendment dated <u>12th</u> June 2019)
- <u>Stage -VI</u>: For all Candidates (Without any type of Reservation).-The seat shall be considered for allotment to all the candidates based on *Inter-Se-Merit*.
- <u>Stage -VII</u>: For all Candidates (without any Candidature type).- The seats remaining vacant shall be allotted to the All India Candidates.
- **10.2 All India Candidature Candidates-** The allotment to these seats shall be done through CAP on the basis of, -
 - (a) First Year Management,- Percentile score in CET conducted by the Competent Authority, Common Admission Test conducted by Indian Institute of Management (CAT), Common Management Aptitude Test conducted by National Testing Agency (CMAT), Graduate Management Aptitude Test Conducted by Graduate Management Admission Council, United State of America (GMAT), Management Aptitude Test Conducted by All India Management Association (MAT), entrance Test for Management Admissions conducted by The Association of Indian Management Schools (ATMA) and Xavier Aptitude Test conducted by Xavier School of Management Jamshedpur (XAT).
 - (b) First or Direct Second Year Computer Applications. CET Score;
 - (c) First Year Engineering and Technology- GATE score or GPAT score where ever

- applicable as per eligibility,
- (d) First year Pharmacy GPAT score,
- (e) First year Architecture -CET score,
- (f) First year Hotel Management and Catering Technology-CET score,
- (g) First Year Planning- Common Entrance Examination for Design (CEED) Score conducted by Indian Institute of Technology,
- (h) First Year Pharm D. (Post Baccalaureate)- Graduate Pharmacy Aptitude Test (GPAT) Score conducted by National Testing Agency.

There is no separate All India Quota for Engineering and Technology, Pharmacy, Architecture, Planning, Pharm. D. (Post Baccalaureate) and Hotel Management and Catering Technology, the All India Candidature Candidates are eligible for the seats available under CAP and a common merit list of Maharashtra Candidates and All India candidates shall be prepared and operated for allotment.

NOTE: All these seats are treated as "General Category" seats and no reservation is provided in these seats for Candidates of Backward Class Category, Persons with Disability etc.

10.3 Minority Candidature Candidates. —The stages of computerised allotment are as follows, —

Stage-I: The seats under minority quota in the minority institution (linguistic or religious) shall be allotted to the respective minority candidates. For Engineering and Technology, Pharmacy and HMCT Courses, the sponsored and non-sponsored candidate's seats to be allotted to the respective candidates and if, seats remain vacant; it shall be allotted on the basis of inter-se-merit.

Stage-II: If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.

Stage-III: Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.

10.4 Jammu and Kashmir Migrant Candidature Candidate-

a) Application Form Filling and Submission for Management and Computer Applications, -

The eligible candidate shall fill the Online Application Form, take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form by speed post/courier/by hand delivery for verification & confirmation to the designated centers notified by the Competent Authority for this purpose.

- i. The application should reach on or before the last date as notified. Application received after last date or incomplete application will not be verified and confirmed and name of such candidate will not appear in the merit list prepared for the purpose of CAP.
- ii. The Competent Authority shall publish the provisional Merit List as specified in section 8(4) of this brochure.
- iii. The candidates not appeared for MAH-MBA/MMS-CET 2019 but appeared for any other examination as specified in eligibility, can also apply, however such candidates are required to pay the Application Fee through payment gateway (Credit Card/ Debit Card/ Net Banking).

iv. The candidates whose names do not appear in the merit list(s) will not be able to participate in Centralized Admission Process.

b) Counselling Round for J and K Migrant Candidates at SIMSREE, Mumbai.

- i. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule.
- ii. The candidates shall produce the documentary evidence strictly as per the Proforma) in support of their claims.
- iii. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at notified by the Competent Authority for this purpose as per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.
- iv. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other institute and/or some other course during entire duration of the course.
- v. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

<u>Important note:</u> Candidates admitted under this provision are not allowed to change course or college in any year of study.

c) Reporting at institutes:

- i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.
- ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
- iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.

11. Allotment of seats by CAP Round I, II, and III

- (1) All the CAP Rounds (CAP Round I, II and III) shall be conducted by computerised allotment.
- (2) In CAP Round I.—
 - (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,
 - (i) Stage I of sub-rule (3) of rule 10,

- (ii) Stage I of sub-rule (1) of rule 10,
- (iii) Sub-rule (2) of rule 10;
- (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,
 - (i) Stage I of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules.
- (3) In CAP Round II.—
 - (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,—
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stages I to VI of sub-rule (1) of rule 10,
 - (iii) Stage II of sub-rule (3) of rule 10,
 - (iv) Sub-rule (2) of rule 10,
 - (v) Stage III of sub-rule (3) of rule 10 of these rules;
 - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,—
 - (i) Stages I to VI of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules.
- (4) In CAP Round III.-—
 - (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,—
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stages I to VII of sub-rule (1) of rule 10,
 - (iii) Stage II of sub-rule (3) of rule 10,
 - (iv) Sub-rule (2) of rule 10,
 - (v) Stage III of sub-rule (3) of rule 10;
 - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,—
 - (i) Stages I to VII of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules.
- (5) If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered for allotment in subsequent round.
- (6) Every stage in CAP Round I, II and III shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of Inter-Se-Merit.

12. General provisions. -

- (a) Allotment in CAP Round-I, II and III of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per Inter-Se-Merit of Candidates having Maharashtra State Candidature. The Seats will be allotted to Candidates as per Inter-Se-Merit, options filled and seats available at that point of time in the stage of CAP Round-I, II, and III;
- (b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;

- (c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;
- (d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);
- (e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;
- (f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment:
- (g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;
- (h)The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;
- (i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". At the time of seat acceptance Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card/Internet Banking/ etc) or the mode as decided by Competent Authority at an Admission Reporting Centre. Seat will be confirmed by the Admission Reporting Centre (ARC) (List shall be available on website) after verification of the original documents and ensuring that the Candidate meets all the eligibility norms. The centre in-charge shall issue the Online Receipt of acceptance;
- (j) The Seat Acceptance Fee shall be Rs. 1,000/-, for all admitted Candidates and the same shall be treated as non-refundable processing fee;
- (k) Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer;
- (I) Allotted Seat will be cancelled if, at any time, any of the documents or certificates is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;
- (m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent rounds of admission as per schedule.
- (n) If any of the statement made in application form or any information supplied by the candidate in connection with his admission is found to be false or incorrect, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission, may be preferred within seven

- days to the Competent Authority. The Competent Authority shall decide the appeal within fifteen days and his decision thereon shall be final.
- (o) Complaints regarding the use of fake certificates shall be investigated in time bound manner and if it is found guilty, such admission shall be cancelled. Further appropriate action shall be initiated with due intimation to Competent Authority.

13. Admissions in Institutional Quota and vacant seats after CAP.-

The Director or Principal of the institution shall carry out the admissions for these seats in the following manner.-

- (a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.
- (b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.
- (c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution.
- (d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in admission rule 3(4)(b) and shall be filled on the basis of Inter-Se-Merit prepared by following the procedure specified in section 8(4) of this Brochure.
- (e) The institution after verification of all required documents shall prepare and display the *Inter-Se merit* lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.
- (f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter.
- (g) All the admissions and cancellations shall be updated instantly through online system.
- (h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicant.

NOTE: While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

14. Approval of Merit List and the Admitted Candidates List. -

- a) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and the Admission Regulating Authority in accordance with the provisions of sub-section (5) of the section 9 of the Act.
- b) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the Quota, Candidature Type, Reservation, Qualification Marks, etc. as well as the required documents of the Candidates admitted at institution level.
- c) If a minority institution fails to admit minimum fifty-one percent of its sanctioned intake from the persons belonging to the concerned minority, for period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall for ward such cases along with observations to the Minorities Development Department as per provisions of sub-section (2) of section 6 of the Act.

15. Cancellation of Admission and Refund of fees, return of documents by Institutions. -

- (a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;
- (b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 pm of the cut-off date prescribed by the Competent Authority;
- (c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.
- (d) The institution shall not entitle to recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

16. Documents to be attached along with "Application Form for Centralized Admission Process".-

The candidates are required to carry **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission for the scrutiny and verification at identified Facilitation Centre. The candidates are required to scan the document in .jpg or .gif format (minimum 150 dpi resolution, file size up to1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. The Facilitation Centre shall assist the candidate, fee of cost, to scan and upload the documents.

Sr. No.	Type of Candidate	Attested true copies of documents to be attached
		along with Application Form for Admission
1	All Candidates	1. SSC (Std.X) mark sheet.
		2. HSC/Diploma
		3. Qualifying Examination mark sheet.
		4. CET mark sheet/ Score Card.
		5. School Leaving Certificate, if required to
		substantiate claim.
		6. Certificate of the Indian Nationality of the candidate.
In addi	l tion to the above doc	cuments candidates are required to produce the
		nts depending upon the category to which they
belong.	g ddditional doodino	acportantly aport the sategory to willow they
2	Type – A Candidates	Domicile/Birth/Leaving certificate of candidate
		Indicating place of Birth in the State of
		Maharashtra.
	T DO 1111	
3	Type - B Candidates	Domicile certificate of candidate/father/mother
		of candidate indicating that he/she is domiciled in the State of Maharashtra.
		in the State of Marianasinta.
4	Type - C Candidates	Certificate from the employer in the proforma - A
	31	stating that father/mother of the candidate who
		is a Central Government / Government of India
		undertaking employee is presently posted in
		Maharashtra.
5	Type – D Candidates	Certificate from the employer in the proforma – B
3	Type - D Carididates	stating that father/mother of the candidate who
		is a Maharashtra State Government /
		Maharashtra State Government undertaking
		employee.
		Or
		Undertaking along with documentary evidences
		from the retired employee stating the place of
	T F.O. !!!!	settlement.
6	Type - E Candidates Maharashtra	Certificate stating that candidate belongs to the disputed barder area in preferma. C1
	Karnataka	the disputed border area in proforma – G1. 2. Certificate stating that the mother tongue of
	disputed border	the candidate is Marathi in proforma – G2
	area	(List of the villages in Maharashtra Karnataka
	Candidates	disputed border area is available on website)
		,
	•	·

7	Backward class	Caste certificate
,	Candidates	Caste/Tribe validity certificate
	belonging to SC/ST	
8	Backward class	Caste certificate
	Candidates	Caste validity certificate
	belonging to VJ/DT-	3. Non creamy layer certificate @ valid up to
	NT(A)/ NT(B) /	31st March 2020.
	NT(C) / NT(D)	
	/O.B.C/ SBC /	
	SEBC	
9	Economically	In addition to the documents mentioned in Sr.
	Weaker Section	No. 1 above,
	(EWS) Candidate	Eligibility Certificate for Economically Weaker
		Section Proforma – V सामान्य प्रशासन विभाग, शासन
		निर्णय क्र.राआधो ४०१९/प्र.क्र.३१/१६-अ, दि .
		12/02/2019 (201902121415021407)
10	Orphan candidate	In addition to the documents mentioned in Sr.
		No. 1 above,
11	Persons with	Orphan Certificate Proforma – U 1. Certificate in the proforma.
	Disability	Certificate in the proforma. Domicile certificate of candidate.
	Candidates	2. Domiche certificate di carididate.
12	Jammu and	Certificate of posting in case of defence and
	Kashmir Migrant	Government servants in proforma – J
	candidates	2. Certificate of stay in refugee camp for those
		staying in camp in proforma – K
		3. Certificate stating that the candidate belongs
		to displaced family proforma -L
13	Foreign nationals /	1. Eligibility Certificate from the Association of
	Foreign	Indian Universities, New Delhi (AIU) if
	Students	candidate passed Qualifying examination
		from abroad.
		2. Passport of the Candidate.
		3. Affidavit of candidate/Parent disclosing his
		full identity i.e. full name, age, residence,
		occupation, relationship with candidate duly
		signed by the Candidate/parents.
		4. Proof of residence i.e. Driving Licence or
		Telephone Bill of candidate
		5. Statement of Marks or Certificate of Passing
		SSC / Equivalent Examination.
		6. Statement of Marks or Certificate of Passing
		HSC / Equivalent Examination.
		Statement of Marks or Certificate of Passing
		Qualifying / Equivalent Examination.
14	Persons of Indian	Eligibility Certificate from the Association of
	Origin	Indian Universities, New Delhi (AIU) if
		candidate passed Qualifying examination
		from abroad.
	1	HOIH abroau.

	T	2 Decement of the Condidate
		 Passport of the Candidate. PIO / OCI Card.
		4. Affidavit of candidate/Parent disclosing his
		full identity i.e. full name, age, residence,
		occupation, relationship with candidate duly
		signed by the Candidate/parents.
		5. Proof of residence i.e. Driving Licence,
		Telephone Bill, Property Tax copy, IT return
		copy of sponsor
		6. Statement of Marks or Certificate of Passing
		SSC / Equivalent Examination.
		7. Statement of Marks or Certificate of Passing
		HSC / Equivalent Examination
		Statement of Marks or Certificate of Passing Ouglifying / Equivalent Examination
		Qualifying / Equivalent Examination.
15	Children of Indian	CIWGC Certificate of the Candidate OR of
	Workers in Gulf	his/her Mother or Father
	Countries	2. Affidavit of candidate/Parents disclosing his
		full identity i.e. full name, age, residence,
		occupation, relationship with candidate duly
		signed by the Candidate/parents.
		3. Passport, Nationality Certificate of Parent.
		4. Residence of parent in Gulf Countries, Valid
		VISA of Parent
		5. Work Permit or Letter from the Employer on
		Company Letterhead.
		6. Proof of residence i.e. Driving Licence,
		Telephone Bill, Property Tax copy, IT return
		copy of Parent
		7. Proof of residence showing minimum 182
		days of stay of Parent in Gulf Countries for
		the academic year of admission, prior to the
		admission date
		8. True copy of Gulf bank account passbook
		(copies of main page indicating bank name &
		address, Parent name & address, with
		entries of last preceding 6 months prior to
		admission)
		9. Eligibility Certificate from the Association of
		Indian Universities, New Delhi (AIU) if
		candidate passed Qualifying examination
		from abroad.
		10. Statement of Marks or Certificate of Passing
		SSC / Equivalent Examination.
		11. Statement of Marks or Certificate of Passing HSC
		/ Equivalent Examination.

		12. Statement of Marks or Certificate of Passing
		Qualifying / Equivalent Examination.
16	Non Resident Indian (NRI)	1. NRI Certificate of the Candidate OR of his/her Mother or Father OR the real brother/real sister ordinarily residing abroad OR NRI certificate of the persons having blood relation with the student who consider such student as 'Ward' viz-real brother/sister of father OR real brother/sister of Mother OR father/mother of father OR father/mother of Mother OR 1st degree paternal/maternal cousins, ordinarily residing abroad and should have looked after the candidate as guardian with documentary evidence & affidavit in support of the aforesaid facts. Parents CDC (Continuous Discharge certificate) if claimant is Merchant Navy employee. 2. Affidavit of candidate/sponsor disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents/sponsor. 3. Passport, Nationality Certificate of sponsor 4. Residence of NRI, Valid VISA of sponsor 5. Proof of residence i.e. Driving Licence,
		Telephone Bill, Property Tax copy, IT return copy of sponsor 6. Proof of residence showing minimum 182 days of stay of sponsor in abroad for the academic year of admission, prior to the admission date 7. True copy of foreign bank account passbook (copies of main page indicating bank name & address, sponsor name & address, with entries of last preceding 6 months prior to admission) 8. Affidavit of family chart duly signed by sponsor making clear relationship
		 9. Leaving certificates, Birth extracts, mark sheets, PAN Card, Passport, Marriage Certificate of all members shown on family tree/chart. 10. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. 11. Statement of Marks or Certificate of Passing SSC / Equivalent Examination.

		 12. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 13. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
17	Minority Candidates	1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information pertaining to Religion / Mother tongue. (शासन निर्णय अल्पसंख्याक विकास विभाग क्रअविवि-2010/प्र.क्र.109/10/काया-5 दि .01 जुलै 2013 पहावा) 2. Domicile Certificate of Candidate/Documents specified for Type A Candidates
18	Sponsored Candidates	Sponsorship Certificate Proforma – P and Proforma - Q

17. Miscellaneous provisions

17.1 Conduct and Discipline

- (i) Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.
- (ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.
- (iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.
- (iv) Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.
- (v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

17.2 Action against ragging:

Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.

- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.
- e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.
- f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.

Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.

If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

17.3 Others:

- (i) The medium of instruction for postgraduate degree courses is English.
- (ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.
- (iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.
- (iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her

to the college / institution.

17.4 Hostel accommodation:

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Jammu and Kashmir migrant candidates and Government of India nominees for Hostel accommodation.

SCHEDULE -I

A1. Allocation of seats within Sanctioned Intake for First Year of Post Graduate Courses in Government and Government Aided Institutes

Sr. No Type of Institution Type of Institution Maharashtra State(M.S.) Candidates For Management Courses (A) Government / Government Aided Institutions, University Departments Excluding Minority Institutions (A) Candidates (A) 1 Autonomous - 85% (State Level) (A) 2 Non-Autonomous & University Departments- (A) 2 Non-Autonomous & University Departments-	ority
Sr. No Type of Institution Maharashtra State(M.S.) Candidates For Management Courses (A) Government / Government Aided Institutions, University Departments Excluding Minority Institutions Institutions Institutions Maharashtra State(M.S.) All India Seats (A)1 Autonomous - 85% (State Level) (A)2 Non-Autonomous & (A)1&(A)2 15% Nill Institutions	
No Type of Institution Maharashtra State(M.S.) Candidates For Management Courses (A) Government / Government Aided Institutions, University Departments Excluding Minority Institutions Institutions Maharashtra State(M.S.) All India Seats (A)1 Autonomous - 85% (State Level) (A)2 Non-Autonomous & University Nil	
(A) Government / Government Aided Institutions, University Departments Excluding Minority Institutions (A)1 Autonomous - 85% (State Level) (A)1&(A)2 Non-Autonomous & University (A)1 Autonomous - 85% (State Level)	
Government Aided Institutions, University Departments Excluding Minority Institutions (A)1 Autonomous - 85% (State Level) (A)1 Autonomous - 85% (State Level) (A)2 (A)1&(A)2 (A)2 (A)1&(A)2 (A)2 (A)1&(A)2 (A)2 (A)2 (A)2 (A)3 (A)3 (A)3 (A)3 (A)3 (A)3 (A)3 (A)3	
70 % for HU, 15 % for OHU	
(B) SNDT University (B) 85% State Level Seats in SNDT (B) 15% University	
For Engineering and Technology, Hotel Management and Catering Tech Pharmacy, Planning and Pharm. D.(Post Baccalaureate) Courses	ınology
Government / Government Aided Institutions, University Departments Excluding Minority Institutions SNDT University	
Government/ Government Aided 37.5% Non-Sponsored Seats Seat 12.5% Sponsored Seats Sponsored Se	nsored ts 5% nsored
For First Year Computer Application Courses	
Government / Government Aided Institutions. Autonomous Non- Autonomous- 70 % for HU, 30 % for OHU Nil	

	University Department	70% HU and 15% OHU in University Departments	15%	
5	SNDT University	85% State Level	15%	Nil
For A	rchitecture Courses			
6	Government/ Government Aided Institutions / University Department, excluding Minority Institutions	100%	Nil	
7	Government / Government Aided Minority Educational Institution	50%	50%	
HU –	Home University and O	HU- Other than Home	University	

A2. Allocation of seats within Sanctioned Intake for First Year of Post Graduate Courses in Unaided Private Professional Educational Institutions

		No. of Seats- as %				
Cr	T. 1000	CAP	Seats		Institution Quota	
Sr. No	Type of Institution	Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	(including 5% Quota for NRI, if applicable)	
For M	lanagement Course	es				
1	Unaided Private Professional Educational Institutions (Excluding minority institutions)	Autonomous - 65% (State Level) Non- Autonomous - 45.5% for HU, 19.5% for OHU		Nil	20%	
2	Unaided Minority Educational Institutions	Autonomous*- 100% of M.S. Seats*(State Level) 15% of Non Seats Autonomous*- 70% of M.S. Seats* for HU, 30% of M.S. Seats*for OHU		Minimu m 51%@	20%	
		echnology, Pharma				
3	Unaided Private Professional Educational Institutions (Excluding minority institutions)	80% (60% for Non-Spon seats and	(60% for Non-Sponsored		20% (15% for Non-Sponsored Seats and 5% for Sponsored Seats)	
4	Unaided Minority Educational Institutions	75% of M.S. Seats ^{\$} Non Sponsored, 25% of M.S. Seats ^{\$} Sponsored	#* for	Minimu m 51% [@]	20% (15% for Non- Sponsored Seats and 5% for Sponsored Seats)	
For F		Application Course	S			
5	Unaided Private Professional Educational Institutions (Excluding minority institutions)	45.5% for HU 19.5% for OHU	, 15%	Nil	20%	

6	Unaided Minority Educational Institutions	70% of M.S. Seats ^{\$#*} for HU, 30% of M.S. Seats ^{\$#*} for OHU 15% of seats under CAP		Minimu m 51%@	20%
For A	rchitecture Course	es —			
7	Unaided Private Professional Educational Institutions (Excluding minority institutions)	80%		Nil	20%
8	Unaided Minority Educational Institutions	100% of M.S. Seats\$#*		Minimu m 51%@	20%

CAP Seats = Sanctioned Intake – Institutional Quota

@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of Minority quota to be filled in their institution.

B. Allocation of Supernumerary Seats

- (1) Jammu and Kashmir Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall be as per the policy of the Government.
- (2) OCI/PIO, Foreign Students and the Children of Indian Workers in Gulf Countries candidates to be filled by Institution 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

[#] CAP seats excluding Minority Quota

^{\$} M.S. Seats = CAP Seats - (All India Seats + Minority Quota)

^{%-} Percentage

^{*} The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.

SCHEDULE -II

(For Direct Second Year MCA Admission)

The distribution of seats available shall be notified on the website before submission of option form of Centralised Admission Process (CAP).

- (i) Lateral Entry Seats: 10% of Sanctioned Intake, which will be over and above, Supernumerary to the approved Intake.
- (ii) Vacant Seats: The seats, within the sanctioned intake, which remain vacant during previous year.
- (iii) Separate Division in Direct Second Year: These Seats shall be as sanctioned All India Council for Technical Education.

A. Seat Distribution for Direct Second Year

Sr. No	Type of Institution	No. of Seats as % of S (Lateral Entry Seats + Va		ntake or	Institute Level
		General Seats	Minority Quota	All India Quota	Quota
1	Government / Government Aided Institutions	Autonomous, Non Autonomous (i) 100% of (Lateral Entry Seats + Vacant Seats), State Level (ii) Separate Division- 100% of Sanctioned Intake, State Level	Nil	Nil	Nil
	University Department / SNDT University	Autonomous, Non Autonomous 100% of (Lateral Entry Seats + Vacant Seats), State Level	Nil	Nil	Nil
2		Autonomous, Non Autonomous Separate Division- 85% of Sanctioned Intake, State Level	15 %	Nil	Nil
		Separate Division- 50% of Sanctioned Intake	50% of Intake	Nil	Nil
3	Unaided Private Professional Educational	100% of (Lateral Entry Seats + Vacant Seats)	Nil	Nil	Nil
	Institutions (Excluding minority)	Separate Division- 65% of Sanctioned Intake	Nil	15%	20%
4	Unaided Minority Educational Institutions	(Lateral Entry Seats + Vacant Seats- Minority Quota)	Minimum 51%@	Nil	Nil
4		Separate Division : 85 % of Seats under CAP#	Min. 51%@	15% of Seats under CAP#	20%

CAP Seats = Sanctioned Intake – Institutional Quota # CAP seats excluding Minority Quota

@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

Pro forma – A (For Type – C Candidates)

(For sons and daughters of Central Government / Government of India undertaking employees)

					CE	ERTIFIC	CATE					
				is	an emplo	oyee						
in the	cap	acity	of				in					
			 Des Departme	signatio	n)				(Nan	ne of th	ne Orgai	nization
This	Ο	rganiz	ation	/		shment	. ,	/	Departn	nent	is	under
India u Shri No	nder / he ha	taking	Smt. [in Dated	(De Mahara	ashtra	 S [:]	 tate	al Goverr is vide and is cu	tran: trai	sferred nsfer	to order
courses	s in E	Engine Chnolo	's ering an	admiss d Techr nagemer	sion to F lology / F nt (MBA/	irst /D Pharma /MMS)	irect S icy / A / Com	econo rchit puter	hed Year of ecture / Facture / Factu	Post G Hotel Ma	raduate anagem	Degree ent and
Outwar Signatu Place :		.&Dat	e:	Nam		gnatior Head of the O	of the o	office			(
1) Tra	oro for nsfer ning r		be acco	mpanied	by att	ested (сору	of:			

Proforma B-1

(For Type D Candidates-)

(For sons and daughters of Maharashtra State Government/Maharashtra State Government undertaking employees)

CERTIFICATE

This is t in the	o certify capacit	y that Shri / Smt y of	in		is an e	mployee
Designa This	•	(Name of the Canisation/Establis	•		•	t) under
underta	king.	Maharashtra State				ment
						·-
		In/oı Dated			transier order	İ
He / She currently This cer Graduate Managen	e has jo y workin tificate i e Degree nent and	ined duty in/out ong in the same possissued for the p's courses in Engineer Catering Technology / Pharm. D. (Possis)	of Maharash st. urpose of his admission to ring and Tech gy / Managem	tra State ons/her son/daugh o First /Direct Sec nology / Pharmac ent (MBA/MMS) /	nter cond Year of Pos cy / Architecture / Computer App	st e/ Hotel olication
Outward	No.&D	ate:				
(Signatu Place : Designa	·				Name	&
Designa	liori			of	the Head of t	he office
				Seal of the Off		ric office
1) Transf	forma is to be acco er order la report	ompanied by			

Proforma B-2

(For Type D Candidates)

(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)

UNDERTAKING

		0.10					
This is to under service from	take that I, m the	post	of	of	, have	retired f	rom the in
Designation)	(Name of t	he Organis	ation /E	Establis	shment / Dep	partment))
This Organis	sation /	Establish	nment	/	Department	is	under
Department of Nundertaking.	Maharashtra S	State Gover	nment /	/ Maha	rashtra State	e Governi	ment
I have retired o			ettled in			taluk	a
This undertakinGraduate Degree Management and (MCA) / Planning Place: Date:	courses in Enç Catering Tech	's admis gineering and nology / Mai	sion to F d Techno nagemen	First /D logy / F nt (MBA	irect Second Y Pharmacy / Ar /MMS) / Com _l the academic (ear of Pos chitecture outer App	e/ Hotel lication 0-20.
·	orma is to be n Pay Order. f settlement (·	,		, 3	Card/ Te	lephone

Bill/ Property Document/Election Card).

Proforma - G1

(For Candidates from Maharashtra and Karnataka disputed Border Area)

CERTIFICATE

This is to certify that Shri / Smt							
This certificate is issued admission to First / Direct Second Y Technology / Pharmacy / Archite Management (MBA/MMS) / Computational Management (MBA/MMS) / Com	'ear of Post Grad cture/ Hotel Ma uter Application	anagement and Catering Tec	eering and hnology /				
Outward No. & Date :	ard No. & Date: District Collector/ Deputy Commissio						
Magistrate/	District	Magistrate/Additional	District				
Place :	Taluka Execu	tive Magistrate					
(For Candidates from Maha	Proforma - (arashtra and Ka CERTIFICAT	arnataka disputed Border A	ırea)				
This is to certify that Mr. /Miss student of this school / College. B. Sc. examination from this disputed border area. His / Her Std. X / Std. XII examination wi	He / She has p school/college mother tongue	passed Std. X / Std. XII / E located in Maharashtra K is Marathi and he / she ha	Diploma / (arnataka				
This certificate is issued for the purpose of his / her admission to First / Direct Secon Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy Architecture / Hotel Management and Catering Technology / Management (MBA/MMS) Computer Application (MCA) / Planning / Pharm. D. (Post Baccalaureate) for the academic year 2019-20.Outward No. & Date:							
Place:		Head Master /	'Principal				
	School/ Colle	ge					
Seal	of the School /	' College					

Proforma - J

(For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police officials posted in Jammu / Kashmir to combat terrorist activities)

	CERTIFICATE							
Ref. No.	Date:							
belonging to Defence / Parar	Smt is an official military force / I.A.S. / I.P.S. / I.F.S. / J& K Police g at which is treated as ashmir.							
This certificate is issued for the purpose of his/her son/daughte's admission to First / Direct Second Year of Post Graduat Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hote Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) / Planning / Pharm. D. (Post Baccalaureate) for the academic year 2019-20.								
Outward No.&Date:	Head of the Office							
Place:	Seal of the Office							
	Proforma – K (For Jammu / Kashmir Migrant Candidates) (Migrants staying in refugee camps) CERTIFICATE							
Ref. No.	Date:							
residing in this refugee cam	s belongs to a family up after being displaced after 1990 due to terrorist mir. The detail of refugee status is as under.							
Ration card Number: Name of the members on the I	ration card:							
This certificate is issued for the purpose of his / her admission admission to First / Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) / Planning / Pharm. D. (Post Baccalaureate) for the academic year 2019-20.								
Outward No. & Date: Office	Name & Signature of Head of the							
Place:	Migrant/Refugee Camp							
	Seal of the Office							

Proforma - L

(For Refugees staying with relatives)

(Displaced Jammu / Kashmir Candidates staying with relatives / friends in India other than Migrant / Refugee camp)

CERTIFICATE

Ref. No.	Date:
This is to certify that Mr./Missperson from Jammu & Kashmir after 1990 du Kashmir. He/She is staying with	ue to terrorist activities in Jammu and
(Name and complete address of the Person w present)	
This certificate is issued for the purpose of his Year of Post Graduate Degree courses in Engi Architecture/ Hotel Management and Catering T Computer Application (MCA) / Planning / Phaacademic year 2019-20. Outward No. & Date:	s / her admission to First /Direct Second Ineering and Technology / Pharmacy / Technology / Management (MBA/MMS) /
Place : Seal of the C	Office
Proforma (For seats under Mir	
MINORITY COMMUNITY STUDEN	NT'S SELF DECLARATION
	ghter/of
	hereby
declare that I belong to the Muslim/Sikh/Christia religious minority community	n/Buddhist/Jain/Zoroastrian (Parsi)
and / or As my mother tongue is not mentioned in a deciding my candidature under linguistic mother tongue is	ninority status. I undertake that my
	ution Minority Department No.अविवि-

Proforma - P

(Format of Certificate by the Employer / Management for Sponsored Candidates)

This is Shri./Smt/Kum		to	certify	that
is working in this Institute appointed / approved of is not contractual / M.E./M.Tech./M.Phar institute allotted of his / she will be permitted that he / she will fulfil	ute/organization regular basis temporary/m/M.HMCT point for choice. It is attend the Concollege till compared to the concollege till	n as (design since dated adhoc. He rogramme f he / she is ollege as a fu	nation) d and his / her / She is permitte / specialization at s admitted to the said all time student durinals / her program. We	appointment ed to study the selected program, he g the working
Date:			Signature and Do	esignation
Place:			With stamp of O	rganization
to M .E./ M .Tech	Un (FOR SPONSO / M. Ph	, unc narm / ngineering/	derstand that I have b M.HMCT prog Technology with spe	ramme in cialization in
prepared to undergo prescribed fees as tuited dissertation.	this programm	e and bear	all the expenses in	ncluding the
In case of the default, I	know that my i	registration	will be cancelled.	
Place:	Signature o	f the Candid	date	
Date:	Name of the	e Candidate		
Application ID :				

Pro forma - U

(For candidate claiming seats reserved for Orphan Candidates)

महिला व बाल विकास विभाग, शासन निर्णय क्र. संकीर्ण -2013/ प्र.क्र. 109/ का-3, दिनांक 6 जून, 2016 आणि महिला व बाल विकास विभाग, शासन निर्णय शुध्दीपत्रक क्र.संकीर्ण -2013/प्र.क्र.109 /का-3, 09 मे, 2018

अनाथ प्रमाणपत्र

संकेतांक क्रमांक

नवीन फोटो

नाव :

प्रमाणित

: जिल्हा महिला व बाल विकास

अधिकाऱ्यामार्फत

बाल न्याय (मुलांचीकाळजी व संरक्षण) अधिनियम, 2000 या अंतर्गत बाल कल्याणाच्या संस्थेत दाखल असलेल्या प्रवेशितांसाठी ती "अनाथ"असल्याबाबतचा दाखला

प्रमाणित करण्यात येते की, प्रवेशित नामे	वय	वर्षेअंदाजित
जन्मदिनांक हा दिनांकपास्	र्न संस्था, मु. पो	ता
जिल्हाया शासनमान्य स्वयं	प्तेवी / शासकीय बालगृ हातत्या संस्थेती	ल प्रवेशित रजिस्टरमधील
नोंदणी क्रमांक नु सार दाखल झालेला	मुलगा / मुलगी अनाथ अ	गहे.
संस्थेत दाखल होण्याची पार्श्वभूमी :- (वर्णन द्यावे)		
सदर अनाथ मुलास / मुलीस शासकीय / निमशासकीय	/ खाजगी शिक्षण / प्रशिक्षण संस्था, म	हाविद्यालय , औद्योगिक
प्रशिक्षण संस्था (ITI) कार्यालय इ. यामध्ये प्राधान्याने	। प्रवेश देण्यात यावे. तसेच सदर मुला	स / मुलीस शासकीय /
निमशासकीय / खाजगी कंपनी / व्यवसाय / कार्यालय	या ठिकाणी नोकरीसाठी प्राधान्य द्यावे	
(1) त्याच्या आई वडिलांचा ठाव ठिकाणा सर्व मा	गांचा अवलंब करूनही अद्याप लागलेल	॥ नाही. किंवा लागण्याची
शक्यता नाही. संबंधित प्रवेशित हा अनाथ अस	ल्याचे प्रमाणित करीत आहे. तसेच त्याच	<u>या जातीची माहिती नाही,</u>
असेही प्रमाणित करण्यात येत आहे.		
(2) त्याच्या (नांव व पत्ता)		या
नातेवाईकाचा शोध लागलेला असून, त्याचे प्र	मवेशिताशी नाते	. असे आहे. नातेवाईकाशी
जातअसल्याने, प्रवेशित	नांची जात अस	ाल्याचे प्रमाणित करण्यात
येत आहे. तसेच संबंधित प्रवेशित हा अनाथ (अ	गई वडील नसलेला) असल्याचे प्रमाणित	करण्यात येत आहे.
(क्र. (1) व (2) पैकी जे लागू नसेल ते खोडण्यात	ग यावे.)	
त्याचे भविष्य उज्ज्वल व्हावे, ही शुभेच्छा.		
(गोल शिक्का)	स्वाक्षरी /-	
(-11X1 1X17 71)	विभागीय उपायक्त. महिला व बाल वि	वेकास (संबंधित विभाग)

Pro forma - V

(For candidate claiming seats reserved for Economically Weaker Section Candidates) सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो ४०१९/प्र.क्र.३१/१६-अ, दि . १२/०२/२०११ सोबतचे सहपत्र

परिशिष्ट - अ

महाराष्ट्र शासन आर्थिकदृष्टया दुर्बल घटकाच्या पात्रतेसाठी प्रमाणपत्र

प्रमाणपत्र क्र.

फोटो

(सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.31/16 अ, दिनांक १२ फेब्रुवारी, २०१९ अन्वये आर्थिकदृष्टया दुर्बल घटकासाठी विहित केलेल्या १०% आरक्षणाचा लाभ घेण्यासाठी)

प्रमाणित करण्यात येते की, श्री/श्रीमती/कुमारी श्री/श्रीमतीशी/श्रीमती
यांचा/यांची मुलगा/मुलगी गाव/शहरतालुकाजिल्हा/विभाग
महाराष्ट्राचे रहिवासी आहेत. तो/ती जातीचे असून जात /पोटजात/ वर्ग चे असून त्याचा समावेश महाराष
राज्य लोकसेवा अनुसूचित जाती, अनुसूचित जमाती, निरधीसूचित जमाती (वि.जा.), भटक्या जमाती (भ.ज.), विशे
मागास प्रवर्ग (वि.मा.प्र) आणि इतर मागास प्रवर्ग (इ.मा.व) यांच्या साठी आरक्षण अधिनियम-2001 (सन 2004 च
महाराष्ट्र अधिनियम8) आणि महाराष्ट्र राज्य सामाजिक आणि शैक्षणिक मागास (एसईबीसी) वर्गाकरिता (राज्यातीत
शैक्षणिक संस्थांमधील जागांच्या प्रवेशाचे आणि राज्याच्या नियंत्रणाखालील लोकसेवांमधील नियुक्त्यांचे किंवा पदांच
आरक्षण अधिनियम,2018 (सन 2018 चा महाराष्ट्र अधिनियम क्रमांक 62) मध्ये नमूद केलेल्या प्रवर्गांतर्गत होत नाही.
· · · · · · · · · · · · · · · · · · ·

 ठिकाण:
 स्वाक्षरी :

 दिनांक:
 नाव :

 पदनाम :
 ...

हे प्रमाणपत्र अर्जकर्त्याने सादर केलेल्या खालील कागदपत्र/पुरावे यांच्या आधारावर निर्गमित करण्यात येत आहे.

- 1.
- 2.
- 3.

टिपः सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो ४०११/प्र.क्र.३१/१६-अ, दि . १२/०२/२०११, नुसार आर्थिक दुर्बल घटकासाठीच्या आरक्षणाचा लाभ घेण्यासाठी पात्रता प्रमाणपत्र देण्यासाठी सक्षम प्राधिकारी म्हणून तहसिलदार यांना घोषित करण्यात आले आहे.



Government of Maharashtra State Common Entrance Test Cell

8th floor, New Excelsior Building, A.K. Nayak Marg, Fort, Mumbai 400001 E-Mail: maharashtra.cetcell@gmail.com Website: http://www.mahacet.org

Information Brochure (Academic Year 2018-19)

For Admission to

Full Time Professional Undergraduate Technical Courses

- First Year and Direct Second Year of Engineering and Technology (B.E./B.Tech.)
- First Year and Direct Second Year of Pharmacy (B.Pharm.)
- First Year of Pharm. D.
- First Year of Architecture (B.Arch.)
- First Year of Hotel Management & Catering Technology (B.HMCT)

Regional Offices of Directorate of Technical Education

Regional Office Address	Contact Nos. & E-Mail	Districts
Joint Director, Technical Education Regional Office, World Bank Project Building, Govt. Polytechnic Campus, 49-Kherwadi, Aliyawar Jung Marg, Bandra(East), Mumbai-400051	Phone: 022-26474892,26471619 Fax: 022-26474892,26471619 Email: romumbai@dtemaharashtra.gov.in Website: http://www.jdteromumbai.com	Mumbai, Mumbai Suburban, Thane, Raigad, Ratnagiri, Sindhudurg, Palghar
Joint Director, Technical Education Regional Office, 412-E, Shivaji Nagar, Bahirat Patil Chowk, Pune- 411016	Phone: 020-25656234,25678973 Fax: 020-25656234 Email: ropune@dtemaharashtra.gov.in Website: http://www.ropune.org.in/	Pune, Kolhapur, Satara, Sangli, Solapur
Joint Director, Technical Education Regional Office, New Polytechnic Area, Post Box No. 217, Samangaon Road, Nashik Road, Nashik - 422101	Phone: 0253-2461479,2460114 (P) Fax: 0253-2455301 Email: ronashik@dtemaharashtra.gov.in Website: http://www.dtensk.org	Ahmednagar, Jalgoan, Dhule, Nashik, Nandurbar
Joint Director, Technical Education Regional Office Station Road, Osmanpura,Near Govt.Polytechnic campus, P.O. Box No.119 Aurangabad-431005	Phone: 0240-2334216(P),2334769 (O) Fax: 0240-2356820 Email : roaurangabad@dtemaharashtra.gov.in Website: http://www.dteau.org	Aurangabad, Beed, Jalna, Latur, Hingoli, Nanded, Parbhani, Osmanabad
Joint Director, Technical Education Regional Office, Govt.Polytechnic Campus, New Cotton Market Road, Sahkarnagar, Amravati-444603	Phone: 0721-2573027 Fax: 0721-2577913 Email : roamravati@dtemaharashtra.gov.in Website: http://www.jdroamt.org	Amravati, Akola, Buldhana, Yawatmal, Washim
Joint Director, Technical Education Regional Office, Govt. Polytechnic Campus, Sadar Bazar, Nagpur-440001	Phone: 0712-2565143,2549387 Fax: 0712-2561663 Email: dternag_ngp@sancharnet.in rdtenag@dte.org.in ronagpur.dte@gmail.com Website: http://www.rdtenagpur.org.in	Bhandara, Chandrapur, Gondhia, Gadchiroli, Nagpur, Wardha

Index

SN	Particulars	Page No.
1.	Introduction	1
2.	Definitions	1
3.	Invitation of Application	3
4.	Role of Competent Authority and its representatives in the process of Admission	3
4.1	Jurisdiction of the Universities Nodal Offices	4
5.	Candidature Type	5
6.	Sanctioned Intake and Supernumerary Seats for various Courses	7
7.	Allocation of Seats	7
7(1)	Maharashtra State Candidature Seats	7
7(2)	All India Candidature Seats	7
7(3)	Minority Quota Seats	7
7(4)	Institutional Quota Seats	8
7(5)	Supernumerary Seats	8
7(6)	Reservations	10
7(7)	Eligibility Criteria	12
8.	Preparation of Merit List	16
8(1)	Assignment of merit number	16
8(2)	Change of Marks due to verification	16
8(3)	Method of calculating marks at qualifying examination for deciding eligibility	16
8(4)	Assignment of Merit Number for various Courses	16
9.	Centralized Admission Process (CAP)	20
9(1)	Centralised Admission Process CAP stages	20
9(2)	Conduct of CAP Round I	23
9(3)	During the CAP	24
9(4)	Conduct of CAP Round II & III	24
9(5)	Reporting to Institutes	26
9(6)	Fees and Concessions	26
10.	CAP allotment stages and process of allotment	27
10(1)	Maharashtra State Candidature Candidate	27
10(2)	All India Candidature Candidates	29

10(3)	Minority Quota Seats	30
10(4)	Jammu and Kashmir Migrant Candidature Candidate	30
11.	Allotment of seats by CAP Round I, II and III	31
12.	General provisions	32
13.	Admissions in Institutional Quota and vacant seats after CAP	33
14.	Institution Level Round	34
15.	Approval of Merit List and the Admitted Candidates List	34
16.	Cancellation of Admission and Refund of Fees, return of documents by Institutions	35
17.	Change of Course or Institution after First, Second or Third year	35
18.	Documents to be attached along with "Application Form for Centralized Admission Process	37
19.	Miscellaneous provisions	42
19.a	Conduct & Discipline	42
19.b.	Action against ragging:	42
19 c.	Others	43
19d.	Hostel accommodation	44
20.a	SCHEDULE -I	45
20.b	SCHEDULE- II	47
20.c	SCHEDULE - III	49
20.d.	Specimen Data to be filled in Online Application Form	55
21.	Specimen Option Form for CAP Round I/II/III	59
22.	Proforma – A	60
23.	Proforma – B-1	60
24.	Proforma B-2	61
25.	Proforma – C	61
26.	Proforma –D,E	62
29.	Proforma – G1	63
30.	Proforma – G2	63
32.	Proforma – J	63
33.	Proforma – K	64
34.	Proforma – L	64
35.	Proforma – O	65
36.	Minority Institute and Candidate Belonging to the Religious/ Linguistic Minority Category	65

1. Introduction, -

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendment on 05.06.2018 to regulate the admissions to the **First year of Full Time Professional Undergraduate Technical Courses** (Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology) **and Direct Second Year** (Engineering and Technology and Pharmacy).

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25th April 2017.

This brochure gives information regarding the eligibility and rules of admission to First and Second year of various technical professional undergraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

2. Definitions. -

- (a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015):
- (b) "Admission Reporting Centre" means a centre where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;
- (c) "All India Seats" means seats available to an eligible Indian National Candidate;
- (d) "Application Form" means prescribed form filled up online by the Candidate for admission:
- (e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;
- (f) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;
- (g) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;
- (h) "Courses" means the full time Undergraduate technical courses in Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology;
- (i) "Department" means Higher and Technical Education Department of Government of Maharashtra;
- (j) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under

- sub-section (1) of section 3 of the Act;
- (k) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and grievances, etc, are provided;
- (1) "Home University (HU)" means the university area as specified in rule 5(1) herein:
- (m) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;
- (n) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;
- (o) "Inter-Se-Merit" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;
- (p) "JEE Main" means the Joint Entrance Examination conducted by the Central Board of Secondary Education, New Delhi for the concerned academic year;
- (q) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;
- (r) "NEET" means the National Eligibility Cum Entrance Test conducted by the Central Board of Secondary Education, New Delhi for the concerned academic year;
- (s) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';
- (t) "OHU" means the area Outside Home University area;
- (u) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizen of India as declared by the Central Government under section 7A of the Citizenship Act 1955and includes Persons of Indian Origin(PIO). Explanation: For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9th January, 2015;
- (v) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;
- (w) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;
- (x) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;
- (y) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

3. Invitation of Application.

- (1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year
- (2) The Competent Authority shall invite online applications in the prescribed form, from the eligible candidates for participating in Centralized Admission Process (CAP) for seeking admission to the undergraduate technical courses, which are exempted from CET as per provisions of the Act.
- (3) The Competent Authority shall invite online application form, from the eligible candidates for participating in Centralized Admission Process (CAP) to the undergraduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.
- (4) The Candidates seeking admissions to the professional courses for the seats provided in -
 - (a) 7(1)-Maharashtra State Candidature Seats, 7(2)- All India Candidature Seats, 7(3)- Minority Quota Seats and 7(5)(b)- Supernumerary Seats for Jammu and Kashmir Migrant Candidature- For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).
 - (b) 7(4)- Institutional Quota Seats and 7(5)(a) Supernumerary Seats for OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries Candidates -For these seats the candidates shall initially apply to the Competent Authority for verification of documents and then to respective institutes, to enable the institutions to give admissions to such eligible applicants on the basis of inter-se merit. It is pre-requisite and mandatory to apply for verification of documents to the Competent Authority to be eligible for admission under this quota.
- (5) The Candidate should submit the necessary Certificates issued by the concerned Authority, along-with the application, in the given Proforma. The list of documents to be submitted is given in this Information Brochure.

4. Role of Competent Authority and its representatives in the process of Admission. -

a) The Competent Authority, the Commissioner of State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr. Babasaheb Ambedkar Technological University, Lonere (BATU) & Institute of Chemical Technology (ICT), Mumbai and Unaided Private Professional Technical Educational Institutions.

- b) The Competent Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.
- c) All the decisions taken in relation to Admission to First/ Direct Second Year of courses, by the Competent Authority shall be final and binding on all concerned.
- d) The Director, Technical Education shall act as a Nodal Officer to carry out the admission process under the supervision & control of the Competent Authority.

4.1 Jurisdiction of the Universities:

The following table shows the details about the Home Universities in Maharashtra State along with their Head Quarters and their Jurisdiction.

S. No	Home University	District under the Jurisdiction of University	Representatives of Nodal Officer at Regional Level	
1.	Dr. Babasaheb Ambedkar Marathwada University	Aurangabad, Beed,Jalna, Osmanabad	The Joint Director of Technical Education, Regional Office,	
2	Swami Ramanand Teerth Marathwada University, Nanded	Hingoli, Latur, Nanded,Parbhani	Osmanpura, StationRoad, Aurangabad–431005	
3	Mumbai University	Mumbai City, Mumbai Suburban, Ratnagiri, Raigad, Palghar Sindhudurg, Thane	The Joint Director of Technical Education, Regional Office, Govt. Polytechnic Campus,	
4	SNDT Women's University	Entire Maharashtra	49-Kherwadi, Aliyawar	
5.	Dr.Babasaheb Ambedkar Techolonogical University,Lonere	Entire Maharashtra including Konkan	Jung Marg, Bandra (E), Mumbai-400 051	
6	North Maharashtra University	Dhule,Jalgaon, Nandurbar	The Joint Director of Technical Education, Regional Office, Govt. Polytechnic Campus,	
7	Savitribai Phule Pune University	Ahmednagar, Nashik,	Sumangaon Road, Nashik Road, Nashik- 422101	
		Pune	The Joint Director of Technical Education,	
8	Shivaji University	Kolhapur, Sangli, Satara	Regional Office, E-412,	

9	Solapur University	Solapur	Bahirat Patil Chowk, Shivaji Nagar, Pune –
			411 016.
10	Sant Gadge Baba	Akola,	The Joint Director of
	Amravati	Amravati,Buldana,	Technical Education,
	University	Washim,Yavatmal	Regional Office,
			Govt.Polytechnic
			Campus, V.M.V.Road,
			Amravati – 444 603.
11	Rashtrasant	Bhandara, Gondia,	The Joint Director of
	Tukdoji	Nagpur, Wardha	Technical Education,
	Maharaj Nagpur		Regional
	University		Office, Government
12	Gondwana	Chandrapur,	Polytechnic Campus,
	University	Ghadchiroli	Mangalwari Bazar,
			Sadar, Nagpur -440
			001.

5. Candidature Type. -

(1) Maharashtra State Candidature. - A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Type	Eligibility Criterion	Home University
	(a)For First Year: -	Place of passing of
	(i) Candidates passing SSC and also HSC or	Qualifying Examination
	Diploma in Engineering Examination	falling within the
	from a recognised institution in	jurisdiction of the
	Maharashtra State;	respective University
	(ii) Candidate who is either Domicile of	area.
	Maharashtra and/or is born in	
	Maharashtra;	
	(b)For Direct Second Year: -	
⋖	(i)(1) For Engineering Candidates passing	
Type-A	SSC or HSC and also Diploma in	
Σ.	Engineering or Technology or Bachelor	
-	of Science or its equivalent from a	
	recognised institution in Maharashtra	
	State;	
	(2) for Pharmacy Candidates passing HSC	
	and Diploma in Pharmacy from a	
	recognised institution in Maharashtra	
	State;	
	(ii) Candidate who is either Domicile of	
	Maharashtra and/or is born in	
	Maharashtra.	

Type-B	A Candidate who does not fall in Type-A above, but who or whose Father or Mother is domiciled in the State of Maharashtra and possess Domicile Certificate.	Place of Domicile Certificate issuing authority falling within the jurisdiction of the respective University area.
Type-C	A Candidate who does not fall in either Type-A or Type-B but whose Father or Mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submission of Application Form for CAP.	Place of posting of Father or Mother of Candidate falling within the jurisdiction of the respective University area.
Type-D	A Candidate who does not fall in any of the above Type-A, Type B and Type-C but whose Father or Mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of Father or Mother of Candidate or the place of settlement of the Father or Mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
Type-E	(a) For First Year-Candidates passing SSC and/or HSC Examination from a recognised institution located in a disputed Maharashtra Karnataka Border Area or from Maharashtra, residing in the disputed Maharashtra Karnataka Border Area and whose Mother tongue is Marathi. (b) For Direct Second Year- Candidates passing SSC and/or HSC Examination and also Diploma in Engineering and Technology or Pharmacy or its equivalent from a recognised institution from a Disputed Maharashtra Karnataka Border Area or from Maharashtra, residing in the Disputed Maharashtra Karnataka Border Area and whose Mother tongue is Marathi.	Candidate shall be considered for the Outside Home University or State Level Seats.

- **(2) All India Candidature.** -The Candidates having Indian Nationality are eligible under this Category.
- (3) Minority Candidature. The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.

- (4) NRI Candidature. -The Candidate who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.
- (5) Foreign Student or OCI or PIO Candidature. -The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI) candidate, as defined under clause (s) of rule-2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.
- (6) Jammu and Kashmir Migrant Candidature. -
 - (a) The children of citizens, who are displaced from Jammu and Kashmir to any part of India or from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or
 - (b) The children of officers belonging to Indian Administrative Services (IAS) or Indian Police Services (IPS) or Indian Foreign Services (IFS) and children of staff belonging to military and paramilitary forces transferred to Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or
 - (c) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism are eligible under this category;
- 6. Sanctioned Intake and Supernumerary Seats for various Courses. -
- (1) The Sanctioned Intake for First Year Degree Course, Direct Second Year (Lateral entry) and Direct Second Year separate division Degree Courses shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University.
 - The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2018-19. Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.
 - For admission to Direct Second Year (Lateral entry), the number of seats available shall be calculated as given in *Schedule II*.
- (2) The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.
- 7. Allocation of Seats. -The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in *Schedule-II* for First Year and *Schedule-II* for Direct Second Year of various Under Graduate Courses.
- (1) Maharashtra State Candidature Seats. The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.
- (2) All India Candidature Seats. -The Candidates having Candidature as given in 5(2) shall be eligible for these seats.
- (3) Minority Quota Seats. -The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in *Schedule-II* and *Schedule-II*.

These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.

- **(4) Institutional Quota Seats. -** The Institution can admit Eligible Candidates as specified in Schedule-I and Schedule-II, subject to following conditions. -
 - (i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;
 - (ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.
 - (iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature:

NOTE:- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

(5) Supernumerary Seats for, -

(a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates. -

- (i) The Candidates having candidature as given in 5(5) and the Children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.
- (ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats or as prescribed by the Appropriate Authority, from time to time. Out of 15% seats, one third shall be reserved for the Children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the Appropriate Authority, from time to time.
- (iii) These seats shall be filled in by the institution on the basis of Inter-Se-Merit of candidates as given in section 8 of this brochure.
- (iv) Candidates fulfilling the eligibility criteria for Foreign Nationals/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to

For Engineering &	For	For	For HMCT
Technology	Pharamcy	Architecture	
The Principal,	The	The Principal,	Maharashtra
Sardar Patel College of	Principal,	Sir J.J. College	State Institute
Engineering(SPCE),	Bombay	of	of Hotel
Versova Road, Munshi	College of	Architecture,	Management
Nagar,	Pharmacy,	78 / 3, Dr.	& Catering
Andheri (West),	Kalina,	D.N. Road,	Technology,
Mumbai-400 058	Santacruz	Fort, Mumbai	412-C, Shivaji
	(E),		Nagar, Pune,
	Mumbai		411016

(b) Jammu and Kashmir Migrant Candidature:

(i) These seats shall be filled in by the Competent Authority.

- (ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.
- (iii) The number of seats for this quota shall be as per the policy of the Government.
- (iv) candidates fulfilling the eligibility criteria for Jammu and Kashmir Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to:

For Engineering &	For Architecture	For HMCT
Technology		
The Principal,	The Principal,	Maharashtra State
Sardar Patel College of	Sir J.J. College of	Institute of Hotel
Engineering(SPCE),	Architecture, 78 / 3,	Management &
Versova Road, Munshi	Dr. D.N. Road, Fort,	Catering Technology,
Nagar,	Mumbai	412-C, Shivaji Nagar,
Andheri (West),		Pune , 411016
Mumbai-400 058		

(c) Tuition Fee Waiver Scheme (TFWS) Seats:

(I) Scheme

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs and lateral entry (Separate Division) to these programs that are approved by the All India Council for Technical Education.
- (iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These seats shall be supernumerary in nature and will be available to such courses in an Institute where a minimum of 30% of sanctioned seats in the respective courses are filled up in respective CAP Round. For calculation of 30%, the Institutional Quota seats retained by institute for the course shall be considered as completely filled.
- (iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.
- (v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.
- (vi) These seats shall be available for admission to First Year of Engineering & Technology and Hotel Management & Catering Technology courses as well as in Direct Second Year Engineering and Technology (Separate Division).

(II) Eligibility

(i) Only Maharashtra State Candidature candidates are eligible for these seats

(ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs.6.00 Lakhs from all sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority.

(III) Admissions Procedure

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

(d) Jammu and Kashmir Candidates and North East States:

- (i) The admission to the candidates as per *Prime Minister's Special Scholarship Scheme (PMSSS)* for the students belonging to Jammu and Kashmir and the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in such facilities of technical education shall be done by the competent authority appointed by the Central Government as per their eligibility criteria.
- (ii) The Fees shall be as that for the Non Autonomous Government Institutes.

(6) Reservations:

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

(a) Reservation for Backward Class category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

		Percentage
Sr.No.	Category of Reservation	of seats
		Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (VJ)/De Notified Tribes(DT) (NT-A)	3.0%
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%

06	Nomadic Tribes 3 (NT-D)	2.0%
07	Other Backward Classes (OBC)	19.0%
	Total	50.0%

(b) Reservation for sons/daughters of Defence service personnel:

Five percent (5%) seats of the total sanctioned intake of an institute, subject to a maximum of five (5) seats in each institute coming under CAP shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

- (i) These seats are within the sanctioned intake and are available as **State Level seats**.
- (ii) A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
- (iii) Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.
- (iv) This provision is NOT available to the children of **CIVILIAN STAFF** who is working /who has worked in the Indian Defence Service.

(c) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total sanctioned intake of all the Institutions under CAP shall be reserved for Candidates with following Disability.

	9
Locomotor or disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. These seats are available for Maharashtra domiciled

candidates in HU / SL seats.

The candidates claiming reservation under this category shall submit the certificates from the Authority Competent for issuing such certificate

Note:-

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

(7) Eligibility Criteria:

se Se	Eligibility conditions and requirements for admissions		
Year and Course			
C a ≺			
	(1) Maharashtra State Candidature Candidate (i) The Candidate should be an Indian National;		
	(ii) Passed HSC or its equivalent examination with Physics and Mathematics as		
	compulsory subjects along with one of the Chemistry or Biotechnology or Biology		
	or Technical Vocational subjects, and obtained at least 50% marks (at least 45%		
	marks, in case of Backward class categories and Persons with Disability		
	candidates belonging to Maharashtra State only) in the above subjects taken together and The Candidate should have appeared in all the subjects in MHT-CET		
	2018 and should obtain non zero score in MHT-CET 2018.		
	Or		
	(ii) Passed Diploma in Engineering and Technology and obtained at least 50%		
660	marks (at least 45% marks, in case of Backward class categories and Persor with Disability candidates belonging to Maharashtra State only);		
First Year - Engineering / Technology			
ech	(2) All India Candidature Candidates, Jammu and Kashmir Migrant		
\	Candidature Candidates (i) The Candidate should be an Indian National;		
ing	(ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Technical Vocational subjects and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and should obtain non zero positive score in JEE Main Paper I or the		
ieer			
-igir			
<u> </u>			
sar			
); X	candidate should have appeared in all the subjects in MHT-CET 2018 and should		
Firs	obtain non zero score in MHT-CET 2018. However, preference shall be given to the		
	candidate obtaining non zero positive score in JEE (Main) Paper I over the candidates who obtained non zero score in MHT-CET 2018.		
	Or		
	(ii) Passed Diploma in Engineering and Technology and obtained at least 50%		
	marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only);		
	(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign		
	National		
	The candidate should have passed the HSC or its equivalent examination with		
	Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical r Vocational subjects, and		
	obtained at least 50% marks in the above subjects taken together;		

(1) For Maharashtra State Candidature Candidate and All India Candidature Candidate. -Direct Second Year (Lateral Entry)- Engineering (i) The Candidate should be an Indian National: (ii) Passed Diploma Course in Engineering and Technology with at least 45% marks (40% marks in case of candidates of backward class categories and Persons with Disability belonging to Maharashtra State only) in appropriate branch of Engineering and Technology from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent: /Technology (ii) Passed B.Sc. Degree from a University Grants Commission (UGC) or Association of Indian Universities recognized University with at least 45% marks (40% in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra State only) and passed HSC with Mathematics as a subject. Provided that students belonging to this category shall clear the subjects of Engineering Graphics/ Engineering Drawing and Engineering Mechanics of the first year Engineering Program along with second year subjects. (1) Maharashtra State Candidature Candidates (i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; (iii) The candidate should have appeared in all the subjects in MHT-CET 2018 and irst Year - Pharmacy obtain non zero score in MHT-CET 2018. (2) All India Candidature Candidates. -(i) The candidate should be an Indian National; (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; (iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2018 and obtain non zero score in MHT-CET 2018. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2018. (3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -(i) The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics -irst Year - Pharmacy or Biology, and obtained at least 50 % marks in the above subjects taken together; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Direct Second Year (Lateral Entry), - Pharmacy First Year - Pharm D.

For Maharashtra State Candidature Candidate and All India Candidature Candidate, -

- (i) The Candidate should be an Indian National;
- (ii) Passed Diploma Course in Pharmacy with at least 45% marks (at least 40% marks in case of candidates of Backward class categories and Persons with disability belonging to Maharashtra State only) from an All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved Institution or its equivalent.

(1) Maharashtra State Candidature, -

- (i) The candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;

Or

- (ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State);
- (iii) The candidate should have appeared in all the subjects and obtained non zero score in the MHT-CET 2018.

(2) All India Candidature Candidates, -

- (i) The candidate should be an Indian National;
- (ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;

Or

- (ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State);
- (iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2018 and obtain non zero score in MHT-CET 2018. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2018.

(1) Maharashtra State Candidature Candidate, All India Candidature Candidate, Jammu and Kashmir Migrant Candidate. -

- (i) The Candidate should be an Indian National;
- (ii) Passed HSC or its equivalent with Mathematics and obtained at least 50% marks in aggregate (at least 45% marks in aggregate in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra state only) or as declared by the Appropriate Authority, from time to time:

Or

- (ii) Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government or its equivalent examination and obtained at least 50% marks in aggregate (at least 45% marks in aggregate in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra state only) with Mathematics as compulsory subject or as declared by the Appropriate Authority, from time to time:
- (iii) The Candidate should have obtained qualifying marks in NATA or obtained Non Zero Positive Score in JEE (Main) Paper II;

(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -

(i) The Candidate should have passed the HSC or its equivalent examination with Mathematics and obtained at least 50% marks in aggregate or as declared by the Appropriate Authority, from time to time;

Or

- (i)Candidate should have passed Full Time Diploma (10+3) examination recognized by All India Council for Technical Education or Central or State Government or its equivalent examination and obtained at least 50% marks in aggregate with Mathematics as compulsory subject or as declared by the Appropriate Authority, from time to time;
- (ii)The Candidate should have obtained qualifying marks in NATA as declared by appropriate authority from time to time or obtained Non Zero Positive Score in JEE Main Paper II.
- (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

(1) Maharashtra State Candidature Candidate and All India Candidature Candidate and Jammu and Kashmir Migrant Candidature Candidate, -

- (i) The Candidate should be an Indian National;
- (ii)Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for backward class category and Persons with Disabilities candidates belonging to Maharashtra state only);
- (iii) Obtained score at MAH-B.HMCT-CET 2018.

(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.-

- (i)Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate.
- (ii)Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Note:

(a) Eligibility criteria for Candidates belonging to Persons with Disability:

In addition to the basic qualification mentioned above, candidate who is suffering from any one of the permanent disability, as specified in 7(6)(c) of this brochure,

STATE CET CELL 15

First Year- Architecture

First Year - Hotel Management and Catering Technology

is eligible to seek admission against seats reserved for Persons with Disability candidates provided they submit a certificate of disability of permanent nature from the Authority Competent for issuing such certificate.

8. Preparation of Merit List. -

- **8(1)** Assignment of merit number. All the eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.
- **8(2)** Change of Marks due to verification. If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP or its designated representatives prior to 5 p.m. on the day of display of final merit list.
- **8(3)** *Method of calculating marks at qualifying examination for deciding eligibility.* -While deciding the eligibility of the Candidates following procedure shall be adopted, -
 - (a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49% shall be rounded to 44% for deciding the eligibility.
 - (b) In case the maximum marks in an individual subject is other than 100, convert the marks out of 100 for individual subject without rounding, If sum of the converted marks of individual subjects without rounding off works out to be a figure with fraction then fraction up to two decimal places shall only be considered for calculation of percentage of marks considering maximum marks as 300 and, If the percentage comes in fraction, then rounding off shall be done as above to decide the eligibility.
 - (c) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.
 - (d) If the Candidate reappears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.

8(4) Assignment of Merit Number for various Courses. -

(a) For admission to per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2018 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

- (a) higher marks in Mathematics at CET;
- (b) higher marks in Physics at CET;
- (c) higher percentage of marks in Board or qualifying examination for Physics, Mathematics and Chemistry taken together;
- (d) higher percentage of marks in the subject Mathematics at HSC;
- (e) higher percentage of marks in the subject Physics at HSC;
- (f) higher percentage of marks in Aggregate at HSC.
- (ii) The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at 5(4) and 5(5) and Children of Indian Workers in Gulf Countries, shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics added together at Qualifying examination:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

- (a) higher percentage of marks in the subject Mathematics at HSC;
- (b) higher percentage of marks in the subject Physics at HSC;
- (c) higher percentage of marks in Aggregate at HSC.
- (iii) For Diploma Candidates: The merit list of Diploma Candidates shall be prepared on the basis of percentage of marks obtained by the Candidate, on the basis of which Diploma is awarded by the examining authority:

Provided that, in case of tie, the relative merit of different candidates shall be resolved in the following order of preference and the methodology as specified below, —

- (a) higher percentage of marks in SSC;
- (b) higher percentage of marks in Mathematics at SSC;
- (c) higher percentage of marks in Science at SSC;
- (d) higher percentage of marks in English at SSC.

(b) For admission to Direct Second Year Eng**i**neering The merit list shall be prepared on the basis of marks obtained by the Candidate, on the basis of which Diploma / Degree is awarded by the examining authority:

and	Provided that in case of tie the relative morit of
Technology	Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - (a) higher percentage of marks in SSC; (b) higher percentage of marks in Mathematics at SSC; (c) higher percentage of marks in Science at SSC; (d) higher percentage of marks in English at SSC.
(c) For	(i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3)
Admission to First Year Pharmacy	and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2018 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses. Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, - (a) higher marks in Mathematics or Biology at CET; (b) higher marks in Physics at CET; (c) higher percentage of marks in Physics, Mathematics or Biology and Chemistry added together at Board or qualifying examination; (d) higher percentage of marks in the subject Mathematics or Biology at HSC; (e) higher percentage of marks in the subject Physics at HSC; (f) higher percentage of marks in aggregate in HSC.
	 (ii) The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at rule 5(4), 5(5) and Children of Indian workers in the Gulf countries shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics/Biology added together at Qualifying examination:
(d) For	The merit list shall be prepared on the basis of marks obtained
Admission to	by the Candidate on the basis of which Diploma is awarded by
Direct	the examining authority:
Second Year	
Pharmacy	

Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -

- (a) higher percentage of marks in Physics at HSC;
- (b) higher percentage of marks in Chemistry at HSC;
- (c) higher percentage of marks in SSC;
- (d) higher percentage of marks in Science at SSC.

(e) First Year Hotel Management and Catering Technology.- (i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MAH-B.HMCT-CET-2018 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.

Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below,

(a) higher percentage of marks in HSC or its equivalent;

- (b) Candidates having passed HSC with Science;
- (c) Candidates having passed HSC with Home Science;
- (d) Candidates having passed HSC with Minimum Competency Vocational Course;
- (e) Candidates having passed HSC with Commerce.
- (ii) The merit list for the Candidates at 5(4) and 5(5) and Children of Indian Workers in the Gulf Countries, shall be prepared on the basis of the Higher percentage of marks at HSC or its equivalent:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

- (a) Candidates having passed HSC with Science;
- (b) Candidates having passed HSC with Home Science;
- (c) Candidates having passed HSC with Minimum Competency Vocational Course;
- (d) Candidates having passed HSC with Commerce.

(f) For admission to First Year Architecture.- (i) The merit list for the all Candidates shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority and in the manner by giving 50% weightage to CET Score and 50% weightage to HSC aggregate Marks for the purpose of admission to these Courses:

Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -

- (a) higher marks in NATA or normalised marks in JEE (Main) Paper II;
- (b) higher percentage of marks in Mathematics at SSC;
- (c) higher percentage of aggregate marks in SSC.

9. Centralised Admission Process (CAP). -

(1) Centralised Admission Process CAP stages

The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act. The Government, Government Aided institutes, University Departments and University managed Institutions shall also admit the candidates through CAP. The stages of CAP shall be as stated below. -

- (a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority
- (b) Filling Online Application Form by Candidate for participation in the Centralised Admission Process.
 - (i) For First Year Engineering and Technology, Pharmacy, Pharm D., Hotel management & Catering Technology: All the aspiring candidates shall fill in the Online Application Form for admission through their login which is provided to them at the time of applying to the Common Entrance Test (CET)conducted for that course. For admissions to first year Engineering and Technology, the eligible candidates aspiring for admission on the basis of JEE (Main) Paper-I (who did not appear for MHT-CET 2018) should apply, by paying required fees, to be eligible for admission under All India Quota seats and Institutional Quota seats.
 - (ii) For First and Direct Second Year Engineering and Technology, and Pharmacy and First Year Architecture: The eligible candidates are required to fill the application form Online
 - (iii) following are the details of the fees to be paid by the candidate through online mode only.

Admission	General	Reserved	Children of
	Category	Category	NRI / OCI /
	Candidates ,	candidates from	PIO, Foreign
	Outside	Maharashtra	National
	Maharashtra	State and	
	State Candidate	Persons with	
	and Children of Indian workers	Disability	
	in Gulf	candidates from	
	Countries	Maharashtra	
First Year	Rs. 800/-	Rs. 600/-	Rs.
Engineering and			5,000/-
Technology			
(Only JEE			
Candidates)			
First Year	Rs. 800/-	Rs. 600/-	Rs. 5,000/-
Architecture	KS. 6007 -	KS. 0007-	
Direct Second			Rs. 5,000/-
Year	Rs. 800/-	Rs. 600/-	
Engineering and	KS. 0007-	K5. 0007-	
Technology			
Direct Second	Rs. 800/-	Rs. 600/-	Rs. 5,000/-
Year Pharmacy	13. 000/-	13. 000/-	

- (iv) The Application processing fee shall be as notified by the competent authority from time to time and the amount is Non Refundable.
- (v) The candidate should read the information brochure carefully.
- (vi) The candidate should fill the Online Application Form as per the notified schedule for respective admission.
- (vii) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents without any charges.
- (viii)The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer connected to internet.
- (ix) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.
- (x) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.
- (xi) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it, if required. The candidate shall take printout of the submitted application form and sign it.

The Printout of form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.

- (c) Document Verification at Facilitation Centre by the Candidate. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.
 - (i) The Candidates shall report to any convenient Facilitation Centre along with signed printout of application form filled online and the required original documents for verification.
 - (ii) The Facilitation Centre In-charge shall verify the information from the original copies of required documents and collect the duly signed application.
 - (iii) The Facilitation Centre In-charge shall confirm candidate's Application Form through online system and issue the Receipt cum Acknowledgement of Application Form.
 - (iv) FC shall verify all documents from Original and put FC stamp with date & Signature on Xerox copies and return original and verified documents along with Receipt-cum-Acknowledgement of application form.

(iv) After confirmation of application form information cannot be changed by candidate.

- (d) Display or Publishing of Provisional merit list, Submission of grievances, if any, and Display or Publishing of Final Merit Lists;
 - i. Provisional Merit List of eligible candidates will be displayed on the website.
 - ii. For discrepancy if any, in the provisional merit list, within specified grievance period, Candidates can submit the grievances in writing along with necessary documents to substantiate, at Facilitation Centre where candidate has confirmed application form.
 - iii. No document shall be accepted to substantiate the claim made in application after scheduled dates.
 - iv. Final merit lists will be displayed on the website.

NOTE: - The merit list gives relative position of the candidate and it does not guarantee admission to any course/ institute.

- (e) Display of Category wise Seats (Seat Matrix) available for respective CAP Rounds The competent authority shall publish the information on the website about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.
- (f) Filling up and confirmation of online option form having preferences of

Courses and Institutions prior to respective CAP Rounds. Candidates may fill in preferences of Institutes and Courses in decreasing order of their preference as specified by Competent Authority. The option form once confirmed by the candidate through their login shall be considered for allotment in the respective CAP Rounds;

Candidates may fill in **maximum 300 choices** of Institutes and Courses in decreasing order of their preference;

- (i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for respective CAP Round.
- (ii) Candidates will be able to fill in the online option form through their login.
- (iii) It is mandatory for all candidates to confirm the online option form.
- (iv) After confirmation of Option form, the candidate will not be able to change the Options.
- (v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.
- (vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be considered as first preference (Highest Priority Choice).
- (vii) Option form received through online submission only will be considered for further processing.
- (viii) Candidate shall confirm the submitted on-line Option Form by reentering Application ID and Password. The candidate can take a printout of the confirmed Option form for his record and future reference
- (ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.
- (g) Display of Provisional Allotment of respective CAP Round indicating allotted institute and Course.
- (h) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority;
- (i) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;
- (j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.
- (2) Conduct of CAP Round-I.- The seats available for Round-I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP

- shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.
- (3) During the CAP: (a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment:
- (b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;
- (c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds for betterment;
- (d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;
- (4) Conduct of CAP Round-II and III.- (a) The seats available for Rounds II and III shall be published on the website. The Candidates eligible for respective rounds II and III are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during these rounds shall be available to the eligible candidates falling under the following categories.
 - (i) Candidates as per the sub-rule 3(c) and 3(d) above;
 - (ii) Candidates who have not been allotted any seat in any of the previous rounds;
 - (iii) Candidates who did not participate (failure of filling option form) in previous rounds.
- (b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;

- (c) There shall be no further betterment option available to the candidate after round III. The allotment made and/or allotment retained in round III for participating candidates in round III shall be final;
- (d) At the time of reporting to ARC for confirming the allotted seat, the candidate shall submit all the original documents in support of the claims made in the application. In the event the candidate fails to produce the documents in support of the claim, so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds. Candidate shall produce the set of copies certified by FC for verification to ARC. The ARC shall verify set of copies certified by FC from Original and put ARC stamp with date & Signature and return original and verified documents along with Receipt-cum-Acknowledgement of application form. (Candidate shall submit FC and ARC stamped &verified set of documents to the Institute at the time of reporting)
- (e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC *viz*.
 - (i) change of gender from male to female and vice-versa;
 - (ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;
 - (iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.
 - (iv) removal of minority status due to failure of submission of supporting documents;
 - (v) removal of Disability status due to failure of submission of supporting documents;
 - (vi) removal of Defence status due to failure of submission of supporting documents
 - (vii) change in Type of Candidature;
 - (viii) change in Home University;
 - (ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;
 - (x) change in group/sub-group pertaining to direct second year engineering admissions;
 - (xi) change in Qualification.

Apart from the above no other change or rectification shall be allowed. (f) In case of additional round (if any), the category of candidates mentioned in clause (a) above shall be entitled to participate and will be entitled to fill in fresh option Form. In such case, the candidate need not fill in the previously allotted preference in their preference list. Once the upward allotment is made, the earlier allotment shall stand automatically cancelled. In the event no such upward preference is allotted in this round, the candidate's previous allotment stands retained.

(5) The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

(6) Fees and Concessions:

(a) Fees Prescribed for Government and Government Aided Institutes and University Managed Engineering / Technology Degree Programes:

I) For Engineering Course: As per the Government Resolution No. TEM-2003/(249/03)/TE-1, dated 11th September 2003, has decided the tuition fee, development fee and other fees per year for Government, Government Aided, University Managed Colleges and University Departments. As per the policy of State Government, the fees for Government, Government Aided Autonomous Institutes is raised by 10% every year after grant of Autonomous Status to the institute. Accordingly, the fee structure for the Engineering Programs for academic year 2018-19 shall be as follows.

Fees	Non Autonomous Government Institutes and University Department	Autonomous Government / Government Aided Institutes / BATU Lonere/ ICT Mumbai
Tuition	Rs. 15,000/-	Rs. 15,000/-
Development	Rs. 5,000/-	Rs. 39850/-
Other	Rs. 4,000/-	Rs. 26,000/-
Total	Rs. 24,000/-	Rs. 80850-

II) For Other Programs such as Pharmacy, Architecture, HMCT the fee structure is applicable as per Government Resolution No. TEM-2003/(249/03)/TE-1, dated 12th May 2004.

Important Notes:

- 1. No tuition fee for SC/ST category and for candidates admitted under TFWS.
- 2. In case the Government revises the fees for the Government institutes for the year 2018-19, then the admitted candidates will be required to pay the difference in fees as per the Government order.
- 3. The Department of Technology, Shivaji University offers courses on Self Financing basis, and hence the fees shall be as per the Fees approved by Appropriate Authority.
- (b) Fees prescribed in Unaided Private Professional Educational Institutions: The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.

(c) Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only)

For SC/ST/VJ DT NT(A)/NT(B)/NT(C)/NT(D)/SBC /OBC category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

(d) Fees for Jammu & Kashmir Migrant Candidates and North East and Union Territory Candidates admitted by appropriate authority:

These candidates shall pay the fees as applicable to the Non Autonomous Government institutes (as given in 9(5)(a)). Candidates shall also pay additional fees as prescribed by the concerned University from time to time.

(e) Caution Money Deposits:

Caution money deposit received from the students shall be refunded after successful completion of the course or after canceling the admission. Unless there is any recovery, no deduction shall be made from the caution money deposit. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution; or, within 3 complete financial years after the date of successful completion of the course, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided/Autonomous colleges and credited to Government in case of Government and Government-Aided Non Autonomous Colleges.

- **10.** CAP allotment stages and process of allotment. -Allotment of seats under CAP shall be made in the following manner, -
- (1) Maharashtra State Candidature Candidate. -(1) The stages of computerised allotment are as follows, -

Stage -I: For all the Candidates. -

- (a) All the Candidates (Open, Reserved, Male, Female, Tuition Fee Waiver) belonging to various categories shall be considered for allotment of seats as per their *Inter-Se-*Merit.
- (b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.

- (c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.
- (d) Persons with Disability Category Candidates shall be considered for allotment for the seats reserved for them otherwise in Open Category as per their *Inter-Se-Merit* if the seats reserved for them are not available at their merit.
- (e) Defence Category Candidates shall be considered for allotment for the seats reserved for them by virtue of their merit or in Open Category as per their *Inter-Se-Merit* if the seats reserved for them are not available at their merit.
- (f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below,
 - (a) Seat for ladies
 - (ii) Seat for Persons with disability candidates
 - (iii) Seat for Defence category candidates
- (g) The TFWS seat shall be allotted to the eligible Candidate only to such course in an Institute where a minimum of 30 % of sanctioned seats in the respective course are allotted.
- <u>Stage II</u>: For allotment of seats reserved for Female to Male Candidates. If the seat remains vacant after allotment to Female Candidates of the Backward Class Category or Open Category, such seat shall be allotted to the Male Candidates belonging to respective Backward Class or Open Category.
- <u>Stage -III</u>: For SBC Category Candidates. -If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.
- <u>Stage –IV</u>: For respective groups of Backward Class Category Candidates. If the seats remain vacant in the respective group of following Categories, such seat shall be considered for allotment to the Candidates from within the respective group, -
 - **Group 1**: (i) Scheduled Castes and Scheduled Castes converted to Buddhism (SC),
 - (ii) Scheduled Tribes including those living outside the specified areas (ST).
 - **Group 2**: (i) Vimukta Jatis/De- Notified Tribes (VJ/DT), NT(A), (ii)Nomadic Tribes 1 (NT-B).
 - Group 3: (i) Nomadic Tribes 2 (NT-C),
 - (ii) Nomadic Tribes 3 (NT-D),
 - (iii) Other Backward Class (OBC).
- <u>Explanation.</u> For Group 1, if the seat remains vacant in ST Category due to non-availability of its Candidates, such seat shall be considered for allotment to the Candidate belonging to the SC Category or vice versa.
- <u>Stage-V</u>: For all Backward Class Category Candidates. -If the seat reserved for Backward Class Category Candidate remains vacant, such seat shall be considered for allotment to the Candidate of any Backward Class Category.

- <u>Stage -VI</u>: For Persons with Disability Candidates. -If the seat reserved for Persons with Disability remains vacant, such seat shall be considered for allotment to any Persons with Disability Candidates.
- <u>Stage –VII</u>: For all Candidates (without any type of Reservation). The seats shall be considered for allotment to all the Candidates based on *Inter-Se-Merit*.
- <u>Stage-VIII:</u> For All Candidates (without any Candidature Type): The seats remaining vacant shall be allotted to the All India Candidates.
 - (ii) In case of Direct Admission to Second Year (Lateral Entry) of Engineering and Technology: If the seats remain vacant then such seats shall be considered for allotment to all the Diploma Candidates based on *Inter-Se-Merit* and further, if the seats remain vacant such seats shall be filled in on the basis of *Inter-Se-Merit* of the Bachelor of Science Candidates.
- <u>Stage -IX</u>: For First Year Engineering admission to Diploma Candidates. After completion of stage VIII, If the seats remain vacant then such seats shall be considered for allotment to the Diploma Candidates based on *Inter-Se-Merit*.
- (2) In addition to above while allotting a seat for Direct Second Year of Engineering (Lateral Entry) and separate division, seat shall be allotted as follows, -
 - (i) The seat of Degree Course shall be allotted to the Candidate having same sub-group Diploma Course;
 - (ii) Vacant seats, if any, shall be allotted to the Candidate having the same main group Diploma Course.
 - (iii) If further seats remain vacant, it shall be allotted to the Candidate having any other Diploma Course.
 - The Groups and Subgroups are given in Schedule III.
- (3) For seats reserved for Female Candidate, the procedure for reservation as given in Government Circular of General Administration Department No. RSV 1012/CN-16/12/16A Dated 13th August 2014 shall be adopted.
- (2) All India Candidature Candidates- The allotment to these seats shall be done through CAP on the basis of score of, -
 - (a) First Year Engineering JEE (Main) 2018 -Paper 1 score and then if the seats remains vacant, on the basis of MHT-CET 2018 score;
 - (b) First Year Pharmacy and Pharm. D. NEET and then if seats remain vacant on the basis of MHT-CET 2018 Score;
 - (c) First Year Architecture Score obtained by giving 50% weightage to HSC marks and 50% weightage to valid score of National Aptitude Test in Architecture (NATA)2018 or normalised marks in JEE (main) paper II score;
 - (d) First Year Hotel Management and Catering Technology MAH-B.HMCT-CFT 2018 Score.

All these seats are treated as "General Category" seats and no reservation is provided in these seats for Candidates of Backward Class Category, Ladies, Persons with Disability and Defence, etc.

(3) Minority Quota Seats: - The stages of computerised allotment are as follows, -

Stage-I: The seats under minority quota in the minority institution linguistic or religious) shall be allotted to the respective minority candidates.

Stage-II: If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.

Stage-III: Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.

(4) Jammu and Kashmir Migrant Candidature Candidate-The supernumerary seats for Jammu and Kashmir Migrant Candidature Candidates shall be allotted to the eligible candidates as in 5(6), on the basis of Inter-Se-Merit in the entrance test conducted by the appropriate authority and if seats remain vacant on the basis of CET conducted by competent authority.

a) Application Form Filling, Submission and Admission Centres

The eligible candidate shall fill the Online Application Form, take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form by speed post/courier/by hand delivery for verification & confirmation to Admission Centre identified for these admissions.

For Engineering &	For Architecture	For HMCT
Technology		
The Principal,	The Principal,	Maharashtra State
Sardar Patel College of	Sir J.J. College of	Institute of Hotel
Engineering (SPCE),	Architecture, 78 / 3,	Management &
Versova Road, Munshi	Dr. D.N. Road, Fort,	Catering Technology,
Nagar,	Mumbai	412-C, Shivaji Nagar,
Andheri (West),		Pune , 411016
Mumbai-400 058		

- i. The application should reach on or before the last date as notified. Application received after last date or incomplete application will not be verified and confirmed and name of such candidate will not appear in the merit list prepared for the purpose of CAP.
- ii. The Competent Authority shall publish the provisional Merit List. The candidates not appeared for CET conducted by competent authority but appeared for any other CET conducted by appropriate authority can also apply, however such candidates are required to pay the Application Fee through online mode (Credit Card/ Debit Card/ Net Banking).
- iii. The candidates whose names do not appear in the merit list(s) will not be able to participate in entire Admission Process.

b) Counselling Round for J and K Migrant Candidates at identified Admission Centre

- i. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule.
- ii. The candidates shall produce the documentary evidence strictly as per the Proforma(s) in support of their claims.
- iii. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at the concerned identified

- admission centre (as per 10(4) a) as per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.
- iv. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to any other institute and/or any other course during entire duration of the course.
- v. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

Important note

Candidates admitted under this provision are not allowed to change course or college in any year of study.

c) Reporting at institutes:

- i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.
- ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
- iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.

11. Allotment of seats by CAP Round I, II and III-

- (1) CAP Round I, II and III shall be conducted by computerised allotment.
- (2) In CAP Round I.-
 - (a) For Minority Institutes the allotment shall be given to the candidates as per following preference, -
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stages I and II of sub-rule (1) of rule 10,
 - (iii) Sub-rule (2) of rule 10;
 - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference:
 - (i) Stages I and II of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules.

(3) In CAP Round II.-

- (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference:
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stages I to V of sub-rule (1) of rule 10,
 - (iii) Stage II of sub-rule (3) of rule 10,
 - (iv) Sub-rule (2) of rule 10,
 - (v) Stage III of sub-rule (3) of rule 10 of these rules;
- (b) for other than Minority Institutions, the allotment shall be given to the candidate's asper following preference:
 - (i) Stages I to V of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules.
- (4) In CAP Round III.-
 - (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference:
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stages I to VIII of sub-rule (1) of rule 10,
 - (iii) Stage II of sub-rule (3) of rule 10,
 - (iv) Sub-rule (2) of rule 10,
 - (v) Stage III of sub-rule (3) of rule 10,
 - (vi) Stage IX of sub-rule (1) of rule 10;
 - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,
 - (i) Stages I to VIII of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules;
 - (iii) Stage IX of sub-rule (1) of rule 10 of these rules.
- (5) If the seat remains vacant due to non-allotment and non-reporting, such seat will be considered for allotment in subsequent round.
- (6) Every stage in CAP Round I, II and III shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of *Inter-Se-Merit*.

12. General provisions. -

- (a) Allotment in CAP Round-I, II and III of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per *Inter-Se-Merit* of Candidates having Maharashtra State Candidature. The seats will be allotted to Candidates as per *Inter-Se-Merit*, options filled and seats available at that point of time in the stage of CAP Round-I, II and III;
- (b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;
- (c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;

- (d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);
- (e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;
- (f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;
- (g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;
- (h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;
- (i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". For Seat Acceptance, Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card / Internet Banking / etc) or the mode as decided by Competent Authority and shall report to any one of the identified Admission Reporting Centre. (List shall be available on website). Seat will be confirmed by the Admission Reporting Centre after verification of the original documents and ensuring that the candidate meets all the eligibility norms. The centre in-charge shall issue the Online Receipt of acceptance;
- (j) The Seat Acceptance Fee shall be Rs. 1,000/- for all Candidates the same shall be treated as non-refundable processing fee;
- (k) Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer;
- (I) Allotted Seat will be cancelled if, at any time, any of the document or certificate is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;
- (m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Admission Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent round of admission as per schedule.
- 13. Admissions in Institutional Quota and vacant seats after CAP.- The Director or Principal of the institution shall carry out the admissions for these seats in the following manner. -
 - (a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.
 - (b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.

- (c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution. Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in rule 3(4)(b) and shall be filled in on the basis of *Inter-Se-Meirt* prepared by following the procedure specified in 8(3).
- (d) The institution after verification of all required documents shall prepare and display the *Inter-Se-merit* lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.
- (e)The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter All the admissions and cancellations shall be updated instantly through online system.
- (h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicants.

NOTE:- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

14. Approval of Merit List and the Admitted Candidates List. -

- (1) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and the Admission Regulating Authority in accordance with the subsection (5) of the section 9 of the Act.
- (2) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc as well as the required documents of the Candidates admitted at institution level.
- (3) If a minority institution fails to admit minimum Fifty-One percent of its Sanctioned Intake from the persons belonging to the concerned minority, for a period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of Subsection (2) of the Section 6 of the Act.
- **15.** Cancellation of Admission and Refund of fees, return of documents by Institutions. -

- (a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/- towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;
 - (b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 p.m. of the cut-off date prescribed by the Competent Authority;
 - (c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.

16. Change of Course or Institution after First, Second or Third year. -

- (1)The Candidate seeking for a change in course or shift after successfully completing the First Year of studies or both first and Second Semester examination in full or failed in one of the heads of passing will be allowed to do so in the same institution subject to the availability of sets and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal shall be responsible for ascertaining the eligibility of the Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;
- (2) Transfer of Candidates (Course and/or Institution) after One/ Two/ Three year shall be made in the following manner, -
 - (a) The Candidate once admitted in First Year / Second Year shall not be eligible for transfer to any other institution during the same academic year;
 - (b) The Candidate passing the First Year (both first and second semester) or second year (both third and fourth semester) or third year (both fifth and sixth semester) examinations in full or failed in one of the heads of passing are considered as eligible for transfer of Institution or course, provided that for transfer after second year the candidate should have passed the first year, and for transfer after third year the candidate should have passed first and second year;

- (c) There shall be no transfer of students at any stage in any case from Unaided Institutions, to Government or Government Aided Institutions or University Departments or University Managed Institutions. However, the Candidate from Government or Government Aided Institution or University Departments or University Managed Institutions may seek transfer to Unaided Educational Institution;
- (d) There shall be no transfer of students at any stage to Autonomous Institutions;
- (e) Transfer to Unaided Institutions. The Principals of Unaided Institutions shall consider the Candidates from other institutions for transfer with prior approval from the Directorate of Technical Education on submission of No Objection Certificate (NOC) from institution, Eligibility Certificate from University and Vacancy position. The Principal or Director of the institute shall ascertain the eligibility of Candidates as laid down by the concerned University for the course to which the Candidate is being transferred; Transfer in Government or Government aided Institutions- Eligible Candidates aspiring for a transfer from Government or Government Aided or University Departments and University Managed Institutions to other Government or Government Aided or University Department or University Managed Institutions, shall apply in writing to the Principal/ Director of the institute in which he/she studied first year or second semester. The Principal or Director shall forward the consolidated branch wise merit list of eligible candidates giving details like Name, Course, percentage of Marks, Names of Courses and Institution in order of preference to which candidates desires to seek transfer, reasons for transfer and Remarks, along with course wise vacancy position in institution, to the Director of Technical Education, Maharashtra State, so as to reach him as per the schedule given by him. All the Principals of Government and Government Aided Institutions, University Departments, and University Managed Institutions shall submit vacancy position of all courses to the Directorate of Technical Education, Mumbai before stipulated date.
- (f) No application without recommendation of the Principal / Director of Institution shall be entertained by the Directorate of Technical Education;
- (g) If the result of the University or Institution is not declared before the process of transfer, Candidates of that University will lose claim on transfer;
- (3) The Candidates admitted under Supernumerary Quota seats are not eligible for change of Course or Institution;
- (4) The candidates from the professional educational institutions which are outside the purview of the act shall be eligible for transfer to the unaided private professional educational institutions subject to the fulfilment of eligibility criterion and requirements stipulated under the provisions of sub section (1) of section 3 of the Act and the fulfilment of the conditions stated in sub-rule (2).
- (5) List of all such transfers shall be communicated by the Directorate of Technical Education to the office of the Admissions Regulating Authority for final approval.

17. Documents to be attached along with "Application Form for Centralized Admission Process". -

The candidates are required to carry **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission for the scrutiny and verification at identified Facilitation Centre. The candidates are required to scan the document in .jpg or .gif format (minimum 150 dpi resolution, file size upto 1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. **The Facilitation Center shall assist the candidate**, free of cost, to scan and upload the documents.

Sr. No.	Type of Candidate	copies of documents to be produced along with			
		Application Form for Admission			
1 All Candidates		 SSC (Std.X) mark sheet. HSC/Diploma/B. Sc. mark sheet. JEE(Main) /NEET / NATA Score Card Mark Sheet. School Leaving Certificate, if required to substantiate claim. Certificate of the Indian Nationality of the candidate. For Second Year Engineering and Technology and Pharmacy: Equivalence Certificate from Maharashtra State Board of Technical Education, Mumbai [www.msbte.com] for student having passed diploma from Other Board] (excluding Govt Autonomous Institutes in Maharashtra and 			
		Dr. B.A.T.U. Lonere)			
		cuments candidates are required to produce the nts depending upon the category to which they			
2	Type- A Candidates	Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.			
3	Type- B Candidates	Domicile certificate of candidate/father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra.			
4	Type- C Candidates	Certificate from the employer in the proforma – A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in Maharashtra.			
5	Type- D Candidates	Certificate from the employer in the proforma – B stating that father/mother of the candidate who is			

		a Maharashtra State Government / Maharashtra		
		State Government undertaking employee.		
		Or		
		Undertaking along with documentary evidences		
		from the retired employee stating the place of		
		settlement.		
6	Type-E Candidates	Certificate stating that candidate belongs to		
	Maharashtra	the Maharashtra Karnataka disputed border		
	Karnataka	area in proforma – G1.		
	disputed border area	2. Certificate stating that the mother tongue of		
	Candidates	the candidate is Marathi in proforma – G2		
	Carialactes	(List of the villages in Maharashtra Karnataka		
		disputed border area is available on website)		
7	Backward class	Caste certificate		
'	Candidates	Caste certificate Caste/Tribe validity certificate		
	belonging to S.C. /	2. Caste/ Tribe validity certificate		
	S.T.			
8	Backward class	Caste certificate		
	Candidates	Caste validity certificate		
	belonging to VJ/DT-	3. Non creamy layer certificate @ valid upto		
	NT(A)/NT(B) / NT(C)	31st March 2019.		
	/ NT(D) /O.B.C/	313t Wat C11 2017.		
	SBC			
9	Ex- Servicemen	Defence Service Certificate Proforma – C.		
	(Def-1)	2. Domicile certificate of father/mother who is		
	(DCI-1)	an Ex-Service personnel is domiciled in the		
		State of Maharashtra.		
10	Active Domicile	Defence Service Certificate Proforma – C		
	Defence Candidates.	2. Domicile certificate of father/mother who is		
	(Def-2)	an active defence service person is domiciled		
	(Der-2)	in the State of Maharashtra.		
11	Active Non Domicile	in the State of Marianasitha.		
	Defence Candidates.	Defence Service Certificate Proforma – C and		
	(Def-3)	D/E.		
	(Del-3)			
		2. Certificate from the employer in the proforma		
		- D stating that father/mother of the		
		candidate who is an active defence service		
		person presently posted in Maharashtra. OR		
		Certificate from the employer in the proforma		
		 E stating that father/mother of the candidate who is an active defence service 		
		person and has retained the family in his		
12	Persons with	previous place of posting in Maharashtra.		
12	Disability	 Certificate in the pro forma Domicile certificate of candidate. 		
1	וווטמטווונץ	2. Dominie dei mindate di Camuldate.		

	Candidates	
13	Jammu and Kashmir Migrant candidates	 Certificate of posting in case of defence and Government servants in proforma – J Certificate of stay in refugee camp for those staying in camp in proforma – K Certificate stating that the candidate belongs to displaced family proforma –L
14	Foreign nationals / Foreign Students	 Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. Passport of the Candidate. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. Proof of residence i.e. Driving Licence or Telephone Bill of candidate Statement of Marks or Certificate of Passing SSC / Equivalent Examination. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. Statement of Marks or Certificate of Passing
15	Persons of Indian Origin	 Qualifying / Equivalent Examination. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. Passport of the Candidate. PIO / OCI Card. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor Statement of Marks or Certificate of Passing SSC / Equivalent Examination. Statement of Marks or Certificate of Passing HSC / Equivalent Examination Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.

16	Children of Indian	1.	CIWGC Certificate of the Candidate OR of
	Workers in Gulf		his/her Mother or Father
	Countries(CIWGC)	2.	Affidavit of candidate/Parents disclosing his
			full identity i.e. full name, age, residence,
			occupation, relationship with candidate duly
			signed by the Candidate/parents.
		3.	Passport, Nationality Certificate of Parent.
		4.	Residence of parent in Gulf Countries, Valid
			VISA of Parent
		5.	Work Permit or Letter from the Employer on
			Company Letterhead.
		6.	Proof of residence i.e. Driving Licence,
			Telephone Bill, Property Tax copy, IT return
		_	copy of Parent
		7.	Proof of residence showing minimum 182
			days of stay of Parent in Gulf Countries for
			the academic year of admission, prior to the admission date
		8.	True copy of Gulf bank account passbook
			(copies of main page indicating bank name &
			address, Parent name & address, with
			entries of last preceding 6 months prior to
			admission)
		9.	Eligibility Certificate from the Association of
			Indian Universities, New Delhi (AIU) if
			candidate passed Qualifying examination
			from abroad.
		10.	Statement of Marks or Certificate of Passing
			SSC / Equivalent Examination.
		11.	Statement of Marks or Certificate of Passing
		10	HSC / Equivalent Examination.
		12.	Statement of Marks or Certificate of Passing
17	Non Resident	1	Qualifying / Equivalent Examination. NRI Certificate of the Candidate OR of his/her
17	Indian	1.	Mother or Father OR the real brother/real
	mulan		sister ordinarily residing abroad OR NRI
			certificate of the persons having blood relation
			with the student who consider such student
			as 'Ward' viz-real brother/sister of father OR
			real brother/sister of Mother OR
			father/mother of father OR father/mother of
			Mother OR 1st degree paternal/maternal
			cousins, ordinarily residing abroad and
			should have looked after the candidate as
			guardian with documentary evidence &
			affidavit in support of the aforesaid facts.

		Parents CDC (Continuous Discharge
		certificate) if claimant is Merchant Navy
		employee.
		2. Affidavit of candidate/sponsor disclosing his
		full identity i.e. full name, age, residence,
		occupation, relationship with candidate duly
		signed by the Candidate/parents/sponsor.
		3. Passport, Nationality Certificate of sponsor
		4. Residence of NRI, Valid VISA of sponsor
		5. Proof of residence i.e. Driving Licence,
		Telephone Bill, Property Tax copy, IT return
		copy of sponsor
		6. Proof of residence showing minimum 182
		days of stay of sponsor in abroad for the
		academic year of admission, prior to the
		admission date
		7. True copy of foreign bank account passbook
		(copies of main page indicating bank name &
		address, sponsor name & address, with
		entries of last preceding 6 months prior to
		admission)
		8. Affidavit of family chart duly signed by
		sponsor making clear relationship
		9. Leaving certificates, Birth extracts, mark
		sheets, PAN Card, Passport, Marriage
		Certificate of all members shown on family
		tree/chart.
		10.Eligibility Certificate from the Association of
		Indian Universities, New Delhi (AIU) if
		candidate passed Qualifying examination
		from abroad.
		11.Statement of Marks or Certificate of Passing
		SSC / Equivalent Examination.
		12.Statement of Marks or Certificate of Passing
		HSC / Equivalent Examination
		13.Statement of Marks or Certificate of Passing
		Qualifying / Equivalent Examination.
18	TFWS candidates	Income certificate stating that his/her
		parent's annual income is less than Rs. 6.0
		lakhs from all sources issued by the
		appropriate competent authority of the
		Maharashtra State.
19	Minority Candidates	1. Declaration of the Candidate for the respective
		Linguistic / Religious Minority Community or
		Leaving Certificate having information
		pertaining to Religion / Mother tongue. (<u>शासन</u>

निर्णय अल्पसंख्याक विकास विभागक्रअविवि-
2010/प्र.क्र.109/10/काया-5 दि .01 जुलै 2013 पहावा
[201307021644062414])
2. Domicile Certificate of Candidate or the
documents specified for Maharashtra State
Candidature Type A .

18. Miscellaneous provisions

a) Conduct and Discipline

- (i) Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.
- (ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.
- (iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.
- (iv) Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.
- (v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.
- **b) Action against ragging**: Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.
- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the

educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.

- e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.
- f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.
- g) Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.
- h) If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

c) Others:

- (i) The medium of instruction for degree courses is English.
- (ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.
- (iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.
- (iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.

d) Hostel accommodation:

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Jammu and Kashmir migrant candidates and Government of India nominees for Hostel accommodation.

e) The English version of the notified gazette shall be considered for the purpose of interpretation of the meaning and correctness of any provisions made in the Admission Rule and its amendment.

SCHEDULE -I

A(1). Allocation of seats within Sanctioned Intakefor First Year of Government and Government Aided Institution, University Departments, and University Managed Institutions-

Sr.	Type of	CAP Seats			
No	Institution	Maharashtra	All	Institution	Minority
		State Candidates	India	Level Seats	Quota
			Seats		
1	Government /	Autonomous -	Nil	#	
	Government	100% (State			
	Aided	Level)			
	Institutions,	Non-			
	University	Autonomous &			
	Departments and	University			Nil
	SNDT University	Departments-			
	Excluding	70 % for HU, 30			
	Minority	% for OHU			
	Institutions				
2	Institute of	70% (State Level)	30%	Nil	
	Chemical				Nil
	Technology				
	Mumbai				
3	Dr. Babasaheb	85% (State Level)	Nil	Nil	
	Ambedkar	15% for			
	Technological	Candidates from			
	University Lonere	Districts of			Nil
		Konkan Region\$			
4	Government/	Autonomous-			
	Government	50% (State Level)	Nil	Nil	50%
	Aided Minority	Non			
	Colleges	Autonomous -			
		35% for HU and			
		15% for OHU			

These seats are available for Maharashtra State Candidature Candidates only.

*HU- Home University and OHU – Other than Home University

Two seats per branch for Baba Harnam Singh of Langar Sahib Gurudwara Trust in SGGS Institution of Engineering and Technology, Nanded, Five seats for Seth Walchand Hirachand Memorial Trust & Two seats for D.D. Daruwala Memorial in Walchand College of Engineering, Sangli. These seats shall be within the sanctioned intake capacity and shall be filled at the respective Institution level. The Candidates should apply to the Director of

the SGGS Institute of Engineering and Technology Nanded and WCE, Sangli respectively.

\$ Districts of Konkan Pogion viz Thang Paigad Patnagiri, Sindhudurg and

\$ Districts of Konkan Region viz. Thane, Raigad, Ratnagiri, Sindhudurg and Palghar.

** For the institutes affiliated with Dr. Babasaheb Ambedkar Technological University Lonere, seat allotment will be notified.

A(2). Allocation of seats within Sanctioned Intakefor First Year of Unaided Private Professional Educational Institutions

		No. of Seats-	- as % of S	Sanctioned	Intake
		CAP	Institution		
Sr. No	Type of Institution	Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	al Quota (including 5% Quota for NRI, if applicable)
1	Unaided Private Professional Educational Institutions (excluding minority institutions)	Autonomous - 65% (State Level) Non- Autonomous- 45.5 % for HU, 19.5 % for OHU	15%	NiI	20%
2	Unaided Minority Educational Institutions	Autonomous* 100% of M.S. Seats\$ (State Level) Non- Autonomous*- 70 % of M.S. Seats\$ for HU, 30 % of M.S. Seats\$ OHU	15% of Seats under CAP #	Minimu m 51%@	20%

CAP Seats = Sanctioned Intake - Institutional Quota

Note: The Institutions affiliated to Dr. Babasaheb Ambedkar Technological University Lonere will have 100% State Level Quota with subject to approval of State Government.

STATE CET CELL 46

530

[#] CAP seats excluding Minority Quota

^{\$} M.S. Seats = CAP Seats - (All India Seats + Minority Quota)

^{%-} Percentage

^{*} The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.

These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution. The institutional quota for Architecture and Pharmacy includes 5% quota for NRI and in case the seats remain vacant then they shall be allotted to the candidates with All India Candidature.

B. Allocation of Supernumerary Seats

- (1) Jammu and Kashmir Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall beas per the policy of the Government.
- (2) OCI/PIO, Foreign Students and the children of Indian Workers in Gulf Countries candidates to be filled by Institution 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

SCHEDULE -II

(For Direct Second Year Engineering and Technology and Pharmacy Admission)

(See rule 6 and 7)

The distribution of seats available shall be notified on the website before submission of option form of Centralised Admission Process (CAP).

- (i) Lateral Entry Seats: 20% of Sanctioned Intake for Engineering and Technology and 10% of sanctioned intake for Pharmacy, which will be over and above the Sanctioned Intake, Supernumerary to the approved Intake.
- (ii) Vacant Seats: The seats, within the sanctioned intake, which remain vacant during previous years shall also be filled in during lateral entry admission process after due consideration of the changes of course or institution by the candidates in terms of rule 16.".
- (iii) Separate Division in Direct Second Year. These seats shall be as sanctioned by All India Council for Technical Education.

A. <u>Seat Distribution for Direct Second Year of Government and Government Aided Institutes</u>

Sr.	Type of Institution	No. of Seats with Competent Authority(CAP Seats)-		
No		as % of Sanctioned Intake or (Lateral Entry Seats +		
		Vacant Seats)		
		General Seats	Minority Quota	
1	Government / Government Aided Institutions, University Departments and SNDT University Excluding Minority Institutions	Autonomous, Non Autonomous and University Department- 100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil	
2	Dr. Babasaheb Ambedkar	100% of (Lateral Entry Seats + Vacant Seats)	Nil	

	Technological	Separate Division- 100% of	
	University Lonere	Sanctioned Intake	
	Government /		50% of (Lateral
	Government Aided	50% of (Lateral Entry Seats	Entry Seats +
3	Minority Institution	+ Vacant Seats)	Vacant Seats)
3		Separate Division- 50% of	Separate Division-
		Sanctioned Intake	50% of Sanctioned
			Intake

These seats are available for Maharashtra State Candidature Candidates only.

B. <u>Seat Distribution for Direct Second Year of Unaided Private Professional</u> <u>Educational Institutes</u>

Sr.	. Type of No. of Seats with Competent Authority(CAP Institute				
	31	, , , , , , , , , , , , , , , , , , , ,			
No	Institution	Seats)- as % of S			Level Quota
		(Lateral Entry Seats	+ Vacant Se	ats)	
		General Seats	Minority	All India	
			Quota	Quota	
	Unaided Private	100% of (Lateral			
	Professional	Entry Seats +	Nil	Nil	Nil
1	Educational	Vacant Seats)			
'	Institutions	Separate Division-			
	(Excluding	65% of Sanctioned	NI:I	15%	20%
	minority)	Intake	Nil		
	Unaided	(Lateral Entry			
	Minority	Seats + Vacant	Minimum	Nil	Nil
	Educational	Seats- Minority	51%@		
2	Institutions	Quota)			
2		Separate Division :		15%	20%
		85% of Seats under	Minimum	Seats	
		CAP #	51%@	under	
				CAP#	

CAP Seats = Sanctioned Intake - Institutional Quota

[#] CAP seats excluding Minority Quota

[@]These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

Schedule III

Group and Subgroup of Courses for Admissions to Direct Second Year:

The groups and subgroups of Diploma Courses and Corresponding Degree Courses for which Admissions to Direct Second Year shall be given are as below. Admissions will be effected to Diploma holders of a subgroup for Degree Courses mentioned in the same subgroup. Thereafter "vacant seats", if any, shall be offered to Candidates from other subgroups (Diploma), under the same group, who are Eligible for Corresponding Degree Courses from the group. For this purpose, group merit list will be operated.

Groups and Sub-groups of Diplomas for which preference will be given for Admission to Degree Courses:

Group No.	Diploma Courses	(Course Code) Degree Courses		
1-Chemi	1-Chemical Engineering Group			
	101-Sub-group : A			
	1 Chemical Engineering 2 Chemical Technology 3 Petro-Chemical Engineering 4 Technical and Analytical Chemistry 5 Sugar Technology	 Chemical Engineering Chemical Technology Petroleum Engineering Paper and Pulp Technology Petro Chemical Engineering Petro Chemical Technology Pharmaceutical and Fine Chemical Technology Chemical Engineering Dyestuff Technology Pharmaceuticals Chemistry and Technology Mechanical and Automation Engineering 		
	102-Sub-group : B			
	1 Plastic Engineering 2 Polymer and Plastic Engineering 3 Plastic Technology 4 Rubber Technology 5 Plastic Mould technology	 Plastic and Polymer Engineering Polymer Engineering Plastic Technology Plastic and Polymer Technology Polymer Technology Polymer Engineering and Technology 		
	103-Sub-group : C			
	1 Food Technology	 Food Technology Food Engineering and Technology 		

	104-Sub-group : D		
	1 Surface Coating Technology 2 Oil and Paints Technology	 Oil and Paints Technology Oil Fats and Waxes Technology Paints Technology Oil Technology Surface Coating Technology Oil, chemicals and Surfactants Technology 	
2-Civil E	ngineering Groups		
	201-9	Sub-group : A	
	1 Civil and Rural Engineering 2 Civil and Sanitary Engineering 3 Civil Engineering 4 Construction Technology 5 Environmental Technology 6 Architectural Assistantship	 Civil Engineering Civil and Water Management Engineering Environmental Engineering Environmental Science and Technology Civil Engineering (Construction Technology) 	
3-Compi Group	uter, Electronics, Electrical, Instru	umentation & Bio-Medical Engineering	
	301-9	Sub-group : A	
	1 Computer Engineering 2 Computer Technology 3 Information Technology 4 3D Animiation And Graphics 5 Computer Science and Engineering	 Computer Science and Engineering Computer Engineering Information Technology Computer Technology Computer Science and Technology 	
	302-Sub-group : B		
	1 Digital Electronics 2 Electronics and Communication Engineering 3 Electronics and Video Engg 4 Sound and Television Engineering 5 Electronics and Telecommunication 6 Industrial Electronics 7 Electronics and Radio Engineering 8 Electronics Engineering 9 Electronics Production and Maintenance	 Electronics Product Design Technology Electronics and Communication Engineering Electronics and Telecommunication Engg Electronics Engineering Electronic and Communication Technology Electrical and Electronics [Power System] Electronics System Engineering Electronics system Engineering 	

	.10 Electronics .11 Electronics Engineering Industry Integrated .12 Electronics and Communication Technology	Sub-group : C
	1 Medical Electronics	1. Bio Medical Engineering
	304-5	Sub-group : D
	1 Electrical Engineering 2 Electrical Power System 3 Electrical And Electronics Engineering	 Electrical Engineering Electrical and Electronics Engineering Electrical Engg [Electrical and Power] Power Engineering Electrical Engg[Electronics and Power] Electrical and Power Engineering
	305-5	Sub-group : E
	1 Instrumentation 2 Instrumentation and Control 3 Instrumentation Engineering 4 Instrumentation and Control Engineering	Instrumentation and Control Engineering Instrumentation Engineering
4-Mecha	nical Engineering Group	
	401-9	Sub-group : A
	1 Automobile Engineering 2 Fabrication Technology 3 Mechanical Engineering 4 Fabrication Technology and Erection Engineering 5 Mechatronics 6 Robotics and Mechatronics 7 Advanced Diploma in Tool and Die Making 8 Mechatronics Engineering	 Aeronautical Engineering Automobile Engineering Mechanical Engineering Mechanical Engineering Aeronautical Engineering Mechanical & Automation Engineering Mechatronics Engineering Mechatronics Engineering Mechatronics Engineering Engineering[Sandwich]
	402-5	Sub-group : B
	1 Machine Tool and Maintenance 2 Plant Engineering	 Industrial Engineering Production Engineering Production

3 Production Technology 4 Production Engineering 5 Advanced Diploma in Tool and Die Making	Engineering[Sandwich]		
403-	Sub-group : C		
1 Packaging Technology			
404-	404-Sub Group : D		
1 Metallurgy 2 Metallurgy (Foundry Technology)	1. Metallurgical Engineering		
5-Mining Engineering Group			
501-	Sub-group : A		
1 Mining and Mine Surveying 2 Mining Engineering	1. Mining Engineering		
6-Printing Engineering Group			
601-	Sub-group : A		
1 Printing Technology	 Printing and Packing Technology Printing Engineering and Graphics Communication 		
7-Textile Engineering Group			
701-	Sub-group : A		
1 Knitting Technology 2 Man made Fibre Manufacturing 3 Textile Manufacture (Cotton) 4 Man made Textile Technology 5 Garment Technology 6 Dress Designing and Garment Mfg. 7 Handloom Technology 8 Fashion And Clothing Technology	 Man Made Textile Technology Textile Plant Engineering Textile Engineering (Fashion Technology) Textile Engineering / Technology Textile Technology Fibres and Textile Processing Technology 		
702-	Sub Group : B		
1 Man made Textile Chemistry 2 Textile Technology	1. Textile Chemistry		

	3 Textile and Analytical Chemistry 4 Technical Chemistry			
8-Specia	l Group 1			
	801-Sub-group : A			
	1 Chemical Engineering 2 Chemical Technology 3 Technical and Analytical Chemistry 4 Sugar Technology 5 Food Technology 6 Environmental Technology 7 Medical Electronics and Technical Chemistry	1. Bio Technology		
9-Specia	9-Special Group 2			
	901-9	Sub-group : A		
	1 Production Engineering2 Plant Engineering3 Mechanical Engineering4 Instrumentation Engineering5 Instrumentation and Control Engineering	1. Sugar Technology		
10-Special Group 3				
	1001-Sub-group : A			
	1 Leather Technology2 Leather Goods and FootwearTechnology3 Agriculture Technology			
11-Speci	ial Group 4			
	1101-Sub-group : A			
	1 Agriculture Engineering 2 Agriculture Technology	1. Agricultural Engineering		
12-Mech	12-Mechatronics			
	1201-Mechatronics			

Information Brochure for Admission to Under Graduate Technical Courses (2018-19)

- 1 Automobile Engineering2 Fabrication Technology
- 3 Mechanical Engineering
- 4 Fabrication Technology and

Erection Engineering 5 Machine Tool and

Maintenance

6 Plant Engineering

- 7 Production Technology
- 8 Production Engineering
- 9 Advanced Diploma in Tool and Die Making
- 10 Digital Electronics
- 11 Electronics and

Communication Engineering

- .12 Electronics and Video Engg
- 13 Sound and Television

Engineering

14 Electronics and

Telecommunication

- .15 Industrial Electronics
- 16 Electronics and Radio

Engineering

- .17 Electronics Engineering
- 18 Electronics Production and

Maintenance

- 19 Electronics
- 20 Medical Electronics
- 21 Mechatronics

- 1. Mechatronics Engineering
- 2. Mechatronics Engineering[Sandwich]

13-Electronics and Electrical Engineering

1301-Electronics and Electrical

- 1 Digital Electronics
- 2 Electronics and

Communication Engineering

- 3 Electronics and Video Engg
- 4 Sound and Television

Engineering

5 Electronics and

Telecommunication

- 6 Industrial Electronics
- 7 Electronics and Radio

Engineering

- 8 Electronics Engineering
- 9 Electronics Production and

Maintenance

- .10 Electronics
- .11 Medical Electronics
- 12 Electrical Engineering
- 13 Electrical Power System

1. Electronics and Electrical Engineering

Specimen Data to be filled in **Online Application Form**

1.	Nationality	Indian or Foreign
2.	Do you belong to NRI, OCI,	Select the appropriate category
	PIO, Children of Indian	
	Worker in Gulf Countries,	
	Foreign Student	
3.	Type of Candidate	Please refer Types of Candidature and
	(A/B/C/D/E)	select Candidate type which applicable
		(A/B/C/D & E)
4.	Candidate's Full Name	As per HSC / Diploma Mark Sheet
5.	Father's Name	Fill Father's name
6.	Mother's Name	Fill Mother's name
7.	Gender (Male / Female)	Select Gender
8.	Date of Birth	Date of Birth of the candidate
		(DD/MM/YYYY)
9.	Aadhaar Number	12 Digit Aadhaar No. of the candidate.
10.	Family Income	Select the Income Group
		Up to 15,000/-, 15,001-50,000/-,
		50,001 - 1 Lac, 1 Lac to 2 Lac,
		2 Lac to 3 Lac, 3 Lac to 4.5 Lac,
		4.5 Lac to 6 Lac, 6 Lac to 8 Lac,
		8 Lac to 10 Lac, 10 Lac to 15 Lac,
		Above 15 Lac
11.	Religion	Select the religion from the list
		Hindu / Muslim / Sikh/ Christian/
		Buddhist / Jain / Zoroastrian (Parsi)
12	Mother Tongue	Select the mother tongue from the list
		Assamese, Bengali, Dogri, English,
		Gujarati, Hindi, Kannada , Khasi,
		Konkani , Malayalam ,Manipuri,Marathi,
		Mizo, Oriya, Punjabi, Sanskrit, Sindhi,
10	Cotomony of Condidate	Tamil , Telugu , Urdu
13	Category of Candidate	Select OPEN or
	(Caste should be recognised as Backward class in	Backward Class Category for
		Maharashtra State Candidate -
	Maharashtra State)	SC / ST / VJ DT NT(A) / NT(B) / NT(C) /
		NT(D)/ SBC /OBC
14	Permanent Address	[Refer 7(6)(a)]
14	Fermanent Address	Fill the Lane/Street, Village/Town,
1 -	Porcon with Disability	Tahsil, District, State and PIN
15	Person with Disability	If Disability Yes:
	(Yes/No)	select the disability type
		Locomot or disability

Information Brochure for Admission to Under Graduate Technical Courses (2018-19)

Leprosy cured person Cerebral palsy Dwarfism Muscular dystrophy Acid attack victims Blindness Low-vision Deaf Hard of hearing Speech and language disability Intellectual disability Specific learning disabilities Autism spectrum disorder Mental illness Multiple sclerosis Parkinson's disease Haemophilia Thalassemia Sickle cell disease Multiple Disabilities (Refer (6)(c)) 16 Defence Category (Yes/No) If Defence Yes Select Defense 1 - Candidate's Father is Ex - service person & Domicile of Maharashtra. Defense 2 - Candidate's Father is Active service person & Domicile Maharashtra Defense 3 - Candidate's Father is Active service person & from Outside Maharashtra, but family retained in Maharashtra (Refer 7(6)(b)) 17 Tuition Fee Waiver Scheme (Yes/No) Select Yes' is eligible and interested in seats under TFWS			Language accurate discrete
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Specific learning disabilities Autism spectrum disorder Mental illness Multiple sclerosis Parkinson's disease Haemophilia Thalassemia Sickle cell disease Multiple Disabilities (Refer (6)(c)) 16 Defence Category (Yes/No) If Defence Yes Select Defense 1 - Candidate's Father is Ex - service person & Domicile of Maharashtra. Defense 2 - Candidate's Father is Active service person & Domicile Maharashtra Defense 3 - Candidate's Father is Active service person & from Outside Maharashtra, but family retained in Maharashtra (Refer 7(6)(b)) 17 Tuition Fee Waiver Scheme (Yes/No) Select 'Yes' is eligible and interested in seats under TFWS			Intellectual disability
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Mental illness Multiple sclerosis Parkinson's disease Haemophilia Thalassemia Sickle cell disease Multiple Disabilities (Refer (6)(c)) 16 Defence Category (Yes/No) If Defence Yes Select Defense 1 - Candidate's Father is Ex - service person & Domicile of Maharashtra. Defense 2 - Candidate's Father is Active service person & Domicile Maharashtra Defense 3 - Candidate's Father is Active service person & from Outside Maharashtra, but family retained in Maharashtra (Refer 7(6)(b)) 17 Tuition Fee Waiver Scheme (Yes/No) Select 'Yes' is eligible and interested in seats under TFWS			
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Haemophilia Thalassemia Sickle cell disease Multiple Disabilities (Refer (6)(c)) 16 Defence Category (Yes/No) If Defence Yes Select Defense 1 – Candidate's Father is Ex – service person & Domicile of Maharashtra. Defense 2 – Candidate's Father is Active service person & Domicile Maharashtra Defense 3 – Candidate's Father is Active service person & from Outside Maharashtra, but family retained in Maharashtra (Refer 7(6)(b)) 17 Tuition Fee Waiver Scheme (Yes/No) Select 'Yes' is eligible and interested in seats under TFWS			•
Thalassemia Sickle cell disease Multiple Disabilities (Refer (6)(c)) 16 Defence Category (Yes/No) If Defence Yes Select Defense 1 – Candidate's Father is Ex – service person & Domicile of Maharashtra. Defense 2 – Candidate's Father is Active service person & Domicile Maharashtra Defense 3 – Candidate's Father is Active service person & from Outside Maharashtra, but family retained in Maharashtra (Refer 7(6)(b)) 17 Tuition Fee Waiver Scheme (Yes/No) Select 'Yes' is eligible and interested in seats under TFWS			
Sickle cell disease Multiple Disabilities (Refer (6)(c)) 16 Defence Category (Yes/No) If Defence Yes Select Defense 1 - Candidate's Father is Ex - service person & Domicile of Maharashtra. Defense 2 - Candidate's Father is Active service person & Domicile Maharashtra Defense 3 - Candidate's Father is Active service person & from Outside Maharashtra, but family retained in Maharashtra (Refer 7(6)(b)) 17 Tuition Fee Waiver Scheme (Yes/No) Select 'Yes' is eligible and interested in seats under TFWS			·
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Maharashtra, but family retained in Maharashtra (Refer 7(6)(b)) 17 Tuition Fee Waiver Scheme (Yes/No) Select 'Yes' is eligible and interested in seats under TFWS			Defense 3 – Candidate's Father is Active
Maharashtra (Refer 7(6)(b)) 17 Tuition Fee Waiver Scheme (Yes/No) Select 'Yes' is eligible and interested in seats under TFWS			service person & from Outside
(Refer 7(6)(b)) 17 Tuition Fee Waiver Scheme (Yes/No) Select 'Yes' is eligible and interested in seats under TFWS			Maharashtra, but family retained in
17 Tuition Fee Waiver Scheme Select 'Yes' is eligible and interested in seats under TFWS			
(Yes/No) seats under TFWS			
	17		g .
		(Yes/No)	
			(Refer 7(5)(c))
18 Religious Minority (Yes/No) Select Yes and select the type of	18	Religious Minority (Yes/No)	
Religious Minority. [Refer 5(3)]			<u> </u>
19 Linguistics Minority / Select Yes and select the type of	19		3.1
(Yes/No) Linguistic Minority. [Refer 5(3)]		· · · · · · · · · · · · · · · · · · ·	3 - 1 1-
20 District of SSC Select district from where the candidate	20	District of SSC	
has passed SSC or equivalent			· · · · · · · · · · · · · · · · · · ·
examination	0.1	District of LICC	
21 District of HSC Select district from where the candidate	21	DISTRICT OF HSC	
has passed HSC or equivalent			nas passed HSC or equivalent

Information Brochure for Admission to Under Graduate Technical Courses (2018-19)

		examination
22	District of Diploma	Select district from where the candidate
22	District of Diploma	has passed Diploma or equivalent
		examination
23	District of B. Sc	Select district from where the candidate
23	DISTRICT OF B. 3C	
		has passed B. Sc or equivalent examination
2.4	i) CCC dataile	examination
24	i) SSC details	Calast the CCC Decard Name
	a] Name of SSC Board	Select the SSC Board Name
	b] SSC Passing Year	Year of Passing of SSC
	c] SSC Seat Number	Seat number as given on mark sheet
	d] SSC Mathematics Marks	Fill SSC Mathematics marks obtained
		and maximum marks
	e] SSC English marks	Fill SSC English marks obtained and
		maximum marks
	f] SSC Aggregate marks	Fill SSC Aggregate marks obtained and
		maximum marks
	ii) HSC details	
	a] Name of HSC Board	Select Board Name
	b] HSC Seat Number	Seat number as given on mark sheet
		Fill HSC Physics marks obtained and
	c] HSC Physics marks	maximum marks
	d] HSC Chemistry marks	Fill HSC Chemistry marks obtained and
		maximum marks
	e] HSC Mathematics marks	Fill HSC Mathematics marks obtained
		and maximum marks
	f) HSC Biology marks	Fill HSC Biology marks obtained and
		maximum marks
	g) HSC English marks	Fill HSC English marks obtained and
		maximum marks
	h] HSC Aggregate marks	Fill HSC Aggregate/Total marks
		obtained and maximum marks
	iii) Diploma/ B. Sc. Details (I	For First /Direct Second Year
	Engineering and Technology	, Second Year Pharmacy)
	a] Diploma Board / B. Sc.	Select the Board Name / University
	University Name	Name
	b) Seat No./ Roll No.	Fill the Exam Seat / Roll Number of
		Final Year /Semester of Diploma / B.
		Sc. Exam
	c] Aggregate Marks	Fill the Aggregate/Total marks obtained
		and maximum marks on the basis of
		which Diploma/Degree is awarded.
	d] Diploma Programme Group	Select Diploma Branch Name and
	and or Branch Name e.g.	Programme Group
	Civil, Mechanical, Electrical,	(For Diploma Candidates only)

	etc			
25	CET Details			
	i) MHT-CET 2018 Details (For Engineering and Technology /			
	Pharmacy)			
	a] Seat Number	As per CET Marksheet		
	 	Details (For First Year Engineering and		
	Technology)			
	a] JEE Roll No.	Candidate Roll No as per JEE Main		
		2018Mark Sheet		
	b] JEE Total Score Paper 1	Candidate Total Score as per mark sheet		
	c] JEE Physics Score	Candidate Physics Score as per mark		
		sheet		
	d] JEE Mathematics Score	Candidate Mathematics Score as per		
		mark sheet		
	ii) NEET 2018 Details (For F	9 ,		
	a] NEET Roll No.	Candidate Roll No as per NEET 2018		
		Mark Sheet		
	b] NEET Total Score	Candidate Total Score as per mark sheet		
	c] NEET Biology Score	Candidate Biology Score as per mark sheet		
	d] NEET Physics Score	Candidate Physics Score as per mark sheet		
	iii) NATA / IFF(Main) Paner	II Details valid for academic year 2018-		
	19 (for Architecture)	Dotano vana for adadenne year 2010-		
	NATA/ JEE(Main) Paper II	Seat Number as per NATA/ JEE(Main)		
	Seat No	Paper II Score Card		
	NATA/ JEE(Main) Paper II	Fill the VALID SCORE of NATA/		
	Score	JEE(Main) Paper II		
	Examination Month and Year	The Month and Year of the Examination		
		held.		
	iv) MAH- B.HMCT-CET 2018	Details		
	a] CET Seat Number	As per CET Mark Sheet		
L		-		

If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.

The data required according to the type of admission shall only be required.

The above data is for sample only. Candidate shall fill the details step by step.

Specimen Option Form for CAP Round I

First Year Engineering Admissions 2018

Option Form



Government of Maharashtra State Common Entrance Test Cell

Receipt-cum-Acknowledgement of Option Form for CAP Round-I/II/III for Admission to First Year of FourYear of Full-Time Degree Courses in Engineering and Technology for the Academic Year 2018-19

Application ID: EN18153125

Version No: 3

Personal Details		
Candidate's Name	CHAUHAN SARIKA RAMCHANDRA	
Father's Name	RAMCHANDRA	
Mother's Name	GITA	
Gender	Female	
Date of Birth	01/11/1999	
Candidature Type	Maharashtra - Type A	
Home University	Pune	
Category	Open	
Category for Admission	Open	
Person with Disability	Not Applicable	
Defence Type	Not Applicable	
Applied for TFWS	Yes	

Options Given By Candidate

Preference Number	Choice Code	Preference Number	Choice Code	Preference Number	Choice Code	Preference Number	Choice Code
1	600661210	4	301219110	7	600729310	10	600461210
2	600629310	5	300219110	8	401519110		
3	600619110	6	300729310	9	406719110		

Declaration

I have read all the rules of admission and I understand that , I have filled this Option Form for consideration for CAP Round-I/II/III for Admission to First Year of Four-Year Full-Time Degree Courses in Engineering and Technology for the Academic Year 2018-2019. I further declare this Option Form and the Choice Codes their-in are filled in by me through my login.

Printed On: 15 /06 /2018 4:52:49 PM

Last Modified On: 15/06/2018 4:02:56 PM

Last Modified By: 15/06/2018, 117.223.17.32

Signature of Candidate (CHAUHAN SARIKA RAMCHANDRA)

The Option Form for CAP Round-I/II/III for Admission to First Year of Four-Year Full-Time Degree Courses in Engineering / Technology for the academic Year 2018-18 is confirmed as per the choices given above. We hereby acknowledge the confirmed Option Form.

Confirmed On: 18/6/2018 4:05:05 PM

Confirmed By: EN16153125, IP 117.223.17.32

(Name of Commissioner) Commissioner, State CET Cell, Maharashtra State, Mumbai

STATE CET CELL 59

543

The candidate can fill up to 300 Choice Codes.

Proforma – A (For Type – C Candidates)

(For sons and daughters of Central Government / Government of India undertaking employees)

CERTIFIC	ATE
This is to certify that Shri / Smtan employee in the capacity ofinin	
in the capacity ofin	
(Designation) /Establishment/Department)	(Name of the Organization
This Organization / Establishment / Department is un	Central Government / Government of India
undertaking) Shri / Smtis tr Maharashtra State vide transfer order No	ransferred toin Dated and is currently working in the same post.
This certificate is issued for the purpose of his / he admission to First /Direct Second Year of Under G Technology / Pharmacy / Architecture/ Hotel Managem year 2018-19.	raduate Degree courses in Engineering and
Outward No.&Date:	(Signature)
Place:	Name & Designation
Seal of the Offi	of the Head of the office ce
Note: This pro forma is to be accompanied by attested (1) Transfer order 2) Joining report	copy of :
Proforma E	
(For Type D Ca	
(For sons and daughters of Maharashtra State Go undertaking employees)	overnment/Manarashtra State Government
CERTIFIC	ATF
This is to certify that Shri / Smt	
· ·	
Designation) (Name of the Organisation / Establish This Organisation/Establishment	/Department is under
Department of Maharashtra State Government / Mahar	
Shri / Smtis transfe	· · · · · · · · · · · · · · · · · · ·
In/out of Maharashtra Stat	
Dated	
He / She has joined duty in/out of Maharashtra State of the same post.	on and is currently working in
This certificate is issued for the purpose of his/her son/	daughter's
admission to First / Direct Second Year of Under Gradua	
Technology / Pharmacy / Architecture / Hotel Managem year 2018-19.	nent and Catering Technology for the academic
Outward No.&Date :	(Signature)
Place:	Name & Designation
office	of the Head of the
office Seal of	f the Office
Note: This pro forma is to be accompanied by attested of	

1) Transfer order 2) Joining report

Proforma B-2 (For Type D Candidates) (For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees) UNDERTAKING This is to undertake that I, have retired from the service from the post of in (Name of the Organisation / Establishment / Department). Designation) Organisation/Establishment under Department of Maharashtra State Government / Maharashtra State Government undertaking. I have retired on and settled in _____taluka _____ district --This undertaking is submitted for the purpose of my son/daughter's admission to First / Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture / Hotel Management and Catering Technology for the academic year 2018-19. (Signature) Place: Name Date: Note: This pro forma is to be accompanied by attested copy of: 1) Pension Pay Order. 2) Proof of settlement (Ration Card/ ElectricityBill/AadhaarCard/ Telephone Bill/ PropertyDocument/ElectionCard). Pro forma – C (For Def-1, Def-2 and Def-3 Candidates) (For sons and daughters of defence service personnel) CERTIFICATE This is to certify that Shri. / Smt.....,,, (Full Name of the Employee with Rank of the employee) is / has been a member of Armed forces of India. He / She has put in years of service in Indian Army / Indian Navy / Indian Air Force from to and is currently working / retired from services on / permanently disabled since / killed in action on This certificate is issued for the purpose of his / her son / daughter's admission to First / Direct Second Year of Degree course in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2018-19 Outward No.&Date: Place: (Signature) Name and designation of the Authority not below the rank of Commandant or equivalent / District Sainik Welfare officer

Seal Of the Office

Note:-

- 1. This certificate is **not** to be issued for the Civilian Staff working in the Indian Army/Navy/Airforce.
- 2. For Def-1 and Def-2 candidates, above pro forma is to be accompanied by attested copy of **Domicile** certificate of parent who is in active service or ex-serviceman.

Pro forma- D

(For Def-3 candidates)

(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State)

CERTIFICATE	
This is to certify that Shri / Smt. (Full Name of the Employee with Rank of t Armed forces of India, and is currently working in Indian Army / Indian Shri / Smt. Maharashtra State vide transfer order No. Dated duty in Maharashtra on (Date of Joining)	the employee) n Navy / Indian Air Force. (Place of posting) in
This certificate is issued for the purpose of his / her son / daug admission to First /Direct Second Year of Degree course in Engineering Architecture/ Hotel Management and Catering Technology for the acad	g and Technology / Pharmacy /
Outward No. & Date: Place:	(Signature) Name & Designation
office	of the Head of the
Seal Of the	
Office Note: This pro forma is to be accompanied by attested copy of 1) Transfer order 2) Joining report	
This certificate is not to be issued for Civilian Staff working in the Indian	n Army/Navy/Air force.
(For sons and daughters of Active defence service personnel not do State but retained their family accommodation)	omiciled in Maharashtra
CERTIFICATE This is to certify that Shri / Smta member of	is
(Full Name of the Employee with Rank of the en Armed forces of India, and is currently working in Indian Army / Indian Shri / Smtis presently	n Navy / Indian Air Force.
	(Place of posting)
His / Her previous posting was atin Maharashtra Stat He / She has retained family accommodation inin of posting in non-family station / for education purpose of son / daugh	e. 1 Maharashtra State on account
This certificate is issued for the purpose of his / her son / daughter to First /Direct Second Year of Degree course in Engineering ar Architecture/ Hotel Management and Catering Technology for the acad	nd Technology / Pharmacy /
Outward No. & Date: Place:	(Signature) Name & Designation of the Head of the office
Seal Of the Office Note:- This certificate is not to be issued for Civilian Staff working in the	Indian Army/Navy/Air force.

Proforma – G1

(For Candidates from Maharashtra and Karnataka disputed Border Area)

	CERTIFICATE
himself/herself) is a resident of	i / Smt. (candidate Village inTaluka
District. This village is a varea.	village which exists in Maharashtra Karnataka disputed border
This certificate is issued for the /Direct Second Year of Under Graduate	e purpose of his / her ward's / candidate's admission to First e Degree courses in Engineering and Technology / Pharmacy / atering Technology for the academic year 2018-19
Outward No. & Date :	District Collector/ Deputy Commissioner/ District Magistrate/Additional District Magistrate/
Place :	Taluka Executive Magistrate
	Proforma – G2
(For Candidates from Ma	harashtra and Karnataka disputed Border Area) CERTIFICATE
school/college located in Maharashtra Marathi and he / she has passed Std. X This certificate is issued for the purpose	I Std. X / Std. XII / Diploma / B. Sc. examination from this Karnataka disputed border area. His / Her mother tongue is X / Std. XII examination with Marathi as one of the subjects. e of his / her admission to First / Direct Second Year of Under ering and Technology / Pharmacy / Architecture/ Hote for the academic year 2018-19.
Outward No. & Date:	
Place:	Head Master /Principal School/ College
Se	eal of the School / College
(For sons and daughters of Defence of officials posted in Jammu / Kashmir	Proforma – J / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police to combat terrorist activities) CERTIFICATE
Ref. No.	Date:
Defence / Paramilitary force / I.A.S. /	ntis an official belonging to I.P.S. / I.F.S. / J& K Police presently posted and working at eated as disturbed area in Jammu & Kashmir.
admission to First / Direct Second Ye	ose of his/her son/daughter's ear of Under Graduate Degree courses in Engineering and Hotel Management and Catering Technology / for the academic

STATE CET CELL 63

Seal of the Office

Head of the Office

Outward No.&Date:

Place:

Proforma – K (For Jammu / Kashmir Migrant Candidates) (Migrants staying in refugee camps) CERTIFICATE

Ref. No.	Date:
	belongs to a family residing in this fter 1990 due to terrorist activities in Jammu and Kashmir. The
Ration card Number: Name of the members on the ration care	ard:
	ose of his / her admission to First /Direct Second Year of Under neering and Technology / Pharmacy / Architecture/ Hotel y for the academic year 2018-19.
Outward No. & Date: Place:	Name & Signature of Head of the Office Migrant/Refugee Camp
	Seal of the Office
	Proforma - L Refugees staying with relatives) Indidates staying with relatives / friends in India other than Migrant / Refugee camp)
Ref. No.	CERTIFICATE Date:
This is to certify that Mr./Miss	is a displaced person from Jammu st activities in Jammu and Kashmir. He / She is staying with
(Name and complete address of the Personal Strategy Strat	ose of his / her admission to First / Direct Second Year of Under neering and Technology / Pharmacy / Architecture/ Hotel
Outward No. & Date :	Name & Signature of District Collector
Place:	Seal of the Office

Information Brochure for Admission to Under Graduate Technical Courses (2018-19)

Proforma - O

(For seats under Minority Quota) MINORITY COMMUNITY STUDENT'S SELF DECLARATION

1,			Son/Daughter/o	f
Resident	of	(full	address) _	
				hereby declare that
	belong to the community	e Muslim/	'Sikh/Christian/Bud	dhist/Jain/Zoroastrian (Parsi)* religious minority
6	and / or			
	-	_		ny Leaving / Transfer Certificate for deciding my tus. I undertake that my mother tongue is
(community as	s per gove		ts supporting my claim for belonging to minority No.अविवि-2010/प्र.क्र.109/10/कार्या-5, dmitted institute.
Date: Place:				Signature of Candidate: Name of Candidate:

(*strike out whichever is not applicable)

Minority Institute and Candidate Belonging to the Religious/ Linguistic Minority Category				
Sr.No	Minority Institute Status	Minority Candidates Who can apply for Minority Quota		
		Linguistic Minority - Gujarathi		
1.	Linguistic Minority - Gujarathi	Linguistic Minority - Gujarathi(Jain)		
		Linguistic Minority - Gujarathi(Kutchhi)		
2.	Linguistic Minority - Gujarathi(Jain)	Linguistic Minority - Gujarathi		
۷.	Eniguistic Minority - Gujaratin(Jairi)	Linguistic Minority - Gujarathi(Jain)		
3.	Linguistic Minority - Gujarathi(Kutchhi)	Linguistic Minority - Gujarathi(Kutchhi)		
4	Linguistic Minority Llindi	Linguistic Minority - Hindi		
4.	Linguistic Minority - Hindi	Linguistic Minority - Hindi(Bhojpuri)		
5.	Linguistic Minority - Kannada	Linguistic Minority - Kannada		
6.	Linguistic Minority - Malyalam	Linguistic Minority - Malyalam		
7.	Linguistic Minority - Punjabi	Linguistic Minority - Punjabi		
8.	Linguistic Minority - Sindhi	Linguistic Minority - Sindhi		
9.	Linguistic Minority - Tamil	Linguistic Minority - Tamil		
10.	Religious Minority - Buddhist	Religious Minority - Buddhist		
11.	Politique Minority Christian	Religious Minority - Christian		
11.	Religious Minority - Christian	Religious Minority - Christian (Roman Catholics)		
12.	Religious Minority - Jain	Religious Minority - Jain		
13.	Religious Minority - Muslim	Religious Minority - Muslim		
14.	Religious Minority - Roman Catholics	Religious Minority - Christian (Roman Catholics)		
15.	Religious Minority - Sikh	Religious Minority - Sikh		
16.		Linguistic Minority - Gujarathi		

Information Brochure for Admission to Under Graduate Technical Courses (2018-19)

		Linguistic Minority - Gujarathi(Jain)	
	Religious Minority (Jain) & Linguistic Minority(Gujarathi)	Linguistic Minority - Gujarathi(Kutchhi)	
		Religious Minority - Jain	
17.	Religious Minority - Parsi	Religious Minority - Parsi	
18.	Religious Minority Muslim & Linguistic	Linguistic Minority - Urdu	
10.	Minority Urdu	Religious Minority - Muslim	
19.	Religious Minority - Zoroastrian	Religious Minority – Zoroastrian	
20.	Linguistic Minority - Gujar	Linguistic Minority – Gujar	
		Religious Minority – Parsi	
21.	Religious Minority – Parsi / Gujarathi	Linguistic Minority - Gujarathi	
۷۱.		Linguistic Minority - Gujarathi(Jain)	
		Linguistic Minority - Gujarathi(Kutchhi)	



Government of Maharashtra State Common Entrance Test Cell

8th floor, New Excelsior Building, A.K. Nayak Marg, Fort, Mumbai 400001

> E-Mail: maharashtra.cetcell@gmail.com Website: http://www.mahacet.org

Information Brochure

For Admission to

Post Graduate Technical Courses

First Year of Post Graduation in

- Engineering and Technology (M.E./ M.Tech.),
- **Pharmacy** (M.Pharm.),
- Architecture (M.Arch.)
- $\bullet \quad \textbf{Hotel Management and Catering Technology} \ (M.HMCT),$
- Management (MBA),
- Computer Applications (MCA)
 And

Direct Second Year of Master in Computer Applications(MCA)

for the Academic Year

2018-19

Index

SN	Particulars	Page No.
1.	Introduction	1
2.	Definitions	1
3.	Invitation of Application	2
4.	Role of Competent Authority and its representatives in the process of Admission	3
4.1	Jurisdiction of the Universities and Representatives Nodal Officer	3
5.	Candidature Type	5
5.1	Maharashtra State Candidature	5
5.2	All India Candidature	5
5.3	Minority Candidature	5
5.4	NRI Candidature	6
5.5	Foreign Student or OCI or PIO Candidature	6
5.6	Jammu and Kashmir Migrant Candidature	6
6.	Sanctioned Intake and Supernumerary Seats for various Courses	6
7.	Allocation of Seats	6
7.1	Maharashtra State Candidature Seats	6
7.2	All India Candidature Seats	6
7.3	Minority Quota Seats	7
7.4	Institutional Quota Seats	7
7.5	Supernumerary Seats	7
7.6	Reservations	8
7.7	Eligibility Criterions	10
8.	Preparation of Merit List	14
8.1	Assignment of merit number	14
8.2	Change of Marks due to verification	14
8.3	Method of calculating marks at qualifying examination for deciding eligibility	14
8.4	Assignment of Merit Number for various Courses	14
9.	Centralized Admission Process (CAP)	15
9.1	Centralised Admission Process CAP	15
9.2	Conduct of CAP Round-I	18
9.3	During the CAP	18

9.4	Conduct of CAP Round-II and III	18
9.5	Reporting to Institute	20
9.6	Fees and Concessions	20
10.	CAP allotment stages and process of allotment	21
10.1	Maharashtra State Candidature Candidate	21
10.2	All India Candidature Candidates	22
10.3	Minority Candidature Candidates	22
10.4	Jammu and Kashmir Migrant Candidature Candidate	23
11.	Allotment of seats by CAP Round I, II, and III	24
12.	General provisions	25
13.	Admissions in Institutional Quota and vacant seats after CAP	26
14.	Approval of Merit List and the Admitted Candidates	27
15.	Cancellation of Admission and Refund of fees, return of documents by Institutions.	27
16.	Documents to be attached along with "Application Form for Centralized Admission Process"	28
17.	Miscellaneous provisions	32
17.1	Conduct and Discipline	32
17.2	Action against ragging	32
17.3	Others	33
17.4	Hostel accommodation	33
	SCHEDULE -I	34
	SCHEDULE- II	38
	Specimen Data to be filled in Online Application Form	40
	Specimen Option Form for CAP Round I	43
	Proforma – A	44
	Proforma – B-1	45
	Proforma B-2	46
	Proforma – G1	47
	Proforma – G2	47
	Proforma –J	48
	Proforma-K	48
	Proforma – L	49
	Proforma – O	49
	Proforma – P	50
	Proforma – Q	50

1. Introduction

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendment on 05.06.2018 to regulate the admissions to the **First and Direct Second Year of Full Time Professional Post Graduate Technical Courses** (Engineering and Technology, Pharmacy, Architecture, Hotel Management and Catering Technology, Management and Computer Applications).

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25th April 2017.

This brochure gives information regarding the eligibility and rules of admission to First and Second year of various technical professional postgraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

2. Definitions

- (a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);
- (b) "Admission Reporting Centre" means a center where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;
- (c) "All India Seats" means seats available to any eligible Indian National Candidate;
- (d) "Application Form" means prescribed form filled up online by the Candidate for admission;
- (e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;
- (f) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;
- (g) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;
- (h) "Courses" means the full time Post Graduate technical courses in Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology, Management and Computer Applications;
- (i) "Department" means Higher and Technical Education Department of Government of Maharashtra;
- (j) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under sub-section (1) of section 3 of the Act;
- (k) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and grievances, etc., are provided;
- (l) "Home University (HU)" means the university area as specified in rule 5(1)herein;
- (m) "HSC" means the Higher Secondary School Certificate (Standard XII)

- examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;
- (n) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;
- (o) "Inter-Se-Merit" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;
- (p) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;
- (q) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';
- (r) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizenship of India as declared by the Central Government under section 7A of the Citizenship Act 1955 and includes Persons of Indian Origin(PIO).
 - **Explanation:** For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19th August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9th January, 2015;
- (s) "OHU" means the area Outside Home University area;
- (t) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;
- (u) "Sponsored Candidate" means the candidate having minimum of two years of full time work experience counted after the date of declaration of result of qualifying degree till the last date of receipt of application in a registered firm or company or industry or educational and/or research institute/any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.
- (v) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;
- (w) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;

3. Invitation of Application

- (1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year
- (2) The Competent Authority shall also invite online application form from the eligible candidates for participating in Centralised Admission Process (CAP) to the post graduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.

- (3) The Candidates seeking admissions to the professional courses for the seats provided in -
 - (a) 7(1)-Maharashtra State Candidature Seats,7(2)- All India Candidature Seats, 7(3)- Minority Quota Seats and 7(5)(b)- Supernumerary Seats for Jammu and Kashmir Migrant Candidature- For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).
 - (b) 7(4)- Institutional Quota Seats and 7(5)(a) Supernumerary Seats for OCI/PIO, Foreign Students and the children of Indian Workers in Gulf Countries Candidates-For these seats the candidates shall initially apply to the Competent Authority, for verification of documents and then to respective institute, to enable the institutions to give admissions to such eligible applicants on the basis of Inter-Se-Merit.
 - It is pre-requisite and mandatory to apply to the Competent Authority for verification of documents to be eligible for admission under this quota.
- (4) The Candidate should submit, along-with the application, the requisite certificates, as applicable in the necessary Proforma issued by the concerned competent authority. The list of documents to be submitted is given in **section**17 of this Information Brochure.

4. Role of Competent Authority and its representatives in the process of Admission.-

- (a) The Competent Authority, the Commissioner State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr. Babasaheb Ambedkar Technological University, Lonere (BATU) and Unaided Private Professional Technical Educational Institutions.
- (b) The Admission Regulatory Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.
- (c) All the decisions taken in relation to Admission to First/ Direct Second Year of courses, by the Competent Authority shall be final and binding on all concerned.
- (d) The Director, Technical Education shall act as a Nodal Officer to carry out the admission process under the supervision & control of the Competent Authority.

4.1 Jurisdiction of the Universities and Representatives Nodal Officer:

The following table shows the details about the Home Universities in Maharashtra State along with their Jurisdiction and the Regional Representatives.

S.	Home University	District of	Representatives of Nodal
No		Jurisdiction	Officer at Regional Level
1.	Dr. Babasaheb Ambedkar Marathwada University	Aurangabad, Beed,Jalna, Osmanabad	The Joint Director of Technical Education, Regional Office, Osmanpura,

2	Swami Ramanand TeerthMarathwada University, Nanded	Hingoli, Latur, Nanded, Parbhani	StationRoad, Aurangabad–431005	
3	Mumbai University	Mumbai City, Mumbai Suburban, Ratnagiri, Raigad, Palghar Sindhudurg, Thane	The Joint Director of Technical Education, Regional Office, Govt. Polytechnic Campus, 49- Kherwadi, Aliyawar Jung Marg, Bandra (E), Mumbai-400 051	
4	SNDT Women'sUniversity	Entire Maharashtra	Director, Technical Education Mumbai	
5	Dr.Babasaheb Ambedkar Techolonogical University,Lonere	Entire Maharashtra including Konkan	Director, Technical Education Mumbai	
6	North Maharashtra University	Dhule, Jalgaon, Nandurbar	The Joint Director of Technical Education, Regional Office, Govt.Polytechnic	
7	Savitribai Phule PuneUniversity	Ahmednagar, Nashik	Campus, Sumangaon Road, Nashik Road, Nashik-422101	
		Pune	The Joint Director of Technical Education,	
8	Shivaji University	Kolhapur, Sangli, Satara	Regional Office, E-412, Bahirat Patil Chowk,	
9	Solapur University	Solapur	Shivaji Nagar, Pune – 411 016.	
10	Sant Gadge Baba Amravati University	Akola, Amravati, Buldana, Washim, Yavatmal	The Joint Director of Technical Education, Regional Office, Govt. Polytechnic Campus, V.M.V.Road, Amravati – 444 603.	
11	Rashtrasant Tukdoji Maharaj Nagpur	Bhandara, Gondia,	The Joint Director of Technical Education, Regional	
	University	Nagpur, Wardha	Office,Government Polytechnic Campus, Mangalwari Bazar, Sadar,	
12	Gondwana University	Chandrapur, Ghadchiroli	Nagpur –440 001	

5. Candidature Type.-

5.1 Maharashtra State Candidature.- A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Type	Eligibility Criterion	Home University
Type-A	(a) For First Year:- (i) Candidates passing HSC or passing diploma in Engineering or Technology or Pharmacy and also Qualifying Examination from a recognized institution in Maharashtra State (ii) Candidate who is either Domicile of Maharashtra and/or is born in Maharashtra;	Place of passing of Qualifying Examination falling within the jurisdiction of the respective University area.
Type-B	A Candidate who does not fall in Type A above, but who or whose father or mother is domiciled in the State of Maharashtra and possesses domicile certificate.	Place of domicile certificate issuing authority falling within the jurisdiction of the respective University area.
Type-C	A Candidate who does not fall in either Type A or Type B but whose father or mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submitting the Application Form for CAP.	Place of posting of father or mother of Candidate falling within the jurisdiction of the respective University area
Type-D	A Candidate who does not fall in any of the above Type A, Type B and Type C but whose father or mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of father or mother of Candidate or the place of settlement of the father or mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
Type-E	(a) Candidates passing HSC or passing diploma in Engineering or Technology or Pharmacy and also Qualifying Examination from a recognized institution located in a disputed Maharashtra Karnataka Border area or from Maharashtra, residing in the disputed Maharashtra Karnataka Border area and whose mother tongue is Marathi.	Candidate shall be considered for the Outside Home University or State Level Seats.

- **5.2 All India Candidature.-** The Candidates having Indian Nationality are eligible under this Category.
- **5.3 Minority Candidature.-** The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.

- **5.4 NRI Candidature.-** The Candidate who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.
- **5.5 Foreign Student or OCI or PIO Candidature.** The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI) candidate, as defined under clause (q) of rule-2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.

5.6 Jammu and Kashmir Migrant Candidature.-

- (a) The children of citizens, who are displaced from Jammu and Kashmir to any part of India from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or
- (b) The children of officers belonging to Indian Administrative Services (IAS), Indian Police Services (IPS) or Indian Foreign Services (IFS) and children of staff belonging to military and paramilitary forces transferred to Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or
- (c) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism, are eligible under this category.
- 6. Sanctioned Intake and Supernumerary Seats for various Courses.-
- 6.1 The Sanctioned Intake for First Year Post Graduate Degree Courses, Direct Second Year (Lateral entry) and Direct Second Year separate division Post Graduate Courses shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University before cut-off date as laid down for that year.

The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2018-19. Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.

For admission to Direct Second Year (Lateral entry), the number of seats available shall be calculated as given in **Schedule - II**.

6.2 The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.

- 7. Allocation of Seats.-The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in Schedule-I for First Year and Schedule -II for Direct Second Year of various Post Graduate Courses.
- **7.1 Maharashtra State Candidature Seats.-** The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.
- **7.2 All India Candidature Seats.**-The Candidates having Candidature as given in 5(2) shall be eligible for these seats.
- **7.3 Minority Quota Seats.**-The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in **Schedule-I** and **Schedule-II**. These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.
- **7.4 Institutional Quota Seats.-** The Institution can admit Eligible Candidates as specified in Schedule –I and Schedule II, subject to following conditions.-
 - (i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;
 - (ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.
 - (iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature.

NOTE: while filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

7.5 Supernumerary Seats for,-

(a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates.-

- (i) The Candidates having candidature as given in 5(5) and the children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.
- (ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats. Out of 15% seats, one third shall be reserved for the children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the appropriate authority, from time to time.
- (iii) These seats shall be filled in by the institution on the basis of Inter-Se-Merit of candidates as given in section 8 of this brochure.
- (iv) Candidates fulfilling the eligibility criteria for Foreign Nationals/OCI/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to

For Engineering & Technology	For Pharamcy	For Architecture	For HMCT	For Management For MCA
The Principal,	The	The	Maharashtra	The Director,
College of	Principal,	Principal, Sir	State	Sydneyham Institute
Engineering	Bombay	J.J. College	Institute of	of Management
Pune,	College of	of	Hotel	Studies and Research and
Shivaji	Pharmacy,	Architecture,	Management	Research and Entrepreneurship
Nagar, Pune ,	Kalina,	78 / 3, Dr.	& Catering	Education
411016	Santacruz	D.N. Road,	Technology,	(SIMSREE),
	(E),	Fort,	412-C,	B- Road,
	Mumbai	Mumbai	Shivaji	Churchgate,
			Nagar, Pune ,	Mumbai-400 020
			411016	

(b) Jammu and Kashmir Migrant Candidature:

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.
- (iii) The number of seats for this quota shall be as per the policy of the Government.

7.6 Reservations:

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

(a) Reservation for Backward Class Category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr. No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (VJ)/De Notified Tribes(DT) (NT-A)	3.0%
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%
06	Nomadic Tribes 3 (NT-D)	2.0%
07	Other Backward Classes (OBC)	19.0%
	Total	50.0%

(b) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total sanctioned intake of all the Institutions under CAP shall be reserved for Candidates with following Disability.

Locomotor disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. These seats are available for Maharashtra domiciled candidates in HU / SL seats.

The candidates claiming reservation under this category shall submit the certificates from the Authority Competent for issuing such certificate

Note:-

Candidates with Disability should note that on admission to post graduate degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

7.7 Eligibility Criterions:

Year and Course	Eligibility conditions and requirements for admissions
Course	(1) Maharashtra State Candidature Candidate
Post Graduate Degree Management (MBA/MMS)	 (i) The Candidate should be an Indian National; (ii) Passed minimum three year duration Bachelor's Degree awarded by any of the Universities recognized by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories and Persons With Disability belonging to Maharashtra State only) or its equivalent; (iii) Obtained non zero score in CET conducted by the Competent Authority (MAH-MBA/MMS-CET 2018).
	(2) All India Candidature Candidates, Jammu and Kashmir Migrant Candidature Candidates
	(i) The Candidate should be an Indian National;
	 (ii) Passed minimum Three year duration Bachelor's Degree awarded by the University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories and Persons With Disability belonging to Maharashtra State only) or its equivalent; (iii) Obtained non zero positive score in one of the following examinations; CET conducted by the Competent Authority (MAH-MBA/MMS-CET 2018), Common Admission Test conducted by Indian Institute of Management (CAT), Common Management Aptitude Test Conducted by All India Council for Technical Education (CMAT) Graduate Management Aptitude Test Conducted by Graduate Management Admission Council, United States of America(GMAT), Management Aptitude Test Conducted by All India Management Association (MAT), Entrance Test for Management Admissions conducted by The Association of Indian Management Schools (ATMA), Xavier Aptitude Test conducted by Xavier School of Management Jamshedpur (XAT), valid for admissions during the Academic year 2018-19.
	(3) NRI/ OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National
	(i) Passed minimum Three year duration Bachelor's Degree awarded by the University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or its equivalent.(ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Computer Applications (MCA)

First and Direct Second Year (Lateral Entry and Separate Division)

(1) For Maharashtra State Candidature Candidate and All India Candidature Candidate, Jammu and Kashmir Migrant Candidature Candidates.-

- (i) The Candidate should be an Indian National;
- (ii) Passed minimum three year duration Bachelor's Degree awarded by University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories and Persons with Disability belonging to Maharashtra State only);
- (iii) Studied Mathematics as one of the subjects at (10+2) level or at Graduate level examination;
- (iv)For Direct second year admissions, the candidate should have passed Bachelor Degree in Computer Applications or Science (Information Technology or Computer Science);
- (v) Obtained non zero positive score in MAH-MCA-CET 2018.

(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.—

- (i) Passed minimum three year duration Bachelor's Degree awarded by University recognised by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent;
- (ii) Studied Mathematics as one of the subjects at (10+2) level or at Graduate level examination;
- (iii) For Direct second year admissions, the candidate should have passed Bachelor Degree in Computer Applications or Science (Information Technology or Computer Science).
- (iv) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Pharmacy (M.Pharm)

(1) For Maharashtra Candidature Candidates and All India Candidature Candidates.—

- (i) The candidate should be an Indian National;
- (ii) Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks (at least 50% marks in case of Backward Class category and Persons with Disability Candidates belonging to Maharashtra State only); The Candidates should have registration with State Pharmacy Council. The candidates not having registration should produce the registration certificate within one month after securing admission.
- (iii) Obtained score in Graduates Pharmacy Aptitude Test (GPAT) conducted by All India Council for Technical Education;
- (iv) For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/industry/ educational and/ or research institute/ any Government Department or

State CET Cell, Maharashtra State, Mumbai |

Government Autonomous Organization in the relevant field in which admission is being sought.

(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.—

- (i)Passed Bachelor's Degree in Pharmacy from any All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved institution, with at least 55% marks;
- (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

For Maharashtra Candidature Candidate and All India Candidature Candidate,-

- (i) The Candidate should be an Indian National;
- (ii) Passed Bachelor Degree in the relevant field of Engineering and Technology or Pharmacy or Architecture from All India Council for Technical Education or Central or State Government approved institutions or equivalent, with at least 50% marks (at least 45% marks in case of candidates of Backward class categories and persons with disability belonging to Maharashtra State only);
- (iii) Passed Bachelor Degree in the relevant course of Engineering and Technology or Pharmacy or Architecture as specified in the eligibility criteria for admission to a Post Graduate Degree course of the concerned University for which admission is being sought;
- (iv) Obtained non zero positive score in Graduates Aptitude Test in Engineering (GATE) conducted by Indian Institute of Technology;
- (iv) Obtained non zero positive score in Graduates Pharmacy Aptitude Test (GPAT) conducted by All India Council for Technical Education;

Or

(iv) For sponsored candidates, minimum of two years of fulltime work experience in a registered firm/ company/industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.—

- (i) Passed Bachelor Degree in the relevant field of Engineering and Technology from All India Council for Technical Education or Central or State Government approved institutions or equivalent, with at least 50 %marks;
- (ii) Passed Bachelor Degree in the relevant course of Engineering and Technology as specified in the eligibility criteria for admission to a Post Graduate Degree course of the concerned University for which admission is being sought.
- (iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.

Candidature Candidate (1) Maharashtra All India Candidature Candidates,-(i) The candidate should be an Indian National; (ii) Passed Bachelor Degree in Architecture from All India Council for Technical Education or Council of Architecture or Central or State Government approved institutions or equivalent, with at least 50 % marks (at least 45% marks in case of candidates of Architecture (M.Arch.) Backward class categories and persons with disability belonging to Maharashtra State only); (iii) Obtained non zero score in MAH-M.ARCH-CET 2018. (2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National .-(i) Passed Bachelor Degree in Architecture from All India Council for Technical Education or Council of Architecture or Central or State Government approved institutions or equivalent, with at least 50 % marks. (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act. (1) Maharashtra Candidature Candidates, All India Candidature Candidate.-(i) The Candidate should be an Indian National; (ii) Passed Bachelor Degree in Hotel Management and Catering Technology or its equivalent, with at least 50 % marks (at least Hotel Management and Catering 45% marks in case of candidates of Backward class categories and persons with disability belonging to Maharashtra State only); Technology (M.HMCT) (iii) Obtained non zero score in MAH-M.HMCT-CET 2018. (iii) For sponsored candidates, minimum of two years of full time work experience in a registered firm/ company/ industry/ educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought. (2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.-(i)Passed Bachelor Degree in Hotel Management and Catering Technology from All India Council for Technical Education or Central or State Government approved institutions or its equivalent, with at least 50 % marks. (ii) Any other criterion declared from time to time by the appropriate

Note:

(a) Eligibility criteria for Candidates belonging to Persons with Disability:

authority as defined under the Act.

In addition to the basic qualification mentioned above, candidate who is suffering from any one of the permanent disability, as specified in 7.6(b) of this brochure, is eligible to seek admission against seats reserved for Persons with Disability candidates provided they submit a certificate of disability of permanent nature from the Authority Competent for issuing such certificate.

8. Preparation of Merit List.-

8.1 Assignment of merit number. All eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.

8.2 Change of Marks due to verification.-

If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP or its designated representatives prior to 5 p.m. on the day of display of final merit list.

- **8.3** Method of calculating marks at qualifying examination for deciding eligibility. While deciding the eligibility of the Candidates following procedure shall be adopted,-
 - (a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49%, shall be rounded to 44% for deciding the eligibility.
 - (b) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.
 - (c) If the Candidate re-appears for the qualifying examination with all subjects then the marks obtained in the latest examination shall only be considered.
 - (d) The Grades or Marks are considered on the basis of which the class of Degree is awarded.
- **8.4** Assignment of Merit Number for various Courses.-First Year Engineering and Technology, Pharmacy, Management, Architecture, Hotel Management and Catering Technology and First or Direct Second Year Computer Applications,-
- (i)The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority (For M.B.A./ MMS, All India Quota seats on the basis of percentile score of the examination) for the purpose of admission to these Courses:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below,:—

- (a) Higher percentage of marks in HSC;
- (b) Higher percentage of marks in SSC;
- (c) Higher marks in Science subject in SSC;
- (d) Higher marks in Mathematics subject in SSC;
- (e) Higher marks in English in SSC.

- (ii) The merit list for the NRI, PIO/ OCI and Children of Indian Workers in Gulf Countries, Foreign Student Candidates stated at rule 5(4), 5(5) shall be prepared on the basis of the percentage of marks in the Qualifying examination: Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below,-
 - (a) Higher percentage of marks in HSC;
 - (b) Higher percentage of marks in SSC;
 - (c) Higher marks in Science subject in SSC;
 - (d) Higher marks in Mathematics subject in SSC;
 - (e) Higher marks in English in SSC.

9. Centralised Admission Process (CAP).-

- **9.1** The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act. The Government, Government Aided and University Department shall also admit the candidates through CAP. The stages of CAP shall be as stated below,-
 - (a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority.
 - (b) Filling Online Application Form by Candidate for participation in the Centralised Admission Process.
 - (i) All the aspiring candidates shall register their name on the official website. The system shall generate a unique Application ID for the candidate. The candidate shall fill in the Online Application Form for admission through their login.

For admissions to first year Engineering / Technology, Management and Pharmacy the eligible candidates aspiring for admission shall apply, by paying required fees as given below through online mode (Credit Card/ Debit Card/ Net Banking).

Post Graduate	General Category	Reserved Category	NRI / OCI /
Admission	Candidates and		PIO,
	Outside	Maharashtra State	Foreign
	Maharashtra State	and Persons with	National
	Candidate, Children	Disability	
	of Indian Workers	candidates from	
	in Gulf countries	Maharashtra	
Engineering and	Rs. 1000/-	Rs. 800/-	Rs. 5,000/-
Technology			
Pharmacy	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
MBA/MMS	Rs. 1,000/-	Rs. 800/-	Rs. 5,000/-
(Candidates			
applying for			
admission on the			
basis of GMAT /			
CAT, MAT/			
ATMA/ XAT/			
CMAT Only)			

- (ii) The amount is Non-refundable.
- (iii) The candidate should read the information brochure published on the website carefully.
- (iv) The candidate should fill the Online Application Form as per the notified schedule for respective admission.
- (v) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents without any charges.
- (vi) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer connected to internet from home or any other place.
- (vii) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.
- (viii)Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.
- (ix) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it if required. The candidate shall take printout of the form and sign it.
- (x) The Printed copy of Application form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.
- (c) Document Verification at Facilitation Centre by the Candidate. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.
 - (i) The Candidates shall report to any Facilitation Centre, convenient to him in person along with signed printed copy of online filled application form and the required original documents for verification.
 - (ii) The Facilitation Centre In-charge shall verify the information from the original copies of required documents and collect the duly signed application.
 - iii) The Facilitation Centre In-charge shall confirm candidate's Application Form through online system and issue the Receipt cum Acknowledgement of Application Form.
 - iv) FC shall verify all documents from Original and put FC stamp with date & Signature on Xerox copies and return original and verified documents along with Receipt-cum-Acknowledgement of application form.

(v) After confirmation of application form data/information cannot be changed by candidate.

(d) Display or Publishing of Provisional merit list, Submission of grievances, if any, and Display or Publishing of Final Merit Lists;

- Provisional Merit List of eligible candidates will be displayed on the website.
- ii. For discrepancy if any, in the provisional merit list, Candidates can submit the grievances in written along with required document at Facilitation Centre where candidate has confirmed application form within the specified grievance period given in the schedule.
- iii. No document shall be accepted to substantiate the claim made in application after scheduled dates.
- iv. Final merit lists will be displayed on the website.

NOTE: - The merit list gives relative position of the candidate and it does not guarantee admission to any course.

- (e) Display of Category wise Seats (Seat Matrix) available for respective CAP Rounds.
- (f) The competent authority shall publish the information about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.
- (g) Filling up and Confirmation of Online Option Form having preferences of Courses and Institutions prior to respective CAP Rounds - Candidates may fill in **minimum 1 and maximum 300 choices** of Institutes and Courses in decreasing order of their preference. The Option Form once confirmed by the Candidate through their login shall be considered for allotment in the respective CAP Rounds;
 - (i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for the respective CAP Round.
 - (ii) Candidates will be able to fill in the online option form through their login.
 - (iii) It is mandatory for all candidates to confirm the online option form through their login.
 - (iv) After confirmation of Option form, the candidate will not be able to change the Options.
 - (v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.
 - (vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be his/her first preference (Highest Priority Choice).
 - (vii) Option form received through online submission only will be considered for further processing.
 - (viii) Candidate shall confirm the submitted on-line Option Form himself/herself by re-entering Application ID and Password. The candidate can take a printed copy of the confirmed Option form for his record and future reference.
 - (ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.
- (h) Display of Provisional Allotment of respective CAP Round indicating allotted

- institute and Course:
- (i) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority;
- (j) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;
- (k) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.
- **9.2 Conduct of CAP Round-I**.- The seats available for Round- I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.

9.3 During the CAP:

- (a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the candidate shall accept the allotment so made. Such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;
- (b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;
- (c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds for betterment;
- (d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;

9.4 Conduct of CAP Round-II and III.-

(a) The seats available for Rounds II and III shall be published on the website. The Candidates eligible for respective rounds II and III are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to

be allotted during these rounds shall be available to the eligible candidates falling under the following categories. –

- (i) Candidates as per the sub-rule 3(c) and 3(d) above;
- (ii) Candidates who have not been allotted any seat in any of the previous rounds;
- (iii) Candidates who did not participate (failure of filling option form) in previous rounds.
- (b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;
- (c) There shall be no further betterment option available to the candidate after round III. The allotment made and/or allotment retained in round III for participating candidates in round III shall be final;
- (d) At the time of reporting to ARC for confirming the allotted seat, the candidate shall submit all the original documents in support of the claims made in the application. In the event the candidate fails to produce the documents in support of the claim, so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds. Candidate shall produce the set of copies certified by FC for verification to ARC. The ARC shall verify set of copies certified by FC from Original and put ARC stamp with date & Signature and return original and verified documents along with Receipt–cum-Acknowledgement of application form. (Candidate shall submit FC and ARC stamped & verified set of documents to the Institute at the time of reporting)
- (e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC *viz*.
 - (i) change of gender from male to female and vice-versa;
 - (ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;
 - (iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.
 - (iv) removal of minority status due to failure of submission of supporting documents;
 - (v) removal of Disability status due to failure of submission of supporting documents;
 - (vi) removal of Defence status due to failure of submission of supporting documents
 - (vii) change in Type of Candidature;
 - (viii) change in Home University;

- (ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;
- (x) change in group/sub-group pertaining to direct second year engineering admissions;
- (xi) change in Qualification.

Apart from the above no other change or rectification shall be allowed.

- (f) In case of additional round (if any), the category of candidates mentioned in clause (a) above shall be entitled to participate and will be entitled to fill in fresh option Form. In such case, the candidate need not fill in the previously allotted preference in their preference list. Once the upward allotment is made, the earlier allotment shall stand automatically cancelled. In the event no such upward preference is allotted in this round, the candidate's previous allotment stands retained.
- **9.5 Reporting to Institute:** The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

9.6 Fees and Concessions:

(a) Fees prescribed in Unaided Private Professional Educational Institutes:

The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.

(b) Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only)

For SC/ST/VJ DT NT(A)/NT(B)/NT(C)/NT(D)/SBC /OBC category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

(c) Caution Money Deposits:

Caution money deposit received from the students shall be refunded after successful completion of the course or on cancelling the admission, after recovery of dues if any. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution or within 3 complete financial years after the date of successful completion of the course,

whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided/Autonomous colleges and credited to Government in case of Government and Government-Aided Non Autonomous Colleges.

10. CAP allotment stages and process of allotment.-

Allotment of seats under CAP shall be made in the following manner,-

10.1 Maharashtra State Candidature Candidate.-

The stages of computerised allotment are as follows -

Stage -I: For all the Candidates.-

- (a) All the Candidates (Open, Reserved) belonging to various categories shall be considered for allotment as per their *Inter-Se-*Merit.
- (b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.
- (c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.
- (d) Persons with Disability Category Candidates shall be considered for allotment for the seats reserved for them otherwise in Open Category as per their *Inter-Se-Merit* if the seats reserved for them are not available at their merit.
- (e) For Engineering and Technology, Pharmacy and HMCT Courses Sponsored or Non sponsored Candidates shall be considered for allotment as per *Inter-Se-Merit*.
- (f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below;
 - i. Seat for Ladies
 - ii. Seats for Persons with disability
 - iii. Seat for Sponsored category

Stage -II: For SBC Category Candidates.-

If the Backward Class Category seats remain vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

Stage -III: For respective groups of Backward Class Category Candidates.-

If the seats remain vacant in the respective group of following Categories, such seats shall be considered for allotment to the Candidates from within the respective group,-

- **Group 1**: (i) Scheduled Castes and Scheduled Castes converted to Buddhism (SC),
 - (ii) Scheduled Tribes including those living outside the specified areas (ST).
- **Group 2**: (i) Vimukta Jatis/De- Notified Tribes (VJ/DT),NT(A), (ii) Nomadic Tribes 1 (NT-B).
- **Group 3**: (i) Nomadic Tribes 2 (NT-C),

- (ii) Nomadic Tribes 3 (NT-D),
- (iii) Other Backward Class (OBC).

<u>Explanation.</u>- For Group 1, if the seats remain vacant in ST Category due to non-availability of its Candidates, such seat shall be considered for allotment to the Candidates belonging to the SC Category or vice versa.

Stage-IV: For all Backward Class Category Candidates.-

If the seats reserved for Backward Class Category Candidate remains vacant, such seats shall be considered for allotment to the Candidate of any Backward Class Category.

- <u>Stage -V:</u> For Persons with Disability Candidates.- The seats reserved for Persons with Disability shall be considered for allotment to any Persons with Disability Candidates.
- <u>Stage -VI</u>: For all Candidates (Without any type of Reservation).-The seat shall be considered for allotment to all the candidates based on *Inter-Se-Merit*.
- <u>Stage -VII</u>: For all Candidates (without any Candidature type).- The seats remaining vacant shall be allotted to the All India Candidates.
- **10.2 All India Candidature Candidates-** The allotment to these seats shall be done through CAP on the basis of,-
 - (a) First Year Management,- Percentile score in CET conducted by the Competent Authority, Common Admission Test conducted by Indian Institute of Management (CAT), Common Management Aptitude Test Conducted by All India Council for Technical Education (CMAT), Graduate Management Aptitude Test Conducted by Graduate Management Admission Council, United State of America (GMAT), Management Aptitude Test Conducted by All India Management Association (MAT), entrance Test for Management Admissions conducted by The Association of Indian Management Schools (ATMA) and Xavier Aptitude Test conducted by Xavier School of Management Jamshedpur (XAT).
 - (b) First or Direct Second Year Computer Applications.— CET Score;
 - (c) First Year Engineering and Technology- GATE score or GPAT score where ever applicable as per eligibility,
 - (d) First year Pharmacy GPAT score,
 - (e) First year Architecture -CET score and
 - (f) First year Hotel Management and Catering Technology-CET score. There is no separate All India Quota for Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology, the All India Candidature Candidates are eligible for the seats available under CAP and a common merit list of Maharashtra Candidates and All India candidates shall be prepared and operated for allotment.
 - **NOTE:** All these seats are treated as "General Category" seats and no reservation is provided in these seats for Candidates of Backward Class Category, Persons with Disability etc.
- **10.3 Minority Candidature Candidates.**—The stages of computerised allotment are as follows,—
 - **Stage-I:** The seats under minority quota in the minority institution (linguistic or religious) shall be allotted to the respective minority candidates. For Engineering and Technology, Pharmacy and HMCT Courses, the sponsored

and non-sponsored candidate's seats to be allotted to the respective candidates and if, seats remain vacant; it shall be allotted on the basis of inter-se-merit.

Stage-II: If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.

Stage–III: Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.

10.4 Jammu and Kashmir Migrant Candidature Candidate-

a) Application Form Filling and Submission for Management and Computer Applications,-

The eligible candidate shall fill the Online Application Form, take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form by speed post/courier/by hand delivery for verification & confirmation to Admission Centre identified for these admissions.

The Director,
Sydneyham Institute of Management Studies and Research and
Entrepreneurship Education (SIMSREE)
B- Road, Churchgate,
Mumbai-400 020.

- i. The application should reach on or before the last date as notified. Application received after last date or incomplete application will not be verified and confirmed and name of such candidate will not appear in the merit list prepared for the purpose of CAP.
- ii. The Competent Authority shall publish the provisional Merit List as specified in section 8(4) of this brochure.
- iii. The candidates not appeared for MAH-MBA/MMS-CET 2018 but appeared for any other examination as specified in eligibility, can also apply, however such candidates are required to pay the Application Fee through payment gateway (Credit Card/ Debit Card/ Net Banking).
- iv. The candidates whose names do not appear in the merit list(s) will not be able to participate in Centralized Admission Process.

b) Counselling Round for J and K Migrant Candidates at SIMSREE, Mumbai.

- i. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule.
- ii. The candidates shall produce the documentary evidence strictly as per the Proforma) in support of their claims.
- iii. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at **Sydneyham Institute of Management Studies and Research and Entrepreneurship Education, Mumbai,** as per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.
- iv. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other institute and/or some other course during entire duration of the course.
- v. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

Important note: Candidates admitted under this provision are not allowed to change course or college in any year of study.

c) Reporting at institutes:

- i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.
- ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
- iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.

11. Allotment of seats by CAP Round I, II, and III

- (1) All the CAP Rounds (CAP Round I, II and III) shall be conducted by computerised allotment.
- (2) In CAP Round I.—
 - (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,—
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stage I of sub-rule (1) of rule 10,
 - (iii) Sub-rule (2) of rule 10;
 - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,—
 - (i) Stage I of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules.
- (3) In CAP Round II.—
 - (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,—
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stages I to IV of sub-rule (1) of rule 10,
 - (iii) Stage II of sub-rule (3) of rule 10,
 - (iv) Sub-rule (2) of rule 10,
 - (v) Stage III of sub-rule (3) of rule 10 of these rules;
 - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,—
 - (i) Stages I to IV of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules.
- (4) In CAP Round III.—
 - (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference,—
 - (i) Stage I of sub-rule (3) of rule 10,
 - (ii) Stages I to VII of sub-rule (1) of rule 10,

- (iii) Stage II of sub-rule (3) of rule 10,
- (iv) Sub-rule (2) of rule 10,
- (v) Stage III of sub-rule (3) of rule 10;
- (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,—
 - (i) Stages I to VII of sub-rule (1) of rule 10;
 - (ii) Sub-rule (2) of rule 10 of these rules.
- (5) If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered for allotment in subsequent round.
- (6) Every stage in CAP Round I, II and III shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of Inter-Se-Merit.

12. General provisions.-

- (a) Allotment in CAP Round-I, II and III of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per Inter-Se-Merit of Candidates having Maharashtra State Candidature. The Seats will be allotted to Candidates as per Inter-Se-Merit, options filled and seats available at that point of time in the stage of CAP Round-I, II, and III;
- (b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;
- (c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;
- (d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);
- (e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;
- (f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;
- (g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;
- (h)The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;
- (i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". At the time of seat acceptance Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card/Internet Banking/ etc) or the mode as decided by Competent Authority at an

- Admission Reporting Centre. Seat will be confirmed by the Admission Reporting Centre (ARC) (List shall be available on website) after verification of the original documents and ensuring that the Candidate meets all the eligibility norms. The centre in-charge shall issue the Online Receipt of acceptance;
- (j) The Seat Acceptance Fee shall be Rs. 1,000/- for all Candidates the same shall be treated as non-refundable processing fee;
- (k) Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer;
- (l) Allotted Seat will be cancelled if, at any time, any of the documents or certificates is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;
- (m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent rounds of admission as per schedule.

13. Admissions in Institutional Quota and vacant seats after CAP.-

The Director or Principal of the institution shall carry out the admissions for these seats in the following manner.-

- (a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.
- (b)Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.
- (c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution.
- (d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in admission rule 3(4)(b) and shall be filled on the basis of Inter-Se-Merit prepared by following the procedure specified in section 8(4) of this Brochure.
- (e) The institution after verification of all required documents shall prepare and display the *Inter-Se merit* lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.
- (f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter.
- (g) All the admissions and cancellations shall be updated instantly through online system.
- (h) If any CAP seat remains or becomes vacant after the CAP Rounds then the same shall be filled in by the Candidate from the same Category for which it

was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicant.

NOTE: While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

14. Approval of Merit List and the Admitted Candidates List.-

- **a)** After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and the Admission Regulating Authority in accordance with the provisions of sub-section (5) of the section 9 of the Act.
- **b)** The Admission-approval proposal shall include the list of all Candidates admitted which shall have the Quota, Candidature Type, Reservation, Qualification Marks, etc. as well as the required documents of the Candidates admitted at institution level.
- c) If a minority institution fails to admit minimum fifty-one percent of its sanctioned intake from the persons belonging to the concerned minority, for period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall for ward such cases along with observations to the Minorities Development Department as per provisions of sub-section (2) of section 6 of the Act.

15. Cancellation of Admission and Refund of fees, return of documents by Institutions. -

- (a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;
- (b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 pm of the cut-off date prescribed by the Competent Authority;
- (c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.

16. Documents to be attached along with "Application Form for Centralized Admission Process".-

The candidates are required to carry **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission for the scrutiny and verification at identified Facilitation Centre. The candidates are required to scan the document in .jpg or .gif format (minimum 150 dpi resolution, file size up to 1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. The Facilitation Centre shall assist the candidate, fee of cost, to scan and upload the documents.

Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with Application Form for Admission
1	All Candidates	1. SSC (Std.X) mark sheet. 2. HSC/Diploma 3. Qualifying Examination mark sheet. 4. CET mark sheet/ Score Card. 5. School Leaving Certificate, if required to substantiate claim.
		6. Certificate of the Indian Nationality of the candidate.
		numents candidates are required to produce the nts depending upon the category to which they
2	Type – A Candidates	Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
3	Type – B Candidates	Domicile certificate of candidate/father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra.
4	Type – C Candidates	Certificate from the employer in the proforma – A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in Maharashtra.
5	Type – D Candidates	Certificate from the employer in the proforma – B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee. Or Undertaking along with documentary evidences from the retired employee stating the place of settlement.
6	Type - E Candidates Maharashtra Karnataka disputed border area Candidates	 Certificate stating that candidate belongs to the disputed border area in proforma – G1. Certificate stating that the mother tongue of the candidate is Marathi in proforma – G2 (List of the villages in Maharashtra Karnataka disputed border area is available on website)

7	Backward class Candidates	 Caste certificate Caste/Tribe validity certificate
8	belonging to SC/ST Backward class	Caste certificate
	Candidates belonging to VJ/DT- NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC	 Caste validity certificate Non creamy layer certificate @ valid up to 31st March 2019.
9	Persons with Disability Candidates	 Certificate in the proforma. Domicile certificate of candidate.
10	Jammu and Kashmir Migrant candidates	 Certificate of posting in case of defence and Government servants in proforma – J Certificate of stay in refugee camp for those staying in camp in proforma – K Certificate stating that the candidate belongs to displaced family proforms. I
11	Foreign nationals / Foreign Students	 to displaced family proforma -L Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. Passport of the Candidate. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. Proof of residence i.e. Driving Licence or Telephone Bill of candidate Statement of Marks or Certificate of Passing SSC / Equivalent Examination. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
12	Persons of Indian Origin	 Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. Passport of the Candidate. PIO / OCI Card. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor Statement of Marks or Certificate of Passing

		SSC / Equivalent Examination. 7. Statement of Marks or Certificate of Passing HSC / Equivalent Examination 1. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
13	Children of Indian Workers in Gulf Countries	 CIWGC Certificate of the Candidate OR of his/her Mother or Father Affidavit of candidate/Parents disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents. Passport, Nationality Certificate of Parent. Residence of parent in Gulf Countries, Valid VISA of Parent Work Permit or Letter from the Employer on Company Letterhead. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of Parent Proof of residence showing minimum 182 days of stay of Parent in Gulf Countries for the academic year of admission, prior to the admission date True copy of Gulf bank account passbook (copies of main page indicating bank name & address, Parent name & address, with entries of last preceding 6 months prior to admission) Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad. Statement of Marks or Certificate of Passing SSC / Equivalent Examination. Statement of Marks or Certificate of Passing HSC / Equivalent Examination. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.
	Non Resident Indian (NRI)	1. NRI Certificate of the Candidate OR of his/her Mother or Father OR the real brother/real sister ordinarily residing abroad OR NRI certificate of
		the persons having blood relation with the student who consider such student as 'Ward' viz-real brother/sister of father OR real brother/sister of Mother OR father/mother of father OR father/mother of Mother OR 1st

		degree paternal/maternal cousins, ordinarily
		residing abroad and should have looked after
		the candidate as guardian with documentary
		evidence & affidavit in support of the aforesaid
		facts. Parents CDC (Continuous Discharge
		certificate) if claimant is Merchant Navy
		,
		employee.
		2. Affidavit of candidate/sponsor disclosing his
		full identity i.e. full name, age, residence,
		occupation, relationship with candidate duly
		signed by the Candidate/parents/sponsor.
		3. Passport, Nationality Certificate of sponsor
		4. Residence of NRI, Valid VISA of sponsor
		5. Proof of residence i.e. Driving Licence,
		Telephone Bill, Property Tax copy, IT return
		copy of sponsor
		6. Proof of residence showing minimum 182 days
		of stay of sponsor in abroad for the academic
		year of admission, prior to the admission date
		7. True copy of foreign bank account passbook
		(copies of main page indicating bank name &
		address, sponsor name & address, with entries
		of last preceding 6 months prior to admission)
		8. Affidavit of family chart duly signed by sponsor
		making clear relationship
		9. Leaving certificates, Birth extracts, mark
		sheets, PAN Card, Passport, Marriage
		Certificate of all members shown on family
		tree/chart.
		10. Eligibility Certificate from the Association of
		Indian Universities, New Delhi (AIU) if
		· · ·
		candidate passed Qualifying examination from
		abroad.
		11. Statement of Marks or Certificate of Passing
		SSC / Equivalent Examination.
		12. Statement of Marks or Certificate of Passing
		HSC / Equivalent Examination
		13. Statement of Marks or Certificate of Passing
		Qualifying / Equivalent Examination.
14	Minority Candidates	1. Declaration of the Candidate for the respective
		Linguistic / Religious Minority Community or
		Leaving Certificate having information
		pertaining to Religion / Mother tongue. (शासन
		निर्णय अल्पसंख्याक विकास विभाग क्रअविवि-
		2010/प्र.क्र.109/10/काया-5 दि .01 जुलै 2013 पहावा)
		2. Domicile Certificate of Candidate/Documents
		specified for Type A Candidates

15	Sponsored	Sponsorship Certificate
	Candidates	Proforma – P and Proforma - Q

17. Miscellaneous provisions

17.1 Conduct and Discipline

- (i) Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.
- (ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.
- (iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.
- (iv) Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.
- (v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

17.2 Action against ragging:

Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he

- / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.
- e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.
- f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.

Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.

If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

17.3 Others:

- (i) The medium of instruction for postgraduate degree courses is English.
- (ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.
- (iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.
- (iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.

17.4 Hostel accommodation:

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Jammu and Kashmir migrant candidates and Government of India nominees for Hostel accommodation.

SCHEDULE -I

A1. Allocation of seats within Sanctioned Intake for First Year of Post Graduate Courses in Government and Government Aided Institutes

		No. of Seats- as % of Sanctioned Intake				
		CAP Seats				
Sr. No	Type of Institution	Maharashtra State(M.S.) Candidates All India Seats		Minority Quota		
For M	lanagement Courses					
1	Government / Government Aided Institutions, University Departments Excluding Minority Institutions	Autonomous - 85% (State Level) Non- Autonomous & University Departments- 70 % for HU, 15 % for OHU		Nil		
	SNDT University	(85% State Level Seats in SNDT University)				
1	ngineering and Technolo harmacy Courses	ogy, Hotel Management	and Catering	Technology		
2	Government / Government Aided Institutions, University Departments Excluding Minority Institutions SNDT University	Autonomous & Non- Autonomous 75% Non-Sponsored Seats 25% Sponsored Seats		Nil		
3	Government/ Government Aided Minority Educationa Institutions	1		37.5% Non- Sponsored Seats 12.5% Sponsored Seats		
For F	For First Year Computer Application Courses					
4	Government/ Government Aided Institutions.	Autonomous Non- Autonomous- 70 % for HU, 30 % for OHU	Nil	Nil		

	University Department	70% HU and 15% OHU in University Departments	15%	
5	SNDT University	85% State Level	15%	Nil
Direct	Admission to Second Y	Year of Computer Appl	ication Course	es
6	Government/ Government Aided Institutions ,/ University Department, excluding Minority Institutions SNDT University	Autonomous & Non- Autonomous 70% For HU and 30% OHU 100% State Level For SNDT	Nil	Nil
For A	rchitecture Courses			
Government / Government Aided Institutions / University 100% Nil Department, excluding Minority Institutions			Nil	
8	Government / Government Aided Minority Educational Institution			50%
HU –	Home University and O	HU- Other than Home	University	

A2. Allocation of seats within Sanctioned Intake for First Year of Post Graduate Courses in Unaided Private Professional Educational Institutions

		No. of Seats- as %	of Sanction	ed Intake	
0	/T	CAP Seats			Institution
Sr. No	Type of Institution	Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	Quota (including 5% Quota for NRI, if applicable)
For M	Ianagement Course	es			
1	Unaided Private Professional Educational Institutions (Excluding minority institutions)	Autonomous - 65% (State Level) Non- Autonomous - 45.5% for HU, 19.5% for OHU	15%	Nil	20%
2	Unaided Minority Educational Institutions	Autonomous*- 100% of M.S. Seats*(State Level) Non Autonomous*- 70% of M.S. Seats* for HU, 30% of M.S. Seats* for OHU	15% of Seats under CAP#	Minimu m 51%	20%
		echnology, Pharma	cy, Hotel M	lanagemer	nt and Catering
Techi	Unaided Private Professional Educational Institutions (Excluding minority institutions)	80% (60% for Non-		Nil	20% (15% for Non-Sponsored Seats and 5% for Sponsored Seats)
2	Unaided Minority Educational Institutions	1 /		Minimu m 51%	20% (15% for Non- Sponsored Seats and 5% for Sponsored Seats)
For F		Application Course	S		
4	Unaided Private Professional Educational Institutions (Excluding minority institutions)	45.5% for HU 19.5% for OHU	15%	Nil	20%

5	Unaided Minority Educational Institutions	70% of M.S. Seats ^{\$} for HU , 30% of M.S. Seats ^{\$} for OHU	15% of seats under CAP	Minimu m 51%	20%
Direc		ond Year of Computer	Application	on Courses	3
4	Unaided Private Professional Educational Institutions (Excluding minority institutions)	56% For HU and 24% OHU	Nil	Nil	20%
5	Unaided Minority Educational Institutions	70% of M.S. Seats ^{\$} for HU, 30% of M.S. Seats ^{\$} for OHU	Nil	Minimu m 51%	20%
For A	rchitecture Course	es .			
7	Unaided Private Professional Educational Institutions (Excluding minority institutions)	80%		Nil	20%
8	Unaided Minority Educational Institutions	100% of M.S. Se	eats\$	Minimu m 51%	20%

CAP Seats = Sanctioned Intake - Institutional Quota

@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of Minority quota to be filled in their institution.

B. Allocation of Supernumerary Seats

- (1) Jammu and Kashmir Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall be as per the policy of the Government.
- (2) OCI/PIO, Foreign Students and the Children of Indian Workers in Gulf Countries candidates to be filled by Institution 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

[#] CAP seats excluding Minority Quota

^{\$} M.S. Seats = CAP Seats - (All India Seats + Minority Quota)

^{%-} Percentage

^{*} The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.

SCHEDULE -II

(For Direct Second Year MCA Admission)

The distribution of seats available shall be notified on the website before submission of option form of Centralised Admission Process (CAP).

- (i) Lateral Entry Seats: 20% of Sanctioned Intake, which will be over and above, Supernumerary to the approved Intake.
- (ii) Vacant Seats: The seats, within the sanctioned intake, which remain vacant during previous year.
- (iii) Separate Division in Direct Second Year: These Seats shall be as sanctioned All India Council for Technical Education.

A. Seat Distribution for Direct Second Year

Sr.	Type of Institution	No. of Seats as % of S (Lateral Entry Seats + Va	anctioned I	ntake or	Institute Level Quota
		General Seats	Minority Quota	All India Quota	ę
1	Government / Government Aided Institutions, University Departments and SNDT University Excluding Minority Institutions, Dr. Babasaheb Ambedkar Technological University Lonere	Autonomous, Non Autonomous and University Department- 100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil	Nil	Nil
2	Government / Government Aided Minority Institution	50% of (Lateral Entry Seats + Vacant Seats)	50% of (Lateral Entry Seats + Vacant Seats)	Nil	Nil
		Separate Division- 50% of Sanctioned Intake	50% of Intake	Nil	Nil
4	Unaided Private Professional Educational Institutions	100% of (Lateral Entry Seats + Vacant Seats)	Nil	Nil	Nil
	(Excluding minority)	Separate Division- 65% of Sanctioned Intake	Nil	15%	20%
5	Unaided Minority Educational Institutions	(Lateral Entry Seats + Vacant Seats- Minority Quota)	Minimum 51%	Nil	Nil

Separate Division : 85 % of Seats under CAP#	Min. 51%	15% of Seats under CAP#	20%

CAP Seats = Sanctioned Intake – Institutional Quota

[#] CAP seats excluding Minority Quota

[@]These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

Specimen Data to be filled in Online Application Form

1.	Nationality	Indian or Foreign
2.	Do you belong to NRI, OCI,	Select the appropriate category
	PIO, Children of Indian	
	Worker in Gulf Countries,	
	Foreign Student	
3.	Type of Candidate	Please refer Types of Candidature and
	(A/B/C/D/E)	select Candidate type which applicable
		(A/B/C/D & E)
4.	Candidate's Full Name	As per HSC / Diploma mark sheet
5.	Father's Name	Fill Father's name
6.	Mother's Name	Fill Mother's name
7.	Gender (Male / Female)	Select Gender
8.	Date of Birth	Date of birth of the candidate
		(dd/mm/yyyy)
9.	Aadhaar Number	12 Digit Adhaar No. of the candidate.
10.	Family Income	Select the Income Group
		Upto 15,000/- , 15,001-50,000/- ,
		50,001 – 1 Lac, 1 Lac to 2 Lac,
		2 Lac to 3 Lac, 3 Lac to 4.5 Lac, 4.5 Lac to 6 Lac, 6 Lac to 8 Lac,
		8 Lac to 10 Lac, 10 Lac to 15 Lac,
		Above 15 Lac
11.	Religion	Select the religion from the list
11.	Rengion	Hindu / Muslim / Sikh/ Christian/
		Buddhist / Jain / Zoroastrian (Parsi)
12	Mother Tongue	Select the mother tongue from the list
		Assamese , Bengali, Dogri, English,
		Gujarati, Hindi, Kannada , Khasi,
		Konkani , Malayalam ,Manipuri
		,Marathi , Mizo ,Oriya, Punjabi ,
		Sanskrit, Sindhi, Tamil , Telugu ,
		Urdu
13	Category of Candidate	Select OPEN or
	(Caste should be recognised	backward class category for
	as Backward class in	Maharashtra State Candidate -
	Maharashtra State)	SC / ST / VJ DT NT(A) / NT(B) / NT(C) / NT(D)/ SBC /OBC
14	Caste Name	Select the name of the caste and Sr.
14	Caste Name	Number in case of Backward Class
		candidates.
15	Permanent Address	Fill the Lane/Street, Village/Town,
		Tahsil, District, State and PIN
16	Person with Disability	If Disability Yes:
	(Yes/No)	select the disability type
		Locomotor or disability
		Leprosy cured person
		Cerebral palsy
		Dwarfism

	T	7.6
		Muscular dystrophy
		Acid attack victims
		Blindness
		Low-vision
		Deaf
		Hard of hearing
		Speech and language disability
		Intellectual disability
		Specific learning disabilities
		Autism spectrum disorder
		Mental illness
		Multiple sclerosis
		Parkinson's disease
		Haemophilia
		Thalassemia
		Sickle cell disease
		Multiple Disabilities
		(Refer 7(6)(b))
17.	Religious Minority (Yes/No)	Select Yes and select the type of
		Religious Minority. [Refer 5(3)]
18.	Linguistics Minority /	Select Yes and select the type of
	(Yes/No)	Linguistic Minority. [Refer 5(3)]
19.	District of SSC	Select district from where the candidate
		has passed SSC or equivalent examination
20.	District of HSC	Select district from where the candidate
20.	District of Tibe	has passed HSC or equivalent
		examination
21.	District of Diploma	Select district from where the candidate
		has passed Diploma or equivalent
		examination
22.	District of Qualifying	Select district from where the candidate
	Examination	has passed Qualifying examination or
23.	i) SSC details	its equivalent
20.	a Name of SSC Board	Select the SSC Board Name
	b] SSC Passing Year	Year of Passing of SSC
	cl SSC Seat Number	Seat number as given on mark sheet
	d] SSC Mathematics marks	Fill SSC Mathematics marks obtained
		and maximum marks
	e] SSC English marks	Fill SSC English marks obtained and
	G 000 A	maximum marks
	f] SSC Aggregate marks	Fill SSC Aggregate marks obtained and
	ii) HSC details	maximum marks
	ii) HSC details a Name of HSC Board	Select Board Name
	b] HSC Seat Number	Seat number as given on mark sheet
		Fill HSC Physics marks obtained and
	c] HSC Physics marks	maximum marks
	-	

	d] HSC Chemistry marks	Fill HSC Chemistry marks obtained
		and maximum marks
	e] HSC Mathematics marks	Fill HSC Mathematics marks obtained
		and maximum marks
	f) HSC Biology marks	Fill HSC Biology marks obtained and
		maximum marks
	g) HSC English marks	Fill HSC English marks obtained and
		maximum marks
	h] HSC Aggregate marks	Fill HSC Aggregate/Total marks
		obtained and maximum marks
	iii) Diploma/ Qualifying Ex	
	a] Diploma Board / B. Sc.	Select the Board Name / University
	University Name	Name
	b) Seat No./ Roll No.	Fill the Exam Seat / Roll Number of
		Final Year /Semester of Diploma /
		Qualifying Exam
	c] Aggregate Marks	Fill the Aggregate/Total marks obtained
		and maximum marks on the basis of
		which Diploma / Degree is awarded.
	d] Diploma Programme	Select Diploma Branch Name and
	Group and or Branch Name	Programme Group (For Diploma
	e.g. Civil, Mechanical,	Candidates only)
2.4	Electrical, etc	
24	CET Details	
	i) GATE/GPAT Details (For Technology& Pharmacy)	First Year Engineering and
	a]) GATE/GPAT Roll No.	Candidate Roll No as per) GATE/GPAT
	1,	mark sheet
	b]) GATE/GPAT Score	Candidate Total Score as per mark
		sheet
	ii) MAH- M.HMCT-CET 2018	B/ MAH-M.ARCHCET 2018/ MAH-
	MBA/MMS-CET 2018/MAH	-MCA-CET 2018 Details for HMCT,
	Architecture, MBA/MMS/M	ICA .
	a] CET Seat Number	As per CET Mark sheet
	b] Other CET's as per	Score and Percentile
	eligibility for MBA/MMS	
0.5	0 10 111	D . 1
25	Sponsored Candidates	Experience Details
		Proforma P and Q

If letter grades are assigned at SSC, HSC, Diploma, Qualifying Examination or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.

The data required according to the type of admission shall only be required.

The above data is for sample only. Candidate shall fill the details step by step.

Specimen Option Form for CAP Round I

First Year M.E./M.Tech Admissions 2018

Option Form



Government of Maharashtra State Common Entrance Test Cell

Receipt-cum-Acknowledgement of Option Form for CAP Round-I/II/III for Admission to First Year of Full-Time Post Graduate Degree Courses in Engineering and Technology for the Academic Year 2018-19

Application ID: ME18153125 Version No: 3

Personal Details	
Candidate's Name	CHAUHAN SARIKA RAMCHANDRA
Father's Name	RAMCHANDRA
Mother's Name	GITA
Gender	Female
Date of Birth	01/11/1998
Candidature Type	Maharashtra - Type A
Home University	Pune
Category	Open
Category for Admission	Open
Person with Disability	Not Applicable

Options Given By Candidate

Preference Number	Choice Code	Preference Number	Choice Code	Preference Number	Choice Code	Preference Number	Choice Code
1	600661210	4	301219110	7	600729310	10	600461210
2	600629310	5	300219110	8	401519110		
3	600619110	6	300729310	9	406719110		

Declaration

I have read all the rules of admission and I understandthat, I have filled this Option Form for consideration for CAP Round-I/II/III for Admission to First Year of Post Graduate Degree Courses in Engineering and Technology for the Academic Year 2018-2019. I further declare this Option Form and the Choice Codes their-in are filled in by me through my login.

Printed On: 25 /06 /2018 4:52:49 PM

Last Modified On: 25/06/2018 4:02:56 PM

Last Modified By: 25/06/2018, 117.223.17.32

Signature of Candidate (CHAUHAN SARIKA RAMCHANDRA)

The Option Form for CAP Round-I for Admission to First Year of Four-Year Full-Time Post Graduate Degree Courses in Engineering / Technology for the academic Year 2018-19 is confirmed as per the choices given above. We hereby acknowledge the confirmed Option Form.

Confirmed On: 25/6/2018 4:05:05 PM

Confirmed By: EN16153125, IP 117.223.17.32

(Name of Commissioner)

Commissioner, State CET Cell, Maharashtra State, Mumbai

The candidate can fill up to 300 Choice Codes.

Pro forma – A (For Type – C Candidates)

(For sons and daughters of Central Government / Government of India undertaking employees)

					CH	ERTIFI	CATE					
			certify				Smt.			•••••		
	_	-	of				in					
/Estab	lishm	nent/E	(Des Departme ation	ignatior nt)	,	shmen	t	/	`		<u> </u>	nization under
		_		•					-			
No He / Si same p This courses	he ha bost. certif s in E	s joindicate Congine	Smt	in Dated In Maha Ied fo admiss Il Techn	Mahara rashtra or the sion to Fi ology / F	ashtra on purpo irst /D	se o	State f his Second	vide and is cu he Year of ecture/ F	trans trans arrently r son Post Ga Hotel Ma	sferred nsfer workir / d raduate	to order ng in the laughter e Degree nent and
Outwar Signatu Place :		.&Dat	e:	Nam		gnatior Head of f the C	of the	office			(
1	.) Tra	oro for nsfer oning re		be acco	mpanied	by att	ested	сору	of:			

Proforma B-1

(For Type D Candidates-)

(For sons and daughters of Maharashtra State Government/Maharashtra State Government undertaking employees)

CERTIFICATE

This is to certify that Shri / Smtin the capacity of in .			
Designation) (Name of the Organisation This Organisation/Establishment	•	-) under
This Organisation/Establishment	/ Department	18	unaei
Department of Maharashtra State Government undertaking.	nt / Maharashtra St	ate Govern	ment
Shri / Smt	is transferred to/fr	rom	
In/out of Mahar	ashtra State vide tra	ansfer order	
No Dated			
He / She has joined duty in/out of Maharash	ıtra State on	an	d is
currently working in the same post.			
This certificate is issued for the purpose of his			
's admission	•		Post
Graduate Degree courses in Engineering and			
Architecture/ Hotel Management and Caterin	C .	_	
(MBA/MMS) / Computer Application (MCA) f	or the academic yea	r 2018-19.	
Outward No.&Date :			
(Signature)			
Place:		Name	&
Designation Designation		rame	a
2001811411011	of th	e Head of tl	ne office
	Seal of the Office		
Note: This pro forma is to be accompanied by	y attested copy of :		
1) Transfer order	, 13		
2) Joining report			

Proforma B-2

(For Type D Candidates)

(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)

UNDERTAKING

This is	to undertake t	hat I,				have	retired fi	om the
service	to undertake t from	the	post	of	of			in
	ation) (N				 Establi	shment / Dep	oartment)	
This	Organisation	n /	Establis	hment	/	Department	is	under
Departi underta	ment of Mahai aking.	rashtra S	State Gove	rnment ,	/ Maha	arashtra State	e Governr	nent
	retired on district			ettled in			taluka	a
	ndertaking is s		-	-		, –		Post
Gradua	ite Degree cou	rses in I	Engineerin	g and Te	chnolo	ogy / Pharmao	cy/	
	cture/ Hotel N	_		_		- ·		
(MBA/I	MMS) / Comp	uter App	olication (M	ICA) for 1	the aca	ademic year 2	018-19.	
Place :						,	Signature Vame	e)
Date:								
	This pro forma l) Pension Pay		accompan	nied by a	ttested	copy of:		
2	2) Proof of sett	lement (Ration Car	d/ Elect	ricity I	Bill/Aadhaar (Card/ Tel	ephone
I	Bill/ Property	Docume	nt/Election	n Card).				

Proforma - G1

(For Candidates from Maharashtra and Karnataka disputed Border Area)

CERTIFICATE

This is to certify that S (candidate himself/herself) is Village inTaluka exists in Maharashtra Karnataka	a resident of Distr	rict. This village is a villa	
This certificate is issued admission to First /Direct Se Engineering and Technology / Catering Technology / Management the academic year 2018-19	cond Year of Pharmacy / Ar	chitecture/ Hotel Manage	ourses in ment and
Outward No. & Date :	Distric	t Collector/ Deputy Comm	issioner/
Magistrate/	District	Magistrate/Additional	District
Place:	Taluka Execu	tive Magistrate	

Proforma - G2

(For Candidates from Maharashtra and Karnataka disputed Border Area)

CERTIFICATE

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Post Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / Management (MBA/MMS) / Computer Application (MCA) for the academic year 2018-19.

Outward No. & Date:

Place: Head Master / Principal

School/ College

Seal of the School / College

Proforma - J

(For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police officials posted in Jammu / Kashmir to combat terrorist activities)

·	
Ref. No.	CERTIFICATE Date:
belonging to Defence / Paramilita	is an official ry force / I.A.S. / I.P.S. / I.F.S. / J& K Police which is treated as nir.
's a Graduate Degree courses in Engine	r the purpose of his/her son/daughter dmission to First /Direct Second Year of Post ering and Technology / Pharmacy / Architecture/chnology / Management (MBA/MMS) / Computer year 2018-19.
Outward No.&Date :	Head of the Office
Place:	eal of the Office
(For Jammu / F (Migrants s	Proforma – K Kashmir Migrant Candidates) taying in refugee camps) CERTIFICATE
Ref. No.	Date:
family residing in this refugee camp	belongs to a p after being displaced after 1990 due to terrorist The detail of refugee status is as under.
Ration card Number: Name of the members on the ration	n card:
Second Year of Post Graduate De	ourpose of his / her admission to First /Direct egree courses in Engineering and Technology / el Management and Catering Technology /

Outward No. & Date: Name & Signature of Head of the

Management (MBA/MMS) / Computer Application (MCA) for the academic year

Office

2018-19.

Place: Migrant/Refugee Camp

Seal of the Office

Proforma - L

(For Refugees staying with relatives)

(Displaced Jammu / Kashmir Candidates staying with relatives / friends in India other than Migrant / Refugee camp)

CERTIFICATE

Ref. No.	Date:
This is to certify that Mr./Missperson from Jammu & Kashmir after 1990 (Kashmir. He/She is staying with	due to terrorist activities in Jammu and
(Name and complete address of the Person present)	
This certificate is issued for the purpose of Second Year of Post Graduate Degree coursely Pharmacy / Architecture/ Hotel Management (MBA/MMS) / Computer Apr. 2018-19.	of his / her admission to First /Direct rses in Engineering and Technology / gement and Catering Technology /
Outward No. & Date :	Name & Signature of District Collector
Place: Seal of the	Office
Proforma (For seats under M	
MINORITY COMMUNITY STUD	ENT'S SELF DECLARATION
•	ughter/of
Resident of (full address)	hereby
declare that I belong to the Muslim/Sikh/Christ religious minority community	ian/Buddhist/Jain/Zoroastrian (Parsi)*
and / or As my mother tongue is not mentioned in deciding my candidature under linguistic mother tongue is	
I undertake to submit the relevant document minority community as per government reso 2010/प्र.क्र.109/10/कार्या-5, दिनांक 1.7.2013 at institute. Date: Place: (*strike out whichever is not applicable)	olution Minority Department No.अविवि-

Proforma - P

(Format of Certificate by the Employer / Management for Sponsored Candidates)

This	is	to	certify	that
Shri./Smt/Kun	n			
is working in th	is Institute/org	anization as (desi	gnation)	is
appointed / ap	proved on regul	ar basis since dat	ted and hi	s / her appointment
is not contrac	ctual / tempo	rary/ adhoc .	He / She is p	permitted to study
M.E./M.Tech./	M.Pharm/M.H	MCT programm	e / specializat	ion at the selected
institute allotte	d of his / her cl	noice. If he / she	e is admitted to t	he said program, he
/ she will be pe	rmitted to atten	d the College as a	full time studen	t during the working
hours of the ac	lmitted College	till completion of	f his / her progr	am. We understand
that he / she w	ill fulfil institut	e norms of the at	tendance.	
Date:			Signature	and Designation
Place:			With stam	p of Organization
		Proforma -Q	2	
		Undertaking	g	
	(FOR	SPONSORED CA	NDIDATES)	
ī	(·	have been admitted
to M.E./ I	M.Tech / I	, u M. Pharm /		have been admitted programme in
10 W1.D./ I	-	_		ith specialization in
			<i>.</i>	category and I am
			-	nses including the
				project work and
dissertation.				- 0
In case of the d	efault, I know t	nat my registratio	on will be cancell	ed.
Place:	Sigr	ature of the Can	didate	
Date:	Nan	ne of the Candida	te	
Application ID	:			
1. I.				







Website: http://copkolhapur.bharatividyapeeth.edu

Seat Distribution (Matrix) for Admissions to B. Pharm Academic Year 2022-23

Un-Aided			1								CAP S	eats:80					
Choice Code		Course Name				SI		SI MS Se		MS Seats Mir		Minority Seats		All India		Institute Seats	Orphan
625682310	Pharmac			macy	100			100 65		65		0		15		20	1
Category	OPEN		S C		ST		VJ	I/DT N		ТВ	N	NTC		NTD		OBC	Total
General / Ladies	G	L	G	L	G	L	G	L	G	L	G	L	G	L	G	L	G+L
HU	14	6	4	2	3	1	1	0	1	0	1	0	1	0	6	2	42
OHU	6	2	1	1	1	0	1	0	1	0	1	0	0	0	3	1	18
PWD		2		0		0		0		0 0			0			0	2
						P	WD Co	mmon	Reserv	ed Sea	ts:1						
DEF	2 0 0 (0	0 0 0							0	2
						[DEF Co	mmon	Reserv	ed Sea	ts:1						
Economically Weak	er Secti	on (EWS) Seats:	10				Tution	ee Waiv	er Schen	ne Choic	e Code:	62568231	11T			Seats: 5











Website: http://copkolhapur.bharatividyapeeth.edu

Seat Distribution (Matrix) for Admissions to M. Pharm Academic Year 2022-23

Jn-Aided			Cours	e Nam	e : Quali	ty Assı	irance	Orp	ohan: 0	CAP Se	eats : 15	SI	: 15
Choice Code	Туре	OPEN	SC	ST	VJ/DT	NTB	NTC	NTD	OBC	CAP(NONMI)	CAP Minority	IL	Tota
625612510	Non Sponsored	5	2	0	0	0	0	0	3	10	0	0	10
625612510S	Sponsored	2	0	1	0	0	1	0	0	4	0	0	4
P	WD	1	0	0	0	0	0	0	0	1	0	0	1











Website: http://copkolhapur.bharatividyapeeth.edu

Seat Distribution (Matrix) for Admissions to B. Pharm Academic Year 2021-2022

					Provisi	onal Sea	at Matrix	for CAP	Round I for	Admissi	ons to B.Ph	arm and	Pharm D. fo	or the Acad	demic Yea	r 2021-22	
led											CAP Seats	: 80					
Choice Code			CourseNa	me			SI		MS Seats		All India		Minority S	eats	Institute	Seats	Orpha
625682310			Pharmac	у			100		65		15		0		20		1
Category	OF	PEN	9	iC .	ST		VJ/I	T	NTB		NTO	:	NT	D	0	BC	TOTA
General / Ladies	G	L	G	L	G	L	G	L	G	L	G	L	G	L	G	L	G+L
HU	14	6	4	2	2	1	1	0	1	1	0	1	1	0	6	2	42
OHU	6	2	1	1	1	1	1	0	0	0	1	0	0	0	3	1	18
PWD		2		0	0 0					0	0 0			0	0		2
	78 H				PWD	Common R	eserved Se	ats 1									
DEF		2		0		0	0		(0		0		0		2
1100					Def	nce Comm	on Reserve	d Seats 1			- 1						











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Seat Distribution (Matrix) for Admissions to M. Pharm Academic Year 2021-22

Jn-Aided			Cours	e Nam	e : Quali	ty Assı	ırance	Or	ohan : 0	CAP Se	eats : 15	SI	: 15
Choice Code	Type	OPEN	SC	ST	VJ/DT	NTB	NTC	NTD	OBC	CAP(NONMI)	CAP Minority	IL	Total
625612510	Non Sponsored	5	2	0	0	0	0	0	3	10	0	0	10
625612510S	Sponsored	2	0	1	0	0	1	0	0	4	0	0	4
P	WD	1	0	0	0	0	0	0	0	1	0	0	1











Bharati Vidyapeeth College of Pharmacy, Kolhapur Near Chitranagari, Kolhapur-416013, Maharashtra, India. Website: http://copkolhapur.bharatividyapeeth.edu

Seat Distribution (Matrix) for Admissions to B. Pharm Academic Year 2020-21

ided										CAP Se	ats : 48						
Choice Code		Cou	ırse Name			SI	1	MS Seats		All Ind	ia	Mino	ority Seats		Institute Se	eats	Orphan
625682310		PI	narmacy			60		39		9			0		12		0
Category	OP	EN	S	С	5	ST .	VJ	/DT	N	ТВ	N	тс	N.	TD	0	вс	Total
General / Ladies	G	L	G	L	G	L	G	L	G	L	G	L	G	L	G	L	G+L
HU	8	4	2	1	1	1	1	0	1	0	0	1	1	0	3	2	26
ОНИ	3	2	1	0	0	1	0	0	1	0	0	0	0	0	2	1	11
PWD		1	()		0		0		0		0		0	0		2
									PWD Co	mmon R	eserved	Seats :-	1				
DEF		1	()		0		0		0		0		0		0	2
								Г	efence (common	Reserve	d Seats	.1		9	- 4	











Website: http://copkolhapur.bharatividyapeeth.edu

Seat Distribution (Matrix) for Admissions to M. Pharm Academic Year 2020-21

6256 - Bharati Vidyapeeth's College of Pharmacy, Kolhap	6256 - Bharati Vid	vapeeth's Collec	e of Pharmacy	/. Kolhapu
---------------------------------------------------------	--------------------	------------------	---------------	------------

Un-Aided			Cours	e Nam	e : Quali	ty Assı	ırance	Or	phan : 0	CAP Se	SI:15		
Choice Code	Туре	OPEN	S C	ST	VJ/DT	NTB	NTC	NTD	OBC	CAP(NONMI)	CAP Minority	IL	Total
625612510	Non Sponsored	5	2	0	0	0	0	0	3	10	0	0	10
625612510S	Sponsored	2	0	1	0	0	1	0	0	4	0	0	4
P	WD	1	0	0	0	0	0	0	0	1	0	0	1

PWD Common Reserved Seats: 0

Economically Weaker Section (EWS) Seats :1











Bharati Vidyapeeth College of Pharmacy, Kolhapur Near Chitranagari, Kolhapur-416013, Maharashtra, India. Website: http://copkolhapur.bharatividyapeeth.edu

Seat Distribution (Matrix) for Admissions to B. Pharm Academic Year 2018-19

Un-Aided														CA	P Seat	5:48			
Choice Code			Co	urse	Name				9	SI	M	S Sea	ats	Min	ority S	eats	All l	ndia	Institute Seats
625682310			F	harm	асу				6	0		39			0		8)	12
Category	OP	EN	S	С	S	T	VJ	DT	N.	ТВ	N.	TC	N.	TD	O	ВС	PWD	DEF	Total
General / Ladies	G	L	G	L	G	L	G	L	G	L	G	L	G	L	G	L	G	G	G+L
HU	6	2	2	1	1	1	1	0	1	0	1	0	1	0	3	2	3	0	25
OHU	3	2	1	0	1	0	1	0	0	0	1	0	0	0	1	1	0	0	11
State Level	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	3



