

Service rules procedures, recruitment and promotional policies

Recruitment Procedure for faculty

Institute recruits the faculty as per the norms and standards laid down by the different councils (PCI/AICTE) and University from time to time. The recruitment procedure is as follows:

Sr. No	Particulars
1	Faculty selection norms PCI: https://pci.nic.in/pdf/Teachers%20Education%20Regulation.pdf AICTE: https://www.aicte-india.org/sites/default/files/AICTE%20Degree%20Pay%2C%20Qualifications%20and%20Promotions.pdf
2	Approval for posts by Shivaji University Kolhapur
3	Advertisement approval by Shivaji University Kolhapur
4	Advertisement publication in news papers
5	Correspondence to employment exchange office
6	Constitution of Staff Selection Committee by Shivaji University Kolhapur
7	Correspondence to selection committee members constituted by Shivaji University Kolhapur
8	Scrutiny of applications received from candidates.
9	Copies of call letter issued to eligible candidates
10	Interview of eligible candidates.
11	Selection committee report submitted to Shivaji University, Kolhapur
12	Approval Letter from University for selected candidates
13	Appointment orders issued to approved candidates.

Service Rules

01	Your Services will be governed by the rules and regulations framed by the concerned University, State Government and Bharati Vidyapeeth.
02	Your services may be terminated at any time by giving one/three month (s) notice or one /three month (s) Pay in lieu of notice period on either side as the case may be. Your appointment on probation shall not be deemed as confirmed unless you are issued with an order of confirmation at the end your probation or extended probation.
03	Your Services are transferable to any other institution of Bharati Vidyapeeth including Bharati Vidyapeeth University and its Constituent Institutes.
04	You will not engage yourself in any other paid job part time or otherwise, during the continuance of your service in the Bharati Vidyapeeth
05	You will have to undergo medical examination at your own expenses by the medical officer of Bharati Hospital, Dhankawadi, Pune or by the civil Surgeon of the place of your duty within three months of the date of appointment .The appointment will be provisional and conditional pending production of medical certificate that you are free from any contagious disease and that you are physically fit for employment on the staff of the institution
06	In case you are accepting the appointment, you will have to give an Undertaking in the prescribed form (enclosed) before joining the duties.